



**AGENDA - SHOREWOOD BOARD OF TRUSTEES**  
**Village Board Meeting**  
**7:30 P.M. – Tuesday, September 6, 2016**  
**Shorewood Village Hall, 3930 North Murray Avenue**  
**Shorewood, Wisconsin 53211**

Public comments on items not on the agenda are permitted and welcome at the beginning of the Village Board meeting under “Citizens to be Heard.” Public comments on agenda items may be invited after the item has been opened to discussion. Individual speakers should raise their hand so they may be recognized by the Village President and are asked to begin their comments by stating their name and address. Discussion may follow comment on non-agenda items or discussion and action may come at future meetings.

1. Call to Order
2. Roll Call
3. Statement of Public Notice
4. Consent Agenda Items (Items under the consent agenda may be acted upon by one motion. If in the judgment of any Village Board Member, a consent agenda item needs discussion, the item can be placed in the items removed from the consent agenda.)
  - a. Presentation of Accounts September 6, 2016
  - b. Approve Parade Permit for Badgerland Striders Lakefront Marathon on Sunday, October 2, 2016
  - c. Approve Temporary Class “B”/“Class B” Retailer’s License for the Shorewood Business Improvement District, Plein Air, Atwater Park, September 17, 2016
5. Items removed from the Consent Agenda
6. August 29, 2016 Special Village Board Minutes
7. Citizens to be heard – This item is for matters not on the agenda. Discussion may follow comment on non-agenda items or discussion and action may come at future meetings.
8. New Business
  - a. Public Safety
    1. Consideration of Door Security Agreement
  - b. Judiciary, Personnel, and Licensing
    1. Consideration of Class “B” Fermented Malt Beverage and “Class C” Wine Licenses for MOD Super Fast Pizza (Wisconsin), LLC d/b/a MOD Super Fast Pizza, 9250 76th Street, Suite A, Pleasant Prairie WI 53158, business address: 4151 N Oakland Ave
  - c. Community & Business Relations
    1. Consideration of Citizens Academy Proposal
9. Reports of Village Officials
  - a. Village President

- b. Village Trustees
  - c. Village Manager
10. Items for Future Consideration
  11. Adjournment

DATED at Shorewood, Wisconsin this 1<sup>st</sup> day of September, 2016.

VILLAGE OF SHOREWOOD  
Tanya O'Malley, WCPC, Village Clerk/Treasurer

Should you have any questions or comments regarding any items on this agenda, contact the Manager's Office at 847-2702. It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information; no action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice.

Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals.



**PLEASE TAKE NOTICE** that meetings of **STANDING COMMITTEES** of the Village Board will be held in the 2<sup>ND</sup> Floor of Village Hall, 3930 N. Murray Avenue, Shorewood, Wisconsin, as follows:

**BUDGET & FINANCE** – Trustee Michael Maher, Chairperson

Tuesday, September 6, 2016 at 6:00 p.m. – to consider:

1. Presentation of Accounts September 6, 2016
2. Continued review of 2<sup>nd</sup> quarter financials
3. Update on Purchasing Policy

**PUBLIC SAFETY COMMITTEE** – Trustee Allison Rozek, Chairperson

Tuesday, September 6, 2016 at 6:30 p.m. – to consider:

1. Consideration of Door Security Agreement
2. Discussion of parking policies, including Residential Congested Areas, Winter Parking Regulations, and Apartment Permit Parking

**COMMUNITY & BUSINESS RELATIONS** – Trustee Tammy Bockhorst, Chairperson

Tuesday, September 6, 2016 at 7:15 p.m. – to consider:

1. Consideration of Citizens Academy Proposal

**JUDICIARY, PERSONNEL, AND LICENSING** – Trustee Ann McKaig, Chairperson

Tuesday, September 6, 2016 at 5:30 p.m. – to consider:

1. Discussion and Interviews for Appointments to Boards, Committees, and Commissions
2. Consideration of application for Parade Permit for Badgerland Striders Lakefront Marathon on Sunday, October 2, 2016
3. Consideration of Class “B” Fermented Malt Beverage and “Class C” Wine Licenses for MOD Super Fast Pizza (Wisconsin), LLC d/b/a MOD Super Fast Pizza, 9250 76th Street, Suite A, Pleasant Prairie WI 53158, business address: 4151 N Oakland Ave
4. Consideration of Temporary Class “B”/“Class B” Retailer’s License for the Shorewood Business Improvement District, Plein Air, Atwater Park, September 17, 2016
5. Discussion on Beer Sales at Gas Stations
6. Discussion on Committee Quorum and Attendance Policies

**STRATEGIC INITIATIVES COMMITTEE** – Tr. Paul Zovic, Chairperson

Tuesday, September 6, 2016 at 6:45 p.m. – to consider:

1. Discussion on Community Survey Questions

**DATED** this 1<sup>st</sup> day of September, 2016. Tanya O’Malley, WCPC, Village Clerk/Treasurer

Should you have any questions or comments regarding items on this agenda, please contact the Manager’s Office 847-2702.

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Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals.

**VILLAGE OF SHOREWOOD, WISCONSIN  
CLERK-TREASURER'S OFFICE  
MEMO**

**DATE:** August 29, 2016  
**TO:** Budget and Finance Committee  
**FROM:** Finance Office  
**COPY TO:** Village Board  
Chris Swartz, Village Manager  
**RE:** Accounts Payable and Payroll Vouchers for Presentation and Approval

Presented for your approval are the following accounts payable vouchers:

100 - General Fund	\$ 269,249.10
200 - Library	6,632.02
210 - Elder Service Fund	1,142.73
220 - Marketing & Communications Fund	59.00
230 - Shorewood Today Magazine	1,800.00
240 - Special Funds	-
250 - Public Art Funds	-
300 - Debt Service Fund	66,983.13
400 - Capitol Projects Fund	1,286,021.31
410 - TIF #1	20.52
430 - TIF #3	812.50
440 - TIF #4	1,100.00
450 - TIF #5	-
600 - Parking Utility Fund	1,080.72
610 - Water Utility Fund	10,899.60
620 - Sewer Utility Fund	200,092.00
800 - Property Tax Fund	3,137,767.95
900 - Cash Fund	-
Subtotal:	\$ 4,983,660.58
PLUS: Payroll vouchers per check register dated 8/19/2016	181,983.26

**Grand Total**      **\$ 5,165,643.84**

	Begin Ck #	End Ck #
Accounts Payable Checks:	24356	24425
Accounts Payable Electronic Checks:	E1763	E1778
Payroll Checks:	2499	2504
Payroll Direct Deposits:	DD10224	DD10330
Payroll Electronic Check Remittances:	E601	E608

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check #
Fund 100 General Fund							
Dept 0000							
100-0000-17130	NLP - Duplex Conversion Loan	J PIPKORN CONSTRUCTIO	1118-20 KENSINGTON DUP LOAN BALAN	127809 LOAN BAL	08/24/16	347.79	24381
100-0000-17130	NLP - Duplex Conversion Loan	LABONTE CONSTRUCTIO	4220 WOODBURN DUPLEX LOAN PAYME	132624 LOAN PAY	08/24/16	9,625.00	24388
100-0000-17140	NLP - Attic Improv Loans	J&J CONTRACTORS	ATTIC LOAN 4253 LARKIN 2ND PAYMENT	130224 LOAN 2ND	08/24/16	10,000.00	24382
100-0000-21150	Other Accrued Payables	LAW, INC. HEALTH TRUST	VEBA PREMIUMS - POLICE DEPT AUG 201	1891	08/24/16	192.00	24390
100-0000-21520	GENERAL CLASS	WI DEPT OF EMPLOYEE T	MONTHLY RETIREMENT PREMIUMS AUG	JUL PR AUG PAY	08/31/16	28,658.60	1777
100-0000-21520	PROTECTIVE SERVICE	WI DEPT OF EMPLOYEE T	MONTHLY RETIREMENT PREMIUMS AUG	JUL PR AUG PAY	08/31/16	23,982.72	1777
100-0000-21520	ADDITIONAL PREMIIMS	WI DEPT OF EMPLOYEE T	MONTHLY RETIREMENT PREMIUMS AUG	JUL PR AUG PAY	08/31/16	700.00	1777
100-0000-21530	HEALTH VILLAGE PORTION	UNITED HEALTH CARE OF	HEATH INSURANCE PREMIUMS SEP 2016	0041348584	08/31/16	123,028.64	1771
100-0000-21531	DENTAL VILLAGE PORTION	DELTA DENTAL PLAN OF	CURRENT DENTAL PREMIUMS AUG 2016	47124	08/31/16	5,332.62	1763
100-0000-24100	Due to MADACC	MILW AREA DOMESTIC A	JULY CAT DOG LICENSES	JULY 2016	08/24/16	2.20	24392
100-0000-24213	Sales Tax Due State	WI DEPT OF REVENUE - S	SALES AND STADIUM TAX JUL 2016	JUL16 SALES TAX	08/31/16	81.72	1778
Total For Dept 0000						201,951.29	
Dept 1100 Board							
100-1100-51900	Lodging for President Johnson	LAKELAWN RESORT ROO	Lodging for President Johnson at League	07/25/2016	08/31/16	145.46	1764
100-1100-51900	League of WI Municipalities C	LEAGUE OF WISCONSIN	League of WI Municipalities Conference f	07/25/2016	08/31/16	160.00	1764
100-1100-53140	Communications/Publications	JOURNAL SENTINEL	PUBLICATIONS JULY 2016	423734-7-16	08/24/16	88.32	24385
Total For Dept 1100 Board						393.78	
Dept 1410 Manager							
100-1410-51900	Lodging for Chris Swartz at Le	LAKELAWN RESORT ROO	Lodging for President Johnson at League	07/25/2016	08/31/16	145.46	1764
100-1410-52910	manager's enewsletter	CTC*CONSTANTCONTACT	manager's enewsletter	07/08/2016	08/31/16	45.00	1764
100-1410-53121	Shared Copy Costs	JAMES IMAGING SYSTEM	COPIER FEES 07-01 TO 08/01/2016	19199258	08/24/16	48.16	24383
100-1410-54100	Lemonade and cups for the C	METRO MARKET 000689	Lemonade and cups for the Conservation	07/18/2016	08/31/16	21.38	1764
Total For Dept 1410 Manager						260.00	
Dept 1420 Clerk							
100-1420-51900	Luch during election training -	FORK IN THE ROAD MUK	Luch during election training - O'Malley,	07/01/2016	08/31/16	31.28	1764
100-1420-51900	Dinner during CTFO Conferen	HEIDEL HOUSE GREEN LA	Dinner during CTFO Conference - O'Mall	06/27/2016	08/31/16	11.50	1764
100-1420-51900	Hotel for CTFO Conference -	HEIDEL HOUSE RESORT G	Hotel for CTFO Conference - Half has bee	06/27/2016	08/31/16	184.00	1764
100-1420-51900	accomodations for Clerk's Inst	RADISSON HOTEL AND C	accomodations for Clerk's Institute - July	07/18/2016	08/31/16	445.00	1764
100-1420-51900	dinner Clerk's Institute	RED ROBIN NO 620 GREE	dinner Clerk's Institute	07/15/2016	08/31/16	22.99	1764
100-1420-51900	dinner Clerk's Institute	SCHLOTZSKY'S 1940 GREE	dinner Clerk's Institute	07/13/2016	08/31/16	10.48	1764
100-1420-53100	Office Supplies	RITWAY BUSINESS FOR	500 PAYROLL CHECKS 08-10-16	16-32774	08/24/16	154.81	24408
100-1420-53100	record check Moran	DOJ EPAY RECORDS CHEC	record check Moran	07/22/2016	08/31/16	7.00	1764
100-1420-53100	record check Earley/Highdale	DOJ EPAY RECORDS CHEC	record check Earley/Highdale	07/20/2016	08/31/16	14.00	1764
100-1420-53100	Background Checks	DOJ EPAY RECORDS CHEC	Background Checks	07/18/2016	08/31/16	14.00	1764
100-1420-53100	Background Checks	DOJ EPAY RECORDS CHEC	Background Checks	07/14/2016	08/31/16	7.00	1764
100-1420-53110	Labels and Scissors	Amazon.com AMZN.COM	Labels and Scissors	07/22/2016	08/31/16	51.25	1764
100-1420-53121	Shared Copy Costs	JAMES IMAGING SYSTEM	COPIER FEES 07-01 TO 08/01/2016	19199258	08/24/16	16.86	24383
Total For Dept 1420 Clerk						970.17	
Dept 1421 Elections							

