



AGENDA - SHOREWOOD BOARD OF TRUSTEES
Village Board Meeting
7:30 P.M. – Monday, August 15, 2016
Shorewood Village Hall, 3930 North Murray Avenue
Shorewood, Wisconsin 53211

Public comments on items not on the agenda are permitted and welcome at the beginning of the Village Board meeting under “Citizens to be Heard.” Public comments on agenda items may be invited after the item has been opened to discussion. Individual speakers should raise their hand so they may be recognized by the Village President and are asked to begin their comments by stating their name and address. Discussion may follow comment on non-agenda items or discussion and action may come at future meetings.

1. Call to Order
2. Roll Call
3. Statement of Public Notice
4. Consent Agenda Items (Items under the consent agenda may be acted upon by one motion. If in the judgment of any Village Board Member, a consent agenda item needs discussion, the item can be placed in the items removed from the consent agenda.)
 - a. Presentation of Accounts August 15, 2016
 - b. Disallowance of Claim for Sandra Murray
 - c. Consideration of Authorized Financial Institutions
 - d. Appointments to Village Boards, Commission, and Committees
 1. Elder Services Advisory Board – Sue Bronson, term expiration 2018
 2. Library Board – Megan O’Brien – term expiration 2019
5. Items removed from the Consent Agenda
6. July 11, 2016 Village Board Minutes
7. July 20, 2016 Special Village Board Minutes
8. Citizens to be heard – This item is for matters not on the agenda. Discussion may follow comment on non-agenda items or discussion and action may come at future meetings.
9. Presentation – Senior Resource Center Strategic Plan
10. New Business
 - a. Community and Business Relations
 1. Consideration of Plein Air Event Administration Contract
 - b. Judiciary, Personnel, and Licensing
 1. Consideration of Reserve Class “B” Fermented Malt Beverage and Intoxicating Liquor License for Camp Bar, Inc. d/b/a Camp Bar, Inc., business address 2107 E Capitol Drive
 2. Consideration of Application for Street Festival Permit for Packer Kick-Off Party, 4000 block of N Oakland Ave, September 11, 2016

3. Consideration of Application for Temporary Cabaret License for Packer Kick-Off Party, 4000 block of N Oakland Ave, September 11, 2016
 4. Consideration of Application for Temporary Extension Request Class "B" Premises for Packer Kick-Off Party, 4000 block of N Oakland Ave, September 11, 2016
 5. Consideration of Health Insurance Cost Sharing
- c. Public Works
1. Consideration of Resolution Authorizing Application to Wisconsin RPC and DNR Emerald Ash Borer (EAB) Mitigation Grant Program
 2. Consideration of Ordinance related to Emerald Ash Borer (EAB) Enforcement on Private Property
 3. Consideration of Contract for Installation of Water Distribution SCADA System
 4. Consideration of Resolution for Garden Tour
 5. Consideration of Installation of Pedestrian Crossing Enhancements on Wilson Drive
- d. Strategic Initiatives
1. Consideration of Contract for Services for Citizen Survey
11. Reports of Village Officials
- a. Village President
 - b. Village Trustees
 - c. Village Manager
12. Items for Future Consideration
13. Adjournment

DATED at Shorewood, Wisconsin this 11th day of August, 2016.

VILLAGE OF SHOREWOOD
Tanya O'Malley, WCPC, Village Clerk/Treasurer

Should you have any questions or comments regarding any items on this agenda, contact the Manager's Office at 847-2702. It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information; no action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice.
Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals.



PLEASE TAKE NOTICE that meetings of **STANDING COMMITTEES** of the Village Board will be held in the 2ND Floor of Village Hall, 3930 N. Murray Avenue, Shorewood, Wisconsin, as follows:

BUDGET & FINANCE – Trustee Michael Maher, Chairperson

Monday, August 15, 2016 at 5:45 p.m. – to consider:

1. Presentation of Accounts August 15, 2016
2. Discussion on Policy on Professional Services
3. Review of Quarterly Financial Report
4. Consideration of Authorized Financial Institutions

PUBLIC SAFETY COMMITTEE – Trustee Allison Rozek, Chairperson

Monday, August 15, 2016 at 6:40 p.m. – to consider:

1. Discussion of parking policies, including Residential Congested Areas, Winter Parking Regulations, and Apartment Permit Parking

COMMUNITY & BUSINESS RELATIONS – Trustee Tammy Bockhorst, Chairperson

Monday, August 15, 2016 at 7:15 p.m. – to consider:

1. Consideration of Plein Air Event Administration Contract
2. Discussion on Citizens Academy Proposal

JUDICIARY, PERSONNEL, AND LICENSING – Trustee Ann McKaig, Chairperson

Monday, August 15, 2016 at 5:45 p.m. – to consider:

1. Consideration of Application for Street Festival Permit for Packer Kick-Off Party, 4000 block of N Oakland Ave, September 11, 2016
2. Consideration of Application for Temporary Cabaret License for Packer Kick-Off Party, 4000 block of N Oakland Ave, September 11, 2016
3. Consideration of Application for Temporary Extension Request Class “B” Premises for Packer Kick-Off Party, 4000 block of N Oakland Ave, September 11, 2016
4. Consideration of Reserve Class “B” Fermented Malt Beverage and Intoxicating Liquor License for Camp Bar, Inc. d/b/a Camp Bar, Inc., business address 2107 E Capitol Drive
5. Consideration of Health Insurance Cost Sharing
6. Discussion on Beer Sales at Gas Stations

PUBLIC WORKS COMMITTEE – Tr. Davida Amenta, Chairperson

Monday, August 15, 2016 at 6:40 p.m. – to consider:

1. Consideration of Resolution Authorizing Application to Wisconsin RPC and DNR Emerald Ash Borer (EAB) Mitigation Grant Program
2. Consideration of Ordinance - Emerald Ash Borer (EAB) enforcement on private properties.
3. Consideration of contract for installation of water distribution SCADA system
4. Consideration of Resolution for Garden Tour
5. Consideration of installation of pedestrian crossing enhancements on Wilson Drive
6. Consideration of Request of Bublr Bikes to add additional Bublr stations to the Village plan

STRATEGIC INITIATIVES COMMITTEE – Tr. Paul Zovic, Chairperson

Monday, August 15, 2016 at 7:10 p.m. – to consider:

1. Consideration of contract for services for Citizen Survey

DATED this 11th day of August, 2016. Tanya O'Malley, WCPC, Village Clerk/Treasurer

Should you have any questions or comments regarding items on this agenda, please contact the Manager's Office 847-2702.

It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information; no action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice.

Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals.

**VILLAGE OF SHOREWOOD, WISCONSIN
CLERK-TREASURER'S OFFICE
MEMO**

DATE: August 9, 2016
TO: Budget and Finance Committee
FROM: Finance Office
COPY TO: Village Board
Chris Swartz, Village Manager
RE: Accounts Payable and Payroll Vouchers for Presentation and Approval

Presented for your approval are the following accounts payable vouchers:

100 - General Fund	\$ 1,140,101.16
200 - Library	29,685.17
210 - Elder Service Fund	4,571.10
220 - Marketing & Communications Fund	46,151.77
230 - Shorewood Today Magazine	2,575.00
240 - Special Funds	-
250 - Public Art Funds	-
300 - Debt Service Fund	144,447.50
400 - Capitol Projects Fund	157,343.20
410 - TIF #1	456,519.02
430 - TIF #3	294,762.78
440 - TIF #4	4,117.00
450 - TIF #5	1,000.00
600 - Parking Utility Fund	23,262.98
610 - Water Utility Fund	192,451.19
620 - Sewer Utility Fund	1,668,177.96
800 - Property Tax Fund	160,227.08
900 - Cash Fund	-
Subtotal:	\$ 4,325,392.91
PLUS: Payroll vouchers per check register dated 7/8/2016 7/22/2016 8/5/2016	584,185.61

Grand Total **\$ 4,909,578.52**

	Begin Ck #	End Chk #
Accounts Payable Checks:	23949	24050
Accounts Payable Electronic Checks:	E1735	E1751
Payroll Checks:	2482	2498
Payroll Direct Deposits:	DD9885	DD10223
Payroll Electronic Check Remittances:	E585	E600

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check #
Fund 100 General Fund							
Dept 0000							
100-0000-17130	NLP - Duplex Conversion Loan	JEN-CHRIS COMPANY LLC	DUP LOAN 1118 KENSINGTON	175	07/13/16	5,795.00	24093
100-0000-17140	NLP - Attic Improv Loans	J & J CONTRACTORS, LLC	ATTIC LOAN 4253 LARKIN	4253	07/13/16	10,000.00	24091
100-0000-21150	Other Accrued Payables	LAW, INC. HEALTH TRUST	VEBA PREMIUMS - POLICE DEPT JUL 2016	1890	07/27/16	192.00	24195
100-0000-21520	GENERAL CLASS	WI DEPT OF EMPLOYEE T	MONTHLY RETIREMENT PREMIUMS JULY	JUN PR JUL PAY	07/31/16	29,577.54	1761
100-0000-21520	PROTECTIVE SERVICE	WI DEPT OF EMPLOYEE T	MONTHLY RETIREMENT PREMIUMS JULY	JUN PR JUL PAY	07/31/16	22,977.24	1761
100-0000-21520	ADDITIONAL PREMIUMS	WI DEPT OF EMPLOYEE T	MONTHLY RETIREMENT PREMIUMS JULY	JUN PR JUL PAY	07/31/16	700.00	1761
100-0000-21530	HEALTH VILLAGE PORTION	UNITED HEALTH CARE OF	HEATH INSURANCE PREMIUMS AUG 2016	C0041098534	07/31/16	122,207.45	1757
100-0000-21531	DENTAL VILLAGE PORTION	DELTA DENTAL PLAN OF	CURRENT DENTAL PREMIUMS JULY 2016	41396	07/31/16	5,446.22	1752
100-0000-24100	Due to MADACC	MILW AREA DOMESTIC A	DOG CAT LICENSES MAY JUN 2016	MAY JUN 2016	07/27/16	3.45	24205
100-0000-24213	Sales Tax Due State	WI DEPT OF REVENUE - S	SALES AND STADIUM TAX JUNE 2016	JUN 16 SALES	07/31/16	90.61	1762
Total For Dept 0000						196,989.51	
Dept 1100 Board							
100-1100-53140	Communications/Publications	JOURNAL SENTINEL	NOTICE PUBLICATIONS	423734-6-16	07/13/16	780.00	24095
Total For Dept 1100 Board						780.00	
Dept 1200 Court							
100-1200-51900	Professional Education	WI SUPREME COURT	OFFICE OF JUDICIAL EDU CONFERENCE	2016OJE	07/13/16	40.00	24146
Total For Dept 1200 Court						40.00	
Dept 1410 Manager							
100-1410-51900	Professional Education	CE PLANNING	ZONING TRAINING MATERIALS ONLINE R	1604	07/27/16	262.50	24161
100-1410-51900	Professional Education	LEAGUE WIS MUNICIPALI	SWARTZ REGISTRATION CHIEF EXECUTIVE	2016 CHIEF EX WS	07/27/16	160.00	24196
100-1410-51900	Registration for ICMA Confere	ICMA ONLINE PURCHASE	Registration for ICMA Conference for Assi	06/07/2016	07/31/16	655.00	1753
100-1410-51900	ICMA conf Swartz	SOUTHWES 5262416761	ICMA conf Swartz	06/08/2016	07/31/16	127.96	1753
100-1410-51900	Travel to ICMA Conference fo	SOUTHWES 5262417436	Travel to ICMA Conference for Assistant	06/13/2016	07/31/16	97.96	1753
100-1410-52910	manager's e-newsletter	CTC*CONSTANTCONTACT	manager's e-newsletter	06/08/2016	07/31/16	45.00	1753
100-1410-53100	Office Supplies	US CELLULAR	PHONE CHARGES	0141605033	07/13/16	35.50	24139
100-1410-53100	meeting superintendent/police	The Glen Cafe Glendale	meeting superintendent/police chief	06/20/2016	07/31/16	15.13	1753
100-1410-53100	Office Supplies	US CELLULAR	CELLULAR PHONE CHARGES	0146404635	08/10/16	35.50	24345
100-1410-53121	Shared Copy Costs	JAMES IMAGING SYSTEM	COPIER LEASE CHARGES & COPY COST - 6	19038055	07/27/16	43.58	24192
100-1410-54130	Lakeshore Chinooks tickets to	LAKESHORE CHINOOKS G	Lakeshore Chinooks tickets to recognize e	06/02/2016	07/31/16	36.00	1753
Total For Dept 1410 Manager						1,514.13	
Dept 1420 Clerk							
100-1420-51900	PROFESSIONAL EDUCATION -	DEWINDT-HALL, DIANE	MISC. MILEAGE REIMBURSEMENT-	201607-22	07/27/16	11.54	24173
100-1420-51900	PROFESSIONAL EDUCATION -	DEWINDT-HALL, DIANE	MISC. MILEAGE REIMBURSEMENT-	201607-22	07/27/16	119.88	24173
100-1420-51900	PROFESSIONAL EDUCATION -	DEWINDT-HALL, DIANE	MISC. MILEAGE REIMBURSEMENT-	201607-22	07/27/16	58.86	24173
100-1420-51900	PROFESSIONAL EDUCATION -	DEWINDT-HALL, DIANE	MISC. MILEAGE REIMBURSEMENT-	201607-22	07/27/16	43.74	24173
100-1420-51900	1st Night Hotel Deposit - Fall	CHULA VISTA RESORT WI	1st Night Hotel Deposit - Fall MTAW Conf	06/20/2016	07/31/16	92.05	1753
100-1420-51900	Lunch at CTFO Conference	GOOSE BLIND GREEN LAK	Lunch at CTFO Conference	06/23/2016	07/31/16	13.35	1753
100-1420-51900	WMCA Conference Registrati	WISCONSIN MUNICIPAL C	WMCA Conference Registration	06/13/2016	07/31/16	200.00	1753
100-1420-52910	Software Purch/Maint	GENERAL CODE LLC	LASERFICHE SW ASSURANCE PLAN	C0021857	07/27/16	1,423.00	24181

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check #
Fund 100 General Fund							
Dept 1420 Clerk							
100-1420-52910	PR/TIMESHEETS	BSA SOFTWARE	8/2016 - 8/2017 SUPPORT	108454	08/10/16	2,542.00	24265
100-1420-53100	Office Supplies	PIRANHA PAPER SHREDDI	SHREDDING OF SECURITY CONTAINER/EX	3214071216	07/27/16	70.75	24217
100-1420-53100	Office Supplies	WI DEPT OF JUSTICE	BACKGROUND CHECKS JUN 2016	G3129 JUN 2016	07/27/16	140.00	24245
100-1420-53100	Office Supplies - Labels, Note	AMAZON MKTPLACE PM	heavy duty stapler for copy room	06/13/2016	07/31/16	32.36	1753
100-1420-53110	Computer supplies - Keyboar	AMAZON MKTPLACE PM	Computer supplies - Keyboard, Labels, Fl	06/20/2016	07/31/16	61.44	1753
100-1420-53121	Shared Copy Costs	JAMES IMAGING SYSTEM	COPIER LEASE CHARGES & COPY COST - 6	19038055	07/27/16	14.33	24192
100-1420-54000	CAPITAL PROJECTS 3RD QTR	MILW AREA DOMESTIC A	3RD QTR OPPERATING/CAPITAL COSTS	1535	07/13/16	35.99	24104
100-1420-54000	OPERATING COST 3RD QTR	MILW AREA DOMESTIC A	3RD QTR OPPERATING/CAPITAL COSTS	1535	07/13/16	1,518.30	24104
Total For Dept 1420 Clerk						6,377.59	
Dept 1421 Elections							
100-1421-51900	Professional Education	JOHN, MARILYN W	JUNE 2016 ELECTION INSPECTOR TRAINI	06-2016-01	08/10/16	36.00	24292
100-1421-51900	Professional Education	MACKEDON, MARGARET	JUNE 2016 ELECTION INSPECTOR TRAINI	06-2016-02	08/10/16	36.00	24299
100-1421-51900	Professional Education	NASH, CHRISTINE	JUNE 2016 ELECTION INSPECTOR TRAINI	06-2016-03	08/10/16	24.00	24311
100-1421-51900	Professional Education	SURRIDGE, HELEN	JUNE 2016 ELECTION INSPECTOR TRAINI	06-2016-05	08/10/16	48.00	24339
100-1421-51900	Professional Education	SURRIDGE, STEPHEN	JUNE 2016 ELECTION INSPECTOR TRAINI	06-2016-04	08/10/16	48.00	24340
100-1421-53300	Repairs and Maintenance	ELECTION SYSTEMS & SO	TOTE BINS	976034	07/27/16	1,439.34	24178
Total For Dept 1421 Elections						1,631.34	
Dept 1430 Customer Service							
100-1430-52930	CREDIT CARD EXPENSE	POINT N PAY	CREDIT CARD FEES WEB AND COUNTER J	JUN 16	07/31/16	359.94	1755
100-1430-53121	Shared Copy Costs	JAMES IMAGING SYSTEM	COPIER LEASE CHARGES & COPY COST - 6	19038055	07/27/16	14.33	24192
Total For Dept 1430 Customer Service						374.27	
Dept 1510 Finance							
100-1510-51900	fee for travel	AIR CANAD01421578311	fee for travel	05/27/2016	07/31/16	25.40	1753
100-1510-51900	fee for travel	FRGN TRANS FEE-AIR CA	fee for travel	05/27/2016	07/31/16	0.76	1753
100-1510-51900	fee for travel	FRGN TRANS FEE-ROYAL	fee for travel	05/27/2016	07/31/16	35.26	1753
100-1510-51900	parking	GENERA MIT INTL AIRQ4	parking	05/27/2016	07/31/16	42.00	1753
100-1510-51900	national committee meeting/	ROYAL YORK HOTEL TOR	national committee meeting/gfoa annual	05/27/2016	07/31/16	1,175.55	1753
100-1510-51900	refund credit	UWM SCE 414-22732	refund credit	06/14/2016	07/31/16	(150.00)	1753
100-1510-52130	FINAL AUDIT SERVICE FOR 20	SIKICH LLP	PROFESSIONAL SERVICE RENDERED MAY	259334	07/27/16	5,691.50	24226
100-1510-52910	ACCESS MY GOV ONLINE PAY	BSA SOFTWARE	8/2016 - 8/2017 SUPPORT	108454	08/10/16	1,588.80	24265
100-1510-52910	GL AP PO MR CR HR	BSA SOFTWARE	8/2016 - 8/2017 SUPPORT	108454	08/10/16	8,008.00	24265
100-1510-53100	cafr fee	GOVERNMENT FINANCE	cafr fee	06/10/2016	07/31/16	435.00	1753
100-1510-53100	mailing	USPS 5675850213250447	mailing	06/06/2016	07/31/16	13.45	1753
100-1510-53100	Office Supplies	SHOREWOOD PRESS	ENVELOPES AND BUSINESS CARDS (MEM	17212	08/10/16	35.00	24333
100-1510-53121	Shared Copy Costs	JAMES IMAGING SYSTEM	COPIER LEASE CHARGES & COPY COST - 6	19038055	07/27/16	29.61	24192
Total For Dept 1510 Finance						16,930.33	
Dept 1900 Other General Admin							
100-1900-52120	Professional Fees Legal	CRIVELLO CARLSON MEN	LEGAL SERVICES RENDERED MAY 2016 C	1302-198	07/13/16	2,808.00	24077
100-1900-52120	Professional Fees Legal	CRIVELLO CARLSON MEN	LEGAL SERVICES RENDERED MAY 2016 GE	1302-199	07/13/16	4,064.00	24077

