



**Parks Commission  
Pedestrian & Bicycle Safety Committee  
Joint Meeting Agenda  
Tuesday, October 13, 2020  
5:30 P.M.  
via Teleconference**

Call: 1-312-626-6799  
Meeting ID: 813 7752 4019  
Password: 415262

To join via computer: <https://us02web.zoom.us/j/81377524019?pwd=UmRyM2JXTk85WUhZQWhCZmFhWkdDQT09>

1. Call to Order
2. Consider Minutes from meeting on September 15, 2020
3. Discuss and Consider Draft Ordinance for a Possible Parks and Public Spaces Committee
4. Future Agenda Items
5. Adjournment

DATED at Shorewood, Wisconsin this 8th day of October, 2020.

**VILLAGE OF SHOREWOOD**  
Sara Bruckman, CMC/WCMC  
Village Clerk

Should you have any questions or comments regarding any items on this agenda, please contact the Manager's Office at 847-2702.

It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information; no action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice.

Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals.



**Parks Commission**  
**Minutes**  
**September 15, 2020 5:30 P.M.**

via Teleconference  
3930 N. Murray Avenue, Shorewood, WI 53211

**1. Call to order.**

The meeting was called to order at 5:33 p.m.

Members present: Jenny Vulpas, Kathy Yanoff, Julie Bradisse and Lybra Loest.

Members not present: Enrique Figueroa, Mark Schill, Bonnie Pedraza

Others present: Assistant Village Manager Tyler Burkart

**2. Consider Minutes from Meeting on August 18, 2020**

Ms. Bradisse moved to approve the August 18, 2020 minutes. The motion was seconded by Ms. Loest. Motion approved by 4-0 vote.

**3. Staff Liaison Updates**

Mr. Burkart informed the Commission that the Village Board will be conducting a number of budget sessions. In addition, the Judiciary, Personnel, and Licensing Committee is reviewing the possibility consolidating the Parks Commission and the Pedestrian and Bicycle Safety Committee into a Public Spaces committee so that the two groups can combine and streamline their efforts. A joint meeting of the two committees will be completed in October to get feedback on the concept.

**4. Discuss and Consider Comprehensive Plan Update for Atwater Park**

Mr. Burkart confirmed that the additional proposed trail down the southern end of the bluff nor the pavilion would be very feasible considering the recent conditions of the bluff. Mr. Burkart also confirmed the current paved trail is not ADA accessible. There was some expressed concern of the current gravel on top of the park and should pursue better long-term options. The Commission compared the initiatives in the 2015 Comprehensive Park Plan to the 2010 Atwater Park Plan. The Commission mentioned the vision should be more specific about moving the flagpole to the proposed Veterans Memorial location.

**5. Discuss Triangle Park Flagpole and Potential Seating Areas**

Mr. Burkart shared with the Commission the recent discussions with the Shorewood Woman's Club. The Club is still reviewing the Commission's request about the flagpole at Triangle Park. The flagpole will be moved or removed sometime in 2021. There was thought about having clubs donate funds for more shade trees with plaques below the trees recognizing the donor. There was also discussion about incorporating art involving the theme of equity and inclusion.

**6. Future Agenda Items**

The next meeting will be October 13, 2020, which will be a joint meeting with the Pedestrian and Bicycle Safety Committee.

Parks Commission  
September 15, 2020 Minutes

**7. Adjournment.**

Ms. Loest moved, seconded by Ms. Yanoff to adjourn the meeting. Motion approved 4-0 vote. Meeting adjourned at 6:30 p.m.

Respectfully submitted by,

Tyler Burkart  
Assistant Village Manager

ORDINANCE NO:

An Ordinance Establishing the Parks and Public Spaces Committee

At a regular meeting of the Village Board of the Village of Shorewood, Milwaukee County, Wisconsin held on this \_\_\_\_ day of \_\_\_\_\_, a quorum being present and a majority of the Board voting therefore, said Board finds:

WHEREAS, the Village of Shorewood has several volunteer committees to help review issues in depth, promote a culture of civic engagement, and allow community members to make recommendations to the Village Board for their consideration; and,

WHEREAS, the Parks Commission and Pedestrian and Bicycle Safety Committee are two volunteer committees who continually have issues that intersect with each other’s purpose and mission; and,

WHEREAS, volunteer committees such as the Conservation Committee and the Human Relations Commission utilizes a larger committee structure to provide additional support for educational events and review specific issues that come to the committees attention; and,

WHEREAS, the Village receives other requests about ways to utilize the space in the public right-of-way but contains no direct volunteer committee to advise or provide recommendations for these requests.