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check #
Fund 100 General Fund							
Dept 1421 Elections							
100-1421-53500	Election Seals	AMAZON MKTPLACE PM	Election Seals	07/21/2016	08/31/16	27.00	1764
Total For Dept 1421 Elections						27.00	
Dept 1430 Customer Service							
100-1430-51900	Professional Education	KRECHEL, ANN	MILEAGE (33 RT) TO TRAINING - PEWAUK	2016-08-19	08/24/16	17.82	24387
100-1430-52930	CREDIT CARD EXPENSE	POINT N PAY	CREDIT CARD FEES WEB AND COUNTER J	JULY 2016	08/31/16	133.62	1769
100-1430-53121	Shared Copy Costs	JAMES IMAGING SYSTEM	COPIER FEES 07-01 TO 08/01/2016	19199258	08/24/16	18.06	24383
Total For Dept 1430 Customer Service						169.50	
Dept 1510 Finance							
100-1510-53121	Shared Copy Costs	JAMES IMAGING SYSTEM	COPIER FEES 07-01 TO 08/01/2016	19199258	08/24/16	48.16	24383
Total For Dept 1510 Finance						48.16	
Dept 1900 Other General Admin							
100-1900-52120	Professional Fees Legal	CARLSON DETTMAN CON	MARKET DATA SUMMARY	1854	08/24/16	900.00	24363
100-1900-52120	Professional Fees Legal	VON BRIESEN & ROPER S	LEGAL SERVICES RENDERED JULY 2016	218750	08/24/16	2,178.00	24424
100-1900-52200	Electric - Village Hall	WE ENERGIES - VILLAGE	VILLAGE BUILDINGS GAS/ELECTRIC USAG	0000417818 JUN1	08/31/16	1,274.00	1775
100-1900-52200	Electric - Village Hall	WE ENERGIES - VILLAGE	VILLAGE BUILDINGS GAS/ELECTRIC USAG	0000417818 JUL 1	08/31/16	1,540.23	1775
100-1900-52210	Gas - Village Hall	WE ENERGIES - VILLAGE	VILLAGE BUILDINGS GAS/ELECTRIC USAG	0000417818 JUN1	08/31/16	29.34	1775
100-1900-52210	Gas - Village Hall	WE ENERGIES - VILLAGE	VILLAGE BUILDINGS GAS/ELECTRIC USAG	0000417818 JUL 1	08/31/16	28.17	1775
100-1900-53150	Job Posting/Testing/Hiring	US HEALTHWORKS MEDI	EMPLOYEE SCREENING EDLEBECK	0041139-WI	08/24/16	52.00	24421
Total For Dept 1900 Other General Admin						6,001.74	
Dept 2100 Police							
100-2100-45200	Parking Fines	CHRISTINE DUNNING	PARKING CITATION DISMISSED AT COURT	70008666P	08/24/16	50.00	24367
100-2100-51330	Uniform Expense	LARK UNIFORM OUTFITT	LARK (ORMSBY) 08-01-16	226214	08/24/16	179.95	24389
100-2100-51330	Uniform Expense	STREICHERS	STREICHERS (BEARD/ORMSBY) 06-17-16	11214357	08/24/16	189.97	24415
100-2100-51330	Uniform Expense	STREICHERS	STREICHERS (SIMANDL) 06-22-16	11214840	08/24/16	39.99	24415
100-2100-51330	Uniform Expense	STREICHERS	STREICHERS (NIMMER) 06-29-16	11215687	08/24/16	1,022.99	24415
100-2100-51330	Uniform Expense	STREICHERS	STREICHERS (OTTO) 07-01-16	11216084	08/24/16	650.00	24415
100-2100-51330	Uniform Expense	VANDER SCHAAF, LORA	VANDERSCHAAF REIMB 08-09-16	VANDER REIMB 08	08/24/16	320.87	24422
100-2100-51355	EMPLOYEE PENSION - POLICE	WI DEPT OF EMPLOYEE T	MONTHLY RETIREMENT PREMIUMS AUG	JUL PR AUG PAY	08/31/16	503.09	1777
100-2100-51900	Training Video Bicycle Safety	PAYPAL *IPMBA 402-935-	Training Video Bicycle Safety	07/05/2016	08/31/16	30.00	1764
100-2100-52200	ELECTRIC EXPENSE	WE ENERGIES - POLICE	POLICE BLDG ELECTRIC USAGE 07/06-08/	7425530193ELJUL	08/31/16	954.67	1774
100-2100-52210	GAS AND HEAT EXPENSE	WE ENERGIES - POLICE	POLICE BUILDING GAS USAGE 074/05-08/	7425530193GASJ	08/31/16	26.12	1774
100-2100-52230	Phone and Internet	US CELLULAR	US CELLULAR 08-02-16	0149263891	08/24/16	189.20	24420
100-2100-52300	Other Intergov'tal pymts	WI DEPT OF TRANS TV &	REPLENISH VEHICLE SUSPENSION AND RE	73977044017 AUG	08/24/16	1,500.00	24425
100-2100-52910	Software Purch/Maint	ID NETWORKS	ID NETWORKS ANN SERVICE MAINT. FEE	271071	08/24/16	3,495.00	24378
100-2100-52990	Other Service Contracts & Fee	PROFESSIONAL ACCOUNT	JULY CITATION MANAGEMENT	MSB0000740	08/24/16	7,374.01	24402
100-2100-53100	Office Supplies	CINTAS CORP	CINTAS 06-09-16	184748047	08/24/16	20.72	24369
100-2100-53100	Office Supplies	CINTAS CORP	CINTAS 06-16-16	184749559	08/24/16	20.72	24369
100-2100-53100	Office Supplies	CINTAS CORP	CINTAS 06-23-16	184751079	08/24/16	20.72	24369
100-2100-53100	Office Supplies	CINTAS CORP	CINTAS 07-21-16	184757000	08/24/16	20.72	24369

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check #
Fund 100 General Fund							
Dept 2100 Police							
100-2100-53100	Office Supplies	CINTAS CORP	CINTAS 07-28-16	184758467	08/24/16	20.72	24369
100-2100-53100	Office Supplies	CINTAS CORP	CINTAS 08-11-16	184761413	08/24/16	20.72	24369
100-2100-53100	Office Supplies	CINTAS CORP	CINTAS 08-18-16	184762885	08/24/16	20.72	24369
100-2100-53100	DISPUTING FRAUD	AIC*MOTOR CLUB 800-3	DISPUTING FRAUD	07/12/2016	08/31/16	4.33	1764
100-2100-53100	Chiefs cell phone case	AMAZON MKTPLACE PM	Chiefs cell phone case	06/30/2016	08/31/16	39.93	1764
100-2100-53100	Fraud Credit	INTEREST REVERSAL	Fraud Credit	07/21/2016	08/31/16	(0.04)	1764
100-2100-53100	Office supplies white out	OFFICE DEPOT #1105 800	Office supplies white out	06/27/2016	08/31/16	6.11	1764
100-2100-53100	Office supplies, inked stamps	OFFICE DEPOT #1105 800	Office supplies white out	06/27/2016	08/31/16	26.96	1764
100-2100-53100	Labels for evidence and Binde	OFFICE DEPOT #141 MIL	Labels for evidence and Binders	06/30/2016	08/31/16	110.11	1764
100-2100-53100	Fraud Credit	PROV CR AIC*MOTOR CL	Fraud Credit	07/21/2016	08/31/16	(4.33)	1764
100-2100-53100	Office supplies window sign cl	WAL-MART #2452 MILW	Office supplies window sign clips	06/29/2016	08/31/16	1.67	1764
100-2100-53100	Bottled water for 4th of July	WALGREENS #15188 SHO	Bottled water for 4th of July	07/05/2016	08/31/16	5.99	1764
100-2100-53100	Disinfectants hand sanitizer	WM SUPERCENTER #245	Disinfectants hand sanitizer	07/22/2016	08/31/16	34.74	1764
100-2100-53131	Certified mail	USPS 5675850213250447	Certified mail	07/22/2016	08/31/16	8.64	1764
100-2100-53200	IPMBA Professional Memeber	IPMBA 410-744-2	IPMBA Professional Memeberhsip Renew	07/05/2016	08/31/16	55.00	1764
100-2100-53400	Squad 2 center wheel caps	PAYPAL *CHEVYEXTREM	Squad 2 center wheel caps	07/19/2016	08/31/16	62.96	1764
100-2100-53500	Dept/Program Supplies	VIKING COMMUNICATIO	VIKING COMM CHANNEL/VOLUME KNOB	101858	08/24/16	69.50	24423
100-2100-53500	Taser Batteries	TASER INTERNATIONAL 4	Taser Batteries	06/30/2016	08/31/16	126.60	1764
			Total For Dept 2100 Police			17,219.07	
Dept 2400 Planning and Development							
100-2400-51900	Professional Education	UNIVERSITY OF WISCONS	CROSS CONNECTION AND BACKFLOW PR	402463	08/24/16	595.00	24419
100-2400-53121	Shared Copy Costs	JAMES IMAGING SYSTEM	COPIER FEES 07-01 TO 08/01/2016	19199258	08/24/16	20.29	24383
			Total For Dept 2400 Planning and Development			615.29	
Dept 2900 Other Public Safety							
100-2900-51355	EMPLOYEE PENSION - FIRE	WI DEPT OF EMPLOYEE T	MONTHLY RETIREMENT PREMIUMS AUG	JUL PR AUG PAY	08/31/16	4,158.68	1777
			Total For Dept 2900 Other Public Safety			4,158.68	
Dept 3100 Public Works Admin.							
100-3100-53100	Office Supplies	PROFESSIONAL ID CARDS	ID BADGE FOR NEW EMPLOYEE	9774	08/24/16	18.40	24403
100-3100-53100	candy for 4th of July	WM SUPERCENTER #245	candy for 4th of July	06/30/2016	08/31/16	135.88	1764
100-3100-53120	Copy & Print Costs	GREATAMERICA FINANCI	COPIER LEASE	19167891	08/24/16	118.32	24375
100-3100-53120	Copy & Print Costs	OFFICE COPYING EQUIPM	COPY USAGE	C334073	08/24/16	4.98	24398
100-3100-54150	Safety Expenses	CINTAS	MEDICAL CABINET SUPPLIES	5005856218	08/24/16	50.92	24368
100-3100-54150	ice	EXXONMOBIL 98906415	ice	07/15/2016	08/31/16	5.97	1764
100-3100-54150	ice	EXXONMOBIL 98906415	ice	07/11/2016	08/31/16	3.98	1764
100-3100-54150	ice	EXXONMOBIL 98906415	ice	07/22/2016	08/31/16	8.38	1764
100-3100-54150	League of WI Municipalities C	THE ABBEY RESORT AND	League of WI Municipalities Conference S	06/27/2016	08/31/16	166.02	1764
			Total For Dept 3100 Public Works Admin.			512.85	
Dept 3230 Bldg Maint - Public Works							
100-3230-53500	Dept/Program Supplies	A1 JANITORIAL SUPPLY	DRAIN CLEANER	A1S24565P	08/24/16	563.06	24357

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check #
Fund 100 General Fund							
Dept 3230 Bldg Maint - Public Works							
100-3230-53500	Dept/Program Supplies	BATZNER PEST, INC.	EXTERMINATING AT VILLAGE HALL	2129177	08/24/16	45.00	24361
100-3230-53500	Dept/Program Supplies	COMDATA	SUPPLIES FOR ALL DEPTS	080116	08/24/16	123.84	24370
100-3230-53500	Dept/Program Supplies	GRAINGER W W INC	AUTOMATIC FLUSH VALVE	9187075560	08/24/16	682.50	24374
100-3230-53500	Dept/Program Supplies	INDUSTRIAL CONTROLS	PARTS FOR HVAC	6740429	08/24/16	352.77	24379
100-3230-53500	Dept/Program Supplies	SHERWIN WILLIAMS	SUPPLIES FOR BLDG MAINT	6899-5	08/24/16	48.15	24410
100-3230-53500	Dept/Program Supplies	SHERWIN WILLIAMS	SUPPLIES FOR BLDG MAINT	6890-4	08/24/16	10.98	24410
100-3230-53500	Dept/Program Supplies	SHERWIN WILLIAMS	SUPPLIES FOR BLDG MAINT	6889-6	08/24/16	179.16	24410
100-3230-53500	Dept/Program Supplies	UNITED P & H SUPPLY CO	URINAL ASSEMBLY FOR LIBRARY	1529667.001	08/24/16	350.97	24418
100-3230-53500	switch lock bracket for bldg m	GARVIN INDUSTRIES 847-	switch lock bracket for bldg maint	06/24/2016	08/31/16	37.88	1764
100-3230-53500	Library electrical	PAYPAL *PLANITPOWER	Library electrical	07/25/2016	08/31/16	24.99	1764
100-3230-53500	Library electrical	PAYPAL *ROSS JONES 40	Library electrical	07/25/2016	08/31/16	69.46	1764
Total For Dept 3230 Bldg Maint - Public Works						2,488.76	
Dept 3300 Municipal Garage							
100-3300-52200	DPW GARGAGE	WE ENERGIES - VILLAGE	VILLAGE BUILDINGS GAS/ELECTRIC USAG	0000417818 JUN1	08/31/16	127.80	1775
100-3300-52200	INCINERATOR	WE ENERGIES - VILLAGE	VILLAGE BUILDINGS GAS/ELECTRIC USAG	0000417818 JUN1	08/31/16	1,304.04	1775
100-3300-52200	DPW GARGAGE	WE ENERGIES - VILLAGE	VILLAGE BUILDINGS GAS/ELECTRIC USAG	0000417818 JUL 1	08/31/16	106.45	1775
100-3300-52200	INCINERATOR	WE ENERGIES - VILLAGE	VILLAGE BUILDINGS GAS/ELECTRIC USAG	0000417818 JUL 1	08/31/16	1,463.29	1775
100-3300-52210	DPW GARAGE GAS	WE ENERGIES - VILLAGE	VILLAGE BUILDINGS GAS/ELECTRIC USAG	0000417818 JUN1	08/31/16	63.41	1775
100-3300-52210	DPW GARAGE GAS	WE ENERGIES - VILLAGE	VILLAGE BUILDINGS GAS/ELECTRIC USAG	0000417818 JUL 1	08/31/16	64.16	1775
100-3300-53400	Vehicle Maintenance	ALSCO	TOWELS FOR MECHANICS	1103841	08/24/16	26.15	24358
100-3300-53400	Vehicle Maintenance	BADGER TRUCK CENTER I	PARTS FOR #57	677088	08/24/16	324.08	24360
100-3300-53400	Vehicle Maintenance	CARQUEST AUTO PARTS	PARTS FOR CHIPPER SAW	2514-504773	08/24/16	31.36	24364
100-3300-53400	Vehicle Maintenance	CARQUEST AUTO PARTS	SUPPLIES FOR MECHANICS	2514-504602	08/24/16	8.16	24364
100-3300-53400	Vehicle Maintenance	CARQUEST AUTO PARTS	PARTS FOR #24	2514-504741	08/24/16	119.87	24364
100-3300-53400	Vehicle Maintenance	CARQUEST AUTO PARTS	PARTS FOR #38, STOCK, AND RETURN	2514-504189	08/24/16	264.06	24364
100-3300-53400	Vehicle Maintenance	CARQUEST AUTO PARTS	PARTS FOR #38, STOCK, AND RETURN	2514-504189	08/24/16	(35.00)	24364
100-3300-53400	Vehicle Maintenance	CARQUEST AUTO PARTS	STOCK ORDER FOR MECHANICS AND RET	2514-505564	08/24/16	163.13	24364
100-3300-53400	Vehicle Maintenance	CARQUEST AUTO PARTS	STOCK ORDER FOR MECHANICS AND RET	2514-505564	08/24/16	81.33	24364
100-3300-53400	Vehicle Maintenance	CARQUEST AUTO PARTS	STOCK ORDER FOR MECHANICS AND RET	2514-505564	08/24/16	(170.23)	24364
100-3300-53400	Vehicle Maintenance	FISCO AUTO BODY INC	REPAIRS TO #30	41970	08/24/16	1,097.46	24372
100-3300-53400	Vehicle Maintenance	FRAME AND AXEL SERVIC	REPAIRS TO #57	27996	08/24/16	123.95	24373
100-3300-53400	Vehicle Maintenance	INTERSTATE BATTERY	BATTERY FOR STOCK	100665839	08/24/16	44.95	24380
100-3300-53400	Vehicle Maintenance	JUNIORS TOOLS LLC	TOOL FOR MECHANICS	67737	08/24/16	224.95	24386
100-3300-53400	Vehicle Maintenance	NAPA AUTO PARTS	PARTS FOR #88	456406	08/24/16	32.99	24395
100-3300-53400	Vehicle Maintenance	NAPA AUTO PARTS	SUPPLIES FOR MECHANICS	456817	08/24/16	75.46	24395
100-3300-53400	Vehicle Maintenance	NAPA AUTO PARTS	PARTS FOR #34	456	08/24/16	8.49	24395
100-3300-53400	Vehicle Maintenance	NAPA AUTO PARTS	PARTS FOR SQ 8	456804	08/24/16	61.38	24395
100-3300-53400	Vehicle Maintenance	PARTSMATER	RAZOR CUT OFF WHEEL FOR MECHANICS	23052297	08/24/16	102.74	24399
100-3300-53400	Vehicle Maintenance	PARTSMATER	PARTS FOR SHOP	23047979	08/24/16	223.10	24399
100-3300-53400	Vehicle Maintenance	PROVEN POWER INC	PARTS FOR #200	02-196325	08/24/16	58.10	24404
100-3300-53400	Vehicle Maintenance	SILVER SPRING AUTOMO	REPAIRS TO SQ 8	57607	08/24/16	226.17	24412