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check #
Fund 100 General Fund							
Dept 1900 Other General Admin							
100-1900-52120	Professional Fees Legal	VON BRIESEN & ROPER S	CONTRACT NEGOTIATIONS JUN 2016	217244	07/27/16	968.00	24241
100-1900-52120	Professional Fees Legal	VON BRIESEN & ROPER S	PROFESSIONAL SERVICES RENDERED JUN	217243	07/27/16	3,304.00	24241
100-1900-52140	Professional Fees - IT Contrac	DIGICORP INC	BLOCK CONTRACT 6/23/16-6/22/19	313777	07/27/16	8,500.00	24175
100-1900-52150	Professional Fees Assessment	ACCURATE APPRAISAL LL	2016 ASSESSMENT SERVICE FINAL	2016 ASSESS FINA	08/10/16	10,420.00	24247
100-1900-52200	Electric - Village Hall	WE ENERGIES - VILLAGE	VILLAGE BUILDINGS GAS/ELECTRIC USAG	0000417818 MAY	07/31/16	1,097.81	1760
100-1900-52210	Gas - Village Hall	WE ENERGIES - VILLAGE	VILLAGE BUILDINGS GAS/ELECTRIC USAG	0000417818 MAY	07/31/16	142.56	1760
100-1900-52900	Cleaning and Pest Control	GIBB BUILDING MAINTEN	MONTHLY JANITORIAL SERVICE/PARTITIO	12482	07/13/16	1,142.08	24083
100-1900-52900	Cleaning and Pest Control	GIBB BUILDING MAINTEN	MONTHLY JANITORIAL SERVICE/PARTITIO	12538 AUG 16	08/10/16	1,142.08	24280
100-1900-53150	Job Posting/Testing/Hiring	WI CHIEFS OF POLICE ASS	POLICE ENTRY LEVEL EXAMS	07/19/2016	08/10/16	431.50	24349
Total For Dept 1900 Other General Admin						34,020.03	
Dept 2100 Police							
100-2100-45120	Court Fines	MILW CNTY TREASURER	CNTY JAIL, DRIVER & IID SURCHARGES	JULY2016CO	07/27/16	1,434.40	24207
100-2100-45120	Court Fines	STATE OF WISCONSIN	CT COSTS, PEN ASSESSMENTS, CRIME LAB	JULY2016ST	07/27/16	3,478.18	24228
100-2100-45120	Court Fines	MILW CNTY TREASURER	CNTY JAIL, DRIVER & IID SURCHARGES	2016JULYCO	08/10/16	1,767.40	24306
100-2100-45120	Court Fines	STATE OF WISCONSIN	CT COSTS, PEN ASSESSMENTS, CRIME LAB	2016JULYST	08/10/16	4,044.50	24338
100-2100-45200	Parking Fines	TAYLOR, DANA S	PARKING CITATION REFUND #700010006	PARKING REFUND	07/13/16	28.50	24134
100-2100-46210	Warrant Fees	GLENDALE POLICE DEPAR	WARRANT C. HARRIS III 6-26-16, 16-0052	WARRANT C. HAR	07/13/16	149.00	24084
100-2100-51330	Uniform Expense	LARK UNIFORM OUTFITT	SCHMIDT LOOKOUT 5.5"	223460	07/13/16	134.95	24097
100-2100-51330	Uniform Expense	LARK UNIFORM OUTFITT	LARK EMBLEMS/FLAG 6-21-16	223687	07/13/16	33.00	24097
100-2100-51330	Uniform Expense	LARK UNIFORM OUTFITT	LARK TAILORING 6-22-16	223727	07/13/16	30.00	24097
100-2100-51330	Uniform Expense	LEND A, GARY	LEND A UNIFORM DRYCLEANING REIMB 6	LEND A REIMB	07/13/16	32.28	24100
100-2100-51330	Uniform Expense	SIMANDL, KARL	SIMANDL REIMB 7-6-16	SIMANDL REIMB 7	07/13/16	84.65	24131
100-2100-51355	EMPLOYEE PENSION - POLICE	WI DEPT OF EMPLOYEE T	MONTHLY RETIREMENT PREMIUMS JULY	JUN PR JUL PAY	07/31/16	503.09	1761
100-2100-51900	Professional Education	WAUKESHA CNTY TECHN	TARABOI CRISIS NEGOTIATOR 6-27-16	S0620143	07/13/16	35.00	24143
100-2100-51900	Professional Education	LEXIPOL LLC	LEXIPOL 7-1-16	17507	07/27/16	3,000.00	24197
100-2100-51900	Active Shooter NorthShore Ta	CALDERONE CLUB FOX P	Active Shooter NorthShore Task Force Lu	05/31/2016	07/31/16	220.00	1753
100-2100-51900	Water First Ride Event	EXXONMOBIL 98906415	Water First Ride Event	06/20/2016	07/31/16	5.99	1753
100-2100-51900	Police Week Lunch	FALBO BROS PIZZERIA SH	Police Week Lunch	06/09/2016	07/31/16	51.15	1753
100-2100-51900	IACP Annual Conference	SOUTHWES 5262417014	IACP Annual Conference	06/09/2016	07/31/16	324.96	1753
100-2100-51900	OC Spray department supplie	STREICHER'S MO PLYMO	OC Spray department supplies	06/07/2016	07/31/16	68.59	1753
100-2100-51900	Water 4th of July Event	WALGREENS #15188 SHO	Water 4th of July Event	06/20/2016	07/31/16	5.99	1753
100-2100-51900	Professional Education	GREEN LAKE COUNTY TRE	HLAW ENFORC SYMPOS - GREEN LAKE CN	GARDNER 08-04-1	08/10/16	175.00	24283
100-2100-52200	ELECTRIC EXPENSE	WE ENERGIES - POLICE	POLICE BLDG ELECTRIC USAGE 06/06-07/	7425530193ELCJU	07/31/16	844.42	1759
100-2100-52210	GAS AND HEAT EXPENSE	WE ENERGIES - POLICE	POLICE BUILDING GAS USAGE 0605/16-0	7425530193GASJ	07/31/16	24.01	1759
100-2100-52230	Phone and Internet	AT&T	AT&T 6-25-16	414332066806 JU	07/13/16	72.71	24055
100-2100-52230	Phone and Internet	US CELLULAR	US CELLULAR 6-24-16	0143254539	07/13/16	217.50	24138
100-2100-52230	Phone and Internet	US CELLULAR	US CELLULAR 07-02-16	0144455181	07/27/16	200.55	24236
100-2100-52230	Phone and Internet	AT&T	AT&T 07-25-16	414332066807 - J	08/10/16	73.92	24252
100-2100-52230	Phone and Internet	US CELLULAR	US CELLULAR 07-24-16	0148095983	08/10/16	207.50	24344
100-2100-52900	Cleaning and Pest Control	GIBB BUILDING MAINTEN	ANNUAL RESTORATIVE SERVICES POLICE/	12488	07/13/16	454.25	24083
100-2100-52900	Cleaning and Pest Control	GIBB BUILDING MAINTEN	MONTHLY JANITORIAL SERVICE/PARTITIO	12482	07/13/16	986.24	24083

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check #
Fund 100 General Fund							
Dept 2100 Police							
100-2100-52900	Cleaning and Pest Control	BATZNER PEST, INC.	BATZNER 07-08-16	2108147	07/27/16	30.00	24155
100-2100-52900	Cleaning and Pest Control	BATZNER PEST, INC.	BATZNER 08-04-16	2124520	08/10/16	30.00	24258
100-2100-52900	Cleaning and Pest Control	GIBB BUILDING MAINTEN	MONTHLY JANITORIAL SERVICE/PARTITIO	12538 AUG 16	08/10/16	986.24	24280
100-2100-52910	Software Purch/Maint	WI DEPT OF JUSTICE - TI	WI DOJ TIME 7-12-16	T21558	07/27/16	402.00	24246
100-2100-52990	Other Service Contracts & Fee	PROFESSIONAL ACCOUNT	CITATION MANAGEMENT JUN 2016	MSB0000718	07/13/16	9,984.10	24118
100-2100-53100	Office Supplies	CINTAS CORP	CINTAS 6-30-16	184752552	07/13/16	20.72	24070
100-2100-53100	Office Supplies	CINTAS CORP	CINTAS 7-7-16	184754025	07/13/16	20.72	24071
100-2100-53100	Office Supplies	CINTAS CORP	CINTAS 07-14-16	184755505	07/27/16	20.72	24164
100-2100-53100	Office Supplies	SHOREWOOD PRESS	SHOREWOOD PRESS 2 PART SCOTCHMAR	17206	07/27/16	95.00	24225
100-2100-53100	fraud credit will be issued	AIC*MOTOR CLUB 800-3	fraud credit will be issued	06/13/2016	07/31/16	4.33	1753
100-2100-53100	Department Coffee	DISCOUNT COFFEE COM	Department Coffee	06/22/2016	07/31/16	70.00	1753
100-2100-53100	Certified mail postage	USPS 5675850213250447	Certified mail postage	06/21/2016	07/31/16	8.64	1753
100-2100-53100	Office supplies GermX	WM SUPERCENTER #245	Office supplies GermX	06/20/2016	07/31/16	17.88	1753
100-2100-53100	Office supplies cups, fan, wall	WM SUPERCENTER #245	Office supplies cups, fan, wall clock	05/25/2016	07/31/16	59.94	1753
100-2100-53100	Office Supplies	CINTAS CORP	CINTAS 08-04-16	184759964	08/10/16	20.72	24270
100-2100-53101	Shared Office Costs	GIBB BUILDING MAINTEN	POLICE SUPPLIES CLEANING JUL 16	12482 POL SU JUL	07/13/16	114.67	24083
100-2100-53101	Shared Office Costs	GIBB BUILDING MAINTEN	POLICE SUPPLIES CLEANING AUG 2016	12538PD SUPAUG	08/10/16	217.50	24280
100-2100-53120	Copy & Print Costs	JAMES IMAGING SYSTEM	JAMES IMAGING 06-24-16	18961522	07/27/16	442.26	24192
100-2100-53120	Copy & Print Costs	JAMES IMAGING SYSTEM	JAMES IMAGING 07-25-16	19108539	08/10/16	392.08	24291
100-2100-53200	Sgt. Simandl Professional Me	PAYPAL *ILEETA 402-935-	Sgt. Simandl Professional Membership	05/31/2016	07/31/16	45.00	1753
100-2100-53400	Vehicle Maintenance	JIMBOS CAR WASH	JIMBOS 7-1-16	13614	07/13/16	8.50	24094
100-2100-53400	Vehicle Maintenance	MACWASH CORPORATIO	MACWASH 06-30-16	MACWASH 06-30-	07/27/16	15.00	24198
100-2100-53500	Dept/Program Supplies	LEADER TOWING & TRAN	LEADER 5-31-16	46792	07/13/16	125.00	24098
100-2100-53500	Dept/Program Supplies	LEADER TOWING & TRAN	LEADER 7-2-16	46862	07/13/16	125.00	24099
100-2100-53500	Dept/Program Supplies	LEADER TOWING & TRAN	LEADER 08-02-16	47026	08/10/16	125.00	24296
100-2100-55120	Unemployment	WI DEPT OF WORKFORCE	UNEMPLOYMENT REIDER 06/01-06/18/2	000007778439	07/13/16	1,480.00	24145
Total For Dept 2100 Police						33,548.75	
Dept 2400 Planning and Development							
100-2400-44330	Plumbing Permits	MIKE INGRILLI PLUMBIN	PERMIT REIMBURSEMENT	16-1313	07/27/16	60.00	24203
100-2400-52230	Phone and Internet	US CELLULAR	CELLULAR AND DATA CHARGES	0143933713	07/13/16	242.34	24140
100-2400-52230	Phone and Internet	AT&T	DATA PLAN PDD 06/18-07/17/16	28244812582X072	08/10/16	54.83	24254
100-2400-53120	Copy & Print Costs	A/E GRAPHICS BROOKFIE	BLUEPRINTS - KARADEMAS	554008	07/27/16	615.23	24149
100-2400-53121	Shared Copy Costs	JAMES IMAGING SYSTEM	COPIER LEASE CHARGES & COPY COST - 6	19038055	07/27/16	14.33	24192
100-2400-54620	Loan Program Expenses	TRANS UNION CORPORA	NEIGHBORHOOD LOAN PROGRAM	06643881	07/13/16	75.77	24135
100-2400-54620	Loan Program Expenses	TRANS UNION CORPORA	NEIGHBORHOOD LOAN PROGRAM	07643941	08/10/16	70.00	24343
Total For Dept 2400 Planning and Development						1,132.50	
Dept 2900 Other Public Safety							
100-2900-51355	EMPLOYEE PENSION - FIRE	WI DEPT OF EMPLOYEE T	MONTHLY RETIREMENT PREMIUMS JULY	JUN PR JUL PAY	07/31/16	4,158.68	1761
100-2900-52300	Other Intergov'tal pymts	WHITEFISH BAY, VILLAGE	3RD QUARTER OPERATING COSTS - BAYSI	369	07/27/16	79,763.26	24244
100-2900-52310	OPERATIONS	NORTH SHORE FIRE DEPT	QUARTERLY BILLING 3RD 2016	201270	07/13/16	520,271.00	24112

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check #
Fund 100 General Fund							
Dept 2900 Other Public Safety							
100-2900-52310	North Shore Fire	NORTH SHORE FIRE DEPT	2016 FIRE DUES	2016 FIRE DUES	07/27/16	60,255.53	24211
Total For Dept 2900 Other Public Safety						664,448.47	
Dept 3100 Public Works Admin.							
100-3100-46420	Recycling Rebate	WASTE MANAGEMENT O	RESIDENTIAL CURBSIDE RECYCLING	5934996-2275-5	07/13/16	(3,790.00)	24142
100-3100-46420	Recycling Rebate	WASTE MANAGEMENT O	RESIDENTIAL RECYCLING JULY	5943576-2275-4	08/10/16	(3,830.02)	24347
100-3100-51330	Uniform Expense	STREIM, MATT	UNIFORM REIMBURSEMENT	070916	07/27/16	260.81	24230
100-3100-51330	Uniform Expense	BEST, JACOB	UNIFORM REIMBURSEMENT	072816	08/10/16	8.43	24260
100-3100-51330	Uniform Expense	ZIMMER, RICHARD	UNIFORM REIMBURSMNT	072516	08/10/16	47.26	24355
100-3100-52230	Phone and Internet	AMERICAN MESSAGING S	PAGER SERVICE	1850354QG	07/13/16	2.50	24054
100-3100-52230	Phone and Internet	US CELLULAR	PHONE CHARGES	0141605033	07/13/16	255.06	24139
100-3100-52230	pager fee	AMERICAN MESSAGING 8	pager fee	06/01/2016	07/31/16	37.42	1753
100-3100-52230	Phone and Internet	US CELLULAR	CELLULAR PHONE CHARGES	0146404635	08/10/16	199.05	24345
100-3100-52990	Other Service Contracts & Fee	GREEN TEAM	DELINQUENT PROPERTY	6591	07/13/16	150.00	24085
100-3100-52990	Other Service Contracts & Fee	GREEN TEAM	DELINQUENT PROPERTY	6592	07/13/16	58.33	24085
100-3100-52990	Other Service Contracts & Fee	GREEN TEAM	DELIQUENT PROPERTY MAINTENANCE	6655	07/27/16	66.66	24186
100-3100-53100	Office Supplies	PROFESSIONAL ID CARDS	ID BADGES FOR NEW EMPLOYEES	9701	07/13/16	29.80	24119
100-3100-53100	office supplies	OFFICE DEPOT #141 MIL	office supplies	06/10/2016	07/31/16	71.99	1753
100-3100-53100	office supplies	OFFICE DEPOT #141 MIL	office supplies	06/10/2016	07/31/16	29.97	1753
100-3100-53100	ink cartridge	OFFICE DEPOT #141 MIL	ink cartridge	05/26/2016	07/31/16	111.97	1753
100-3100-53120	Copy & Print Costs	CENTRAL OFFICE SYSTEM	PICK UP OF LEASED COPIER EQUIPMENT	142870	08/10/16	189.66	24268
100-3100-54150	Safety Expenses	CINTAS	MEDICAL CABINET REFILL	5005336369	07/13/16	52.93	24069
100-3100-54150	Safety Expenses	NORTH SHORE HEALTH D	HEB B SHOTS FOR ROUTE COLLECTORS	16-0000053	07/13/16	150.00	24113
100-3100-54150	Safety Expenses	BEST, JACOB	CDL FEE	071316	07/27/16	40.00	24156
100-3100-54150	Safety Expenses	BEST, JACOB	CDL TESTING FEE	071416	07/27/16	74.00	24156
100-3100-54150	Safety Expenses	CINTAS	MEDICAL CABINET SUPPLIES	5005555085	07/27/16	58.88	24163
100-3100-54150	Safety Expenses	US HEALTHWORKS MEDI	EMPLOYMENT EXAM KELLEY	0040399-WI	07/27/16	198.00	24237
100-3100-54150	Ice	EXXONMOBIL 98906415	Ice	06/22/2016	07/31/16	5.97	1753
Total For Dept 3100 Public Works Admin.						(5,521.33)	
Dept 3230 Bldg Maint - Public Works							
100-3230-53500	Dept/Program Supplies	AT&T	SECURITY LINE	062816	07/13/16	130.71	24056
100-3230-53500	Dept/Program Supplies	BRAUN THYSSENKRUPP E	3RD QUARTERLY BILLING LIBRARY	118559	07/13/16	722.38	24064
100-3230-53500	Dept/Program Supplies	FILLINGER, A INC	SUPPLIES FOR BLDG MAINT	832347	07/13/16	73.72	24080
100-3230-53500	Dept/Program Supplies	INDUSTRIAL CONTROLS	SWITCHING RELAY FOR VILLAGE HALL	6758441	07/13/16	25.08	24090
100-3230-53500	Dept/Program Supplies	RIGHT CHOICE JANITORIA	SUPPLIES FOR BLDG MAINT	113432	07/13/16	371.25	24123
100-3230-53500	Dept/Program Supplies	SHERWIN WILLIAMS	PAINT FOR BENCHES	7694-9	07/13/16	58.87	24126
100-3230-53500	Dept/Program Supplies	SHERWIN WILLIAMS	SUPPLIES FOR BLDG MAINT	7695-6	07/13/16	8.81	24126
100-3230-53500	Dept/Program Supplies	UNITED P & H SUPPLY CO	PARTS FOR CHILLER	1521744.001	07/13/16	22.40	24137
100-3230-53500	Dept/Program Supplies	BATZNER PEST, INC.	EXTERMINATING AT VILLAGE HALL	2113307	07/27/16	45.00	24155
100-3230-53500	Dept/Program Supplies	BATZNER PEST, INC.	EXTERMINATING AT VILLAGE HALL	2113306	07/27/16	45.00	24155
100-3230-53500	Dept/Program Supplies	CARQUEST AUTO PARTS	SUPPLIES FOR BLDG MAINT	2514-501095	07/27/16	97.75	24160

