



**AGENDA - SHOREWOOD BOARD OF TRUSTEES**  
**Special Village Board Meeting**  
**6:00 P.M. – Wednesday, May 16, 2018**  
**Shorewood Village Hall, 3930 North Murray Avenue**  
**Shorewood, Wisconsin 53211**

1. Call to Order
2. Roll Call
3. Statement of Public Notice
4. New Business
  - a. Update on framework for the Human Relations Commission.
  - b. Interviews for Human Relations Commission.
  - c. Consider appointment to Human Relations Commission.
  - d. Consider materials for future public informational meeting on Station No. 83.
5. Adjournment

DATED at Shorewood, Wisconsin this 11<sup>th</sup> day of May 2018.

VILLAGE OF SHOREWOOD  
Sara Bruckman  
Village Clerk

Should you have any questions or comments regarding any items on this agenda,  
contact the Manager's Office at 847-2702.

It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information; no action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice.

Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals.

**Village of Shorewood – Human Relations Commission**  
**Interview Questions**  
**5/11/18**

1. The Village Board is the legal authority responsible for setting priorities, adopting policy, and allocating resources.

The Human Resource Commission is an advisory body that will assist the Village Board in their decision-making role by providing recommendations.

The Village Board may, or may not, act in accordance with a recommendation from a committee, commission, or other advisory board.

Please briefly explain your thoughts on this structure including whether you have and/or could work effectively and respectfully within it.

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2. The Human Relations Commission will be comprised of neighbors with diverse views, perspectives, opinions, and expectations.

Please provide an example of how you have professionally communicated with community members of different opinion to productively come to agreement on how to move forward.

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3. As a member of the Human Relations Commission, you would be an ambassador of the Village.

As a Commissioner, what do you believe your role would be in the effort to advance human relations in our community?

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4. How would you measure the success of the Human Relations Commission?

McKenzie	Edmonds	6:00	
Kerri	Balliet	6:15	Unable to attend
Charles	Carlson	6:30	
Jesse	Dercks	6:45	
Gladys	Mitchell-Walthour	7:00	
Sharveta	Parker	7:15	
Shavonda	Sisson	7:30	
Jon	Talley	7:45	
Donna	Whittle	8:00	Unable to attend

# NORTH SHORE FIRE/RESCUE

## Office of the Fire Chief

Robert Whitaker

To: Board of Directors  
Date: May 3, 2018  
Subject: Shorewood Fire Station #83

The Shorewood Village Board considered the Fire Department's last offer to purchase the fire station at its meeting on April 16. Following a closed session on the topic, the Board voted to defer action on the sale of the fire station and land and requested the fire department provide options other than building a new building on the current site. Additionally, the Village Board requested the fire department review the information regarding the options in an educational meeting for the public at the fire station prior to bringing the options back to the Village Board for discussion.

Fire Department Staff met to develop potential options for consideration. I am presenting a summary of those options for consideration by the Fire Department Board.

- 1) Shorewood retain ownership of current facility: Under this scenario, the fire department would work with the Village to update the current building to meet current day needs. This option would likely involve a cost share of the project similar to what is being done with the Whitefish Bay Fire Station.
  - a. Pros:
    - i. Reduced costs for NSFD since not purchasing land.
    - ii. Shorewood takes on infrastructure costs in the project and maintains infrastructure.
    - iii. Shorewood takes on majority of costs for maintaining current, older building.
    - iv. Community may prefer this option to preserve older building.
  - b. Cons:
    - i. NSFD doesn't control building ownership
    - ii. Maintenance agreement likely needed for ongoing maintenance, repairs, etc.
    - iii. Excess space in facility – question of responsibility for utility bills, etc.
    - iv. Need to work around current bearing walls, etc. may lead to need for more space for NSFD to create better traffic flow in the building, which could increase rent payment based on per square foot costs.
    - v. NSFD continues to have rent payments on Operating Budget
    - vi. Remodeling of older facility often leads to discovery of unexpected costs during remodel project
    - vii. Additional costs of approximately \$13,000 to assess current facility and conduct design work for remodel.

- 2) NSFD purchases current building with condition of a continued use as a fire station.
  - a. Pros:
    - i. NSFD controls facility.
    - ii. No rent costs on Operating Budget
  - b. Cons (Most of the cons associated with this would be construction costs NSFD would incur related to a remodel project)
    - i. Costs to remodel building compared to building a new facility are higher.
    - ii. Remodeling of older facility often leads to discovery of unexpected costs during remodel project
    - iii. May have excess space not needed for fire department.
    - iv. Older facilities are generally less efficient (energy, etc.)
    - v. Additional costs of approximately \$13,000 to assess current facility and conduct design work for remodel.
- 3) NSFD works out a land lease agreement with the Village of Shorewood and builds new facility on leased land.
  - a. Pros:
    - i. Should NSFD want to move to a new location in the future the property would still be owned by the Village.
    - ii. No rent costs/potential lower land lease and building costs associated with this option.
  - b. Cons:
    - i. NSFD continues to have payments to the Village of Shorewood on the Operating Budget
- 4) NSFD look for other land available in Shorewood to build a new fire station and have current facility remain under ownership of the Village for their future use.
  - c. Pros:
    - i. Preserves older building for community.
    - ii. NSFD ends up with new more efficient building they own.
    - iii. No rent costs on Operating Budget.
    - iv. No need for temporary space during construction.
  - d. Cons:
    - i. Limited land available in areas that meet response time objectives.
    - ii. Cost of land is likely higher than land at current facility.
    - iii. Leaves Village of Shorewood with a facility they may not need.
    - iv. Getting approved zoning could be a challenge
    - v. "New" neighbors may not want a fire station in their neighborhood

If the Fire Department Board of Directors is interested in still considering Options #1, 2 and 3, consideration needs to be given to the request of the Shorewood Village Board to hold a public informational session at the fire station. If there is interest to do this, I would suggest three options be presented at this session. These options would be provided "in concept" only with pros/cons listed. The specific financial terms of each option would be estimated.

- 1) Remodel current building (ownership to be determined)
- 2) New fire station on current property
- 3) Public/private partnership on the current location to build a fire station with residential occupancies above.

Keeping this project moving forward is very important due to the condition of the current building. In light of this, it is suggested that the public information session be held on May 29. This would provide time to review feedback and present this information to the Shorewood Village Board on June 4 and the Fire Department Board on June 12.

Based on the feedback received, the Village Board could provide additional direction on their interests to the Fire Department Board at their June 4 meeting and the Fire Department Board could discuss this at the June 12 Meeting.

There is no formal action required of the Board of Directors at this time, however feedback is needed for Staff.