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Fund 100 General Fund							
Dept 3300 Municipal Garage							
100-3300-53400	parts for #37	AMAZON.COM AMZN.CO	parts for #37	06/30/2016	08/31/16	109.41	1764
100-3300-53400	parts for #54	BESTTRUCKEQ 440-951-0	parts for #54	07/18/2016	08/31/16	22.71	1764
100-3300-53400	black gloves for mechanics	DASH MEDICAL GLOVES 8	black gloves for mechanics	07/05/2016	08/31/16	74.87	1764
100-3300-53400	hydraulic fittings for skid load	PP*PIRTEKMENOMONEE	hydraulic fittings for skid loader	06/28/2016	08/31/16	208.12	1764
100-3300-53400	water pump parts	SPRAYSMARTER.COM 87	water pump parts	07/12/2016	08/31/16	77.19	1764
100-3300-53410	Fuel and Oil	HERBST OIL INC	UNLEADED FUEL	62630	08/24/16	1,795.06	24377
100-3300-53410	Fuel and Oil	HERBST OIL INC	DIESEL FUEL	62597	08/24/16	1,516.26	24377
100-3300-53410	2 cycle gas	SHELL OIL 57426364402	2 cycle gas	07/06/2016	08/31/16	15.90	1764
100-3300-53410	2 cycle gas	SHELL OIL 57426364402	2 cycle gas	07/21/2016	08/31/16	27.83	1764
Total For Dept 3300 Municipal Garage						10,069.15	
Dept 3430 Street Lights							
100-3430-52200	STREET LIGHTING	WE ENERGIES - VILLAGE	VILLAGE BUILDINGS GAS/ELECTRIC USAG	0000417818 JUN1	08/31/16	3,448.00	1775
100-3430-52200	ALLEY LIGHTING	WE ENERGIES - VILLAGE	VILLAGE BUILDINGS GAS/ELECTRIC USAG	0000417818 JUN1	08/31/16	1,470.83	1775
100-3430-52200	STREET LIGHTING	WE ENERGIES - VILLAGE	VILLAGE BUILDINGS GAS/ELECTRIC USAG	0000417818 JUL 1	08/31/16	3,511.59	1775
100-3430-52200	ALLEY LIGHTING	WE ENERGIES - VILLAGE	VILLAGE BUILDINGS GAS/ELECTRIC USAG	0000417818 JUL 1	08/31/16	1,399.55	1775
100-3430-53500	Dept/Program Supplies	SHERWIN WILLIAMS	RED MARKING PAINT	6757-5	08/24/16	70.68	24410
Total For Dept 3430 Street Lights						9,900.65	
Dept 3440 Street Signals							
100-3440-52200	TRAFFIC LIGHTS	WE ENERGIES - VILLAGE	VILLAGE BUILDINGS GAS/ELECTRIC USAG	0000417818 JUN1	08/31/16	1,132.82	1775
100-3440-52200	FLASHERS	WE ENERGIES - VILLAGE	VILLAGE BUILDINGS GAS/ELECTRIC USAG	0000417818 JUN1	08/31/16	6.21	1775
100-3440-52200	TRAFFIC LIGHTS	WE ENERGIES - VILLAGE	VILLAGE BUILDINGS GAS/ELECTRIC USAG	0000417818 JUL 1	08/31/16	1,103.25	1775
100-3440-52200	FLASHERS	WE ENERGIES - VILLAGE	VILLAGE BUILDINGS GAS/ELECTRIC USAG	0000417818 JUL 1	08/31/16	6.21	1775
Total For Dept 3440 Street Signals						2,248.49	
Dept 3510 Refuse Disposal							
100-3510-53500	Dept/Program Supplies	REHRIG PACIFIC COMPAN	GARBAGE AND RECYCLING KARTS	KE89259	08/24/16	3,384.00	24407
100-3510-53500	Dept/Program Supplies	SHOREWOOD PRESS	WORK LOGS AND SCALE TICKETS	17219	08/24/16	130.00	24411
Total For Dept 3510 Refuse Disposal						3,514.00	
Dept 3520 Recycling							
100-3520-53500	Dept/Program Supplies	REHRIG PACIFIC COMPAN	GARBAGE AND RECYCLING KARTS	KE89259	08/24/16	3,384.00	24407
Total For Dept 3520 Recycling						3,384.00	
Dept 3610 Forestry							
100-3610-53500	Dept/Program Supplies	JENSEN EQUIPMENT CO I	SUPPLIES FOR FORESTRY	567774	08/24/16	60.08	24384
100-3610-53500	Dept/Program Supplies	PAT DEPT OF AGRONOM	pesticide book	07/20/2016	08/31/16	49.58	1764
100-3610-53500	Dept/Program Supplies	PAT DEPT OF AGRONOM	pesticide book	07/19/2016	08/31/16	49.58	1764
100-3610-53500	knife storage box for Forestry	TREE STUFF.COM 317-29	knife storage box for Forestry	06/27/2016	08/31/16	24.90	1764
100-3610-53500	chipper knife storage box for	TREE STUFF.COM 317-29	knife storage box for Forestry	06/27/2016	08/31/16	24.90	1764
Total For Dept 3610 Forestry						209.04	
Dept 3620 Parks and Beautification							

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Fund 100 General Fund							
Dept 3620 Parks and Beautification							
100-3620-52200	HUBBARD PARK	WE ENERGIES - VILLAGE	VILLAGE BUILDINGS GAS/ELECTRIC USAG	0000417818 JUN1	08/31/16	143.34	1775
100-3620-52200	HUMBOLDT PARK	WE ENERGIES - VILLAGE	VILLAGE BUILDINGS GAS/ELECTRIC USAG	0000417818 JUN1	08/31/16	20.06	1775
100-3620-52200	HUBBARD PARK	WE ENERGIES - VILLAGE	VILLAGE BUILDINGS GAS/ELECTRIC USAG	0000417818 JUL 1	08/31/16	137.80	1775
100-3620-52200	HUMBOLDT PARK	WE ENERGIES - VILLAGE	VILLAGE BUILDINGS GAS/ELECTRIC USAG	0000417818 JUL 1	08/31/16	18.03	1775
100-3620-52210	RIVER CLUB	WE ENERGIES - VILLAGE	VILLAGE BUILDINGS GAS/ELECTRIC USAG	0000417818 JUN1	08/31/16	13.98	1775
100-3620-52210	RIVER CLUB	WE ENERGIES - VILLAGE	VILLAGE BUILDINGS GAS/ELECTRIC USAG	0000417818 JUL 1	08/31/16	13.59	1775
Total For Dept 3620 Parks and Beautification						346.80	
Dept 4000 Health							
100-4000-52200	ELECTRIC EXPENSE	WE ENERGIES - LIBRARY	LIBRARY ELECTRIC USAGE 07/06-08/04/1	28470151434 JUL	08/31/16	488.49	1773
100-4000-52210	GAS AND HEAT EXPENSE	WE ENERGIES - LIBRARY	LIBRARY GAS USAGE 07/4-08/2/16	1215377040 JUL1	08/31/16	22.59	1773
Total For Dept 4000 Health						511.08	
Dept 5140 Village Center							
100-5140-52200	ELECTRIC EXPENSE	WE ENERGIES - LIBRARY	LIBRARY ELECTRIC USAGE 07/06-08/04/1	28470151434 JUL	08/31/16	340.81	1773
100-5140-52210	GAS AND HEAT EXPENSE	WE ENERGIES - LIBRARY	LIBRARY GAS USAGE 07/4-08/2/16	1215377040 JUL1	08/31/16	15.76	1773
Total For Dept 5140 Village Center						356.57	
Dept 5200 Atwater Beach and Park							
100-5200-52200	ATWATER BEACH	WE ENERGIES - VILLAGE	VILLAGE BUILDINGS GAS/ELECTRIC USAG	0000417818 JUN1	08/31/16	82.92	1775
100-5200-52200	ATWATER BEACH	WE ENERGIES - VILLAGE	VILLAGE BUILDINGS GAS/ELECTRIC USAG	0000417818 JUL 1	08/31/16	120.05	1775
100-5200-53900	Miscellaneous Expenses	PORT-A-JOHN	SEASONAL RESTROOM	1259673	08/24/16	380.00	24401
100-5200-53900	anchor for life guards	MILLS FLEET FARM 1600	anchor for life guards	07/22/2016	08/31/16	31.66	1764
Total For Dept 5200 Atwater Beach and Park						614.63	
Dept 7000 Shared Expenses							
100-7000-52230	Phone and Internet	TIME WARNER ENTERTAI	VHALL INTERNET ACCT 706976501 08/22-	706976501 SEP16	08/24/16	587.14	24417
100-7000-52230	Phone and Internet	TIME WARNER ENTERTAI	BLDG FBR APT1 DPW ACCT 706976601 08	706976601 SEP16	08/24/16	649.42	24417
100-7000-52230	Phone and Internet	TIME WARNER ENTERTAI	PRI SERVICE ACCT 706845701 08/18-09/1	706845701SEP16	08/24/16	566.14	24417
100-7000-53121	Shared Copy Costs	JAMES IMAGING SYSTEM	COPIER FEES 07-01 TO 08/01/2016	19199258	08/24/16	182.00	24383
100-7000-53121	Shared Copy Costs	JAMES IMAGING SYSTEM	COPIER FEES 07-01 TO 08/01/2016	19199258	08/24/16	41.93	24383
100-7000-53131	mailing labels for postage ma	NEOPOST USA 510-304-2	mailing labels for postage machine	07/11/2016	08/31/16	55.99	1764
100-7000-53131	BRM annual fee	USPS 5675850213250447	BRM annual fee	06/27/2016	08/31/16	215.00	1764
Total For Dept 7000 Shared Expenses						2,297.62	
Dept 7200 Village Center Shared							
100-7200-52200	Electric	WE ENERGIES - LIBRARY	LIBRARY ELECTRIC USAGE 07/06-08/04/1	28470151434 JUL	08/31/16	5,680.15	1773
100-7200-52210	Gas	WE ENERGIES - LIBRARY	LIBRARY GAS USAGE 07/4-08/2/16	1215377040 JUL1	08/31/16	262.71	1773
100-7200-57900	Expenditures Charged To Oth	WE ENERGIES - LIBRARY	LIBRARY GAS USAGE 07/4-08/2/16	1215377040 JUL1	08/31/16	(262.71)	1773
100-7200-57900	Expenditures Charged To Oth	WE ENERGIES - LIBRARY	LIBRARY ELECTRIC USAGE 07/06-08/04/1	28470151434 JUL	08/31/16	(5,680.15)	1773
Total For Dept 7200 Village Center Shared						0.00	
Dept 7300 Public Safety Shared							
100-7300-52200	ELECTRIC EXPENSE	WE ENERGIES - POLICE	POLICE BLDG ELECTRIC USAGE 07/06-08/	7425530193ELJUL	08/31/16	1,909.34	1774

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Fund 100 General Fund							
Dept 7300 Public Safety Shared							
100-7300-52210	GAS AND HEAT EXPENSE	WE ENERGIES - POLICE	POLICE BUILDING GAS USAGE 074/05-08/	7425530193GASJ	08/31/16	52.23	1774
100-7300-57900	Expenditures Charged To Oth	WE ENERGIES - POLICE	POLICE BLDG ELECTRIC USAGE 07/06-08/	7425530193ELJUL	08/31/16	(954.67)	1774
100-7300-57900	Expenditures Charged To Oth	WE ENERGIES - POLICE	POLICE BUILDING GAS USAGE 074/05-08/	7425530193GASJ	08/31/16	(26.12)	1774
Total For Dept 7300 Public Safety Shared						980.78	
Total For Fund 100 General Fund						269,249.10	
Fund 200 Library							
Dept 5110 Library							
200-5110-52100	Professional Fees	VON BRIESEN & ROPER S	LEGAL FEES LIBRARY AUG 2016	218752	08/24/16	286.00	24424
200-5110-52200	ELECTRIC EXPENSE	WE ENERGIES - LIBRARY	LIBRARY ELECTRIC USAGE 07/06-08/04/1	28470151434 JUL	08/31/16	4,373.72	1773
200-5110-52210	GAS AND HEAT EXPENSE	WE ENERGIES - LIBRARY	LIBRARY GAS USAGE 07/4-08/2/16	1215377040 JUL1	08/31/16	202.29	1773
200-5110-52910	Monthly Charge for Web stati	HTTP GIMLET DOT US 60	Monthly Charge for Web statistics reporti	07/21/2016	08/31/16	20.00	1764
200-5110-52990	Other Service Contracts & Fee	BYTE STUDIOS	HOSTING AND SUPPORT 1/1/16 - 6/30/1	967	08/24/16	270.00	24362
200-5110-52990	Other Service Contracts & Fee	JAMES IMAGING SYSTEM	AUGUST PAYMENT FOR PUBLIC COPIER C	19164337	08/24/16	195.46	24383
200-5110-53120	Copy & Print Costs	CDW GOVERNMENT	TONER FOR STAFF AND PUBLIC PRINTERS	DVF3524 DVP0756	08/24/16	214.55	24365
200-5110-53120	Copy & Print Costs	CDW GOVERNMENT	TONER FOR STAFF AND PUBLIC PRINTERS	DVF3524 DVP0756	08/24/16	173.73	24365
200-5110-53121	Shared Copy Costs	JAMES IMAGING SYSTEM	COPIER FEES 07-01 TO 08/01/2016	19199258	08/24/16	14.33	24383
200-5110-53130	Postage/Mailings	POLYLINE CORP	2 RING DISC BINDER FOR AUDIO BOOK PR	45421	08/24/16	11.68	24400
200-5110-53130	Shipping for mag box returns	FEDEX 433749215 800-46	Shipping for mag box returns to Demco	07/06/2016	08/31/16	191.11	1764
200-5110-53200	Membership Renewal EP	WISCONSIN LIBRARY ASS	Membership Renewal EP	07/25/2016	08/31/16	150.00	1764
200-5110-53200	Membership Renewal RC	WISCONSIN LIBRARY ASS	Membership Renewal RC	07/01/2016	08/31/16	210.00	1764
200-5110-53500	Dept/Program Supplies	POLYLINE CORP	2 RING DISC BINDER FOR AUDIO BOOK PR	45421	08/24/16	132.50	24400
200-5110-54000	Summer Celebration voluntee	CITY MARKET SHOREWO	Summer Celebration volunteer gift cards	07/22/2016	08/31/16	100.00	1764
200-5110-54000	Summer Celebration voluntee	CULVER'S OF SHOREW SH	Summer Celebration volunteer gift cards	07/22/2016	08/31/16	75.00	1764
200-5110-54000	Tie Dye program supplies	PICK N SAVE 00068825 M	Tie Dye program supplies	06/30/2016	08/31/16	11.65	1764
Total For Dept 5110 Library						6,632.02	
Total For Fund 200 Library						6,632.02	
Fund 210 Senior Services							
Dept 4600 Senior Services							
210-4600-52200	ELECTRIC EXPENSE	WE ENERGIES - LIBRARY	LIBRARY ELECTRIC USAGE 07/06-08/04/1	28470151434 JUL	08/31/16	477.13	1773
210-4600-52210	GAS AND HEAT EXPENSE	WE ENERGIES - LIBRARY	LIBRARY GAS USAGE 07/4-08/2/16	1215377040 JUL1	08/31/16	22.07	1773
210-4600-52990	Case of beverage napkins	Amazon.com AMZN.COM	Case of beverage napkins	07/07/2016	08/31/16	87.32	1764
210-4600-52990	Cookies	NEHRINGS SENDIKS ON S	Cookies	07/08/2016	08/31/16	11.32	1764
210-4600-53121	Shared Copy Costs	JAMES IMAGING SYSTEM	COPIER FEES 07-01 TO 08/01/2016	19199258	08/24/16	14.33	24383
210-4600-54140	Shorewood Connects	SUE KELLEY CONSULTING	SHOREWOOD CONNECTS	JUL2016	08/24/16	450.00	24416
210-4600-54900	Milkweed Plants distributed a	W & E RADTKE GERMANT	Milkweed Plants distributed at Farmers	06/24/2016	08/31/16	80.56	1764
Total For Dept 4600 Senior Services						1,142.73	
Total For Fund 210 Senior Services						1,142.73	
Fund 220 Marketing & Communications							