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check #
Fund 100 General Fund							
Dept 3230 Bldg Maint - Public Works							
100-3230-53500	Dept/Program Supplies	CTC SUPPLIES	FLEECE WIPERS	0042746	07/27/16	90.00	24171
100-3230-53500	Dept/Program Supplies	FILLINGER, A INC	SUPPLIES FOR BLDG MAINT	832994	07/27/16	61.14	24179
100-3230-53500	Dept/Program Supplies	FILTRATION CONCEPTS IN	HVAC FILTERS FOR ALL BLDG	1177-140679	07/27/16	449.96	24180
100-3230-53500	Dept/Program Supplies	GRAINGER W W INC	RUST REFORMER FOR BLDG MAINT	9157849853	07/27/16	114.90	24185
100-3230-53500	Dept/Program Supplies	GRAINGER W W INC	SUPPLIES FOR BLDG MAINT	9164236664	07/27/16	234.88	24185
100-3230-53500	Dept/Program Supplies	HOME DEPOT CREDIT SER	VARIOUS SUPPLIES FOR DEPARTMENTS	062816	07/27/16	1,339.98	24189
100-3230-53500	Dept/Program Supplies	NAPA AUTO PARTS	SUPPLIES FOR BLDG MAINT	452803	07/27/16	31.82	24208
100-3230-53500	Dept/Program Supplies	OTIS ELEVATOR CO.	CONTRACT FOR V HALL ELEVATOR	65588416	07/27/16	285.64	24216
100-3230-53500	Dept/Program Supplies	SHERWIN WILLIAMS	PAINT FOR TUNNEL	8248-3	07/27/16	120.00	24224
100-3230-53500	Dept/Program Supplies	SHERWIN WILLIAMS	SUPPLIES FOR HUBBARD TUNNEL	6088-9	07/27/16	165.49	24224
100-3230-53500	Dept/Program Supplies	SHERWIN WILLIAMS	PAINT FOR HUBBARD TUNNEL	6706-7	07/27/16	92.78	24224
100-3230-53500	Dept/Program Supplies	SHERWIN WILLIAMS	PAINT FOR HUBBARD TUNNEL	8714-4	07/27/16	60.00	24224
100-3230-53500	Dept/Program Supplies	UNITED P & H SUPPLY CO	FAUCET REPAIR KIT	1528022.001	07/27/16	106.20	24235
100-3230-53500	Dept/Program Supplies	UNITED P & H SUPPLY CO	BATTERY POWERED FAUCET FOR LIBRARY	1528070.001	07/27/16	513.04	24235
100-3230-53500	Wall mount for courtroom ca	BUILD-CHARGE.COM 800	Wall mount for courtroom camera	06/23/2016	07/31/16	34.98	1753
100-3230-53500	replacement switch for Villag	EREPLACEMENTPARTS.C	replacement switch for Village Hall	06/17/2016	07/31/16	29.29	1753
100-3230-53500	absorbent mats	NPC*NEW PIG CORP 800-	absorbent mats	06/02/2016	07/31/16	135.00	1753
100-3230-53500	Dept/Program Supplies	AT&T	SECURITY LINE CHARGES	072816	08/10/16	131.99	24253
100-3230-53500	Dept/Program Supplies	BONAFIDE SAFE & LOCK I	DUPLICATE KEYS	240134-00	08/10/16	4.04	24263
100-3230-53500	Dept/Program Supplies	FILLINGER, A INC	SUPPLIES FOR BLDG MAINT	833297	08/10/16	15.78	24276
100-3230-53500	Dept/Program Supplies	FIRE DETECTION GROUP	FIRE ALARM SERVICE HUBBARD LODGE	136226	08/10/16	769.50	24277
100-3230-53500	Dept/Program Supplies	GRAINGER W W INC	SUPPLIES FOR BLDG MAINT	9173331365	08/10/16	211.25	24282
100-3230-53500	Dept/Program Supplies	J&H HEATING, INC.	REPAIRS HVAC AT LIBRARY	W28383	08/10/16	1,703.93	24290
100-3230-53500	Dept/Program Supplies	MENARDS	SUPPLIES FOR BLDG MAINT	8390	08/10/16	79.95	24303
100-3230-53500	Dept/Program Supplies	MENARDS	SUPPLIES FOR BLDG MAINT	7722	08/10/16	196.77	24303
100-3230-53500	Dept/Program Supplies	MENARDS	SUPPLIES FOR BLDG MAINT	7331	08/10/16	89.91	24303
100-3230-53500	Dept/Program Supplies	ORKIN COMMERCIAL SER	EXTERMINATING AT DPW	123163812	08/10/16	90.82	24317
100-3230-53500	Dept/Program Supplies	ORKIN COMMERCIAL SER	EXTERMINATING AT HUBBARD LODGE	123163440	08/10/16	85.32	24317
100-3230-53500	Dept/Program Supplies	OTIS ELEVATOR CO.	VILLAGE HALL ELEVATOR CONTRACT	CM65588816	08/10/16	295.50	24318
100-3230-53500	Dept/Program Supplies	SHERWIN WILLIAMS	PAINT FOR TUNNEL	8759-9	08/10/16	60.00	24332
Total For Dept 3230 Bldg Maint - Public Works						9,200.83	
Dept 3300 Municipal Garage							
100-3300-52200	DPW GARGAGE	WE ENERGIES - VILLAGE	VILLAGE BUILDINGS GAS/ELECTRIC USAG	0000417818 MAY	07/31/16	127.40	1760
100-3300-52200	INCINERATOR	WE ENERGIES - VILLAGE	VILLAGE BUILDINGS GAS/ELECTRIC USAG	0000417818 MAY	07/31/16	1,199.47	1760
100-3300-52210	DPW GARAGE GAS	WE ENERGIES - VILLAGE	VILLAGE BUILDINGS GAS/ELECTRIC USAG	0000417818 MAY	07/31/16	85.01	1760
100-3300-53400	Vehicle Maintenance	AMERICAN BOLT CORPO	STOCK FOR MECHANICS	574993	07/13/16	18.82	24053
100-3300-53400	Vehicle Maintenance	AUTO BRAKE CLUTCH &	STOCK FOR MECHANICS	351124	07/13/16	31.35	24058
100-3300-53400	Vehicle Maintenance	CARQUEST AUTO PARTS	PARTS FOR SQ 8	2514-500118	07/13/16	41.58	24065
100-3300-53400	Vehicle Maintenance	CARQUEST AUTO PARTS	WINDSHEILD FLUID	2514-499207	07/13/16	42.84	24065
100-3300-53400	Vehicle Maintenance	CARQUEST AUTO PARTS	MIRROR FOR #33	2514-498919	07/13/16	72.67	24065
100-3300-53400	Vehicle Maintenance	CARQUEST AUTO PARTS	PARTS FOR SQ #6	2514-499516	07/13/16	17.14	24065

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check #
Fund 100 General Fund							
Dept 3300 Municipal Garage							
100-3300-53400	Vehicle Maintenance	CARQUEST AUTO PARTS	STOCK FOR MECHANICS	2514-500132	07/13/16	5.51	24065
100-3300-53400	Vehicle Maintenance	CARQUEST AUTO PARTS	PARTS FOR SQ 6	2514-499841	07/13/16	17.14	24065
100-3300-53400	Vehicle Maintenance	CARQUEST AUTO PARTS	STOCK FOR MECHANICS	2514-500496	07/13/16	246.73	24065
100-3300-53400	Vehicle Maintenance	CARQUEST AUTO PARTS	PARTS FOR #75	2514-500062	07/13/16	16.99	24065
100-3300-53400	Vehicle Maintenance	CARQUEST AUTO PARTS	STOCK FOR MECHANICS	2514-500587	07/13/16	65.88	24065
100-3300-53400	Vehicle Maintenance	CARQUEST AUTO PARTS	PARTS FOR #24	2514-500454	07/13/16	23.44	24065
100-3300-53400	Vehicle Maintenance	FILLINGER, A INC	SUPPLIES FOR MECHANICS	832470	07/13/16	62.99	24080
100-3300-53400	Vehicle Maintenance	HUMPHREY SERVICE PAR	STOCK FOR MECHANICS	1116574	07/13/16	102.88	24088
100-3300-53400	Vehicle Maintenance	KAESTNER AUTO ELECTRI	SUPPLIES FOR MECHANICS	243231	07/13/16	40.00	24096
100-3300-53400	Vehicle Maintenance	MATHESON TRI GAS INC	WELDING CYLINDER RENTAL	13611218	07/13/16	120.00	24101
100-3300-53400	Vehicle Maintenance	NAPA AUTO PARTS	STOCK FOR MECHANICS	451308	07/13/16	13.38	24108
100-3300-53400	Vehicle Maintenance	NAPA AUTO PARTS	SEAT COVERS #30	450353	07/13/16	24.99	24108
100-3300-53400	Vehicle Maintenance	POMP'S TIRE SERVICE	TIRES AND REPAIRS TO SKID STEER	60095194	07/13/16	193.00	24116
100-3300-53400	Vehicle Maintenance	RNOW INC	GAUGE BEEDE	201649749	07/13/16	72.40	24124
100-3300-53400	Vehicle Maintenance	RNOW INC	PARTS FOR #77	2016-50116	07/13/16	36.12	24124
100-3300-53400	Vehicle Maintenance	ALSCO	SHOP TOWELS	1094151	07/27/16	26.15	24151
100-3300-53400	Vehicle Maintenance	AMERICAN BOLT CORPO	STOCK FOR MECHANICS	592051	07/27/16	17.48	24153
100-3300-53400	Vehicle Maintenance	CARQUEST AUTO PARTS	AIR FILTER #33	2514-500703	07/27/16	18.06	24160
100-3300-53400	Vehicle Maintenance	CARQUEST AUTO PARTS	STOCK ORDER FOR MECHANICS	2514-502155	07/27/16	81.12	24160
100-3300-53400	Vehicle Maintenance	CARQUEST AUTO PARTS	PARTS FOR SQ 8	2514-501919	07/27/16	12.31	24160
100-3300-53400	Vehicle Maintenance	CARQUEST AUTO PARTS	MECHANICS STOCK	2514-501049	07/27/16	6.44	24160
100-3300-53400	Vehicle Maintenance	CARQUEST AUTO PARTS	MECHANICS STOCK	2514-501687	07/27/16	46.89	24160
100-3300-53400	Vehicle Maintenance	HUMPHREY SERVICE PAR	STOCK ORDER FOR MECHANICS	1118295	07/27/16	102.96	24190
100-3300-53400	Vehicle Maintenance	INDUSTRIAL MARKETING	PARTS FOR #63	040988	07/27/16	119.22	24191
100-3300-53400	Vehicle Maintenance	NAPA AUTO PARTS	PARTS FOR #54	452799	07/27/16	72.76	24208
100-3300-53400	Vehicle Maintenance	NAPA AUTO PARTS	PARTS FOR #88	452867	07/27/16	26.99	24208
100-3300-53400	Vehicle Maintenance	POMP'S TIRE SERVICE	EVO TIRES	950182090	07/27/16	376.65	24218
100-3300-53400	Vehicle Maintenance	POMP'S TIRE SERVICE	TIRES FOR SQ 4 & 6	950181943	07/27/16	1,003.20	24218
100-3300-53400	Vehicle Maintenance	POMP'S TIRE SERVICE	TIRES FOR #30	950182328	07/27/16	249.32	24218
100-3300-53400	Vehicle Maintenance	UTILITY SALES & SERVICE	FILTER ELEMENT FOR #32	0200704	07/27/16	93.43	24239
100-3300-53400	power take off unit	POWER SOLUTIONS INT 6	power take off unit	06/13/2016	07/31/16	714.75	1753
100-3300-53400	freight for power take off unit	POWER SOLUTIONS INT 6	power take off unit	06/13/2016	07/31/16	21.79	1753
100-3300-53400	Vehicle Maintenance	ALSCO	VEHICLE MAINT TOWELS	1098953	08/10/16	26.15	24248
100-3300-53400	Vehicle Maintenance	AMERICAN BOLT CORPO	STOCK FOR MECHANICS	590248	08/10/16	16.27	24250
100-3300-53400	Vehicle Maintenance	BILLS POWER CENTER IN	REPAIRS TO #100	450475	08/10/16	135.46	24261
100-3300-53400	Vehicle Maintenance	CARQUEST AUTO PARTS	TIRE MACHINE LUBE	2514-502260	08/10/16	46.26	24267
100-3300-53400	Vehicle Maintenance	CARQUEST AUTO PARTS	PARTS FOR SQ 10	2514-502960	08/10/16	24.49	24267
100-3300-53400	Vehicle Maintenance	CARQUEST AUTO PARTS	PARTS FOR #63	2514-502955	08/10/16	112.56	24267
100-3300-53400	Vehicle Maintenance	CARQUEST AUTO PARTS	STOCK FOR MECHANICS	2514-503901	08/10/16	110.88	24267
100-3300-53400	Vehicle Maintenance	CARQUEST AUTO PARTS	STOCK ORDER	2514-503414	08/10/16	5.39	24267
100-3300-53400	Vehicle Maintenance	CARQUEST AUTO PARTS	STOCK ORDER FOR MECHANICS	2514-503395	08/10/16	11.60	24267
100-3300-53400	Vehicle Maintenance	CARQUEST AUTO PARTS	PARTS FOR #38	2514-503474	08/10/16	15.37	24267

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check #
Fund 100 General Fund							
Dept 3300 Municipal Garage							
100-3300-53400	Vehicle Maintenance	CARQUEST AUTO PARTS	PARTS FOR SQ 8	2514-503820	08/10/16	179.43	24267
100-3300-53400	Vehicle Maintenance	CARQUEST AUTO PARTS	STOCK FOR MECHANICS	2514-503458	08/10/16	6.40	24267
100-3300-53400	Vehicle Maintenance	INTERSTATE POWER SYST	ASSEMBLY SHIFT LEVER	C041007382	08/10/16	1,372.82	24289
100-3300-53400	Vehicle Maintenance	LF GEORGE	PARTS FOR #87	IC54942	08/10/16	256.20	24298
100-3300-53400	Vehicle Maintenance	MATHESON TRI GAS INC	CYLINDER RENTAL	13773084	08/10/16	120.00	24301
100-3300-53400	Vehicle Maintenance	POMP'S TIRE SERVICE	REPAIRS TO #93	60098402	08/10/16	286.00	24321
100-3300-53400	Vehicle Maintenance	POMP'S TIRE SERVICE	TIRES #76	60098334	08/10/16	126.00	24321
100-3300-53400	Vehicle Maintenance	RNOW INC	PARTS FOR #76	2016-50232	08/10/16	389.28	24328
100-3300-53400	Vehicle Maintenance	RNOW INC	PARTS FOR #76 & 75	2016-50259	08/10/16	209.37	24328
100-3300-53400	Vehicle Maintenance	RNOW INC	PARTS FOR #76	2016-50305	08/10/16	35.00	24328
100-3300-53400	Vehicle Maintenance	RNOW INC	STOCK ORDER	2016-50295	08/10/16	90.50	24328
100-3300-53400	Vehicle Maintenance	TERMINAL SUPPLY	SUPPLIES FOR MECHANICS	39405	08/10/16	128.48	24342
100-3300-53410	Fuel and Oil	HERBST OIL INC	DIESEL FUEL	62001	07/27/16	2,020.89	24188
100-3300-53410	Fuel and Oil	HERBST OIL INC	UNLEADED FUEL	61982	07/27/16	3,269.71	24188
100-3300-53410	Fuel and Oil	HERBST OIL INC	UNLEADED FUEL	62149	08/10/16	2,331.05	24288
100-3300-53410	Fuel and Oil	HERBST OIL INC	DIESEL FUEL	62128	08/10/16	1,915.43	24288
Total For Dept 3300 Municipal Garage						18,908.24	
Dept 3410 Street and Alley							
100-3410-53500	Dept/Program Supplies	SHERWIN INDUSTRIES IN	ASPHALT	035813	07/13/16	117.74	24125
100-3410-53500	Dept/Program Supplies	STARK PAVEMENT CORP	ASPHALT	38931	07/13/16	494.50	24132
100-3410-53500	Dept/Program Supplies	SHERWIN INDUSTRIES IN	ASPHALT FOR STREETS	SC036316	08/10/16	168.32	24331
Total For Dept 3410 Street and Alley						780.56	
Dept 3430 Street Lights							
100-3430-52200	STREET LIGHTING	WE ENERGIES - VILLAGE	VILLAGE BUILDINGS GAS/ELECTRIC USAG	0000417818 MAY	07/31/16	3,757.25	1760
100-3430-52200	ALLEY LIGHTING	WE ENERGIES - VILLAGE	VILLAGE BUILDINGS GAS/ELECTRIC USAG	0000417818 MAY	07/31/16	1,460.88	1760
100-3430-53500	Dept/Program Supplies	DIGGERS HOTLINE INC	DIGGERS TICKETS FOR JUNE	160655101	07/13/16	127.36	24079
100-3430-53500	Dept/Program Supplies	NEHER ELECTRIC SUPP IN	UNIVERSAL SWITCH	348700	07/13/16	94.00	24111
100-3430-53500	Dept/Program Supplies	NEHER ELECTRIC SUPP IN	SUPPLIES FOR LIGHTING	348341	07/13/16	861.76	24111
100-3430-53500	Dept/Program Supplies	DIGGERS HOTLINE INC	DIGGERS TICKETS FOR JUNE	160755101	08/10/16	80.26	24273
100-3430-53500	Dept/Program Supplies	GRAINGER W W INC	MIDGET FUSES	9177938033	08/10/16	164.90	24282
100-3430-53500	Dept/Program Supplies	NEHER ELECTRIC SUPP IN	STREET LIGHT SUPPLIES	391715-00	08/10/16	400.75	24313
100-3430-53500	Dept/Program Supplies	TERMINAL SUPPLY	MIDGET FUSES	39585-01	08/10/16	135.73	24342
100-3430-53500	Dept/Program Supplies	TERMINAL SUPPLY	TUBING AND FUSES	39585-00	08/10/16	224.53	24342
Total For Dept 3430 Street Lights						7,307.42	
Dept 3440 Street Signals							
100-3440-52200	TRAFFIC LIGHTS	WE ENERGIES - VILLAGE	VILLAGE BUILDINGS GAS/ELECTRIC USAG	0000417818 MAY	07/31/16	1,192.99	1760
100-3440-52200	FLASHERS	WE ENERGIES - VILLAGE	VILLAGE BUILDINGS GAS/ELECTRIC USAG	0000417818 MAY	07/31/16	6.21	1760
100-3440-53500	Dept/Program Supplies	TAPCO	REPAIRS TO CONTROLLER	532411	07/27/16	826.00	24231
Total For Dept 3440 Street Signals						2,025.20	