NOW THEREFORE, at a regular meeting of the Village Board of the Village of Shorewood, Milwaukee County, Wisconsin held on \_\_\_\_ day of \_\_\_\_\_, by a favorable vote of the members being present and therefore, said Board does ordain as follows:

SECTION 1

That Chapter 16, Article IV “Parks Commission” of the General Ordinances of the Village of Shorewood, be repealed and replaced by adding the following:

**Chapter 16 Article IV. Parks and Public Spaces Committee**

**§ 16-8. Creation; purpose and function.**

A. The Village of Shorewood hereby elects to create the Parks and Public Spaces Committee.

B. The purpose and function of the Committee shall be the following:

- (1) Provide general review and recommendations on the physical improvement, maintenance and use of all Village parks, park facilities, and other Village owned public spaces. Items in the public right-of-way (i.e. street reconstruction or resurfacing, utility improvements, signs, tree planting or removal, lighting, etc.) will only be reviewed by the Committee if it is requested by a Village department or the Village Board.

- (2) Review policies related to events and objects in the public right-of-way and make recommendations, if appropriate, to the Village Board and/or staff.
- (3) Present an updated Comprehensive Outdoor Recreation Plan and Pedestrian and Bicycle Safety Master Plan for the Village Board to consider for approval.
- (4) Collaborate with the Shorewood Recreation Department, School District, Milwaukee County Parks, other Village committees, Village departments, and other community groups on initiatives to improve the Village's parks, park facilities and other public spaces.
- (5) Create educational programs and events that inform community members about the Village's parks, park facilities and other public spaces outlined in the Village Code. Events may also celebrate Shorewood as a bikeable and walkable community.
- (6) Create civic engagement opportunities for community members to provide feedback on park uses, pedestrian and bicycle safety, transportation issues, and other topics related to public spaces.
- (7) Publish annual report outlining initiatives completed, priorities for the upcoming year, and common themes heard from public input. Consult Village departments and community groups for valuable metrics and possible initiatives.
- (8) Perform such other duties and assume such other responsibilities as it may be assigned by the Village Board.

**§ 16-9. Membership; terms of office.**

- A. The Committee shall consist of thirteen members appointed by the Village Board. The Judiciary, Personnel and Licensing Committee of the Village Board shall be responsible for reviewing applications and recommending members to appoint or remove.
- B. Members must be a Shorewood resident.
- C. Ex-officio members shall consist of a Village Trustee and a Village staff person to serve as liaisons for the Committee. Members of the Public Art Committee, School District, Elder Services Advisory Board, and Milwaukee County Parks will also be invited to attend.
- D. Members shall serve a term of three years, provided that the initial Committee shall consist of five members appointed for a three-year term, four members appointed for a two-year term, and four members appointed for a one-year term. Upon expiration of these respective terms, all appointments thereafter shall be for a three-year term.

**§ 16-10. Officers; quorum; compensation; meetings; rules of procedure.**

The Committee shall elect annually from its membership a Chair and a Vice Chair. A majority of the Committee shall constitute a quorum. Members of the Committee shall receive no compensation. The Committee shall meet monthly and/or on an as needed basis. The Committee’s meetings shall be publicly noticed and openly accessible to the public. A staff liaison shall be assigned to the Committee to take minutes and assemble necessary materials.

**§ 16-11. Sub-committees.**

If the Committee needs to utilize a sub-committee structure to review public space issues, three sub-committees consisting of four members each can be adopted. The Chair would refrain from serving on any of the three sub-committees and be responsible for communicating with the sub-committee Chairs for updates. The sub-committees would consist of Parks, Pedestrian and Bicycle Safety, and Other Public Right-of-Way.

SECTION 2

That Chapter 16, Article VII “Pedestrian and Bicycle Safety Committee” be repealed from the Village Code.

SECTION 3

That Chapter 16, Article VIII “Public Arts Committee” be retitled as Article VII in Chapter 16 of the Village Code and § 16-22 in this article shall be renumbered § 16-18.

SECTION 4

That all Ordinances or parts of Ordinances conflicting with the provisions of this Ordinance are hereby to such extent repealed.

SECTION 5

That this Ordinance shall take effect and be in force from and after its passage and posting pursuant to law.

PASSED AND ADOPTED by the Village Board of the Village of Shorewood, Milwaukee County, Wisconsin, this \_\_\_\_ day of \_\_\_\_\_.

\_\_\_\_\_  
Allison Rozek, Village President

Countersigned:

\_\_\_\_\_  
Sara Bruckman, CMC/WCMC, Village Clerk