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Fund 220 Marketing & Communications							
Dept 6700 Marketing & Communications							
220-6700-56120	Used to store photos, articles	BC.BASECAMP 2870262 3	Used to store photos, articles and archive	07/21/2016	08/31/16	20.00	1764
220-6700-56120	Used to showcase Shorewood	ISSUU 844-477-8	Used to showcase Shorewood Today mag	07/20/2016	08/31/16	39.00	1764
Total For Dept 6700 Marketing & Communications						59.00	
Total For Fund 220 Marketing & Communications						59.00	
Fund 230 Shorewood Today							
Dept 1910 Shorewood Today							
230-1910-53130	Postage/Mailings	US POSTMASTER	POSTAGE SHWD TODAY FALL 2016	SWDTD FALL16	08/31/16	1,800.00	1772
Total For Dept 1910 Shorewood Today						1,800.00	
Total For Fund 230 Shorewood Today						1,800.00	
Fund 300 Debt Service Fund							
Dept 8000 Debt Service							
300-8000-58200	Interest	JP MORGAN CHASE	INTEREST PAYMENT 9/1/16 2002 GO BO	2002 BONDSSEP16	08/31/16	5,080.00	1765
300-8000-58200	Interest	JP MORGAN CHASE	INTEREST PAYMENT 9/1/16 2011 GO BO	2011BONDS INTSE	08/31/16	61,903.13	1765
Total For Dept 8000 Debt Service						66,983.13	
Total For Fund 300 Debt Service Fund						66,983.13	
Fund 400 General Capital Projects							
Dept 1410 Manager							
400-1410-52910	Software Purch/Maint	MSA PROFESSIONAL SER	SHWD GIS WEB APP MIGRATION/AGOL I	2	08/24/16	3,286.00	24394
400-1410-52910	Software Purch/Maint	MSA PROFESSIONAL SER	SHWD GIS SERVICES PARCEL UPDATE W	13	08/24/16	318.00	24394
400-1410-56200	Building Improvements	LIPPERT TILE COMPANY I	CARPET FOR SEPT 2016 INSTALLATION	001-905804	08/24/16	16,338.00	24391
Total For Dept 1410 Manager						19,942.00	
Dept 3410 Street and Alley							
400-3410-56320.16-01	Large Construction Projects	STARK PAVEMENT CORP	PAYMENT NO 3 2016 ROAD	59154	08/12/16	805,429.60	24356
400-3410-56320.16-01	Large Construction Projects	STARK PAVEMENT CORP	2016 ROAD RECONSTRUCTION	PAYMENT #4	08/24/16	451,952.85	24414
Total For Dept 3410 Street and Alley						1,257,382.45	
Dept 3610 Forestry							
400-3610-52940	Landscaping Contracts	SITEONE LANDSCAPE SUP	SUPPLIES FOR EAB	77118449	08/24/16	8,104.70	24413
Total For Dept 3610 Forestry						8,104.70	
Dept 3620 Parks and Beautification							
400-3620-56500.16-09	GHOST TRAIN PROJECT	CHEMISTRY IN PLACE	GHOST TRAIN EXPENSES JULY 2016	8-3100.00	08/24/16	592.16	24366
Total For Dept 3620 Parks and Beautification						592.16	
Total For Fund 400 General Capital Projects						1,286,021.31	
Fund 410 TID No. 1 Capital							
Dept 6600 TID Administration							
410-6600-53900	Miscellaneous Expenses	JAMES IMAGING SYSTEM	COPIER FEES 07-01 TO 08/01/2016	19199258	08/24/16	20.52	24383

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Fund 410 TID No. 1 Capital							
Dept 6600 TID Administration							
						20.52	
Total For Dept 6600 TID Administration						20.52	
Total For Fund 410 TID No. 1 Capital						20.52	
Fund 430 TID No. 3 Capital							
Dept 6650 TID Projects							
430-6650-52160	Professional Fees Specific Dev	CONCORD CONSULTING	HARBOR RETIREMENT LOAN REVIEW	190039/24	08/24/16	812.50	24371
Total For Dept 6650 TID Projects						812.50	
Total For Fund 430 TID No. 3 Capital						812.50	
Fund 440 TID No. 4 Capital							
Dept 6650 TID Projects							
440-6650-52160	Professional Fees Specific Dev	CONCORD CONSULTING	LIGHT HORSE PROJ LOAN REVIEW JUL 20	150205A/38A	08/24/16	1,100.00	24371
Total For Dept 6650 TID Projects						1,100.00	
Total For Fund 440 TID No. 4 Capital						1,100.00	
Fund 600 Parking Utility							
Dept 0000							
600-0000-24213	Sales Tax Due State	WI DEPT OF REVENUE - S	SALES AND STADIUM TAX JUL 2016	JUL16 SALES TAX	08/31/16	957.10	1778
Total For Dept 0000						957.10	
Dept 3900 Parking							
600-3900-48900	Miscellaneous Revenue	WI DEPT OF REVENUE - S	SALES AND STADIUM TAX JUL 2016	JUL16 SALES TAX	08/31/16	(10.00)	1778
600-3900-52930	CREDIT CARD EXPENSE	POINT N PAY	CREDIT CARD FEES WEB AND COUNTER J	JULY 2016	08/31/16	133.62	1769
Total For Dept 3900 Parking						123.62	
Total For Fund 600 Parking Utility						1,080.72	
Fund 610 Water Utility							
Dept 3710 Water Administration							
610-3710-52910	Software Purch/Maint	UNIVERSITY OF WISCONS	CROSS CONNECTION AND BACKFLOW PR	402463	08/24/16	600.00	24419
610-3710-52930	CREDIT CARD EXPENSE	POINT N PAY	CREDIT CARD FEES WEB AND COUNTER J	JULY 2016	08/31/16	267.17	1769
610-3710-53100	Office Supplies	SHOREWOOD PRESS	UTILITY ENVELOPES	17330	08/24/16	312.50	24411
610-3710-53121	Shared Copy Costs	GREATAMERICA FINANCI	COPIER LEASE	19167891	08/24/16	118.32	24375
610-3710-53121	Shared Copy Costs	OFFICE COPYING EQUIPM	COPY USAGE	C334073	08/24/16	4.97	24398
610-3710-54150	Safety Expenses	CINTAS	MEDICAL CABINET SUPPLIES	5005856218	08/24/16	50.92	24368
610-3710-54720	PSC assessment	PUBLIC SERVICE COMM O	PSC DIRECT ASSESSMENT JULY 2016 - WA	1607-I-05440	08/24/16	125.50	24405
Total For Dept 3710 Water Administration						1,479.38	
Dept 3730 Maint Mains							
610-3730-53500	Dept/Program Supplies	AMERICAN LEAK DETECTI	LEAK LOCATE OAKLAND & WOOD	7199	08/24/16	395.00	24359
610-3730-53500	Dept/Program Supplies	GRAINGER W W INC	SUPPLIES FOR WATER	9193311561	08/24/16	21.04	24374
610-3730-53500	Dept/Program Supplies	RCM	CLEAN FILL	161340	08/24/16	350.00	24406

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check #
Fund 610 Water Utility							
Dept 3730 Maint Mains							
610-3730-53500	Dept/Program Supplies	SHERWIN INDUSTRIES IN	HOT MIX	036377	08/24/16	307.23	24409
Total For Dept 3730 Maint Mains						1,073.27	
Dept 3740 Maint Services							
610-3740-53500	Dept/Program Supplies	NORTHERN TOOL & EQUI	STRIPING STICK	35991978	08/24/16	68.14	24397
610-3740-53500	Dept/Program Supplies	SHERWIN WILLIAMS	SUPPLIES FOR WATER DEPT	3823-2	08/24/16	7.56	24410
Total For Dept 3740 Maint Services						75.70	
Dept 3790 Other Water							
610-3790-54740	Water Testing	NORTHERN LAKE SERVICE	WATER SAMPLES	300121	08/24/16	240.00	24396
Total For Dept 3790 Other Water						240.00	
Dept 8000 Debt Service							
610-8000-58200	Interest	JP MORGAN CHASE	INTEREST PAYMENT 9/1/16 2011 GO BO	2011BONDS INTSE	08/31/16	8,031.25	1765
Total For Dept 8000 Debt Service						8,031.25	
Total For Fund 610 Water Utility						10,899.60	
Fund 620 Sewer Utility							
Dept 3810 Sewer Administration							
620-3810-52320	MMSD SEWER CHARGES	MILW METRO SEWERAGE	CURRENT SEWER CHARGES 6/1-8/31/16	175-16	08/24/16	177,707.98	24393
620-3810-52930	CREDIT CARD EXPENSE	POINT N PAY	CREDIT CARD FEES WEB AND COUNTER J	JULY 2016	08/31/16	267.17	1769
620-3810-53100	Office Supplies	OFFICE COPYING EQUIPM	COPY USAGE	C334073	08/24/16	4.98	24398
620-3810-53100	Office Supplies	SHOREWOOD PRESS	UTILITY ENVELOPES	17330	08/24/16	312.50	24411
620-3810-54150	Safety Expenses	CINTAS	MEDICAL CABINET SUPPLIES	5005856218	08/24/16	50.92	24368
Total For Dept 3810 Sewer Administration						178,343.55	
Dept 3820 Sewer Maintenance							
620-3820-53500	Dept/Program Supplies	HADRONEX INC	MONITORING FOR SYSTEM AT VARIOUS L	1274	08/24/16	2,252.00	24376
Total For Dept 3820 Sewer Maintenance						2,252.00	
Dept 3830 Storm Maintenance							
620-3830-53500	Dept/Program Supplies	GREATAMERICA FINANCI	COPIER LEASE	19167891	08/24/16	118.32	24375
Total For Dept 3830 Storm Maintenance						118.32	
Dept 8000 Debt Service							
620-8000-58200	Interest	JP MORGAN CHASE	INTEREST PAYMENT 9/1/16 2011 GO BO	2011BONDS INTSE	08/31/16	19,378.13	1765
Total For Dept 8000 Debt Service						19,378.13	
Total For Fund 620 Sewer Utility						200,092.00	
Fund 800 Tax Agency Fund							
Dept 0000							
800-0000-24200	Due to State	MILW CNTY TREASURER	TAX SETTLEMENT 8/15/2016	AUG 15 2016 TAX	08/31/16	25,336.11	1767
800-0000-24300	Due to Milwaukee County	MILW CNTY TREASURER	TAX SETTLEMENT 8/15/2016	AUG 15 2016 TAX	08/31/16	725,855.75	1767

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check #
Fund 800 Tax Agency Fund							
Dept 0000							
800-0000-24510	Due to MATC	MILW AREA TECHNICAL C	TAX SETTLEMENT 08/15/2016	AUG 15 2016 TAX	08/31/16	177,751.81	1766
800-0000-24520	Due to MMSD	MILW METRO SEWERAGE	TAX SETTLEMENT 08/15/2016	AUG 15 2016 TAX	08/31/16	246,663.87	1768
800-0000-24600	Due to Shorewood School	SCHOOL DISTRICT OF SH	TAX SETTLEMENT 08/15/2016	AUG 15 2016	08/31/16	1,961,706.71	1770
800-0000-24610	Due to Whitefish Bay School	WHITEFISH BAY SCHOOL	TAX SETTLEMENT 08/15/2016	8152016 TA	08/31/16	453.70	1776
Total For Dept 0000						<u>3,137,767.95</u>	
Total For Fund 800 Tax Agency Fund						<u><u>3,137,767.95</u></u>	

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check #
Fund Totals:							
			Fund 100 General Fund			269,249.10	
			Fund 200 Library			6,632.02	
			Fund 210 Senior Services			1,142.73	
			Fund 220 Marketing & Communications			59.00	
			Fund 230 Shorewood Today			1,800.00	
			Fund 300 Debt Service Fund			66,983.13	
			Fund 400 General Capital Projects			1,286,021.31	
			Fund 410 TID No. 1 Capital			20.52	
			Fund 430 TID No. 3 Capital			812.50	
			Fund 440 TID No. 4 Capital			1,100.00	
			Fund 600 Parking Utility			1,080.72	
			Fund 610 Water Utility			10,899.60	
			Fund 620 Sewer Utility			200,092.00	
			Fund 800 Tax Agency Fund			3,137,767.95	
			Total For All Funds:			<hr/> 4,983,660.58	



AT THE EDGE OF THE CITY AND  
THE HEART OF EVERYTHING

### VILLAGE CLERK'S MEMO

DATE: August 29, 2016

TO: Judiciary, Personnel and Licensing Committee  
Village Board

FROM: Tanya O'Malley, Village Clerk/Treasurer

Re: Parade Permit Application

---

#### **BACKGROUND**

The Village has received an application for Parade Permit from the following:

- Badgerland Striders Lakefront Marathon, Sunday, October 2, 2016

Staff has reviewed this request and recommends approval subject to the following:

- Village staff will coordinate with the applicant to work out final details of the route and race specifics to assure the race is as safe and orderly as possible.
- Runners should use the parking lane on Village streets and stay as close to the left as possible (facing traffic approaching). Children are to be supervised by adults and not to be allowed to run in the streets unattended.
- Participants may be required to wait at intersections until it is clear of vehicle traffic.
- All participants will be subject to applicable traffic laws up to and including citation.
- Neighbors along the route will be contacted by the applicant prior to the event. Residents should receive written notice in letter three weeks prior to the event along with another notice one week in advance with letters or door hangers.
- Applicant will supply a certificate of liability insurance naming the Village as an additionally insured.
- The Village understands that you will be having volunteers flag and alert traffic of the route. Volunteers do not have the authority to stop or direct traffic.
- The Village encourages the applicant to utilize cones throughout the route to notify neighbors and residents of the route and potential runners in the area.