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check #
Fund 100 General Fund							
Dept 3450 Street Signs							
100-3450-53500	Dept/Program Supplies	TAPCO	SIGN MATERIAL	532884	07/27/16	216.75	24231
Total For Dept 3450 Street Signs						216.75	
Dept 3510 Refuse Disposal							
100-3510-52950	Disposal Contracts	WASTE MANAGEMENT O	YARD AND SOLID WASTE	0048585-2286-7	07/13/16	14,356.60	24142
100-3510-52950	Disposal Contracts	WASTE MANAGEMENT O	SCHOOL AND VILLAGE RECYCLING AND S	5930618-2275-9	07/13/16	1,261.19	24142
100-3510-52950	Disposal Contracts	WASTE MANAGEMENT O	SOLID AND YARD WASTE DISPOSAL	0048703-2266-6	07/27/16	13,010.00	24242
100-3510-52950	Disposal Contracts	WASTE MANAGEMENT O	SCHOOLS AND VILLAGE SOLID AND RECYC	5942688-2275-8	08/10/16	1,261.19	24347
100-3510-52950	Disposal Contracts	WASTE MANAGEMENT O	SOLID AND YARD DISPOSAL	004881122867	08/10/16	13,086.45	24347
100-3510-53500	Dept/Program Supplies	MCMASTER-CARR SUPPL	STEEL LIDS FOR CANS	67378108	07/13/16	480.91	24102
Total For Dept 3510 Refuse Disposal						43,456.34	
Dept 3520 Recycling							
100-3520-52950	Disposal Contracts	WASTE MANAGEMENT O	DPW ROLLOFF RECYCLING	5933821-2275-6	07/13/16	3,143.56	24142
100-3520-52950	Disposal Contracts	WASTE MANAGEMENT O	SCHOOL AND VILLAGE RECYCLING AND S	5930618-2275-9	07/13/16	981.93	24142
100-3520-52950	Disposal Contracts	WASTE MANAGEMENT O	OAKLAND AVE RECYCLING	5934997-2275-3	07/13/16	349.14	24142
100-3520-52950	Disposal Contracts	WASTE MANAGEMENT O	RESIDENTIAL CURBSIDE RECYCLING	5934996-2275-5	07/13/16	9,776.00	24142
100-3520-52950	Disposal Contracts	WASTE MANAGEMENT O	RESIDENTIAL RECYCLING JULY	5943576-2275-4	08/10/16	9,776.00	24347
100-3520-52950	FUEL ENVIRONMENTAL	WASTE MANAGEMENT O	RESIDENTIAL RECYCLING JULY	5943576-2275-4	08/10/16	146.64	24347
100-3520-52950	Disposal Contracts	WASTE MANAGEMENT O	DPW ROLLOFFS	5942399-2275-2	08/10/16	3,143.56	24347
100-3520-52950	Disposal Contracts	WASTE MANAGEMENT O	OAKLAND AVE RECYCLING	5943577-2275-2	08/10/16	354.42	24347
100-3520-52950	Disposal Contracts	WASTE MANAGEMENT O	SCHOOLS AND VILLAGE SOLID AND RECYC	5942688-2275-8	08/10/16	981.93	24347
100-3520-53500	Dept/Program Supplies	MCMASTER-CARR SUPPL	STEEL LIDS FOR CANS	67378108	07/13/16	330.74	24102
Total For Dept 3520 Recycling						28,983.92	
Dept 3530 Yard Waste / Leaf							
100-3530-52950	Disposal Contracts	WASTE MANAGEMENT O	YARD AND SOLID WASTE	0048585-2286-7	07/13/16	1,243.01	24142
100-3530-52950	Disposal Contracts	WASTE MANAGEMENT O	SOLID AND YARD WASTE DISPOSAL	0048703-2266-6	07/27/16	1,729.04	24242
100-3530-52950	Disposal Contracts	WASTE MANAGEMENT O	SOLID AND YARD DISPOSAL	004881122867	08/10/16	540.24	24347
Total For Dept 3530 Yard Waste / Leaf						3,512.29	
Dept 3610 Forestry							
100-3610-53500	Dept/Program Supplies	RCM	CLEAN FILL	161044	07/13/16	175.00	24121
100-3610-53500	Dept/Program Supplies	SIEVERT TRUCKING INC.	TOPSOIL DELIVERY	063016	07/13/16	2,432.00	24130
100-3610-53500	Dept/Program Supplies	HOME DEPOT CREDIT SER	VARIOUS SUPPLIES FOR DEPARTMENTS	062816	07/27/16	138.79	24189
100-3610-53500	duplicate order credit	tree stuff.com	duplicate order credit	07/05/2016	07/31/16	(6.15)	1753
100-3610-53500	Dept/Program Supplies	MINORS GARDEN CENTE	PLANTINGS FOR VILLAGE	0088162	08/10/16	42.00	24308
100-3610-53500	Dept/Program Supplies	SIEVERT TRUCKING INC.	TOP SOIL	073116	08/10/16	2,504.00	24335
100-3610-53500	Dept/Program Supplies	WITTE SUPPLY COMPANY	GRASS SEED	52828	08/10/16	432.50	24352
Total For Dept 3610 Forestry						5,718.14	
Dept 3620 Parks and Beautification							
100-3620-52200	HUBBARD PARK	WE ENERGIES - VILLAGE	VILLAGE BUILDINGS GAS/ELECTRIC USAG	0000417818 MAY	07/31/16	138.33	1760
100-3620-52200	HUMBOLDT PARK	WE ENERGIES - VILLAGE	VILLAGE BUILDINGS GAS/ELECTRIC USAG	0000417818 MAY	07/31/16	18.98	1760

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check #
Fund 100 General Fund							
Dept 3620 Parks and Beautification							
100-3620-52210	RIVER CLUB	WE ENERGIES - VILLAGE	VILLAGE BUILDINGS GAS/ELECTRIC USAG	0000417818 MAY	07/31/16	15.89	1760
100-3620-52940	Landscaping Contracts	GREEN TEAM	REGULAR LAWN MAINTENANCE	6582	07/13/16	7,476.13	24085
100-3620-52940	Landscaping Contracts	GREEN TEAM	MOWING FOR VILLAGE	6680	07/27/16	6,645.00	24186
100-3620-52940	Landscaping Contracts	GREEN TEAM	HUBBARD PARK CLEAN UP	6690	08/10/16	125.00	24284
100-3620-53500	Dept/Program Supplies	SHOREWOOD PRESS	GARDEN TOUR POSTERS	17111	07/13/16	30.00	24128
100-3620-53500	Dept/Program Supplies	SHOREWOOD PRESS	GARDEN TOUR FLIERS	17019	07/13/16	395.00	24128
100-3620-53500	Dept/Program Supplies	WORKSHOE OUTLET	RON DEICHLER WORK BOOTS	001964	07/13/16	256.75	24147
100-3620-53500	Dept/Program Supplies	HOME DEPOT CREDIT SER	VARIOUS SUPPLIES FOR DEPARTMENTS	062816	07/27/16	676.80	24189
100-3620-53500	Dept/Program Supplies	MELINDA MYERS LLC	SHOREWOOD GARDEN TOUR	080116VS	08/10/16	1,196.70	24302
100-3620-53500	Dept/Program Supplies	SITEONE LANDSCAPE SUP	FITTING INSERT	76854507	08/10/16	6.02	24337
100-3620-53510	Landscape/Forestry Plantings	BAYSIDE GARDEN CENTE	FLOWERS AND FERTILIZER FOR VILLAGE	061816	07/13/16	105.22	24061
100-3620-53510	Landscape/Forestry Plantings	MINORS GARDEN CENTE	VILLAGE PLANTINGS	0093871	08/10/16	121.00	24308
Total For Dept 3620 Parks and Beautification						17,206.82	
Dept 4000 Health							
100-4000-52200	ELECTRIC EXPENSE	WE ENERGIES - LIBRARY	LIBRARY ELECTRIC USAGE 06/06-07/06/1	2847051434JUN1	07/31/16	436.58	1758
100-4000-52210	GAS AND HEAT EXPENSE	WE ENERGIES - LIBRARY	LIBRARY GAS USAGE 06/02/16 -07/04/16	1215377040 JUN 1	07/31/16	24.62	1758
100-4000-52300	Other Intergov'tal pymts	NORTH SHORE HEALTH D	3RD QTR HEALTH CONTRIBUTION	16-0000059	07/27/16	32,745.25	24212
100-4000-52900	Cleaning and Pest Control	AMERICAN ANIMAL CON	PEST ABATEMENT SERVICE JUN 16	19678	07/13/16	200.00	24052
100-4000-52900	Cleaning and Pest Control	GIBB BUILDING MAINTEN	ANNUAL RESTORATIVE SERVICES POLICE/	12488	07/13/16	66.87	24083
100-4000-52900	Cleaning and Pest Control	GIBB BUILDING MAINTEN	MONTHLY JANITORIAL SERVICE/PARTITIO	12482	07/13/16	180.26	24083
100-4000-52900	Cleaning and Pest Control	AMERICAN ANIMAL CON	PEST CONTROL JULY 16	19940	08/10/16	200.00	24249
100-4000-52900	Cleaning and Pest Control	GIBB BUILDING MAINTEN	MONTHLY JANITORIAL SERVICE/PARTITIO	12538 AUG 16	08/10/16	180.26	24280
100-4000-53101	TELEPHONE EXPENSE	AT&T	LIBRARY ALARM LINES 06/22-0721/16	9672405 JUL 16	07/13/16	14.66	24057
100-4000-53101	Shared Office Costs	GIBB BUILDING MAINTEN	LIBRARY SUPPLIES CLEANING	12482 LIB SUP JUL	07/13/16	14.46	24083
100-4000-53101	TELEPHONE EXPENSE	AT&T	LIBRARY ALARM LINES 7/22-8/21/16	4149672405 AUG	08/10/16	14.88	24251
100-4000-53101	Shared Office Costs	GIBB BUILDING MAINTEN	LIBRARY SUPPLIES CLEANING AUGUST 20	12538 LIBSUPAUG	08/10/16	27.11	24280
Total For Dept 4000 Health						34,104.95	
Dept 5140 Village Center							
100-5140-52200	ELECTRIC EXPENSE	WE ENERGIES - LIBRARY	LIBRARY ELECTRIC USAGE 06/06-07/06/1	2847051434JUN1	07/31/16	304.59	1758
100-5140-52210	GAS AND HEAT EXPENSE	WE ENERGIES - LIBRARY	LIBRARY GAS USAGE 06/02/16 -07/04/16	1215377040 JUN 1	07/31/16	17.18	1758
100-5140-52230	Phone and Internet	AT&T	LIBRARY ALARM LINES 06/22-0721/16	9672405 JUL 16	07/13/16	10.22	24057
100-5140-52230	Phone and Internet	AT&T	LIBRARY ALARM LINES 7/22-8/21/16	4149672405 AUG	08/10/16	10.38	24251
100-5140-52900	Cleaning and Pest Control	GIBB BUILDING MAINTEN	ANNUAL RESTORATIVE SERVICES POLICE/	12488	07/13/16	46.65	24083
100-5140-52900	Cleaning and Pest Control	GIBB BUILDING MAINTEN	MONTHLY JANITORIAL SERVICE/PARTITIO	12482	07/13/16	106.97	24083
100-5140-52900	Cleaning and Pest Control	GIBB BUILDING MAINTEN	MONTHLY JANITORIAL SERVICE/PARTITIO	12538 AUG 16	08/10/16	106.97	24280
100-5140-53900	Miscellaneous Expenses	CARQUEST AUTO PARTS	SUPPLIES FOR PARADE	2514-500175	07/13/16	29.16	24065
Total For Dept 5140 Village Center						632.12	
Dept 5200 Atwater Beach and Park							
100-5200-52200	ATWATER BEACH	WE ENERGIES - VILLAGE	VILLAGE BUILDINGS GAS/ELECTRIC USAG	0000417818 MAY	07/31/16	34.88	1760
100-5200-52300	Other Intergov'tal pymts	MILW CNTY PARKS DEPA	LIFEGUARDS 6/5-7/16/2016	7666	08/10/16	5,529.71	24305

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check #
Fund 100 General Fund							
Dept 5200 Atwater Beach and Park							
100-5200-52940	Landscaping Contracts	MAREK LANDSCAPING	ATWATER VEGETATION MANAGEMENT	3042	07/27/16	1,050.01	24202
100-5200-52940	Landscaping Contracts	MAREK LANDSCAPING	ATWATER MAINTENANCE	3067	08/10/16	577.50	24300
100-5200-53900	Miscellaneous Expenses	PORT-A-JOHN	ATWATER RESTROOMS	1257250	07/13/16	380.00	24117
100-5200-53900	Miscellaneous Expenses	PORT-A-JOHN	SPECIAL EVENT RESTROOM	0421117	07/13/16	505.00	24117
100-5200-53900	Miscellaneous Expenses	PORT-A-JOHN	SEASONAL RESTROOM	1257974	07/27/16	380.00	24219
100-5200-53900	Miscellaneous Expenses	PORT-A-JOHN	ATWATER BEACH RESTROOM	125898	08/10/16	380.00	24322
100-5200-53900	Miscellaneous Expenses	US CELLULAR	CELLULAR PHONE CHARGES	0146404635	08/10/16	6.01	24345
Total For Dept 5200 Atwater Beach and Park						8,843.11	
Dept 5300 Village Celebrations							
100-5300-53900	Miscellaneous Expenses	CARQUEST AUTO PARTS	BRACKETS FOR PARADE	2514-499763	07/13/16	30.84	24065
100-5300-53900	Miscellaneous Expenses	GIBB BUILDING MAINTEN	LIBRARY SUPPLIES CLEANING	12482 LIB SUP JUL	07/13/16	10.09	24083
100-5300-53900	Miscellaneous Expenses	BARRICADE FLASHER SER	BARRICADES FOR BIKE RACE	123895	07/27/16	315.15	24154
100-5300-53900	Miscellaneous Expenses	GIBB BUILDING MAINTEN	LIBRARY SUPPLIES CLEANING AUGUST 20	12538 LIBSUPAUG	08/10/16	18.91	24280
Total For Dept 5300 Village Celebrations						374.99	
Dept 7000 Shared Expenses							
100-7000-51325	Flexible Benefit Contribution	DIVERSIFIED BENEFIT SER	FSA ADMIN SERVICES JULY	225056	08/10/16	335.68	24274
100-7000-52230	Phone and Internet	TIME WARNER ENTERTAI	VHALL INTERNET ACCT 706976501 07/22-	706976501 AUG 1	07/27/16	587.14	24234
100-7000-52230	Phone and Internet	TIME WARNER ENTERTAI	BLDG FBR APT1 DPW ACCT 706976601 07	706976601 AUG16	07/27/16	649.42	24234
100-7000-52230	Phone and Internet	TIME WARNER ENTERTAI	PRI SERVICE ACCT 706845701 07/18-08/1	706845701 AUG16	07/27/16	552.58	24234
100-7000-53101	Shared Office Costs	GIBB BUILDING MAINTEN	VILLAGE HALL SUPPLIES CLEANING JUL 16	12482 VH SUP JUL	07/13/16	91.69	24083
100-7000-53101	heavy duty stapler for copy ro	AMAZON MKTPLACE PM	heavy duty stapler for copy room	06/13/2016	07/31/16	44.97	1753
100-7000-53101	misc. office supplies/sticky no	OFFICE DEPOT #1105 800	misc. office supplies/sticky notes	06/06/2016	07/31/16	24.46	1753
100-7000-53101	misc. office supplies/sticky no	OFFICE DEPOT #1105 800	misc. office supplies/sticky notes, address	06/03/2016	07/31/16	42.57	1753
100-7000-53101	Shared Office Costs	GIBB BUILDING MAINTEN	VILLAGE HALL SUPPLIES CLEANING AUG 2	12538 VH SUP AU	08/10/16	284.41	24280
100-7000-53101	Shared Office Costs	SHOREWOOD PRESS	ENVELOPES AND BUSINESS CARDS (MEM	17212	08/10/16	500.00	24333
100-7000-53121	SHARED COPY COSTS - BLK &	JAMES IMAGING SYSTEM	COPIER LEASE CHARGES & COPY COST - 6	19038055	07/27/16	62.03	24192
100-7000-53121	SHARED COPY COSTS - MONT	JAMES IMAGING SYSTEM	COPIER LEASE CHARGES & COPY COST - 6	19038055	07/27/16	182.00	24192
100-7000-53131	Shared Postage Costs	MAILFINANCE	QUARTERLY LEASE - MAIL MACHINE (5/1	N6035437	07/27/16	1,087.53	24200
100-7000-53131	Shared Postage Costs (Allocat	TOTAL FUNDS BY HASLER	POSTAGE REPLENISH FOR MACHINE JUL 1	JULY POSTAGE 16	07/31/16	1,250.99	1756
Total For Dept 7000 Shared Expenses						5,695.47	
Dept 7200 Village Center Shared							
100-7200-52200	Electric	WE ENERGIES - LIBRARY	LIBRARY ELECTRIC USAGE 06/06-07/06/1	2847051434JUN1	07/31/16	5,076.51	1758
100-7200-52210	Gas	WE ENERGIES - LIBRARY	LIBRARY GAS USAGE 06/02/16 -07/04/16	1215377040 JUN 1	07/31/16	286.30	1758
100-7200-57900	Expenditures Charged To Oth	WE ENERGIES - LIBRARY	LIBRARY GAS USAGE 06/02/16 -07/04/16	1215377040 JUN 1	07/31/16	(286.30)	1758
100-7200-57900	Expenditures Charged To Oth	WE ENERGIES - LIBRARY	LIBRARY ELECTRIC USAGE 06/06-07/06/1	2847051434JUN1	07/31/16	(5,076.51)	1758
Total For Dept 7200 Village Center Shared						0.00	
Dept 7300 Public Safety Shared							
100-7300-52200	ELECTRIC EXPENSE	WE ENERGIES - POLICE	POLICE BLDG ELECTRIC USAGE 06/06-07/	7425530193ELCJU	07/31/16	1,688.84	1759
100-7300-52210	GAS AND HEAT EXPENSE	WE ENERGIES - POLICE	POLICE BUILDING GAS USAGE 0605/16-0	7425530193GASJ	07/31/16	48.01	1759

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check #
Fund 100 General Fund							
Dept 7300 Public Safety Shared							
100-7300-57900	Expenditures Charged To Oth	WE ENERGIES - POLICE	POLICE BLDG ELECTRIC USAGE 06/06-07/	7425530193ELCJU	07/31/16	(844.42)	1759
100-7300-57900	Expenditures Charged To Oth	WE ENERGIES - POLICE	POLICE BUILDING GAS USAGE 0605/16-0	7425530193GASJ	07/31/16	(24.01)	1759
Total For Dept 7300 Public Safety Shared						868.42	
Total For Fund 100 General Fund						1,140,101.16	
Fund 200 Library							
Dept 5110 Library							
200-5110-46710	Library Fines	FORTIER, KELLY	REFUND FOR LOST ITEM PAID FOR THEN	LIR FORTIER	07/13/16	9.99	24081
200-5110-46710	Library Fines	CARPENTIER, PIPER L	REFUND FOR LOST ITEM PAID FOR THEN	LIR CARPENTIER	07/27/16	29.99	24159
200-5110-46710	Library Fines	COLEMAN, FINTAN	REFUND OF PAYMENT FOR LOST ITEM FO	LIR COLEMAN	08/10/16	19.99	24272
200-5110-46710	Library Fines	KENNY, GENE	REFUND OF PAYMENT FOR LOST ITEM FO	LIR KENNY	08/10/16	2.95	24294
200-5110-46710	Library Fines	WEBER, LINDSAY	REFUND OF PAYMENT FOR LOST ITEM FO	LIR WEBER	08/10/16	6.99	24348
200-5110-46710	Library Fines	WICKLUND, KAREN	REFUND OF PAYMENT FOR LOST ITEM FO	LIR WICKLUND	08/10/16	16.99	24351
200-5110-51900	Professional Education	COLLINS, RACHEL	REIMBURSEMENT FOR MILEAGE EXPENSE	COLLIINS MILEG J	07/13/16	36.72	24074
200-5110-52200	ELECTRIC EXPENSE	WE ENERGIES - LIBRARY	LIBRARY ELECTRIC USAGE 06/06-07/06/1	2847051434JUN1	07/31/16	3,908.91	1758
200-5110-52210	GAS AND HEAT EXPENSE	WE ENERGIES - LIBRARY	LIBRARY GAS USAGE 06/02/16 -07/04/16	1215377040 JUN 1	07/31/16	220.45	1758
200-5110-52300	Other Intergov'tal pymts	MILW CNTY FEDERATED L	PAYMENT FOR NOTICES, SUPPLIES, ECO	FL-02925	07/27/16	209.64	24206
200-5110-52300	Other Intergov'tal pymts	MILW CNTY FEDERATED L	PAYMENT FOR NOTICES, SUPPLIES, ECO	FL-02925	07/27/16	(900.00)	24206
200-5110-52300	Other Intergov'tal pymts	MILW CNTY FEDERATED L	PAYMENT FOR NOTICES, SUPPLIES, ECO	FL-02925	07/27/16	432.22	24206
200-5110-52900	Cleaning and Pest Control	GIBB BUILDING MAINTEN	ANNUAL RESTORATIVE SERVICES POLICE/	12488	07/13/16	598.67	24083
200-5110-52900	Cleaning and Pest Control	GIBB BUILDING MAINTEN	MONTHLY JANITORIAL SERVICE/PARTITIO	12482	07/13/16	1,513.38	24083
200-5110-52900	Cleaning and Pest Control	GIBB BUILDING MAINTEN	MONTHLY JANITORIAL SERVICE/PARTITIO	12538 AUG 16	08/10/16	1,513.38	24280
200-5110-52910	Monthly Charge for Web stati	HTTP GIMLET DOT US 60	Monthly Charge for Web statistics reporti	06/21/2016	07/31/16	20.00	1753
200-5110-52990	Other Service Contracts & Fee	JAMES IMAGING SYSTEM	LIBRARY COPIER CONTRACT JULY 2016	19010202	07/13/16	201.92	24092
200-5110-52990	Other Service Contracts & Fee	US CELLULAR	DATA CHARGES FOR LIBRARY	144103547	07/13/16	88.29	24141
200-5110-53100	Office Supplies	MALLET, NALA C.	REIMBURSEMENT FOR CHILD LABOR PER	WK PERMIT MALL	07/27/16	10.00	24201
200-5110-53100	Office Supplies	PIEHLER, HEIDE	H. PIEHLER REIMBURSEMENTS FOR PROG	HP REIMB 0716	08/10/16	38.57	24320
200-5110-53100	Office Supplies	QUILL CORPORATION	PENS, AIR FRESHENERS, LABELS, DRY ERA	Q081016	08/10/16	14.95	24323
200-5110-53100	Office Supplies	QUILL CORPORATION	PENS, AIR FRESHENERS, LABELS, DRY ERA	Q081016	08/10/16	12.99	24323
200-5110-53100	Office Supplies	QUILL CORPORATION	PENS, AIR FRESHENERS, LABELS, DRY ERA	Q081016	08/10/16	37.52	24323
200-5110-53100	Office Supplies	QUILL CORPORATION	PENS, AIR FRESHENERS, LABELS, DRY ERA	Q081016	08/10/16	50.68	24323
200-5110-53100	Office Supplies	QUILL CORPORATION	PENS, AIR FRESHENERS, LABELS, DRY ERA	Q081016	08/10/16	(105.26)	24323
200-5110-53100	Office Supplies	QUILL CORPORATION	PENS, AIR FRESHENERS, LABELS, DRY ERA	Q081016	08/10/16	(32.93)	24323
200-5110-53100	Office Supplies	QUILL CORPORATION	PENS, AIR FRESHENERS, LABELS, DRY ERA	Q081016	08/10/16	77.55	24323
200-5110-53101	TELEPHONE EXPENSE	AT&T	LIBRARY ALARM LINES 06/22-0721/16	9672405 JUL 16	07/13/16	131.21	24057
200-5110-53101	Shared Office Costs	GIBB BUILDING MAINTEN	LIBRARY SUPPLIES CLEANING	12482 LIB SUP JUL	07/13/16	129.46	24083
200-5110-53101	TELEPHONE EXPENSE	AT&T	LIBRARY ALARM LINES 7/22-8/21/16	4149672405 AUG	08/10/16	133.23	24251
200-5110-53101	Shared Office Costs	GIBB BUILDING MAINTEN	LIBRARY SUPPLIES CLEANING AUGUST 20	12538 LIBSUPAUG	08/10/16	242.74	24280
200-5110-53120	Copy & Print Costs	CDW GOVERNMENT	TONER / BLACK/ STAFF PRINTER JUNE 20	DLM4571	07/13/16	132.48	24066
200-5110-53121	Shared Copy Costs	JAMES IMAGING SYSTEM	COPIER LEASE CHARGES & COPY COST - 6	19038055	07/27/16	14.34	24192
200-5110-53130	Postage/Mailings	POLYLINE CORP	CD/DVD CASES LIBRARY PROCESSING JUN	00043854	07/13/16	12.82	24115