#### **RECOMMENDATION**

Grant the permit listed in the Consent Agenda subject to the above listed conditions.

VILLAGE OF SHOREWOOD  
3930 N MURRAY AVENUE  
SHOREWOOD WI 53211  
Telephone 847-2601

**APPLICATION FOR PARADE PERMIT – Fee \$100**

Total Paid \$100.00

Permit # \_\_\_\_\_

This application must be filed with the Village Clerk not less than 15 days before the date on which it is proposed to conduct the event. If the event is to be held for a person other than the applicant, a communication in writing for the person proposing to hold the parade and authorizing the applicant to apply for the permit on his/her behalf must accompany this request.

Please **Type or Print ALL INFORMATION** in Black

Organization Sponsoring Event Badgerland Striders Inc.

Organization Address ~~17600~~ 12650 W Arden Place

Event Contact Person David Fiegel

Business Phone 414-477-0178 Home Phone 414-477-0178

Date of event Sunday, Oct 2 Hours beginning & ending 9AM - 1PM

Approximate number & type of persons, animals & vehicles 2800 runners

Will parade occupy entire street? Yes \_\_\_\_\_ No X

Please explain street use East side of Lake Drive - proceeding

Assembly areas event begins in Grafton at 7:30 AM & south

Hours of assembly In Shorewood, approximately 9:15 to 1PM

Intervals to be maintained between parade units n/a

I understand that there may be additional charges based on costs related to this event from the Police Department and the Department of Public Works. Signs can not be placed on traffic signs and lamp posts. If they are, a fee will be charged for the DPW to remove the signs and you will be billed accordingly.

Signature of Applicant: Paul Fiegel - Manager on  
Title Marathon Committee

**PARADE ROUTE:** Indicate route of parade on the map of Shorewood printed on the reverse side of this form. Show start (entry) and end (exit) points, and indicate progress with arrows. Attach map of entire route if event is not limited to Shorewood.





AT THE EDGE OF THE CITY AND  
THE HEART OF EVERYTHING

### VILLAGE CLERK'S MEMO

DATE: August 31, 2016  
TO: Judiciary, Personnel and Licensing Committee  
Village Board  
FROM: Tanya O'Malley, Village Clerk/Treasurer  
Re: Temporary Class "B"/"Class B" License Request

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#### **BACKGROUND**

The Village has received an application for Temporary Class "B"/"Class B" Retailer's Licenses from the following:

- Shorewood Business Improvement District, Plein Air, Atwater Park, September 17, 2016

Staff has reviewed these requests and does not have any concerns.

#### **RECOMMENDATION**

Grant the license listed in the Consent Agenda as presented.

# Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ \_\_\_\_\_

Application Date: \_\_\_\_\_

Town  Village  City of SHOREWOOD

County of MILWAUKEE

The named organization applies for: (check appropriate box(es).)

A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.

A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning 09/17/2016 and ending 09/17/2016 and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

### 1. Organization (check appropriate box) →

Bona fide Club  Church  Lodge/Society

Chamber of Commerce or similar Civic or Trade Organization

Veteran's Organization  Fair Association

(a) Name SHOREWOOD BUSINESS IMPROVEMENT DISTRICT

(b) Address 4230 N OAKLAND AVE, SHOREWOOD, WI 53211

(Street)

Town  Village  City

(c) Date organized 01/01/1999

(d) If corporation, give date of incorporation 01/01/2000

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box:

(f) Names and addresses of all officers:

President TIM RYAN

Vice President Aaron Foley

Secretary ANDREW MCCANN

Treasurer REBECCA REINHARDT

(g) Name and address of manager or person in charge of affair: JENNY S. HEYDEN

### 2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:

(a) Street number ATWATER PARK, 4000 N LAKE DRIVE

(b) Lot \_\_\_\_\_ Block \_\_\_\_\_

(c) Do premises occupy all or part of building? \_\_\_\_\_

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: ATWATER PARK

### 3. Name of Event

(a) List name of the event PLEIN AIR SHOREWOOD 2016

(b) Dates of event SATURDAY, SEPTEMBER 17, 2016

### DECLARATION

The Officer(s) of the organization, individually and together, declare under penalties of law that the information provided in this application is true and correct to the best of their knowledge and belief.

Officer \_\_\_\_\_

(Signature/date)

Officer \_\_\_\_\_

(Signature/date)

Date Filed with Clerk \_\_\_\_\_

Date Granted by Council \_\_\_\_\_

SHOREWOOD BUSINESS IMPROVEMENT DIST

(Name of Organization)

Officer Andrew

(Signature/date)

Officer \_\_\_\_\_

(Signature/date)

Date Reported to Council or Board \_\_\_\_\_

License No. \_\_\_\_\_



**MINUTES - SHOREWOOD BOARD OF TRUSTEES**  
**Village Board Meeting**  
**August 29, 2016**

**Draft**

1. Call to Order  
President Guy Johnson called the meeting of the Village Board to order at 6:05 p.m. in Village Hall.

2. Roll Call  
President Johnson called the roll. Present: Trustees Davida Amenta, Tammy Bockhorst, Michael Maher, Ann McKaig (arrived at 6:13 p.m.), Allison Rozek, Paul Zovic.

Others Present: Village Manager Chris Swartz, Finance Director Mark Emanuelson, Assistant Village Manager Tyler Burkart, Public Works Director Leeann Butschlick, Police Chief Peter Nimmer, Planning and Development Director Ericka Lang, Customer Service Director Diane DeWindt-Hall, Village Clerk-Treasurer Tanya O'Malley

3. Review and Discussion of the Long Range Financial Plan

Manager Swartz, Finance Director Emanuelson, and Mike Harrigan, Ehlers and Associates presented the 2017-2026 Long Range Financial Plan.

4. Adjournment  
Tr. Maher moved, seconded by Tr. McKaig to adjourn at 8:41 p.m. Motion carried 7 – 0.

Respectfully submitted,

Tanya O'Malley, WCPC  
Village Clerk-Treasurer



AT THE EDGE OF THE CITY AND  
THE HEART OF EVERYTHING

## MEMORANDUM

**TO:** Allison Rozek, Chair of the Public Safety Committee  
Village Board of Trustees  
Guy Johnson, Village President  
**FROM:** Tyler Burkart, Assistant Village Manager  
**DATE:** September 6, 2016  
**RE:** Door Security Agreement

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### BACKGROUND

The Village Board approved allocating \$10,000 in the General Capital Projects Fund in the 2016 Budget for a Village Hall door security system. The purpose of a door security system is to program electronically when the front and back doors are open and closed to the public. It would no longer require manually opening and closing the doors. Village staff can program the doors for after hour meetings at Village Hall. The door security system will also reduce the need to hand out keys to certain staff. Providing physical keys poses some security issues in case a key is lost or is reproduced by a disgruntled employee. Electronic door security systems use key fobs that can be reprogrammed if lost and eliminate the risk of reproduction.

If approved, the management and customer service staff will be completing majority of the work related to the system. Village staff in these departments will program the key fobs for new and resigning employees as well as the doors for when Village Hall is closed or has a public meeting before or after normal office hours. The door security system would be installed either late October or early November pending the selected vendor's schedule.

Village staff created an RFP. Staff outlined in the RFP that the door security system would need to be installed on both exterior doors (front entrance along N. Murray Ave. and back entrance facing the public parking lot) as well as the Clerk-Treasurer Office door due to the vault located in that area. As an optional service, the Village Center was also included for staff to assess future costs associated with installing two of the doors (one door facing the public parking lot and one door by the Health Department) with the door security technology.

### ANALYSIS

Village staff received proposals from four vendors. The following are the proposals the Village received through the RFP process to complete door security installation at Village Hall:

- |                                       |             |
|---------------------------------------|-------------|
| • S-O-S Electronics Corporation       | \$8,633.00  |
| • Engineered Security Solutions, Inc. | \$9,319.00  |
| • Clearpath Connections               | \$10,605.19 |
| • Kain Energy Corp.                   | \$15,603.00 |

Village staff invited S-O-S Electronics Corporation, Engineered Security Solutions, and Clearpath Connections to complete a walkthrough with building maintenance staff. The walkthrough allowed staff to see how the system would integrate with the Village's current building space and IT network. Engineered Security Solutions and Clearpath Connections accepted staff's invite to complete a walkthrough, while S-O-S Electronics Corporation declined to participate in the walkthrough.

After careful consideration, Village staff determined Engineered Security Solutions would be the best system. Its system requires less staff and electrical work to be completed in advance to install the door security technology. Engineered Security Solutions also is familiar with the Village's facilities since it provides and maintains the Village's security cameras.

Engineered Security Solutions provided a quote for the Village Center for a total cost of \$6,860.00. After talking with Library staff, it is recommended to wait a few years for the installation of door security at the Village Center. No funds were budgeted this year for Village Center installation, and Library staff would prefer to consider installing door security technology after their facility study.

#### **BUDGET IMPACT**

The quote of \$9,319.00 is under the budgeted amount of \$10,000 in the General Capital Projects Fund. If the Village Board determined to also approve funding for installation at the Village Center, the Village could use the remaining allocated funds for door security along with Capital Fund reserves to pay for the additional installation.

#### **RECOMMENDED MOTION**

"I move to authorize the Village Manager to execute an agreement with Engineered Security Solutions to install door security at Village Hall for a total cost of \$9,319.00."



August 8, 2016

Tyler Burkart  
Assistant Village Manger  
**Village of Shorewood**  
3930 North Murray Avenue  
Shorewood, WI 53211  
414-847-2705

[TBurkart@villageofshorewood.org](mailto:TBurkart@villageofshorewood.org)

### Village Hall

**Scope of work:** Install a new Access Control System at 3 doors. Using RS2 Access Control System.

#### Access Control Equipment:

- 1 Access It!® Lite - Standard 1 USER
- 1 Access It!® Lite - WEB Client
- 1 Two Portal / Two Reader Controller
- 1 Two Portal / Two Reader Interface Module
- 1 Equipment Cabinet
- 1 Battery
- 1 Power Supply – for Access Controller and Module
- 3 HID Card Readers
- 1 Power Supply for Electrical Strikes
- 2 Batteries for above Power Supply
- 1 Von Duprin Electrical Pullback latch Kit (front door)
- 1 Schlage Lever Handle Cylindrical Lockset C-keyway
- 1 Cylindrical Electrical Strike
- 1 Rim Electrical Strikes
- 1 Door Relay – Handicap entrance
- Cable, conduit, boxes and connectors
- Installation, programming & training

**Purchase price \$ 9,319.00 + any applicable taxes**

### Library

**Scope of work:** Install a new Access Control System at 2 doors. Using RS2 Access Control System.

#### Access Control Equipment:

- 1 Access It!® Universal - Standard 1 USER (Upgraded Software)
- 1 Access It!® Universal - Standard WEB Client License (Upgraded Software)
- 1 Two Portal / Two Reader Controller
- 1 Equipment Cabinet
- 1 Battery
- 1 Power Supply – for Access Controller and Module
- 2 HID Card Readers
- 1 Power Supply for Electrical Strikes
- 2 Batteries for above Power Supply
- 1 Panic Bars with switch
- 1 Maglocks
- 1 Door Cords
- 1 Door Relay – Handicap entrance
- Cable, conduit, boxes and connectors
- Installation, programming & training

**Purchase price \$ 6,860.00 + any applicable taxes**



To accept the above proposal, please sign and date below, initial the terms/conditions, returning a signed copy to ESS via mail, fax or e-mail. Please feel free to call with any questions 262-995-5351.

*Troy Salchow*

Troy Salchow  
Sales Manager  
**Engineered Security Solutions, Inc.**  
[tsalchow@engineeredsecurity.net](mailto:tsalchow@engineeredsecurity.net)



#### TERMS AND CONDITIONS OF PROPOSAL SUBMITTED BY ESS

1. **TERM.** An accepted proposal shall create a contract effective until completion of the Services, unless terminated by agreement of the parties or otherwise according to law.
2. **ESS APPROVAL.** An accepted proposal shall be binding upon ESS when approved in writing by an officer of ESS.
3. **AUTHORITY.** The person signing below as or on behalf of the Customer represents that he or she has authority and capacity to enter into this agreement and that Customer is the owner of the Job Site.
4. **INSTALLATION.** ESS shall install the System at the Job Site in a workmanlike manner. Installation shall be deemed accepted by Customer if errors or omissions are not called to the attention of ESS, in writing, within 45 days of completion of entire project.
5. **LIMITED WARRANTY AGAINST DEFECTS.** For 1 one year after completion of installation ESS will, during its normal working hours, repair or replace, at ESS's option, any equipment improperly installed as part of the System. ESS may elect to substitute materials of equal or better quality. THIS WARRANTY IS IN LIEU OF ALL OTHER WARRANTIES, EXPRESS OR IMPLIED, INCLUDING BUT NOT LIMITED TO, IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE. ESS does not warrant against accidents, acts of God, alteration, misuse, tampering, abuse, failure to properly follow operating instructions, interruption of commercial power or telephone service, or failure of a computer network owned, operated, or supplied by Customer.
6. **LIMITATION OF LIABILITY.** ESS IS NOT RESPONSIBLE FOR CONSEQUENTIAL OR INCIDENTAL DAMAGES incurred by Customer, even if due to ESS's negligence, breach of express or implied contract, or failure to perform any obligation. Should ESS be found to have liability in addition to its warranty obligations, ESS'S LIABILITY SHALL BE LIMITED TO \$500 OR THE AMOUNT PAID TO ESS UNDER THIS CONTRACT, whichever is less, irrespective of cause or origin including, without limitation, loss or damage resulting directly or indirectly to persons or property, and whether such liability is based on negligence, strict liability, warranty, product liability, or otherwise. Customer acknowledges that this liquidated damage provision is reasonable because of the impracticality and difficulty of fixing actual damages that may arise due to the faulty installation or operation of the System.
7. **THIRD PARTY INDEMNIFICATION.** Customer shall indemnify, defend, and hold harmless ESS, its employees, and its agents from and against all claims, lawsuits, and losses, brought or sustained by any third party, including without limitation all claims, lawsuits or losses based upon defects in design, installation, or operation or non-operation of the security signaling system, whether those claims are based upon active or passive negligence, express or implied contract, or warranty, contribution, indemnification, or strict liability.
8. **LATE FEES; ATTORNEY FEES; TERMINATION.** For every calendar month during which Customer's account with ESS has a balance more than 45 days past due, Customer shall pay a finance charge of 1.5% of the past due amount. Customer shall pay any costs of collection, including reasonable attorneys' fees, incurred by ESS in collecting any amounts for which Customer is liable hereunder. This agreement may be terminated upon written notice from ESS to Customer without liability to ESS in the event amounts owed by Customer to ESS are past due or in the event the Job Site is substantially damaged or destroyed by fire or other casualty.
9. **SUBCONTRACTORS.** ESS may subcontract all or part of ESS's obligations under this agreement with written approval from the Customer. This agreement shall inure to the benefit of subcontractors of ESS and binds Customer with respect to said subcontractors with the same force and effect as they bind Customer to ESS. This agreement is not assignable by the Customer without the prior written approval of ESS, which shall not be unreasonably withheld.
10. **CHANGES.** If Customer requests or any governmental agency requires changes in the System, Customer shall pay the cost of parts and labor (at ESS's standard hourly rates) for such changes.
11. **WAIVER OF SUBROGATION.** Customer releases ESS from any liability for loss or damage covered by Customer's insurance.
12. **ENTIRE AGREEMENT.** This instrument contains the entire agreement between the parties with respect to the transactions described herein and supersedes all previous negotiations, commitments, and writings pertaining thereto. If any of the terms or provisions of this agreement shall be determined to be invalid or inoperative, all of the remaining terms and provisions shall remain in full force and effect.
13. **LIEN RIGHTS.** As required by the Wisconsin construction lien law, Contractor hereby notifies Customer that persons or companies furnishing labor or materials for the construction on owner's property may have lien rights on Customer's land and buildings if not paid. Those entitled to lien rights, in addition to the Contractor, are those who contract directly with the Customer or those who give the Customer notice within 60 days after they first furnish labor or materials for construction. Accordingly, Customer probably will receive notices from those who furnish labor or materials for the construction, and should give a copy of each notice received to the mortgage lender, if any. Contractor agrees to cooperate with the Customer and the Customer's lender, if any, to see that all potential lien claimants are duly paid.
14. **CITY OF MILWAUKEE:** If the job site is located in the City of Milwaukee, Milwaukee Ordinances 105-75-15 provides that after a city agency is notified of 2 false alarms within a calendar year the alarm user is subject to municipal citation.



To accept this proposal, please sign and date below, initial the terms/conditions, returning a signed copy to ESS via mail, fax or e-mail. Please feel free to call with any questions 262-995-5351.

Troy Salchow  
Sales Manager  
**Engineered Security Solutions, Inc.**  
[tsalchow@engineeredsecurity.net](mailto:tsalchow@engineeredsecurity.net)

Acceptance Date: _____	Approval Date: August 8, 2016
Customer: _____	
Signature _____	By: _____
Billing Address: _____	Job Site Address: _____
_____	_____
_____	_____
Phone: _____	Phone: _____
Contact: _____	Contact: _____

Engineered Security Solutions, Inc. ("ESS") proposes to provide the security system ("System") and the installation services (the "Services") described above the installation address ("Job Site(s)") listed above. This proposal is effective for 90 days from the date of the proposal. By signing and returning this proposal to ESS, the Customer offers to enter into a contract with ESS in accordance with the provisions of this proposal.



**Please respond to the following questions or areas in your proposal:**

1. Please include contact information and bios of the team members who the Village would work with to complete this project.
  - a. Brian Bautz - President / Owner 21 years of experience
    - i. 262-780-9770 / [bbautz@engineeredsecurity.net](mailto:bbautz@engineeredsecurity.net)
  - b. Troy Salchow – Sales Manager 15 years of experience
    - i. 262-995-5351 / [tsalchow@engineeredsecurity.net](mailto:tsalchow@engineeredsecurity.net)
  - c. Andy Abbott – Operations Manager 32 years of experience
    - i. 414-305-7169 / [aabbott@engineeredsecurity.net](mailto:aabbott@engineeredsecurity.net)
  - d. Aaron Wingate – Project Manager / Lead Tech 10 years of experience
    - i. 262-780-9770 / [awingate@engineeredsecurity.net](mailto:awingate@engineeredsecurity.net)
2. What is the total cost to complete the project? Please provide an additional cost to upgrade the Library doors.
  - a. Each of the costs are separated above.
  - b. Broken down by location and solution.
3. Is there an additional cost for the administration console and extra licenses if needed to manage/control door access?
  - a. RS2 has no additional cost for the administration console. No extra licenses are needed.
  - b. S2 has no additional cost for the administration console. The cost for yearly license is \$300 for 16 door license.
4. What type of device (key) does your company use for employees to access doors?
  - a. We suggest using a HID Key Fob. Fits on key ring, no change of thought process and they tend to last longer than a Key Card.
5. What is the cost for each device and are there reduced costs for ordering a large quantity at once?
  - a. The cost for a Key Fob is listed above.
  - b. There are no reduced costs for ordering a large quantity at once.
6. Is there a recommended time period to replace the devices due to age, and what are the costs associated with replacing the devices?
  - a. The devices once installed should last 5-10 years depending on usage.
  - b. The cost to replace will vary depending on when they fail.
7. How does an agency go about programming and reprogramming the doors and devices?
  - a. At the initial installation we offer unlimited training.
  - b. We offer to remote in. So long as the training can be accomplished over the phone or done as a remote login session to the server, there would be no charge.
  - c. You are able to connect to the software and have full access to programming and reprogramming.
8. How does an agency go about ordering more devices if needed?
  - a. Contact the Sales Manager for a proposal.
9. Please provide an outline or estimated timeline how long it takes to implement and work with staff to rollout the security upgrades starting from when the recommendation would be approved by the Village Board at their September 6 meeting.
  - a. Once a signed contract is received, the job packet is submitted to our Installation Manager for scheduling.
  - b. The job over all would take roughly 6-7 days to complete. We are 3-4 weeks out on scheduling.



- 10 What types of warranties are offered with the door security improvements, and how long on average does the door security upgrades last before maintenance is required?
  - a. Our labor warranty is for a period of 1 year.
  - b. All other manufactures warranties are for their period of time. Minimum of one year.
- 11 Who should the Village contact after the improvements are implemented in case there are issues or questions that arise?
  - a. 262-780-9770 or [service@engineeredsecurity.net](mailto:service@engineeredsecurity.net)
- 12 Please expand on at least three projects with other agencies (prefer at least one public agency) that you've completed similar work and provide reference contact information.
  - a. Jeff Siegman 414-766-5075 South Milwaukee School District
  - b. Keaton Collins 414-847-4910 Goodwill Industries
  - c. Lee Itson 920-262-8500 Random lake School District
  - d. We service over 20 some School District in South Eastern Wiscosnin
- 13 Please provide any other information that can assist us to make a final recommendation.
  - a. How we service your account by trying all was to support your system remotely
    - i. This will help keep service expenses down
  - b. We respond with by answering the phone with a live person, no ques
  - c. Our 15 years of security only business.
    - i. We focus only on Security.

To accept the above proposal, please sign and date below, initial the terms/conditions, returning a signed copy to ESS via mail, fax or e-mail. Please feel free to call with any questions 262-995-5351.

Troy Salchow  
Sales Manager  
**Engineered Security Solutions, Inc.**  
[tsalchow@engineeredsecurity.net](mailto:tsalchow@engineeredsecurity.net)



AT THE EDGE OF THE CITY AND  
THE HEART OF EVERYTHING

### VILLAGE CLERK'S MEMO

DATE: August 29, 2016

TO: Judiciary, Personnel and Licensing Committee  
Village Board

FROM: Tanya O'Malley, Village Clerk/Treasurer

Re: Class "B" Fermented Malt Beverage and "Class C" Wine Licenses – MOD Super Fast Pizza

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#### **BACKGROUND**

MOD Super Fast Pizza (Wisconsin), LLC d/b/a MOD Super Fast Pizza, 9250 76th Street, Suite A, Pleasant Prairie WI 53158, business address: 4151 N Oakland Ave., has applied for Class "B" Fermented Malt Beverage and "Class C" Wine Licenses, with Gregory Snyder serving as agent. This application was published in the September 1, 2016 North Shore NOW.

The Police Department has reviewed the application and approved the license.

Under Village Code 335-6(E), the Village shall issue no more than five Class "B" Fermented Malt Beverage Licenses. If approved, this will be the third licensed of this type issued and the Village will still have two licenses available.

Under Village Code 335-6(F), the Village shall issue no more than four licenses of this type. If approved, this will be the second "Class C" Retail Wine License issued and the Village will still have two licenses available.

#### **SUGGESTED MOTION**

Move to grant the Class "B" Fermented Malt Beverage and "Class C" Retail Wine Licenses to MOD Super Fast Pizza (Wisconsin), LLC d/b/a MOD Super Fast Pizza, 4151 N Oakland Ave, Gregory Snyder, agent, and direct the Village Clerk to issue the licenses contingent upon payment of the prorated license fees.

# ORIGINAL ALCOHOL BEVERAGE RETAIL LICENSE APPLICATION

Submit to municipal clerk.

For the license period beginning July 1 2016 ;  
ending June 30 2017

TO THE GOVERNING BODY of the:  Town of }  
 Village of } Shorewood  
 City of }

County of Milwaukee Aldermanic Dist. No. \_\_\_\_\_ (if required by ordinance)

1. The named  INDIVIDUAL  PARTNERSHIP  LIMITED LIABILITY COMPANY  
 CORPORATION/NONPROFIT ORGANIZATION

hereby makes application for the alcohol beverage license(s) checked above.

2. Name (individual/partners give last name, first, middle; corporations/limited liability companies give registered name): MOD Super Fast Pizza (Wisconsin), LLC

An "Auxiliary Questionnaire," Form AT-103, must be completed and attached to this application by each individual applicant, by each member of a partnership, and by each officer, director and agent of a corporation or nonprofit organization, and by each member/manager and agent of a limited liability company. List the name, title, and place of residence of each person.

Title	Name	Home Address	Post Office & Zip Code
President/Member	Manager, President, & CEO	Scott Svenson	7735 Overlake Drive West, Medina, WA 98039
Vice President/Member	SVP	Chris Schultz	4320 Lake Sammamish Pkwy SE, #107, Issaquah, WA 98027
Secretary/Member	Manager, CFO, Sec. & Treas.	Robert Barton	925 269th Avenue SE, Sammamish, WA 98075
Treasurer/Member	Member	MOD Super Fast Pizza, LLC	2035 158th Court NE, Suite 200, Bellevue, WA 98008
Agent	_____		
Directors/Managers	_____		

3. Trade Name MOD Super Fast Pizza Business Phone Number TBD  
4. Address of Premises 4151 N Oakland Avenue Post Office & Zip Code Shorewood 53211

5. Is individual, partners or agent of corporation/limited liability company subject to completion of the responsible beverage server training course for this license period?  Yes  No  
6. Is the applicant an employe or agent of, or acting on behalf of anyone except the named applicant?  Yes  No  
7. Does any other alcohol beverage retail licensee or wholesale permittee have any interest in or control of this business?  Yes  No  
8. (a) Corporate/limited liability company applicants only: Insert state WI and date 4/25/16 of registration.  
(b) Is applicant corporation/limited liability company a subsidiary of any other corporation or limited liability company?  Yes  No  
(c) Does the corporation, or any officer, director, stockholder or agent or limited liability company, or any member/manager or agent hold any interest in any other alcohol beverage license or permit in Wisconsin?  Yes  No  
(NOTE: All applicants explain fully on reverse side of this form every YES answer in sections 5, 6, 7 and 8 above.)

9. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.) See attached.

10. Legal description (omit if street address is given above): N/A  
11. (a) Was this premises licensed for the sale of liquor or beer during the past license year?  Yes  No  
(b) If yes, under what name was license issued? \_\_\_\_\_  
12. Does the applicant understand they must file a Special Occupational Tax return (TTB form 5630.5) before beginning business? [phone 1-800-937-8864]  Yes  No  
13. Does the applicant understand they must hold a Wisconsin Seller's Permit? [phone (608) 266-2776].  Yes  No  
14. Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs?  Yes  No

**READ CAREFULLY BEFORE SIGNING:** Under penalty provided by law, the applicant states that each of the above questions has been truthfully answered to the best of the knowledge of the signers. Signers agree to operate this business according to law and that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another. (Individual applicants and each member of a partnership must sign. Corporate officer(s), members/managers of Limited Liability Companies must sign.) Any lack of access to any portion of a licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license.

**SUBSCRIBED AND SWORN TO BEFORE ME**

this 15th day of JULY

[Signature]  
(Clerk/Notary Public)

My commission expires 5/20/20



[Signature]  
(Officer of Corporation/Member/Manager of Limited Liability Company/Partner/Individual)

[Signature]  
(Officer of Corporation/Member/Manager of Limited Liability Company/Partner)

(Additional Partner(s)/Member/Manager of Limited Liability Company if Any)

**TO BE COMPLETED BY CLERK**

Date received and filed with municipal clerk	Date reported to council/board	Date provisional license issued	Signature of Clerk / Deputy Clerk
Date license granted	Date license issued	License number issued	

**MOD Super Fast Pizza (Wisconsin), LLC  
Written Description of Premises for  
MOD Super Fast Pizza  
4151 N. Oakland Avenue  
Shorewood, WI 53211**

**The building is a one story building. Food and alcoholic beverages will be sold and consumed throughout the restaurant public area and adjacent outdoor seating area. The alcohol will be stored in a controlled and locked storeroom located in the storage area at the back of the store as marked on the attached floor plan. See the attached floor plan depicting the entire restaurant, including the interior and outdoor seating areas.**



AT THE EDGE OF THE CITY AND  
THE HEART OF EVERYTHING

## MEMORANDUM

**TO:** Tammy Bockhorst, Chair of the Community & Business Relations Committee  
Village Board of Trustees  
Guy Johnson, Village President  
**FROM:** Tyler Burkart, Assistant Village Manager  
**DATE:** September 6, 2016  
**RE:** Village of Shorewood Citizen's Academy Proposal

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### BACKGROUND

The following document outlines a proposed Citizen's Academy for the Village of Shorewood. This will serve as a valuable communication channel to educate residents and business owners about the Shorewood community. The program proposal describes six different sessions that will occur in January and February 2017. The sessions cover a wide range of services, activities, and volunteer opportunities available for the Shorewood community. Village staff is proposing for this to be an annual program. Please view the program proposal for additional information.

### BUDGET IMPACT

There is no budget impact from this program.

### RECOMMENDED MOTION

"I move to authorize staff to implement the Village of Shorewood Citizen's Academy as outlined in the program proposal."



## VILLAGE OF SHOREWOOD CITIZEN'S ACADEMY



### 2017 Program Proposal

#### **Purpose**

The Village of Shorewood values civic engagement and opportunities for the public to learn about civic services. The Village is creating a Shorewood Citizen's Academy to allow residents and visitors a chance to learn more about their community. The beauty behind the citizen's academy is that it is intended for a diverse audience. Whether you are a resident of the community for 30 years, a new business owner, a curious high school student, a prospective homeowner looking to move into the community or a resident looking for volunteer opportunities in the community, the citizen's academy serves to all demographics and backgrounds.

This is an innovative program that offers community leaders and officials to talk about services and volunteer opportunities. The citizen's academy serves as a new tool that enhances the Village communication by creating a hands-on learning opportunity for several individuals. As the Village continues to evolve its communication plan to serve the residents of the community, the citizen's academy is a program that meets the evolving community demand. Lastly, the academy will allow Village officials a chance to work hands-on with residents and perhaps make improvements to services based on received feedback.