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check #
Fund 200 Library							
Dept 5110 Library							
200-5110-53200	ALA membership renewal Rac	AMERICAN LIBRARY ASSO	ALA membership renewal Rachel Collins	06/06/2016	07/31/16	259.00	1753
200-5110-53500	Dept/Program Supplies	DEMCO	BOOK PROCESSING SUPPLIES (EASY COVE	5885826	07/13/16	90.71	24078
200-5110-53500	Dept/Program Supplies	POLYLINE CORP	CD/DVD CASES LIBRARY PROCESSING JUN	00043854	07/13/16	108.48	24115
200-5110-53500	Dept/Program Supplies	AMAZON CREDIT	TEEN SUMMER PROGRAM SUPPLIES, ACD	AMZ JUNE16	07/27/16	(100.14)	24152
200-5110-53500	Dept/Program Supplies	DEMCO	PROCESSING MATERIALS - EASY COVER, L	5913291	07/27/16	170.25	24172
200-5110-53500	Dept/Program Supplies	BUDGET LIBRARY SUPPLI	DUAL DVD CASES	14397	08/10/16	155.00	24266
200-5110-53710	Reference Continuations	BAKER & TAYLOR	LIBRARY REFERENCE ITEMS JUNE 2016	REF JUN16	07/13/16	5.77	24059
200-5110-53710	Reference Continuations	MILW CNTY FEDERATED L	PAYMENT FOR NOTICES, SUPPLIES, ECO	FL-02925	07/27/16	1,162.00	24206
200-5110-53720	Subscription renewal	D J*WALL ST JOURNAL 80	Subscription renewal	06/02/2016	07/31/16	103.35	1753
200-5110-54000	Programming	AMAZON CREDIT	TEEN SUMMER PROGRAM SUPPLIES, ACD	AMZ JUNE16	07/27/16	433.12	24152
200-5110-54000	Programming	US TOY COMPANY	SUMMER CELEBRATION PROGRAM SUPP	8183758800	07/27/16	52.08	24238
200-5110-54000	Program supplies	BLIFFERT LUMBER & MIL	Program supplies	06/22/2016	07/31/16	6.87	1753
200-5110-54000	Program supplies	DOLLAR TREE MILWAUKE	Program supplies	06/22/2016	07/31/16	12.00	1753
200-5110-54000	Pizza for Teen program	DOMINO'S 2092 414-443	Pizza for Teen program	06/13/2016	07/31/16	40.80	1753
200-5110-54000	Button sets - Teen program	DRDONSBUTTONS 800-2	Button sets - Teen program	05/26/2016	07/31/16	64.24	1753
200-5110-54000	Summer Program supplies - F	ORIENTAL TRADING CO 4	Summer Program supplies - FRIENDS	06/22/2016	07/31/16	97.93	1753
200-5110-54000	Paper templates - tinker lab p	PAYPAL *ROLLERCOAST 4	Paper templates - tinker lab program	05/26/2016	07/31/16	29.95	1753
200-5110-54000	Programming	PIEHLER, HEIDE	H. PIEHLER REIMBURSEMENTS FOR PROG	HP REIMB 0716	08/10/16	154.25	24320
200-5110-54000	Programming	QUILL CORPORATION	PENS, AIR FRESHENERS, LABELS, DRY ERA	Q081016	08/10/16	39.79	24323
200-5110-54510	Auermiller Expenses	BAKER & TAYLOR	LIBRARY BOOK PURCHASES MADE WITH A	AUERM JUN16	07/13/16	1,785.95	24059
200-5110-54510	Auermiller Expenses	BAKER & TAYLOR	BOOKS PURCHASES WITH AUERMILLER G	AUER JUL16	08/10/16	764.36	24257
200-5110-54900	Onufrock Expenses	BAKER & TAYLOR	LIBRARY ITEMS PURCHASED WITH ONUF	GIFT JUN16	07/13/16	1,032.66	24059
200-5110-54900	Onufrock Expenses	BAKER & TAYLOR	ONUFROCK AND SHAFER DONATION PUR	GIFT JUL16	08/10/16	1,095.78	24257
Total For Dept 5110 Library						16,395.03	
Dept 5111 Adult Materials							
200-5111-53730	Materials	BAKER & TAYLOR	LIBRARY ADULT COLLECTION FICTION BO	AF JUN16	07/13/16	611.48	24059
200-5111-53730	Materials	BAKER & TAYLOR	LIBRARY ADULT COLLECTION FI CTION BO	ANF JUN16	07/13/16	1,754.81	24059
200-5111-53730	Materials	BAKER & TAYLOR	CIRC CONTINUATION LIBRARY ITEMS JUN	CIRC JUN16	07/13/16	279.02	24059
200-5111-53730	Materials	AMAZON CREDIT	TEEN SUMMER PROGRAM SUPPLIES, ACD	AMZ JUNE16	07/27/16	235.79	24152
200-5111-53730	Materials	AMAZON CREDIT	TEEN SUMMER PROGRAM SUPPLIES, ACD	AMZ JUNE16	07/27/16	(91.62)	24152
200-5111-53730	Materials	BAKER & TAYLOR	CIRC CONTINUATION ITEMS JULY 2016	CIRC JUL16	08/10/16	31.68	24257
200-5111-53730	Materials	BAKER & TAYLOR	ONUFROCK AND SHAFER DONATION PUR	GIFT JUL16	08/10/16	326.26	24257
200-5111-53730	Materials	BAKER & TAYLOR	ADULT FICTION BOOKS JULY 2016	AF JUL16	08/10/16	650.45	24257
200-5111-53730	Materials	BAKER & TAYLOR	ADULT NON-FICTION BOOKS JULY 2016	ANF JUL16	08/10/16	1,076.17	24257
200-5111-53740	DVD's	BAKER & TAYLOR	LIBRARY ADULT COLLECTION DVDS JUNE	ADVD JUN16	07/13/16	916.72	24059
200-5111-53740	DVD's	BAKER & TAYLOR	DVDS FOR LIBRARY COLLECTION JULY 201	ADVD JUL16	08/10/16	827.60	24257
200-5111-53750	Audiobooks	BAKER & TAYLOR	LIBRARY COLLECTION AUDIO BOOKS JUN	ABKCD JUN16	07/13/16	150.68	24059
200-5111-53750	Audiobooks	MIDWEST TAPE	REPLACEMENT DISC FOR AUDIO BOOK	94047619	07/13/16	14.99	24103
200-5111-53750	Audiobooks	BAKER & TAYLOR	AUDIO BOOKS FOR LIBRARY COLLECTION	ABKCD	08/10/16	312.44	24257
200-5111-53770	Music	BAKER & TAYLOR	LIBRARY COLLECTION MUSIC CDS JUNE 2	ACD JUN16	07/13/16	604.66	24059
200-5111-53770	Music	AMAZON CREDIT	TEEN SUMMER PROGRAM SUPPLIES, ACD	AMZ JUNE16	07/27/16	25.45	24152

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check #
Fund 200 Library							
Dept 5111 Adult Materials							
200-5111-53770	Music	BAKER & TAYLOR	MUSIC CDS FOR LIBRARY COLLECTION JU	ACD	08/10/16	529.87	24257
Total For Dept 5111 Adult Materials						8,256.45	
Dept 5112 Childrens Materials							
200-5112-53730	Materials	BAKER & TAYLOR	LIBRARY CHILDREN'S BOOKS JUNE 2016	JCONTIN JUN16	07/13/16	127.49	24059
200-5112-53730	Materials	BAKER & TAYLOR	LIBRARY CHILDREN'S BOOKS JUNE 2016	JUV JUN16	07/13/16	2,099.19	24059
200-5112-53730	Materials	BAKER & TAYLOR	CHILDREN'S CONTINUATIONS JULY 2016	JUV CONT JUL16	08/10/16	755.15	24257
200-5112-53730	Materials	BAKER & TAYLOR	CHILDREN'S BOOKS JULY 2016	JUV JUL16	08/10/16	559.28	24257
200-5112-53740	DVD's	BAKER & TAYLOR	LIBRARY CHILDREN'S DVDS JUNE 2016	JDVD JUN16	07/13/16	168.63	24059
200-5112-53740	DVD's	BAKER & TAYLOR	CHILDREN'S DVDS JULY 2016	JDVD JUL16	08/10/16	297.67	24257
200-5112-53770	Music	NOAH REIMER PRODUCTI	DUKE OTHERWISE CHILDREN'S MUSICIAN	10135	07/27/16	12.50	24209
200-5112-53770	Music	BAKER & TAYLOR	CHILDRENS MUSIC CDS JULY 2016	JCD JUL16	08/10/16	62.10	24257
Total For Dept 5112 Childrens Materials						4,082.01	
Dept 5113 Young Adult Materials							
200-5113-53730	Materials	BAKER & TAYLOR	LIBRARY YOUNG ADULT COLLECTION ITE	YA JUN16	07/13/16	482.32	24059
200-5113-53730	Materials	THREE POINTS PUBLISHIN	YOUNG ADULT BOOK	TPP12302	07/27/16	18.99	24233
200-5113-53730	Materials	BAKER & TAYLOR	YOUNG ADULT MATERIALS JULY 2016	YA JUL16	08/10/16	450.37	24257
Total For Dept 5113 Young Adult Materials						951.68	
Total For Fund 200 Library						29,685.17	
Fund 210 Senior Services							
Dept 4600 Senior Services							
210-4600-51900	Lodging for Wi Aging Network	KALAHARI RESORTS WISC	Lodging for Wi Aging Network Conferenc	06/16/2016	07/31/16	70.00	1753
210-4600-52100	Professional Fees	DEWITT CLINTON, LLOYD	YOGA CLASSES	JULY2016	07/27/16	120.00	24174
210-4600-52100	Professional Fees	MILEWSKI, SHERROD	QIGONG CLASSES	JULY2016	07/27/16	130.00	24204
210-4600-52180	Consultant Services	COOLEY, LESLIE TAYLOR	STRATEGIC PLANNING	JUNE2016	07/13/16	1,000.00	24076
210-4600-52200	ELECTRIC EXPENSE	WE ENERGIES - LIBRARY	LIBRARY ELECTRIC USAGE 06/06-07/06/1	2847051434JUN1	07/31/16	426.43	1758
210-4600-52210	GAS AND HEAT EXPENSE	WE ENERGIES - LIBRARY	LIBRARY GAS USAGE 06/02/16 -07/04/16	1215377040 JUN 1	07/31/16	24.05	1758
210-4600-52900	Cleaning and Pest Control	GIBB BUILDING MAINTEN	ANNUAL RESTORATIVE SERVICES POLICE/	12488	07/13/16	166.56	24083
210-4600-52900	Cleaning and Pest Control	GIBB BUILDING MAINTEN	MONTHLY JANITORIAL SERVICE/PARTITIO	12482	07/13/16	180.26	24083
210-4600-52900	Cleaning and Pest Control	GIBB BUILDING MAINTEN	MONTHLY JANITORIAL SERVICE/PARTITIO	12538 AUG 16	08/10/16	180.26	24280
210-4600-52990	Coffee	IN *FIDDLEHEADS COFFE	Coffee	05/31/2016	07/31/16	75.74	1753
210-4600-52990	Tea	METRO MARKET 000689	Tea	05/26/2016	07/31/16	30.70	1753
210-4600-52990	punch supplies	METRO MARKET 000689	punch supplies	06/06/2016	07/31/16	19.04	1753
210-4600-52990	Pizza Lunch	ZAFFIRO S PIZZA MILWAU	Pizza Lunch	06/13/2016	07/31/16	355.00	1753
210-4600-52990	Other Service Contracts & Fee	RIVERSEDGE CATERING	AUGUST SALAD LUNCHEON	9938	08/10/16	352.00	24327
210-4600-53101	TELEPHONE EXPENSE	AT&T	LIBRARY ALARM LINES 06/22-0721/16	9672405 JUL 16	07/13/16	14.31	24057
210-4600-53101	Shared Office Costs	GIBB BUILDING MAINTEN	LIBRARY SUPPLIES CLEANING	12482 LIB SUP JUL	07/13/16	14.12	24083
210-4600-53101	TELEPHONE EXPENSE	AT&T	LIBRARY ALARM LINES 7/22-8/21/16	4149672405 AUG	08/10/16	14.53	24251
210-4600-53101	Shared Office Costs	GIBB BUILDING MAINTEN	LIBRARY SUPPLIES CLEANING AUGUST 20	12538 LIBSUPAUG	08/10/16	26.48	24280
210-4600-53121	Shared Copy Costs	JAMES IMAGING SYSTEM	COPIER LEASE CHARGES & COPY COST - 6	19038055	07/27/16	14.33	24192

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check #
Fund 210 Senior Services							
Dept 4600 Senior Services							
210-4600-53500	Dept/Program Supplies	PATRICIA MIKKELSEN	BOOK BINDING	AUGUST 2016	08/10/16	60.00	24319
210-4600-54000	Programming	GIBB BUILDING MAINTEN	MONTHLY JANITORIAL SERVICE/PARTITIO	12482	07/13/16	130.00	24083
210-4600-54000	Programming	CAROL HAUER	PIANO PROGRAM	AUGUST2016	07/27/16	50.00	24158
210-4600-54000	Programming	KNOWLEDGE VENTURES	HISTORY PROGRAM	AUGUST2016	07/27/16	75.00	24194
210-4600-54000	Programming	VINTAGE MIX QUARTET	MUSICAL PERFORMANCE	AUGUST2016	07/27/16	200.00	24240
210-4600-54000	Programming	ATLAS TRANSIT INC	TRANSPORTATION BREWERS GAME	53618	08/10/16	150.00	24255
210-4600-54000	Programming	GIBB BUILDING MAINTEN	MONTHLY JANITORIAL SERVICE/PARTITIO	12538 AUG 16	08/10/16	130.00	24280
210-4600-54000	Programming	LEWIS, ELIZABETH	RELAXATION CLASS	SEPTEMBER 2016	08/10/16	60.00	24297
210-4600-54000	Programming	PATRICIA MIKKELSEN	BOOK BINDING	AUGUST 2016	08/10/16	40.00	24319
210-4600-54140	Shorewood Connects	SUE KELLEY CONSULTING	SHOREWOOD CONNECTS	JUN2016	07/13/16	450.00	24133
210-4600-54900	Soil for Garden's to Go progra	THE HOME DEPOT 4912	Soil for Garden's to Go program	06/10/2016	07/31/16	12.29	1753
Total For Dept 4600 Senior Services						4,571.10	
Total For Fund 210 Senior Services						4,571.10	
Fund 220 Marketing & Communications							
Dept 6700 Marketing & Communications							
220-6700-52100	MEDIA RELATIONS SOCIAL ME	BOEHM, MICHELLE	MARKETING SERVICES JUNE 2016	07072016	07/13/16	1,170.00	24062
220-6700-52100	PROJ MGMNT PLAN EXECUTE	BOEHM, MICHELLE	MARKETING SERVICES JUNE 2016	07072016	07/13/16	1,875.00	24062
220-6700-52100	PROJ MNGMNT PLAN EXEC C	BOEHM, MICHELLE	MARKETING SERVICES JULY 2016	JULY 2016	08/10/16	3,581.25	24262
220-6700-52100	MEDIA REALTIONS SOCIAL ME	BOEHM, MICHELLE	MARKETING SERVICES JULY 2016	JULY 2016	08/10/16	810.00	24262
220-6700-53120	Copy & Print Costs	CLARK GRAPHICS	SEPTEMBER CALENDAR OF EVENTS	153774	07/27/16	201.00	24166
220-6700-53500	TABLECLOTH FOR BIKE RACE	BOEHM, MICHELLE	MARKETING SERVICES JUNE 2016	07072016	07/13/16	12.66	24062
220-6700-54105	Bike Race	BOEHM, MICHELLE	MARKETING SERVICES JUNE 2016	07072016	07/13/16	5,040.00	24062
220-6700-54105	Bike Race	SHOREWOOD PRESS	CRITERIUM	17057	07/13/16	25.00	24128
220-6700-54110	Fourth Of July	BOEHM, MICHELLE	MARKETING SERVICES JUNE 2016	07072016	07/13/16	2,006.00	24062
220-6700-54110	Fourth Of July	CEDARCREST ICE CREAM	ICE CREAM FOR 4TH OF JULY	782743.	07/13/16	597.24	24067
220-6700-54110	Fourth Of July	SHOREWOOD PRESS	4TH JULY POSTERS	17092	07/13/16	16.25	24128
220-6700-54110	Fourth Of July	MAD BOMBER FIREWOR	FIREWORKS 2016	9815	07/27/16	11,500.00	24199
220-6700-54115	CONCERT SERIES BANNER	BOEHM, MICHELLE	MARKETING SERVICES JUNE 2016	07072016	07/13/16	91.37	24062
220-6700-54115	Summer Concert programs	BOEHM, MICHELLE	MARKETING SERVICES JUNE 2016	07072016	07/13/16	180.00	24062
220-6700-54115	Summer Concert programs	HUDSONITE PRODUCTIO	SUMMER CONCERT PERFORMANCE 7/20	7/20/2016	07/13/16	1,500.00	24087
220-6700-54115	Summer Concert programs	MILWAUKEE MANDOLIN	SUMMER CONCERT PERFORMANCE	07272016	07/13/16	1,000.00	24107
220-6700-54115	Summer Concert programs	SHOREWOOD PRESS	CONCERT SERIES	17054	07/13/16	45.00	24128
220-6700-54115	Summer Concert programs	TWEED FUNK	SUMMER CONCERT PERFORMANCE	07132016	07/13/16	750.00	24136
220-6700-54115	Summer Concert programs	WHISKEYBELLES LLC	SUMMER CONCERT PEFORMANCE	08032016	07/13/16	1,000.00	24144
220-6700-54115	Summer Concert programs	BOEHM, MICHELLE	MARKETING SERVICES JULY 2016	JULY 2016	08/10/16	1,500.00	24262
220-6700-54115	JS ONLINE AD	BOEHM, MICHELLE	MARKETING SERVICES JULY 2016	JULY 2016	08/10/16	49.00	24262
220-6700-54115	Summer Concert programs	BONNE AMIE MUSICAL CI	HUBBARD PARK PERFORMANCE	7272016	08/10/16	1,000.00	24264
220-6700-54115	Summer Concert programs	SIGN A RAMA OF MILWA	SUMMER CONCERTS CORO A FRAME FAC	26288	08/10/16	240.00	24336
220-6700-54120	REALTOR EVENT	BOEHM, MICHELLE	MARKETING SERVICES JUNE 2016	07072016	07/13/16	209.00	24062
220-6700-54170	Welcoming Neighbors	BOEHM, MICHELLE	MARKETING SERVICES JUNE 2016	07072016	07/13/16	312.50	24062