#### **Structure**

There will be a total of 20 spots reserved for the citizen's academy. There will be a total of six citizen's academy sessions with each session lasting two hours (6 – 8 p.m.). Citizen's academy sessions will take place on a Thursday night. The makeup of a session can range from a guest speaker to a tour of a facility. Throughout the night, those participating in the citizen's academy will be able to ask questions and interact with guest presenters. These will not be public meetings and the sessions will be closed to those individuals who signed up for the academy. At the end of each session, evaluations will be given out to the academy members to provide feedback and input towards the sessions for next year.

#### **Recruitment and Marketing**

The Village of Shorewood will begin recruiting and publicizing the citizen's academy in September. The Village will publicize the sign-up window for the academy through multiple communication avenues, which includes the Village manager's memo, social media, the information board and the civic information center in the Village Center, the Village and School District websites. The Village Manager's Office will work with North Shore Now to ask them to write an article on the citizen's academy. Lastly, staff liaisons will encourage all newly appointed committee members to sign up for the academy.

## **Application Process and Selection**

Those interested in the academy will need to fill out a short application form and turn in to the Village Manager's Office. The selection process for the academy will be completed based on the timeliness applications are turned in. Therefore, entry into the academy will be on a first come-first serve basis and residents will also be given priority. If the academy is full and applications are still being turned in, those applications will be saved for the following year and those individuals will have the chance to be the first ones to sign up. You do not need to be a resident in order to sign up for the academy. The academy is partially designed for a prospective resident or business owner interested in the Shorewood community.

The Village will post application forms starting in October, and the Village will continue to accept applications for this upcoming academy through mid-November. The Village Manager's Office will contact the selected participating academy members in December to confirm their spot in the academy and inform them of the upcoming schedule. Even after the window is closed to sign up for the current year's academy, individuals will be allowed to fill out an application for the next year's academy at any time. Application forms will be available on the Village website, the Village Hall and Village Center lobbies, and at the Civic Information Center.

## **Proposed Schedule and Speakers**

✚ **Session One – Shorewood's History, Structure of Government & Budgeting.** Karen de Hartog from the Shorewood Historical Society will be invited to provide a 30-minute presentation on the history of Shorewood, providing some context on how Shorewood started and significant events that led to Shorewood of today. Village Manager Chris Swartz will also provide some background on the Village structure of government, and Customer Service Director Diane DeWindt-Hall will discuss the customer service culture of the organization. Then, for the second half of the session Mr. Swartz will team up with Finance Director Mark Emanuelson to discuss the multiple components involved with the Village budget as well as Village financing and other revenue sources such as parking and utility billing.

✚ **Session Two – Community Service through Representation & Volunteering.** The academy will invite several representatives to present and share their stories. Milwaukee County officials, County Executive Chris Abele and County Supervisor Sheldon Wasserman will be invited to talk for the first 30 minutes about County services and plans. The next remaining 30 minutes will be allocated to those representatives at the State and Federal level (Representative David Bowen, Senator Lena Taylor and U.S. Representative Gwen Moore) to discuss their involvement in representing the citizens of Shorewood and current issues they are discussing. Village President Guy Johnson will then be present for 30 minutes to discuss current issues the Village Board is facing. Village Clerk-Treasurer Tanya O'Malley will provide a summary on voting in Shorewood, and Assistant Village Manager Tyler Burkart will summarize the volunteer options available with the Village and with other community groups.

✚ **Session Three – Public Works & Infrastructure.** Academy members will be invited to the Department of Public Works building to learn more about Shorewood’s Public Works operations. Public Works Director Leeann Butschlick will review some of the updates related towards road rehabilitation, stormwater infrastructure, snow and ice control, refuse and recycling collection, water quality and other significant issues. Village Engineer Mustafa Emir will be available to respond to any engineering or design questions about the Village infrastructure. Then, Assistant Public Works Director Joel Kolste will take the academy members on a tour of the DPW facility as they have an opportunity to see the equipment and vehicles up close.

✚ **Winter Break** will occur between first three and last three sessions to allow academy members some time off.

✚ **Session Four – Planning & Development.** Planning and Development Director Ericka Lang will review some of the comprehensive plans the Village has adopted recently. This will include a full update on the Wilson Drive Task Force and other projects associated to any of the comprehensive plans. Ms. Lang will also provide a summary on the work related to the building inspectors and variety of permits needed for different projects. Jim Plaisted from the Shorewood Business Improvement District will be in attendance to provide a 20 minute presentation on his role in the business community and the benefits of a business improvement district. Lastly, Michael Harrigan from Ehlers will present for the remaining 30 minutes on tax incremental financing and the factors involved with making TIF policy decisions.

✚ **Session Five – Education & Learning.** This session will focus on educational opportunities for all ages from Shorewood, ranging from K-12, adults and seniors in the community. Shorewood Schools Superintendent Dr. Bryan Davis will be present to provide information and updates with the Shorewood School District. This 60-minute presentation will highlight some of the activities occurring at each of the schools, the issues being discussed by the School Board, and how the tax dollars are utilized by the district. Library Director Rachel Collins will then transition with a 30-minute presentation on educational and learning opportunities being offered through the Shorewood Public Library. Ms. Collins will also share some enlightening statistics about the Library. Senior Resources Coordinator Elizabeth Price will conclude with a 30-minute summary on senior programming and ways seniors are staying involved in the community.

✚ **Session Six – Public Safety.** This session will invite the academy members to the Police Department building for a presentation on the Police Department by Police Chief Peter Nimmer and a presentation on the North Shore Fire Department consolidation by Fire Chief Robert Whitaker. Then, academy members will be offered a tour of the current facility and some of the equipment and vehicles the Public Safety departments utilize to keep the community safe. Chief Nimmer will identify some of the benefits of the space at the AB Data building and how that space will improve Police operations.



AT THE EDGE OF THE CITY AND  
THE HEART OF EVERYTHING

## VILLAGE CLERK'S MEMO

DATE: August 31, 2016

TO: Trustee Ann McKaig, Chair of the Judiciary, Personnel and Licensing Committee  
Judiciary, Personnel and Licensing Committee

FROM: Tanya O'Malley, Village Clerk/Treasurer

Re: Interviews for Village Boards, Commissions, and Committees

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### BACKGROUND

On May 16, 2016, the Judiciary, Personnel and Licensing (JP&L) Committee, directed the Village Clerk to begin scheduling interviews for filling upcoming/existing vacancies on Village Boards, Committees, and Commissions. The JP&L conducted interviews on June 6, 2016, June 16, 2016, June 20, 2016, and July 20, 2016.

### INTERVIEW SCHEDULE

The following interviews have been scheduled:

#### **September 6, 2016**

5:30 – Jennifer Vulpas  
5:45 – Susan Weistrop  
6:00 – Meenal Atre

#### **September 19, 2016**

5:30 – Ellie Berg  
6:15 – Katie Gnau

Applications for these individuals can be found in the dropbox folder or are available upon request from the Village Clerk-Treasurer.

### INTERVIEW QUESTIONS

There are four general questions that have been used to facilitate discussion. The questions are as follow:

1. Have you reviewed the mission and objectives of the committee you have applied for and do you have any questions about them? (If the applicant has not reviewed them, the chair or liaison provides a brief overview.)
2. Explain the relationship between committee and the Village Board and community. In essence, there can and will be differences of opinion, but the goal of serving the greater good is the same. The committee takes on different tasks and can be guided by an adopted plan. The tasks include advising the Village Board, prioritizing objectives, proposing or implementing initiatives related to the adopted plan or committee's will, volunteering for different activities to connect with community. Are these relationships and tasks of interest to you?
3. What is your personal work or communication style when participating in a group? Have you had experience on committees and what have you found to be the biggest challenges and/or accomplishments?
4. Are you still interested? Do you need more information?

**VACANCIES**

Attached is an updated listing of current vacancies on the various Village Boards, Committees, and Commissions.

**RECOMMENDATIONS**

If appropriate, direct the Village Clerk-Treasurer to schedule additional interviews

If appropriate, direct the Village Clerk-Treasurer to place specific appointments on an upcoming agenda for JP&L and Village Board consideration

Village Boards, Committees, and Commissions

<b>Committee</b>	<b>Who Appoints Resident Members</b>	<b>Number of Vacancies</b>	<b>Notes</b>
Board of Appeals	President appoints Chair - No confirmation needed Other Members - through JPL and confirmed by Board	0	
Board of Review	Through JPL and confirmed by Board	3	1 Regular - Expiration 2020 1 Alternate - Expiration 2018 1 Alternate - Expiration 2017
Community Development Authority	Through JPL and confirmed by Board	0	
Conservation Committee	Through JPL and confirmed by Board	2	2 - Expiration 2019
Design Review Board	Through JPL and confirmed by Board	1	1 - Expiration 2019
Elder Services Advisory Board	Through JPL and confirmed by Board	2	2 - Expiration 2019
Library Board	Through JPL and confirmed by Board	0	
Parks	Through JPL and confirmed by Board	1	1 - Expiration 2018
Ped & Bike Safety	Through JPL and confirmed by Board	0	
Plan Commission	Through JPL and confirmed by Board	0	
Police	President appoints - No confirmation needed	1	1 - Expiration 2021
Public Art Committee	Through JPL and confirmed by Board	1	1 - Expiration 2019
Recreation Advisory Committee	Through JPL and confirmed by Board	1	1 - Expiration 2019

# MEMORANDUM



Date: September 6, 2016

To: Village Board

From: Chris Swartz, Village Manager

Re: Parking Matters

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On the Public Safety Committee, there are items related to parking matters. Staff has prepared to discuss two of the matters:

**Residential Congested Area:** As you may recall, due to residents' request, the Police Department studied the area north of Capitol Drive on Downer, Stowell and Prospect, to Jarvis as a prospective area to expand the Residential Congested Area (RCA). The RCA is an area that restricts daytime parking for two hours except for residents.

Over the summer staff met with residents and businesses in this area to measure their interest in establishing this zone on those three (3) streets. After face to face meetings and e-mail feedback, it was obvious that the Downer Avenue residents were interested in this new parking restriction and those on Jarvis were not interested. Businesses did not support the designation because of employee parking. There was no consensus on Prospect and Stowell. However, I have attached new correspondence and a petition from residents on Prospect (15 of the 32 houses on Prospect now support the restriction).

Based on this data I will ask our Village attorney to draft an ordinance expanding the RCA area to Downer and Prospect north of Capitol to Jarvis for your consideration at the first meeting in October. Please discuss this matter at Tuesday's committee meeting. I will not be available; the Chief and Diane will be in attendance.

**Additional Parking Permits for Apartments.** At the last Public Safety Committee meeting, the topic of additional parking permits for apartments was discussed. The next step was to review the policy along with the current permit restrictions in a format that is easier to read. Attached is some data from Diane, who will be there to discuss.

Please let me know if you have any questions in this regard.

Chris

## Chris Swartz

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**From:** Lynn Rothrock <lynnrothrock@yahoo.com>  
**Sent:** Tuesday, August 30, 2016 8:22 PM  
**To:** Peter A. Nimmer; Chris Swartz; Trustee McCullough McKaig  
**Cc:** 'Andrew Rothrock'  
**Subject:** RE: Request for update on UWM parking Impacted areas  
**Attachments:** Prospect Page1of2.png; Prospect Page2of2.png

To Manager Chris Swartz and the Shorewood Village Board –

After a very frustrating night on Monday when we found out that the Parking situation on N. Prospect was not going to be acted upon, we had basically given up on ever getting any relief from the Village. We assumed Downer Avenue alone had won the battle, would get the very reasonable 2-hour limits, and we on Prospect would not only face the new school year with the numerous UWM Staffers parking on our street all day, but we would even get the increased overflow from those UWM parkers who would have to come off Downer to crowd us even more.

My husband, Andy, expressed extreme disappointment at what had become a 5 year battle for him working primarily with Chief Banaszynski on all the required Police monitoring for out-of-village parkers and the many meetings he had attended. The Chief retired before he could complete his promise of fixing this known commuter issue. Starting last summer, Andy then worked with the new Chief Nimmer, but he was understandably still getting involved with his new role and was not aware of the entire working history as the parking issue was created when the zones south of Capitol were closed off to the UWM parkers. So Andy figured with the letter yesterday that this was the end; we both assumed this would never get resolved despite our best efforts to follow the guidance of the Village for 5 years and always "have patience". His patience gave out for good last night and he replied to this email from Chief Nimmer clearly stating our terrible disappointment on seeing this through.

Well I could not take the burden this was putting on us and wanted to find any possible solution short of moving away from here. I wondered if a petition was practical and so when Andy left for work this morning, I gave Chris Swartz a call to try to see if this would have any chance of helping us get aligned with the Downer neighbors and get our streets back yet this fall. Despite Andy's angry tone last night, Chris seemed to be sympathetic to the cause and understood our disappointment after so much time and effort. He said that Downer Avenue had achieved 15 "pro" responses and that turned the tide. I scrambled to get a petition together and worked all day at tracking down our Neighbors.

I am very pleased to present to you a petition from our block with one better than Downer- We have 16 verifiable names of homeowners from N. Prospect who were eager to see this change take place! I will be honest that 3 were not interested to join (having one car and not really being affected) and a neighbor who said they didn't want to pay \$5 to park on their own street, so they declined. But the overwhelming response was absolutely encouraging and I am doing everything I can to get this to you yet tonight. It was very apparent that we have so many new neighbors who have only been here 2-3 years and they were not aware we used to enjoy a quiet, open street before the commuters migrated to our side of Capitol. They were completely thrilled to know we could take our block back.

On behalf of our neighborhood, please take the (attached) Petition as the statement of endorsement to request our 4000 Block of N. Prospect Avenue have the new 2-hour limit signs installed at the same time as those on Downer.

Thank you very much for your guidance on this matter.

Lynn Rothrock – 4024 N. Prospect Ave

On Feb 15, 2016, at 1:49 PM, Peter A. Nimmer <[PNimmer@villageofshorewood.org](mailto:PNimmer@villageofshorewood.org)> wrote:

Mr. Rothrock,

Thank you for your email. I appreciate your thoughtful assessment of the situation. Your situation has been discussed with other residents in the area as well. The Public Safety Committee will be discussing this issue along with other parking policy considerations on Tuesday, February 16 at 6:45 p.m. If you are able to attend that would be great, if not I have copied Trustee McKaig regarding your concerns for her review with the committee.

Thanks.

**PUBLIC SAFETY COMMITTEE** – Tr. Ann McKaig, Chairperson

**Tuesday, February 16, 2016, at 6:45 p.m.** – to consider:

1. Discussion on Public Process for Police Department Building
2. Discussion on upcoming Parking Policy Considerations, including Oversized Trucks on the Streets

Peter A. Nimmer  
Chief of Police  
Village of Shorewood Police Department  
3936 North Murray Avenue  
Shorewood, WI 53211  
414.847.2616

WCPA 3rd Vice-President  
FBI National Academy #226

<image001.png>

" Committed to ensure and enhance the quality of life in Shorewood"

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**From:** Andrew Rothrock [<mailto:arothrock@yahoo.com>]  
**Sent:** Wednesday, February 10, 2016 3:58 PM  
**To:** Peter A. Nimmer  
**Subject:** Request for update on UWM parking Impacted areas

Chief Nimmer-

My name is Andrew Rothrock and I live at 4024 N. Prospect, which is just north of Capitol. My wife and I moved in to our home in 1998 so we have been residents for 18 years now.