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check #
Fund 220 Marketing & Communications							
Dept 6700 Marketing & Communications							
220-6700-54170	Welcoming Neighbors	BOEHM, MICHELLE	MARKETING SERVICES JULY 2016	JULY 2016	08/10/16	312.50	24262
220-6700-54640	FACEBOOK AD BIKE RACE	BOEHM, MICHELLE	MARKETING SERVICES JUNE 2016	07072016	07/13/16	20.00	24062
220-6700-54640	JS ONLINE AD CONCERT SERIE	BOEHM, MICHELLE	MARKETING SERVICES JUNE 2016	07072016	07/13/16	49.00	24062
220-6700-54645	Brand Research	BRANDING BREATHROUG	ONLINE SURVEY DESIGN	1073	07/13/16	11,000.00	24063
220-6700-56120	Used to store photos, articles	BC.BASECAMP 2870262 3	Used to store photos, articles and archive	06/21/2016	07/31/16	20.00	1753
220-6700-56120	Used to showcase Shorewood	ISSUU 844-477-8	Used to showcase Shorewood Today mag	06/20/2016	07/31/16	39.00	1753
Total For Dept 6700 Marketing & Communications						46,151.77	
Total For Fund 220 Marketing & Communications						46,151.77	
Fund 230 Shorewood Today							
Dept 1910 Shorewood Today							
230-1910-52100	SHWD TODAY	BOEHM, MICHELLE	MARKETING SERVICES JUNE 2016	07072016	07/13/16	1,112.50	24062
230-1910-52100	SHWD TODAY PROF FEES	BOEHM, MICHELLE	MARKETING SERVICES JULY 2016	JULY 2016	08/10/16	1,462.50	24262
Total For Dept 1910 Shorewood Today						2,575.00	
Total For Fund 230 Shorewood Today						2,575.00	
Fund 300 Debt Service Fund							
Dept 8000 Debt Service							
300-8000-58100	Principal	JP MORGAN CHASE	PRINCIPAL AND INTEREST PAYMENT AUG	2/12/2008 AUG 1	07/31/16	275,000.00	1754
300-8000-58100	Principal	JP MORGAN CHASE	PRINCIPAL PAYMENT 8/1/2016 8/7/12 C	2012 C 8/1/2016	07/31/16	115,000.00	1754
300-8000-58100	Principal	JP MORGAN CHASE	PRINCIPAL PAYMENT 8/1/2016 8/7/12 C	2012 C 8/1/2016	07/31/16	90,000.00	1754
300-8000-58200	Interest	JP MORGAN CHASE	PRINCIPAL AND INTEREST PAYMENT AUG	2/12/2008 AUG 1	07/31/16	36,146.25	1754
300-8000-58200	Interest	JP MORGAN CHASE	INTEREST PAYMENT 08/01/16 8/7/12 CO	2012C 8/1/2016	07/31/16	29,447.50	1754
300-8000-58200	Interest	JP MORGAN CHASE	INTEREST PAYMENT 08/01/16 8/7/12 CO	2012C 8/1/2016	07/31/16	7,000.00	1754
Total For Dept 8000 Debt Service						552,593.75	
Dept 9000 Other Financing Sources/Uses							
300-9000-49401	Transfers from TID #1	JP MORGAN CHASE	PRINCIPAL AND INTEREST PAYMENT AUG	2/12/2008 AUG 1	07/31/16	(275,000.00)	1754
300-9000-49401	Transfers from TID #1	JP MORGAN CHASE	PRINCIPAL AND INTEREST PAYMENT AUG	2/12/2008 AUG 1	07/31/16	(36,146.25)	1754
300-9000-49401	Transfers from TID #1	JP MORGAN CHASE	PRINCIPAL PAYMENT 8/1/2016 8/7/12 C	2012 C 8/1/2016	07/31/16	(90,000.00)	1754
300-9000-49401	Transfers from TID #1	JP MORGAN CHASE	INTEREST PAYMENT 08/01/16 8/7/12 CO	2012C 8/1/2016	07/31/16	(7,000.00)	1754
Total For Dept 9000 Other Financing Sources/Uses						(408,146.25)	
Total For Fund 300 Debt Service Fund						144,447.50	
Fund 400 General Capital Projects							
Dept 1100 Board							
400-1100-56360	Streetscape (Lights,Signs,Benc	NATIONAL SIGN & DESIG	ALUMINUM SIGNS POPULATION	9734	07/13/16	876.00	24109
400-1100-56360.17-02	Bike Share costs	R.A.SMITH NATIONAL	BIKESHARE DESIGN	124891	07/13/16	9,273.67	24120
400-1100-56360.17-02	Bike Share costs	R A SMITH	PROFESSIONAL SERVICES RENDERED MAY	125339	08/10/16	4,589.39	24324
400-1100-56360.17-02	Bike Share costs	WI DEPT OF TRANSPORT	2991-00-02 SHOREWOOD BIKE SHARE PR	L45662	08/10/16	728.63	24350
Total For Dept 1100 Board						15,467.69	

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check #
Fund 400 General Capital Projects							
Dept 1410 Manager							
400-1410-56120	Memory cards to save video r	B&H PHOTO 800-606-696	Memory cards to save video recordings	06/08/2016	07/31/16	28.30	1753
400-1410-56120	Video camera to use to video	CAN*CANONUSA DIRECT	Video camera to use to video record mee	06/08/2016	07/31/16	686.39	1753
400-1410-56120	Cords and adapters for video	MONOPRICE COM 909-9	Cords and adapters for video recording in	06/10/2016	07/31/16	31.64	1753
Total For Dept 1410 Manager						746.33	
Dept 2100 Police							
400-2100-56200	Building Improvements	FRIESS ENVIRONMENTAL	PHASE 1 SITE ASSESSMENT POLICE BLDG	1652	07/13/16	1,850.00	24082
400-2100-56200	Building Improvements	FRIESS ENVIRONMENTAL	PHASE 11 POLICE BLDG CONSTRUCTION	1675	07/13/16	5,454.60	24082
400-2100-56200	Building Improvements	FRIESS ENVIRONMENTAL	PHASE 111 POLICE BLDG CONSTRUCTION	1676	07/13/16	5,154.60	24082
400-2100-56200	GENERAL CONSULTATION PD	REINHART, BOERNER, VA	PROFESSIONAL SERVICES RENDERED MAY	422529	07/13/16	690.00	24122
400-2100-56200	Building Improvements	FRIESS ENVIRONMENTAL	POLICE BLDG SITE MANAGEMENT	1711	08/10/16	1,782.50	24278
400-2100-56200	Building Improvements	FRIESS ENVIRONMENTAL	POLICE BLDG SITE MANAGMENT	1691	08/10/16	850.00	24278
400-2100-56200	POLICE BUIDLING	REINHART, BOERNER, VA	PROFESIONAL SERVICES RENDERED JUN 2	425318	08/10/16	1,827.50	24326
400-2100-56400	Vehicles	REGISTRATION FEE TRUS	PLATES FOR UNMARKED SQUAD 2	UNMARKED SQ 2	07/27/16	5.00	24221
400-2100-56400	Vehicles	GENERAL COMMUNICATI	GEN COM 06-23-16	226967	08/10/16	4,860.00	24279
400-2100-56400	Vehicles	GENERAL COMMUNICATI	GEN COM 07-12-16	227586	08/10/16	652.00	24279
400-2100-56400	Vehicles	GENERAL COMMUNICATI	GEN COM 07-12-16	227587	08/10/16	137.95	24279
400-2100-56400	Vehicles	GENERAL COMMUNICATI	GEN COM 07-29-16	228515	08/10/16	3,000.00	24279
Total For Dept 2100 Police						26,264.15	
Dept 2900 Other Public Safety							
400-2900-52310	NEW CAPITAL	NORTH SHORE FIRE DEPT	QUARTERLY BILLING 3RD 2016	201270	07/13/16	6,663.00	24112
400-2900-52310	NSF CAPITAL EQUIPMENT	NORTH SHORE FIRE DEPT	QUARTERLY BILLING 3RD 2016	201270	07/13/16	22,896.00	24112
Total For Dept 2900 Other Public Safety						29,559.00	
Dept 3210 Bldg Maint - Village Hall							
400-3210-56200	Building Improvements	OTIS ELEVATOR CO.	REPLACE POWER BOARD AT V. HALL ELEV	35772001	07/27/16	3,865.33	24216
Total For Dept 3210 Bldg Maint - Village Hall						3,865.33	
Dept 3410 Street and Alley							
400-3410-56310	STREETS OAKLAND	CLARK DIETZ INC	PROFESSIONAL SERVICES RENDERED MAY	419131	07/13/16	1,910.00	24073
400-3410-56310	Regular Maintenance	NORTHERN LAKE SERVICE	WATER SAMPLES	297183	07/13/16	240.00	24114
400-3410-56310	Regular Maintenance	NORTHERN LAKE SERVICE	WATER SAMPLES	296627	07/13/16	180.00	24114
400-3410-56310	Regular Maintenance	NORTHERN LAKE SERVICE	WATER SAMPLES	296935	07/13/16	300.00	24114
400-3410-56310	Regular Maintenance	NORTHERN LAKE SERVICE	WATER TESTING	297773	07/13/16	30.00	24114
400-3410-56310	STREETS OAKLAND MEASUR	CLARK DIETZ INC	PROFESSIONAL SERVICES RENDERED JUN	419272	07/27/16	618.75	24165
400-3410-56310	Regular Maintenance	NORTHERN LAKE SERVICE	WATER SAMPLES	298265	07/27/16	165.00	24213
400-3410-56310	Regular Maintenance	NORTHERN LAKE SERVICE	WATER SAMPLES	299274	08/10/16	60.00	24315
Total For Dept 3410 Street and Alley						3,503.75	
Dept 3620 Parks and Beautification							
400-3620-56500.16-03	ATWATER BEACH BOARDWAL	CLARK DIETZ INC	PROFESSIONAL SERVICES RENDERED MAY	419131	07/13/16	760.00	24073
400-3620-56500.16-03	Land Improvements	SOLUTIONS 101 LLC	2016 BOARDWALK AT ATWATER PHASE 1	03FINAL	07/27/16	20,057.42	24227
400-3620-56500.16-09	GHOST TRAIN PROJECT	CHEMISTRY IN PLACE	GHOST TRAIN EXPENSES APRIL 2016	5-3100.00	07/13/16	28.54	24068

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check #
Fund 400 General Capital Projects							
Dept 3620 Parks and Beautification							
400-3620-56500.16-09	GHOST TRAIN PROJECT	CHEMISTRY IN PLACE	GHOST TRAIN EXPENSES JUN 2016	7-3100.00	07/27/16	1,643.74	24162
400-3620-56500.16-09	GHOST TRAIN PROJECT	CLEARWING SYSTEMS IN	GHOST TRAIN CAP DR PEDESTRIAN BRIDG	11607181-1	07/27/16	17,639.70	24167
400-3620-56500.16-09	GHOST TRAIN PROJECT	CREATIVE LIGHTING DESI	ARTISTIC ILLUMINATION OF CAP DR OAK	1612	07/27/16	12,024.42	24170
400-3620-56500.16-09	GHOST TRAIN PROJECT	GRAEF	PROFESSIONAL SERVICES JUL 2016	0089306	07/27/16	1,800.00	24184
400-3620-56500.16-09	GHOST TRAIN PROJECT	REINHART, BOERNER, VA	PROFESSIONAL SERVICES RENDERED 02/1	421527	07/27/16	3,500.00	24222
400-3620-56500.16-09	GHOST TRAIN PROJECT	WE ENERGIES	ELECTRIC SERVICE INSTALLATION 1300 E	3934756	07/27/16	276.33	24243
400-3620-56500.16-09	GHOST TRAIN PROJECT	AYRES ASSOCIATES INC	GHOST TRAIN SERVICES THROUGH JUKY 2	164364	08/10/16	1,118.00	24256
Total For Dept 3620 Parks and Beautification						58,848.15	
Dept 3830 Storm Maintenance							
400-3830-56600.16-05	Utility Infastructure	BAXTER AND WOODMAN	COMBINED SERVICE AREA ASSESSMENT	0186545	07/13/16	9,785.00	24060
400-3830-56600.16-05	RIVER PARK EDGEWOOD DITC	CLARK DIETZ INC	PROFESSIONAL SERVICES RENDERED JUN	419272	07/27/16	500.00	24165
400-3830-56600.16-05	Utility Infastructure	BAXTER AND WOODMAN	COMINED SEWER AREA	0187052	08/10/16	5,520.00	24259
400-3830-56600.16-06	PPII MMSD	CLARK DIETZ INC	PROFESSIONAL SERVICES RENDERED MAY	419131	07/13/16	1,380.00	24073
400-3830-56600.16-06	PPII/MMSD	CLARK DIETZ INC	PROFESSIONAL SERVICES RENDERED JUN	419272	07/27/16	1,903.80	24165
Total For Dept 3830 Storm Maintenance						19,088.80	
Total For Fund 400 General Capital Projects						157,343.20	
Fund 410 TID No. 1 Capital							
Dept 0000							
410-0000-17000	Long-Term Loans Receivable	NORTHWOODS	NORTHWOODS LOAN DRAW 2	DRAW 2	07/27/16	43,631.00	24214
Total For Dept 0000						43,631.00	
Dept 6600 TID Administration							
410-6600-52100	REVIEW OF TID REPORT	EHLERS & ASSOC., INC.	ON GOING TID PROJECTIONS	70949	07/27/16	225.00	24176
410-6600-52100	ATTEST SERVICE FOR WEDC F	SIKICH LLP	PROFESSIONAL SERVICE RENDERED MAY	259334	07/27/16	1,500.00	24226
410-6600-52130	PROGRESS BILL YR 2012-2015	SIKICH LLP	PROFESSIONAL SERVICE RENDERED MAY	259334	07/27/16	1,875.00	24226
410-6600-53900	Miscellaneous Expenses	JAMES IMAGING SYSTEM	COPIER LEASE CHARGES & COPY COST - 6	19038055	07/27/16	20.52	24192
Total For Dept 6600 TID Administration						3,620.52	
Dept 6650 TID Projects							
410-6650-52160	NORTHWOODS PROJECT	REINHART, BOERNER, VA	PROFESSIONAL SERVICES RENDERED MAY	422529	07/13/16	1,121.25	24122
Total For Dept 6650 TID Projects						1,121.25	
Dept 9000 Other Financing Sources/Uses							
410-9000-59300	Transfers to Debt Service	JP MORGAN CHASE	PRINCIPAL AND INTEREST PAYMENT AUG	2/12/2008 AUG 1	07/31/16	275,000.00	1754
410-9000-59300	Transfers to Debt Service	JP MORGAN CHASE	PRINCIPAL AND INTEREST PAYMENT AUG	2/12/2008 AUG 1	07/31/16	36,146.25	1754
410-9000-59300	Transfers to Debt Service	JP MORGAN CHASE	PRINCIPAL PAYMENT 8/1/2016 8/7/12 C	2012 C 8/1/2016	07/31/16	90,000.00	1754
410-9000-59300	Transfers to Debt Service	JP MORGAN CHASE	INTEREST PAYMENT 08/01/16 8/7/12 CO	2012C 8/1/2016	07/31/16	7,000.00	1754
Total For Dept 9000 Other Financing Sources/Uses						408,146.25	
Total For Fund 410 TID No. 1 Capital						456,519.02	