Last summer I came to a monthly Board Meeting to discuss the terrible parking situation on our street which started several years back when the Village decided to mark all locations south of Capitol in our area as 2 hour zones. Prior to this, for the first decade-plus living on Prospect we and our neighbors had absolutely no ongoing parking issues. Worst case, you might not be able to park in front of your home and had to move a few feet down the block.

All that changed 4 years back when, in an effort to spare the Shorewood Residents closest to UWM from having to deal with thoughtless UWM commuters who parked in our Village all day, petitioned to have their neighborhood areas declared 2 Hour Zones. I don't disagree with that decision and would have been completely in favor of it if I owned a home in the area. Unfortunately, the unintended consequence of the change made was to push those commuters stubborn and cheap enough to refuse to pay for parking at their place of work (UWM) to our Residential neighborhood north of Capitol. Initially when we began to notice the crush of unfamiliar cars tying up all spots on our street it did not seem reasonable that students would have been willing to park 1/2 mile away from Edgewood to avoid parking during their UWM classes. These seemed to be employees of local Capitol Drive businesses because the cars didn't move for 8+ hours a day and no student has classes every day all day. Either way it was impossible to park on our street anymore and you couldn't have a visitor over or a delivery made, let alone park yourself out on the street to pull out a lawnmower. So at the request of our neighbors at our block party, I agreed that I would attend the next Village Meeting with our concerns about this extreme inconvenience.

Chief Banaszynski took an immediate interest in the situation and agreed to have some of his officers run the plates of the cars which were always tying up the parking spots, all day every weekday, and deal with the businesses who had been advised to have their workers park on the main Business street - Capitol - with permits to do so and stop offending the residents of the surrounding homes. Much to our surprise, when that report was run, there were nearly no examples of vehicles licensed to the homes in Shorewood or belonging to the employees at the shops. Furthermore they were not UWM students. Almost without exception these were UWM EMPLOYEES (professors, administrators and coaches) who elected to not pay to park at the Sandburg Parking ramp for their workday but instead chose to dump their cars in front of our homes. While a great annoyance to the Village residents, this was technically not illegal and a meeting with UWM leadership had if anything a negative effect as more people found out they could park 1/2 mile north and take the Red Line if they didn't want to walk. Finding this to be the case, Chief Banaszynski was fully intending to have the zone expanded further North to include Prospect, Stowell, Downer but he ended up retiring before this became the ordinance.

As I stated earlier, I attended another Village Board Meeting late this summer and was called by yourself shortly thereafter, which I appreciated. However, nothing has improved and we ask please that this come back as a serious agenda item now that the major project of the Pick and Save is nearly completed. It certainly seems the time to reassess the impact this has on long-standing residents. I have been looking over Village Manager Chris Swartz's emails everytime they come across hoping to see that this is being addressed but I never see an update. We have a number of homes for sale now on our street and when potential new residents come to an open house, despite what the Realtors claim, we and our neighbors are very clear with those looking that you will never get a spot to park in front of your house under any circumstances until the ordinance to prevent UWM freeloaders is enacted. The only option is to park single-file in your driveway, without even a place to swap cars if you need to get out, unless you want to head over to the business district of Capitol drive for 2 hours. Because no UWM Professor is going to be parking there.

Chief I know there are larger issues facing the community but this a serious impact on our day-to-day lives and is increasingly frustrating when I get home from working all

day and find we didn't get any of our streets plowed because they had cars permanently tying everything up, and my wife couldn't even move our other car out of the driveway to get our plow out as there was never anywhere to park on the street. Coming home to plow in the dark around cars you saw dumped off at 8am as thoughtless UWM employees finally wander back to commute home will get your blood pressure up, to say the least.

Thank you for your attention, and please let me know what more we can do to make this happen as it is a real quality-of-life issue for our Village.

Regards,  
Andrew Rothrock  
4024 N. Prospect  
414-587-6588

# Petition to Add Restricted Daytime Parking on N. Prospect Ave.

For more than 4 years now, the Village of Shorewood has implemented free daytime parking on the street of N. Prospect Ave., between E. Capitol Drive to E. Jarvis St. This has resulted in numerous cars, from outside the village, parking there for 8 to 10 hours each weekday. In doing research, we have discovered that these cars belong to UWM faculty members that are looking for free parking. This has become a huge problem, as we the residents, are not able to park in front of our homes and are required to park nearly more than a block away. Prior to this, there was restricted, 2-hour parking in front of our homes, and we never had any problems finding available spots to park. Please sign this petition to bring back the restricted daytime parking on our block.

Full Name	Address	Phone Number	Email (If you have one)	Signature
Lynn Rothrock	4024 N. Prospect	(414) 963-0698	lynnrothrock@yahoo.com	Lynn Rothrock
Joy O'Brien	4020 N Prospect	(414) 526-5286	joy.o.brien@yahoo	Joy O'Brien
Joann Sam	4021 N Prospect	414-289-9917		Joann Sam
Zach Tillman	4033 N Prospect	414-241-7107	zachardpam@webmail	Zach Tillman
Katie Carr	4037 N Prospect	414 967 4773	katiecarr@gmail.com	Katie Carr
Stephen Perez	4028 N. Prospect	608.658.0586	stephenperez@yahoo.com	Stephen Perez
Shannon Miau	4045 N Prospect	414-963-4686	Shannon Miau	Shannon Miau
Michael Bykowski	4032 N Prospect	414-963-9286	Bykowski@hotmail	Michael Bykowski
Kelly DeBaker	4016 N. Prospect Ave	414-687-3463	krdebaker@gmail.com	Kelly DeBaker



Overnight Parking Program  
South Oakland-Capitol-Wilson

*ApL*

**Units On-Street**

**Total Available**

*spurs*

**Participating**

**Owner Name**

**BUMPER Properties**

**AREA T: West Capitol**

	<b>Total</b>	<b>On-Street Available</b>	<b>Participating</b>	<b>Owner Name</b>
1420 E CAPITOL DR	20	2	Yes/3	Capital 49, LLC
1428 E CAPITOL DR	21	2	Yes/3	Sobczak, LLC, Deborah A
4008 N MORRIS BL	13	1		Bradshaw, John P.
4000 N MORRIS BL	13	0	Yes	Neufeld-Kaplan LLC
4006 N. WOODBURN BL	4	1	Yes	Ho, William & Fanny Co-owner Stanley

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**BUMPER Properties**      **Units On-Street**  
**Total Available Participating Owner Name**

<b>Area W</b>	<b>Capitol - Kenmore Block</b>	<b>111</b>			
	4012-26 N. Wilson	12	3		Montrose Apartments Inc
	4028-32 N. Wilson	4	0		Montrose Apartments Inc
	4038-46 N. Wilson	12	3		Montrose Apartments Inc
			<b>6</b>		
	<b>Kenmore - Olive Block</b>	<b>8</b>			
	4102 N. Wilson	8	4		Condos
			<b>4</b>		
	<b>Olive - Olson Block</b>	<b>24</b>			
	1204 E. Olive	6	3	Yes	Lutynski, Wayne M
	4206 N. Wilson	6	2		Cardinale Life Estate
	4214 N. Wilson	6	2	Yes	leto, Angelo, & Maria
	4204 N. Olsen	6	3		Ferrara Rev Trust
			<b>10</b>		
	<b>Olson - Alpine Block</b>	<b>24</b>			
	4205 N. Olsen	6	3	Yes	Pech Rev Trust
	4244 N. Wilson	6	2	Yes	Ott Revocable Trust
	4250 N. Wilson	6	3	Yes	Ferrara Rev Trust
	4304 N. Alpine	6	1		Ferrara Rev Trust
			<b>9</b>		
	<b>Alpine - Wildwood Block</b>	<b>26</b>			
	4272 N. Wilson	14	9	Yes	Capital 45 LLC
	4282 N. Wilson	4	0		Pech Joel A
	4286 N. Wilson	4	0		Pech, Joel A
	4290 N. Wilson	4	0		Pech, Joel A
			<b>9</b>		

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**BUMPER Properties**  
**Area W**

**Units On-Street**  
**Total Available Participating Owner Name**

<b>Wildwood - Marlborough Block</b>	<b>24</b>			
4302 N. Wilson	6	2	Yes	Pech, Joes A
4308 N. Wilson	6	3	Yes	Kerbs, Sharon
4314 N. Wilson	6	2	Yes	Schulz, David & Linda
4320 N. Wilson	6	2	Yes	Pech, Joel A & Margaret M

**9**

<b>Marlborough - Sheffield Block</b>	<b>29</b>			
4305 N, Marlborough	11	4	Yes	Pech, Joel A
4340 N. Wilson	6	2	Yes	Lutynski, Wayne M
4348 N. Wilson	6	1		Grimmer ET AL
4304 N. Sheffield	6	2	Yes	Siegman, Howard

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<b>Sheffield - Congress Block</b>	<b>30</b>			
4305 N. Sheffield	6	2	Yes	Kerbs, Sharon
4370 N. Wilson	6	2	Yes	Kerbs, Sharon
4378 N. Wilson	6	1		Brusnahan, Timothy P and Laroye L
4384 N. Wilson	6	1	Yes	Lutynski, Wayne
4392 N. Wilson	6	2		Choithani, Hansa & Chanderbhan

**8**

<b>Congress - Woodruff Block</b>	<b>200</b>			
4440-4544 N. Wilson		<b>30</b>	Yes	Eastbrook Village

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**BUMPER Properties**

	<b>Units Total</b>	<b>On-Street Available</b>	<b>Participating</b>	<b>Owner Name</b>
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**AREA X: East Capitol**

4001 N PROSPECT AV	35	4		Shoreline-Markdale LLP
4000 06 N FARWELL AV	18	2	Yes/4	Capitol Farwell Corp
3951 55 N PROSPECT AV	6	1	Yes/3	Prospect Capitol LLC
3950 N FARWELL AV	36	5	Yes	Lake City Inc
3951 55 N FARWELL AV	12	3	Yes	Contardi ET AL

**15**

**AREA X: East Capitol**

3953 N MARYLAND AV	27	3	Yes/5	The Morrison, LLC
2121 E CAPITOL DR	63	7	Yes	The Annason, LLC

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**BUMPER Properties**

**Units On-Street  
Total Available Participating Owner Name**

**Area Y: North Oakland**

1716 E/ Capitol	2	0		
1720 E. Capitol	28	0		
1804 E. Elmdale	7	2	Yes	Tim Dittmann
1805 E. Elmdale	6	2	Yes	York Hill Capital
4000-06 N. Oakland	9	2		
4010-14 N. Oakland	9	2	Yes	Sadiga Ahmad
4042-46 N. Oakland	4	1	Yes	Paul Hackbarth
<b>TOTAL</b>		<b>9</b>		

1807 E. Olive	12	3	Yes	Eastmore
1808 E. Olive				
1806 E. Wood	12	3		
1801 E. Jarvis	12	3		
1807 E. Jarvis	8	2		
1800 E. Kenmore	8	2	Yes	Katz
1806 E. Kenmore	8	3	Yes	Katz
<b>TOTAL</b>		<b>16</b>		

1800 E. Olive	12	3	Yes	Eastmore
1809 E. Lake Bluff	12	3	Yes	Joy Frederick
1809 E. Marion	24	6	Yes	Shoreline Properties f/Ogden
4221 N. Oakland	19	5	Yes	Shoreline Properties
4214-16 N. Oakland	2	0		
4208-12 N. Oakland	1	0		
4324-32 N. Oakland	10	0/1	Yes	Garda Real Estate
4333 N. Oakland	48	2	Yes	Blankstein
<b>TOTAL</b>		<b>19</b>	Yes	

Overnight Parking Program  
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BUMPER Properties	Units On-Street		Participating	Owner Name
	Total	Available		
<b>Area Y:North Oakland (contd.)</b>				
1714 E. Kensington	6	1	Yes	LA Management/LA2 LLC
1801 E. Kensington	2	0		
4413-17 N. Oakland	2	0	Yes	
4422 N. Oakland	13	2	Yes	Bieck Management Inc.
4425-29 N. Oakland	4	0		
4428 N. Oakland	13	2	Yes	Shoreline
4442 N. Oakland	25	6	Yes	Shoreline
4455 N. Oakland	24	6	Yes	Blankstein
4459 N. Oakland	18	4		
4460 N. Oakland	18	4	Yes	Blankstein
4468 N. Oakland	18	4	Yes	Eastmore
4474 N. Oakland	18	4	Yes	Eastmore
4480 N. Oakland	24	6	Yes	Eastmore
4488 N. Oakland	3	1		
<b>TOTAL</b>		<b>40</b>		

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<b>BUMPER Properties</b>	<b>Units Total</b>	<b>On-Street Available</b>	<b>Participating</b>	<b>Owner Name</b>
<b>AREA Z: 3500 Block Oakland</b>				
3547 59 N OAKLAND AV	48	3	Yes	Anita Katz
3575 N OAKLAND AV	44	3		Lakewood Financial Services LLC
3582 N OAKLAND AV	8	1	Yes	Gad Trustee
3524 30 N OAKLAND AV	6	1	Yes/2	William & Fanny Ho
3532 N OAKLAND AV	8	1	Yes	William & Fanny Ho
3540 N OAKLAND AV	8	1	Yes	Shoreland Holdings LLC
3546 N OAKLAND AV	8	1	Yes	3546 Company
3552 N OAKLAND AV	8	1	Yes	St. James Estates LLC
3560 N OAKLAND AV	8	1		Lots LTD LLC
3568 N OAKLAND AV	8	1		St. James Estates LLC
3576 N OAKLAND AV	9	1		Freidman Trustee ET AL, Shirley
		<b>16</b>		
<b>AREA Z: 3500 Block Oakland</b>				
1720 E NEWTON AV	12	2	Yes	Metro Investments
1716 E NEWTON AV	12	2		Capital 47 LLC
1721 E NEWTON AV	12	2	Yes	JAH 13, LLC
1717 E NEWTON AV	12	2	Yes	Wellston
3833 N OAKLAND AV	13	3	Yes	Nash, Robert E
3825 N OAKLAND AV	13	2	Yes	Capital 45 LLC
3819 N OAKLAND AV	12	2	Yes/3	Diversified Prop-Oakland LLC
3801 17 N OAKLAND AV	8	6	Yes	Goldenberg & Associates
1723 E BEVERLY RD	9	0	Yes	Ogden Mgmt
1717 E BEVERLY RD	8	2	Yes/5	William & Fanny Ho
1714 E BEVERLY RD	8	2		Capital 47 LLC
		<b>22</b>		
<b>GRAND TOTAL</b>		<b>247</b>		