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check #
Fund 430 TID No. 3 Capital							
Dept 6600 TID Administration							
430-6600-52130	PROGRESS BILL YR 2008-2015	SIKICH LLP	PROFESSIONAL SERVICE RENDERED MAY	259334	07/27/16	3,000.00	24226
Total For Dept 6600 TID Administration						3,000.00	
Dept 6650 TID Projects							
430-6650-52160.14-08	Professional Fees Specific Dev	CONCORD CONSULTING	SHERMAN ASSOCIATES SENIOR LIVING M	190231/02	07/13/16	6,577.50	24075
430-6650-52160.14-08	SENIOR APT PROJ	REINHART, BOERNER, VA	PROFESSIONAL SERVICES RENDERED MAY	422529	07/13/16	275.00	24122
430-6650-52160.14-08	FOLLOW UP REGARD DELIVER	EHLERS & ASSOC., INC.	SHERMAN ASSOC SENIOR HOUSING PROJ	70948	07/27/16	437.50	24176
430-6650-52160.14-08	SHOREWOOD SENIOR APTS	QUARLES & BRADY	PROFESSIONAL SERVICES RENDERED JUN	2174597	07/27/16	3,446.00	24220
430-6650-52160.14-08	SENIOR APT PROJECT	REINHART, BOERNER, VA	PROFESSIONAL SERVICES RENDERED JUN 2	425318	08/10/16	275.00	24326
430-6650-52160.14-09	CAPITOL DR PROJECT	REINHART, BOERNER, VA	PROFESSIONAL SERVICES RENDERED MAY	422529	07/13/16	550.00	24122
430-6650-54610	Developer Subsidies	HARBOR SHOREWOOD D	HARBOR GRANT DRAW 2	DRAW2	08/10/16	280,201.78	24286
Total For Dept 6650 TID Projects						291,762.78	
Total For Fund 430 TID No. 3 Capital						294,762.78	
Fund 440 TID No. 4 Capital							
Dept 6600 TID Administration							
440-6600-52130	PROGRESS BILL YR 2013-2015	SIKICH LLP	PROFESSIONAL SERVICE RENDERED MAY	259334	07/27/16	1,500.00	24226
Total For Dept 6600 TID Administration						1,500.00	
Dept 6650 TID Projects							
440-6650-52160	ROUNDYS BLOCK DEV	REINHART, BOERNER, VA	PROFESSIONAL SERVICES RENDERED MAY	422529	07/13/16	1,237.50	24122
440-6650-52160	ROUNDYS BLOCK DEV	REINHART, BOERNER, VA	PROFESSIONAL SERVICES RENDERED JUN 2	425318	08/10/16	1,379.50	24326
Total For Dept 6650 TID Projects						2,617.00	
Total For Fund 440 TID No. 4 Capital						4,117.00	
Fund 450 TID No. 5 Capital							
Dept 6600 TID Administration							
450-6600-52130	PROGRESS BILL YR 2014-2015	SIKICH LLP	PROFESSIONAL SERVICE RENDERED MAY	259334	07/27/16	1,000.00	24226
Total For Dept 6600 TID Administration						1,000.00	
Total For Fund 450 TID No. 5 Capital						1,000.00	
Fund 600 Parking Utility							
Dept 0000							
600-0000-24213	Sales Tax Due State	WI DEPT OF REVENUE - S	SALES AND STADIUM TAX JUNE 2016	JUN 16 SALES	07/31/16	1,625.77	1762
600-0000-24213	Sales Tax Due State	CHATEAU APARTMENTS	REFUND BUMPER Y (AUG/SEPT) - FOR KA	2016-07-29-3	08/10/16	5.31	24269
600-0000-24213	Sales Tax Due State	MESOLORAS, PENNY	REFUND - LIGHTHORSE AUGUST (TRANS.	2016-07-29-2	08/10/16	1.33	24304
600-0000-24213	Sales Tax Due State	MOUTON, ERIC	REFUND NS BANK LOT- AUGUST	2016-07-29	08/10/16	2.66	24309
600-0000-24213	Sales Tax Due State	MOUTON, KATE	REFUND - BUMPER Y (AUG-SEPT 2016)	2016-08-04	08/10/16	5.31	24310
600-0000-24213	Sales Tax Due State	ZHANG, XUELIN	REFUND - RIVER PARK PARKING	2016-08-01	08/10/16	2.66	24353
600-0000-28100	General Obligation Debt	JP MORGAN CHASE	PRINCIPAL PAYMENT 8/1/2016 8/7/12 C	2012 C 8/1/2016	07/31/16	15,000.00	1754
Total For Dept 0000						16,643.04	

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check #
Fund 600 Parking Utility							
Dept 3900 Parking							
600-3900-46302	River Park Lot	ZHANG, XUELIN	REFUND - RIVER PARK PARKING	2016-08-01	08/10/16	47.34	24353
600-3900-46313	North Shore Bank Bldg Lot	MOUTON, ERIC	REFUND NS BANK LOT- AUGUST	2016-07-29	08/10/16	47.34	24309
600-3900-46330	Oakland Ave - Y	MOUTON, KATE	REFUND - BUMPER Y (AUG-SEPT 2016)	2016-08-04	08/10/16	94.69	24310
600-3900-46331	Wilson - W	CHATEAU APARTMENTS	REFUND BUMPER Y (AUG/SEPT) - FOR KA	2016-07-29-3	08/10/16	94.69	24269
600-3900-46339	Lighthouse Lot	MESOLORAS, PENNY	REFUND - LIGHTHORSE AUGUST (TRANS.	2016-07-29-2	08/10/16	23.67	24304
600-3900-48900	Miscellaneous Revenue	WI DEPT OF REVENUE - S	SALES AND STADIUM TAX JUNE 2016	JUN 16 SALES	07/31/16	(10.00)	1762
600-3900-52140	Professional Fees Technology	DIGICORP INC	BLOCK CONTRACT 6/23/16-6/22/19	313777	07/27/16	1,500.00	24175
600-3900-52930	CREDIT CARD EXPENSE	POINT N PAY	CREDIT CARD FEES WEB AND COUNTER J	JUN 16	07/31/16	359.94	1755
600-3900-54310	ATWATER LOT RENT	SCHOOL DISTRICT OF SH	PARKING PERMITS SOLD FOR THE MONT	PARK JUN 16	07/27/16	48.00	24223
600-3900-54310	ATWATER LOT RENT	SCHOOL DISTRICT OF SH	PARKING PERMITS SOLD FOR THE MONT	JUL 16 PARK	08/10/16	36.00	24330
600-3900-54311	LAKE BLUFF LOT RENT	SCHOOL DISTRICT OF SH	PARKING PERMITS SOLD FOR THE MONT	PARK JUN 16	07/27/16	12.00	24223
600-3900-54311	LAKE BLUFF LOT RENT	SCHOOL DISTRICT OF SH	PARKING PERMITS SOLD FOR THE MONT	JUL 16 PARK	08/10/16	12.00	24330
600-3900-54313	NORTH SHORE BANK LOT REN	NORTH SHORE BANK-PAR	PARKING PERMITS SOLD FOR THE MONT	PARK JUN 16	07/27/16	276.00	24210
600-3900-54313	NORTH SHORE BANK LOT REN	NORTH SHORE BANK-PAR	PARKING PERMITS SOLD FOR THE MONT	JUL 16 PARK	08/10/16	84.00	24314
600-3900-54314	TCF BANK	TCF BANK	PARKING PERMITS SOLD FOR THE MONT	PARK JUN 16	07/27/16	60.00	24232
600-3900-54314	TCF BANK	TCF BANK	PARKING PERMITS SOLD FOR THE MONT	JUL 16 PARK	08/10/16	96.00	24341
600-3900-54315	HIGH SCHOOL EAST LOT RENT	SCHOOL DISTRICT OF SH	PARKING PERMITS SOLD FOR THE MONT	PARK JUN 16	07/27/16	24.00	24223
600-3900-54315	HIGH SCHOOL EAST LOT RENT	SCHOOL DISTRICT OF SH	PARKING PERMITS SOLD FOR THE MONT	JUL 16 PARK	08/10/16	42.00	24330
600-3900-54320	OGDEN LOT RENT	OGDEN DEVELOPMENT G	PARKING PERMITS SOLD FOR THE MONT	PARK JUN 16	07/27/16	204.00	24215
600-3900-54320	OGDEN LOT RENT	OGDEN DEVELOPMENT G	PARKING PERMITS SOLD FOR THE MONT	JUL 16 PARK	08/10/16	221.00	24316
600-3900-54321	EINSTEIN BAGEL LOT	EINSTEIN BAGELS #1490	PARKING PERMITS SOLD FOR THE MONT	PARK JUN 16	07/27/16	76.50	24177
600-3900-54321	EINSTEIN BAGEL LOT	EINSTEIN BAGELS #1490	PARKING PERMITS SOLD FOR THE MONT	JUL 16 PARK	08/10/16	68.00	24275
600-3900-54323	LEGION POST LOT RENT	AB DATA	PARKING PRMITS SOLD FOR THE MONTH	JUN PARK 16	07/27/16	127.50	24150
600-3900-54339	Lighthouse Lot	KENMORE PLACE 4041 C	LIGHTHORSE PARKING PERMIT JUN 16	PARK JUN 16	07/27/16	248.57	24193
600-3900-54339	Lighthouse Lot	KENMORE PLACE 4041 C	LIGHTHORSE PARKING PERMIT JUL 16	JUL 16 PARK	08/10/16	437.95	24293
Total For Dept 3900 Parking						4,231.19	
Dept 8000 Debt Service							
600-8000-58200	Interest	JP MORGAN CHASE	INTEREST PAYMENT 08/01/16 8/7/12 CO	2012C 8/1/2016	07/31/16	2,388.75	1754
Total For Dept 8000 Debt Service						2,388.75	
Total For Fund 600 Parking Utility						23,262.98	
Fund 610 Water Utility							
Dept 0000							
610-0000-28100	General Obligation Debt	JP MORGAN CHASE	PRINCIPAL PAYMENT 8/1/2016 8/7/12 C	2012 C 8/1/2016	07/31/16	30,000.00	1754
Total For Dept 0000						30,000.00	
Dept 3710 Water Administration							
610-3710-51330	Uniform Expense	KUNZE, DAVID	UNIFORM REIMBURSEMENT	072916	08/10/16	52.00	24295
610-3710-52100	Professional Fees	CITY WATER LLC	DISTRIBUTION HELP	352	08/10/16	457.50	24271
610-3710-52140	Professional Fees Technology	DIGICORP INC	BLOCK CONTRACT 6/23/16-6/22/19	313777	07/27/16	1,500.00	24175
610-3710-52230	Phone and Internet	US CELLULAR	PHONE CHARGES	0141605033	07/13/16	37.11	24139

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check #
Fund 610 Water Utility							
Dept 3710 Water Administration							
610-3710-52230	Phone and Internet	US CELLULAR	CELLULAR PHONE CHARGES	0146404635	08/10/16	30.66	24345
610-3710-52300	WATER SERVICE CHARGE	MILW WATER WORKS	CURRENT USAGE 05/31-06/30/16	10113.300 JUN 16	07/13/16	1,003.20	24106
610-3710-52300	SHOREWOOD FIRE PROTECTI	MILW WATER WORKS	CURRENT USAGE 05/31-06/30/16	10113.300 JUN 16	07/13/16	5,253.90	24106
610-3710-52300	WATER USAGE CHARGE CCF 4	MILW WATER WORKS	CURRENT USAGE 05/31-06/30/16	10113.300 JUN 16	07/13/16	52,010.22	24106
610-3710-52300	WATER SERVICE CHARGE	MILW WATER WORKS	CURRENT USAGE 06/30/16 - 07/31/2016	10113.300 JUL 201	08/10/16	1,003.20	24307
610-3710-52300	WATER USAGE CHARGE CCF 4	MILW WATER WORKS	CURRENT USAGE 06/30/16 - 07/31/2016	10113.300 JUL 201	08/10/16	55,673.04	24307
610-3710-52300	SHOREWOOD FIRE PROTECTI	MILW WATER WORKS	CURRENT USAGE 06/30/16 - 07/31/2016	10113.300 JUL 201	08/10/16	5,253.90	24307
610-3710-52910	ACCESS MY GOV ONLINE PAY	BSA SOFTWARE	8/2016 - 8/2017 SUPPORT	108454	08/10/16	529.60	24265
610-3710-52910	UB	BSA SOFTWARE	8/2016 - 8/2017 SUPPORT	108454	08/10/16	881.50	24265
610-3710-52930	CREDIT CARD EXPENSE	POINT N PAY	CREDIT CARD FEES WEB AND COUNTER J	JUN 16	07/31/16	719.66	1755
610-3710-53100	Main break dinner	CULVER'S OF SHOREW SH	Main break dinner	06/06/2016	07/31/16	36.00	1753
610-3710-53100	Scott Bohm retirement lunch	SILVER SPRING HOUSE GL	Scott Bohm retirement lunch	06/20/2016	07/31/16	45.00	1753
610-3710-53121	Shared Copy Costs	CENTRAL OFFICE SYSTEM	PICK UP OF LEASED COPIER EQUIPMENT	142870	08/10/16	189.66	24268
610-3710-54150	Safety Expenses	CINTAS	MEDICAL CABINET REFILL	5005336369	07/13/16	52.93	24069
610-3710-54150	Safety Expenses	CINTAS	MEDICAL CABINET SUPPLIES	5005555085	07/27/16	58.88	24163
Total For Dept 3710 Water Administration						124,787.96	
Dept 3730 Maint Mains							
610-3730-53500	Dept/Program Supplies	RCM	CLEAN FILL	160974	07/13/16	125.00	24121
610-3730-53500	Dept/Program Supplies	RCM	CLEAN FILL	160922	07/13/16	100.00	24121
610-3730-53500	Dept/Program Supplies	RCM	CLEAN FILL	161105	07/13/16	350.00	24121
610-3730-53500	Dept/Program Supplies	SHERWIN INDUSTRIES IN	UTILITY CUTS	035955	07/13/16	350.55	24125
610-3730-53500	Dept/Program Supplies	ZIGNEGO READY MIX INC	SLURRY 3580 LAKE DR	64863	07/13/16	1,028.00	24148
610-3730-53500	Dept/Program Supplies	ZIGNEGO READY MIX INC	SLURRY 3801 MORRIS	63613	07/13/16	408.40	24148
610-3730-53500	Dept/Program Supplies	HD SUPPLY WATERWORK	STOCK ORDER FOR WATER	789738	07/27/16	148.44	24187
610-3730-53500	Dept/Program Supplies	HD SUPPLY WATERWORK	STOCK ORDER	745218	07/27/16	277.50	24187
610-3730-53500	Dept/Program Supplies	GLOBE CONTRACTORS IN	REPAIR MAIN BREAK AT MURRAY AND NE	072816	08/10/16	6,146.28	24281
610-3730-53500	Dept/Program Supplies	HALQUIST STONE COMPA	STONE FOR BACK FILL	401788	08/10/16	378.51	24285
610-3730-53500	Dept/Program Supplies	HALQUIST STONE COMPA	STONE FOR BACK FILL	116519	08/10/16	360.15	24285
610-3730-53500	Dept/Program Supplies	HD SUPPLY WATERWORK	WATER DEPT SUPPLIES	F888180	08/10/16	2,619.20	24287
610-3730-53500	Dept/Program Supplies	RCM	CLEAN FILL	161272	08/10/16	75.00	24325
610-3730-53500	Dept/Program Supplies	RCM	CLEAN FILL	161172	08/10/16	25.00	24325
610-3730-53500	Dept/Program Supplies	RCM	CLEAN FILL	161220	08/10/16	325.00	24325
610-3730-53500	Dept/Program Supplies	SHERWIN INDUSTRIES IN	UTILITY CUTS	036268	08/10/16	122.96	24331
610-3730-53500	Dept/Program Supplies	ZIGNEGO READY MIX INC	SLURRY FARWELL AND SHOREWOOD	65579	08/10/16	257.00	24354
610-3730-53500	Dept/Program Supplies	ZIGNEGO READY MIX INC	SLURRY LAKE DR	65882	08/10/16	514.00	24354
610-3730-53500	Dept/Program Supplies	ZIGNEGO READY MIX INC	SLURRY WOODBURN	65883	08/10/16	514.00	24354
610-3730-53500	Dept/Program Supplies	ZIGNEGO READY MIX INC	SLURRY RICHLAND CT	65884	08/10/16	514.00	24354
610-3730-53500	Dept/Program Supplies	ZIGNEGO READY MIX INC	SLURRY NEWTON AVE	65885	08/10/16	1,542.00	24354
610-3730-53500	Dept/Program Supplies	ZIGNEGO READY MIX INC	CONCRETE NEWTON	66063	08/10/16	598.40	24354
Total For Dept 3730 Maint Mains						16,779.39	

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check #
Fund 610 Water Utility							
Dept 3740 Maint Services							
610-3740-53500	Dept/Program Supplies	DIGGERS HOTLINE INC	DIGGERS TICKETS FOR JUNE	160655101	07/13/16	127.36	24079
610-3740-53500	Dept/Program Supplies	HD SUPPLY WATERWORK	REPAIR CLAMPS	745105	07/13/16	144.37	24086
610-3740-53500	Dept/Program Supplies	HD SUPPLY WATERWORK	STOCK FOR WATER DEPT	697715	07/13/16	65.00	24086
610-3740-53500	Dept/Program Supplies	HD SUPPLY WATERWORK	REPAIR CLAMP	697750	07/13/16	144.37	24086
610-3740-53500	Dept/Program Supplies	HYDRO CORP	CCCP JUNE 2016	0039539	07/13/16	1,052.00	24089
610-3740-53500	Dept/Program Supplies	NORTHERN LAKE SERVICE	WATER TESTING	297773	07/13/16	30.00	24114
610-3740-53500	Dept/Program Supplies	ZIGNEGO READY MIX INC	SLURRY 3948 MURRAY	63440	07/13/16	514.00	24148
610-3740-53500	Dept/Program Supplies	ZIGNEGO READY MIX INC	CONCRETE 3948 MURRAY	63612	07/13/16	511.30	24148
610-3740-53500	Dept/Program Supplies	ZIGNEGO READY MIX INC	SLURRY 4464 MARYLAND	64198	07/13/16	514.00	24148
610-3740-53500	Dept/Program Supplies	GENERAL FIRE EQUIPME	HYDRANT WRENCH	134243	07/27/16	50.00	24182
610-3740-53500	Dept/Program Supplies	HD SUPPLY WATERWORK	CURB STOP BOXES	761191	07/27/16	1,863.18	24187
610-3740-53500	Dept/Program Supplies	NORTHERN LAKE SERVICE	WATER SAMPLES	298265	07/27/16	15.00	24213
610-3740-53500	Dept/Program Supplies	NORTHERN LAKE SERVICE	WATER SAMPLES	298231	07/27/16	15.00	24213
610-3740-53500	Dept/Program Supplies	DIGGERS HOTLINE INC	DIGGERS TICKETS FOR JUNE	160755101	08/10/16	80.26	24273
610-3740-53500	Dept/Program Supplies	HD SUPPLY WATERWORK	REPAIR CLAMP FOR WATER DEPT	F823104	08/10/16	148.44	24287
610-3740-53500	Dept/Program Supplies	HD SUPPLY WATERWORK	WATER DEPT SUPPLIES	F888180	08/10/16	430.00	24287
610-3740-53500	Dept/Program Supplies	ZIGNEGO READY MIX INC	SLURRY 1916 KENSGTON	65278	08/10/16	1,028.00	24354
Total For Dept 3740 Maint Services						6,732.28	
Dept 3750 Maint Meters							
610-3750-53500	Dept/Program Supplies	HD SUPPLY WATERWORK	SUPPLIES FOR WATER DEPT	745521	07/13/16	650.00	24086
610-3750-53500	Dept/Program Supplies	HD SUPPLY WATERWORK	SUPPLIES FOR WATER DEPT	745543	07/13/16	796.60	24086
Total For Dept 3750 Maint Meters						1,446.60	
Dept 3770 Maint Misc Plan							
610-3770-53500	Dept/Program Supplies	HD SUPPLY WATERWORK	MAG LOCATOR	673048	07/13/16	500.00	24086
610-3770-53500	LED spotlight for water dept	Amazon.com AMZN.COM	LED spotlight for water dept	06/08/2016	07/31/16	54.76	1753
Total For Dept 3770 Maint Misc Plan						554.76	
Dept 3790 Other Water							
610-3790-52920	Surveys/Studies & Plans	SHORT ELLIOT HENDRICK	MWW RATE CASE	316645	07/13/16	655.87	24129
610-3790-52920	Surveys/Studies & Plans	SHORT ELLIOT HENDRICK	MWW RATE CASE ASSISTANCE	317876	08/10/16	424.78	24334
610-3790-54740	Water Testing	NORTHERN LAKE SERVICE	WATER SAMPLES	298142	07/27/16	240.00	24213
610-3790-56120	Other Technology	CITY WATER LLC	PROFESSIONAL SERVICES SCADA BID	349	07/13/16	625.00	24072
610-3790-56130	Equipment/Furniture	HD SUPPLY WATERWORK	WATER LEAK DETECTOR	686706	07/13/16	3,719.55	24086
Total For Dept 3790 Other Water						5,665.20	
Dept 8000 Debt Service							
610-8000-58200	Interest	JP MORGAN CHASE	INTEREST PAYMENT 08/01/16 8/7/12 CO	2012C 8/1/2016	07/31/16	6,485.00	1754
Total For Dept 8000 Debt Service						6,485.00	
Total For Fund 610 Water Utility						192,451.19	

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check #
Fund 620 Sewer Utility							
Dept 0000							
620-0000-28100	General Obligation Debt	JP MORGAN CHASE	PRINCIPAL PAYMENT 8/1/2016 8/7/12 C	2012 C 8/1/2016	07/31/16	145,000.00	1754
Total For Dept 0000						145,000.00	
Dept 3810 Sewer Administration							
620-3810-52140	Professional Fees Technology	DIGICORP INC	BLOCK CONTRACT 6/23/16-6/22/19	313777	07/27/16	1,500.00	24175
620-3810-52230	Phone and Internet	US CELLULAR	PHONE CHARGES	0141605033	07/13/16	26.66	24139
620-3810-52230	Phone and Internet	US CELLULAR	CELLULAR PHONE CHARGES	0146404635	08/10/16	26.66	24345
620-3810-52320	MMSD SEWER CHARGES	MILW METRO SEWERAGE	CURRENT SEWER CHARGES 03/01-05/31/	096-16 A	07/13/16	170,449.20	24105
620-3810-52910	UB	BSA SOFTWARE	8/2016 - 8/2017 SUPPORT	108454	08/10/16	881.50	24265
620-3810-52910	ACCESS MY GOV ONLINE PAY	BSA SOFTWARE	8/2016 - 8/2017 SUPPORT	108454	08/10/16	529.60	24265
620-3810-52930	CREDIT CARD EXPENSE	POINT N PAY	CREDIT CARD FEES WEB AND COUNTER J	JUN 16	07/31/16	719.66	1755
620-3810-53100	ink cartridge	Amazon.com AMZN.COM	ink cartridge	06/10/2016	07/31/16	12.99	1753
620-3810-53100	Office Supplies	CENTRAL OFFICE SYSTEM	PICK UP OF LEASED COPIER EQUIPMENT	142870	08/10/16	189.68	24268
620-3810-54150	Safety Expenses	CINTAS	MEDICAL CABINET REFILL	5005336369	07/13/16	52.91	24069
620-3810-54150	Safety Expenses	CINTAS	MEDICAL CABINET SUPPLIES	5005555085	07/27/16	58.89	24163
Total For Dept 3810 Sewer Administration						174,447.75	
Dept 3820 Sewer Maintenance							
620-3820-53400	Vehicle Maintenance	ALSCO	VEHICLE MAINTENANCE TOWELS	1089237	07/13/16	26.15	24051
620-3820-53500	Dept/Program Supplies	DIGGERS HOTLINE INC	DIGGERS TICKETS FOR JUNE	160655101	07/13/16	127.36	24079
620-3820-53500	Dept/Program Supplies	HD SUPPLY WATERWORK	MAG LOCATOR	672690	07/13/16	525.00	24086
620-3820-53500	Dept/Program Supplies	NEENAH FOUNDRY CO	FRAME LID	173428	07/13/16	6,300.00	24110
620-3820-53500	Dept/Program Supplies	NEENAH FOUNDRY CO	FRAME GRATE	171234	07/13/16	1,356.00	24110
620-3820-53500	Dept/Program Supplies	COUNTY MATERIALS COR	DEPARTMENT SUPPLIES	2754470-00	07/27/16	212.00	24169
620-3820-53500	Dept/Program Supplies	HD SUPPLY WATERWORK	STOCK ORDER	745218	07/27/16	1,987.08	24187
620-3820-53500	Dept/Program Supplies	HOME DEPOT CREDIT SER	VARIOUS SUPPLIES FOR DEPARTMENTS	062816	07/27/16	32.37	24189
620-3820-53500	Dept/Program Supplies	DIGGERS HOTLINE INC	DIGGERS TICKETS FOR JUNE	160755101	08/10/16	80.27	24273
620-3820-53500	Dept/Program Supplies	NEENAH FOUNDRY CO	SUPPLIES FOR SEWER DEPT	177856	08/10/16	2,100.00	24312
620-3820-53500	Dept/Program Supplies	VEOLIA WATER MILWAU	SEWER DEBRIS FOR JUNE	00059490	08/10/16	710.08	24346
620-3820-53500	Dept/Program Supplies	ZIGNEGO READY MIX INC	SLURRY FARWELL AND SHOREWOOD	65579	08/10/16	257.00	24354
620-3820-53500	Dept/Program Supplies	ZIGNEGO READY MIX INC	SLURRY MARYLAND AND OLIVE	65580	08/10/16	408.40	24354
620-3820-57420	Equipment Usage	HD SUPPLY WATERWORK	WATER DEPT SUPPLIES	F897943	08/10/16	1,040.00	24287
Total For Dept 3820 Sewer Maintenance						15,161.71	
Dept 3830 Storm Maintenance							
620-3830-53500	Dept/Program Supplies	COUNTY MATERIALS COR	CATCH BASIN, COVER	2756658-00	07/27/16	1,625.00	24169
620-3830-53500	Dept/Program Supplies	NEENAH FOUNDRY CO	SUPPLIES FOR SEWER DEPT	177856	08/10/16	326.00	24312
Total For Dept 3830 Storm Maintenance						1,951.00	
Dept 3890 Other Sewer							
620-3890-56600.15-06	COMBINED AREA STUDY	CLARK DIETZ INC	PROFESSIONAL SERVICES RENDERED MAY	419131	07/13/16	380.00	24073
620-3890-56600.16-08	2016 COMBINED SEWER	CLARK DIETZ INC	PROFESSIONAL SERVICES RENDERED MAY	419131	07/13/16	800.00	24073
620-3890-56600.16-08	Utility Infrastructure	NORTHERN LAKE SERVICE	WATER SAMPLES	297183	07/13/16	30.00	24114

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check #
Fund 620 Sewer Utility							
Dept 3890 Other Sewer							
620-3890-56600.16-08	Utility Infastructure	NORTHERN LAKE SERVICE	WATER SAMPLES	296627	07/13/16	30.00	24114
620-3890-56600.16-08	Utility Infastructure	NORTHERN LAKE SERVICE	WATER SAMPLES	296935	07/13/16	30.00	24114
620-3890-56600.16-08	Utility Infastructure	NORTHERN LAKE SERVICE	WATER TESTING	297773	07/13/16	45.00	24114
620-3890-56600.16-08	2016 COMBINED SEWER SUP	CLARK DIETZ INC	PROFESSIONAL SERVICES RENDERED JUN	419272	07/27/16	320.00	24165
620-3890-56600.16-08	Utility Infastructure	GLOBE CONTRACTORS IN	2016 COMBINED SEWER	PAYMENT #3	07/27/16	845,670.06	24183
620-3890-56600.16-08	Utility Infastructure	HD SUPPLY WATERWORK	CURB STOP BOXES	761191	07/27/16	1,242.12	24187
620-3890-56600.16-08	Utility Infastructure	NORTHERN LAKE SERVICE	WATER SAMPLES	298265	07/27/16	30.00	24213
620-3890-56600.16-08	Utility Infastructure	NORTHERN LAKE SERVICE	WATER SAMPLES	298231	07/27/16	45.00	24213
620-3890-56600.16-08	Utility Infastructure	STRAND ASSOCIATES INC	2016 COMBINED SEWER IMPROVEMENT	0121511	07/27/16	44,097.83	24229
620-3890-56600.16-08	Utility Infastructure	GLOBE CONTRACTORS IN	2016 COMBINED SEWER	PAYMENT #4	08/10/16	390,742.49	24281
620-3890-56600.16-08	Utility Infastructure	NORTHERN LAKE SERVICE	WATER SAMPLES	299274	08/10/16	45.00	24315
Total For Dept 3890 Other Sewer						1,283,507.50	
Dept 8000 Debt Service							
620-8000-58200	Interest	JP MORGAN CHASE	INTEREST PAYMENT 08/01/16 8/7/12 CO	2012C 8/1/2016	07/31/16	48,110.00	1754
Total For Dept 8000 Debt Service						48,110.00	
Total For Fund 620 Sewer Utility						1,668,177.96	
Fund 800 Tax Agency Fund							
Dept 0000							
800-0000-21200	Over Payments	BIRKEL, NICOLE	TAX PAYMENT REISSUE	276-0612 2015REI	07/27/16	365.30	24157
800-0000-21200	Over Payments	RUGG, SARA E	2015 TAX OVERPAYMENT REFUND	276-0749-225-201	08/10/16	405.81	24329
800-0000-23000	Deposits	COMMERCE STATE BANK	NORTHWOODS EDC GRANT	NORTHWOODSED	07/27/16	158,044.00	24168
800-0000-24700	Due to BID	SHOREWOOD BUSINESS I	TAX SETTLEMENT PAYMENT	TX SETTLEJUN16	07/13/16	1,411.97	24127
Total For Dept 0000						160,227.08	
Total For Fund 800 Tax Agency Fund						160,227.08	

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check #
			Fund Totals:				
			Fund 100 General Fund			1,140,101.16	
			Fund 200 Library			29,685.17	
			Fund 210 Senior Services			4,571.10	
			Fund 220 Marketing & Communications			46,151.77	
			Fund 230 Shorewood Today			2,575.00	
			Fund 300 Debt Service Fund			144,447.50	
			Fund 400 General Capital Projects			157,343.20	
			Fund 410 TID No. 1 Capital			456,519.02	
			Fund 430 TID No. 3 Capital			294,762.78	
			Fund 440 TID No. 4 Capital			4,117.00	
			Fund 450 TID No. 5 Capital			1,000.00	
			Fund 600 Parking Utility			23,262.98	
			Fund 610 Water Utility			192,451.19	
			Fund 620 Sewer Utility			1,668,177.96	
			Fund 800 Tax Agency Fund			160,227.08	
			Total For All Funds:			<hr/> 4,325,392.91	



AT THE EDGE OF THE CITY AND
THE HEART OF EVERYTHING

CERTIFIED MAIL – RETURN RECEIPT REQUESTED

August 16, 2016

Sandra Murray
3627 S Kinnikinnic Ave #212
Saint Francis, WI 53235

Re: Your Claim Against the Village of Shorewood
Date of Loss: June 14, 2016

Dear Ms. Murray:

Pursuant to Wisconsin Statute 893.80(1g), at its meeting on August 15, 2016, the Village Board of the Village of Shorewood considered your claim for damages received on July 25, 2016, for damage to your vehicle allegedly due to a fire hydrant being too close to a driveway, and denied it in full.

No lawsuit may be brought on this claim against the Village or any of its officials, officers, agents, or employees after six (6) months from the date of receipt of this letter.

If you have any questions on this claim, contact the Village Manager's Office at 414.847.2702.

Sincerely,

Tanya O'Malley
Village Clerk

xc: Nathan Bayer, Village Attorney
Sarah Bourgeois, Statewide Insurance, Claims Adjuster
PO Box 5555, Madison, WI. 53705-0555
File



AT THE EDGE OF THE CITY AND
THE HEART OF EVERYTHING

FINANCE DIRECTOR'S MEMO

August 15, 2016

TO: Village Board/Finance Committee
FROM: Mark Emanuelson, Finance Director
RE: Authorized securities firms

The Village's investment policy (see policy attached, p.4) Section II – Safety, Authorized Financial Institutions references a periodic review of financial institutions to be utilized by the village for the purchase and sale of securities. The Village has previously approved the following list in 2010:

- Associated Bank
- Chase Bank
- Johnson Bank
- State of Wisconsin Local Government Investment Pool
- M&I bank (BMO Harris)
- Morgan Stanley
- TCF Bank
- US Bank
- Wells Fargo

Staff is also requesting that the following two institutions be added to this list:

- Bank of Oklahoma
- Oppenheimer Investments

Approval of this motion allows the Village to utilize these institutions for the purchase of allowable investments. All other guidelines as listed in the investment policy regarding the eligibility of institutions and investments will also be followed.

Recommended Motion:

Approve the institutions listed above as the pre-approved list of securities firms which can be used to purchase authorized investments.



I. POLICY OVERVIEW

Purpose and Scope

The purpose of these investment guidelines is to formalize the framework for the Village's daily banking and investment activities. The guidelines are intended to be broad enough to allow the investment official to function properly within the parameters of responsibility and authority, yet specific enough to adequately safeguard the Village's accounts. The primary objectives of this policy, in order of priority, are safety, liquidity and yield.

This policy shall apply to all cash and investments of the Village, including all funds. Unless prohibited by law or contract, the Village may pool cash from several different funds to maximize returns. Funds subject to additional federal, state and/or contractual laws and regulations will be invested according to those laws and regulations. Investment income will be allocated to the various funds based on their respective participation. Investment returns will generally accrue to the General Fund, except when legal and/or program requirements dictate otherwise.

For the purposes of financial statements, all cash and investments with an original maturity of three months or less will be considered cash and cash equivalents. Investments will be reported at fair values, based on quoted market values.

Authority, Prudence and Ethics

Authority to manage the Village's investment program is derived from State of Wisconsin Statutes and Village ordinances. The Clerk/Treasurer, Finance Director and Village Manager are the Village's investment officials. The investment officials will establish internal control procedures over cash and investment accounts. All purchases and sales of investments will be authorized by the Finance Director, executed by the Clerk/Treasurer and reviewed by the Village Manager.

The standard of prudence to be used by Village investment officials shall be the "prudent person" standard and shall be applied in the context of managing an overall portfolio. Investment officials acting in accordance with written procedures and this investment policy and exercising due diligence shall be relieved of personal responsibility for an individual security's credit risk or market price changes, provided deviations from expectations are reported in a timely fashion and the liquidity and the sale of securities are carried out in accordance with the terms of this policy.

The "prudent person" standard states that, "Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived."

Employees involved in the investment process shall refrain from personal business activity that could conflict with proper execution of the investment program or which could impair their ability to make impartial investment decisions. All investment officials shall abide by the Village's conflict of interest policy.



II. SAFETY

Safety and preservation of principal in the overall portfolio is the foremost investment objective. To ensure the safety of the Village's deposits and investments, the Village's policy includes sections on what investments are suitable, on how balances are protected and provides guidelines for institutions to be used.

Credit Risk and Authorized Investments

Credit risk is the risk that the Village would lose money due to the default of a bond or securities issuer. The Village reduces our exposure to this risk by restricting our allowed investments. The Village's investments are restricted in accordance with Wisconsin statutes section 66.0603 (see appendix). The Village chooses to further limit our cash and investments to the following:

1. Checking and saving accounts;
2. Local government investment pools either state-administered or developed through joint powers statutes and other intergovernmental agreement legislation, such as the Local Government Investment Pool and Wisconsin Investment Series Cooperative;
3. Certificates of deposits (fully FDIC insured for principal) and certificates of deposit purchased through the Certificate of Deposit Account Registry Service (CDARS);
4. Money market mutual funds regulated by the Securities and Exchange Commission and whose portfolios consist of only of dollar-denominated securities;
5. Bonds and securities issued by the federal government or a commission, board or other instrumentality of the federal government;
6. Bonds of any county, city, drainage district, technical college, village, town or school district of this state;
7. Commercial paper if rated in the highest tier (e.g. A-1, P-1, AAA) by a nationally recognized rating agency; and
8. Overnight repurchase agreements with a public depository as defined in statute 34.01 (5), provided that the agreement is secured by bonds or securities issued or guaranteed as to principal and interest by the federal government and held by a third party custodian. The Village shall be informed of the specific collateral and investments in the repurchase agreements and the agreement shall be collateralized at 105% of the value of the Village's investment.
9. Prohibited Investments - Village funds will not be invested in derivative type investments such as collateralized mortgage obligations, strips, floaters, etc. Certain types of such investments may qualify under state statute but are not deemed appropriate for use by the Village.

The Village will engage in diversification of investments (type, length of maturity and institution) to the extent practicable considering yield, collateralization, investment costs and available bidders.



Concentration of Credit Risk

Concentration of credit risk is the risk that losses become substantial due to the magnitude of the Village's investment in a single issuer. The Village shall reduce this risk by limiting our investments in a single issuer to 10% of our total cash and investments balances.

Custodial Credit Risk

Custodial credit risk is the risk of default by the holding institution, i.e. the bank holding cash or securities. The Village shall reduce this risk by ensuring substantially all funds are either insured, collateralized or registered to the Village. The terms "substantially all funds" recognizes that there are times when minimal amounts may not be protected in this manner, such as with cash on hand or in cases where the market value exceeds the face value of an investment. This risk is also reduced through the Village's selection of authorized financial institutions.

1. Village deposits will be protected through insurance:
 - a. The Federal Deposit Insurance Corporation (FDIC) currently protects deposits up to \$250,000 for checking and \$250,000 for savings accounts.
 - b. The Wisconsin State Deposit Guarantee Fund protects public deposits under Statutes 20.144 (1) (a) and 34.08 (2) up to \$400,000, after FDIC coverage, for any one public depositor in any individual public depository.
2. Village deposits in excess of insurance will be protected through collateral:
 - a. With a market valued of at least 105% of the uninsured balances;
 - b. Consisting of bonds or securities issued by the federal government, its agencies or instrumentalities; and
 - c. Held by an independent third party custodian with whom the Village has a current custodial agreement.

Collateral agreements are to prohibit the release of pledged assets without the Village's authorization, however substitution of like collateral (value and type) is allowed.
The market value increases on FDIC insured certificates of deposit are exempt from this requirement.
3. Proof of Village ownership of securities will be protected by:
 - a. Securities will be registered through the Direct Registration System in the Village's name.
 - b. Securities Investor Protection Corporation (SIPC) protects investors by obtaining the securities registered in the Village's name in the event of a failed brokerage firm. After securities have been obtained by the SIPC, other balances are covered through SIPC protection up to \$500,000 maximum per customer, including \$250,000 in cash balances.
 - c. Trades of marketable securities will be executed by delivery vs. payment (DVP) to ensure that securities are deposited in an eligible financial institution prior to the release of funds.



Authorized Financial Institutions

The Finance Director shall select and maintain a list of financial institutions to be utilized by the Village. The list of qualified institutions shall be presented to the Budget and Finance Committee of the Village Board for its review and recommendation to the Village Board for approval on a periodic basis. As required under State statutes, the Village will approve institutions as public depositories separately through a Village Board resolution.

For a financial institution to be considered for use by the Village, they must have:

1. Provided proof of state registration;
2. Completed a signed certificate of having read, understood and agreeing to comply with the Village's investment policy (included in Appendix B)
3. Provide evidence of participation in FIDC and/or SIPC programs, such as FDIC certificate number and specific name of registration.
4. A Safe and Sound rating of 3 (performing) or better according to <http://www.bankrate.com/rates/safe-sound/bank-ratings-search.aspx>. Another industry used rating system may be substituted, with Budget and Finance Committee of the Village Board approval.
5. Meet the FDIC's threshold to be considered a well-capitalized bank:
 - a. Total risk-based capital ratio of 10% or higher and
 - b. Has a Tier 1 risk-based capital ratio of 6% or greater and
 - c. Has a leverage ratio of 5% or greaterThese benchmarks are available on the FDIC's website (<http://research.fdic.gov/bankfind/>) under latest financial information, all summary information report lines 105 -107
6. Broker/dealers will provide their most recent Brokercheck report from the Financial Industry Regulatory Authority, Inc (FINRA) along with all Central Registration Depository (CRD) numbers.
7. Safekeeping institutions will also provide a copy of their report on internal controls as applicable to custody procedures.

The Village investment policy requires items 3-7 be reviewed by the Finance Director annually for financial institutions doing more than \$1.0 million in investment purchases or deposit or safekeeping balances. Items 3-7 will be reviewed by the Finance Director at a minimum of every three years for all other authorized intuitions.

The Village may enter into a contract with one or more investment advisors only upon approval of the Budget and Finance Committee of the Village Board. If used, the selection of an investment advisor will be based on the utilization of request for proposal, interviews and reference reviews.



III. LIQUIDITY

The investment officials shall ensure that we have adequate funds in usable form to be able to meet our ongoing business needs that may be reasonably anticipated. This is accomplished by structuring the portfolio so that securities mature concurrent with cash needs to meet anticipated demands (static liquidity). Furthermore, since all possible cash demands cannot be anticipated, the portfolio should consist largely of securities with active secondary or resale markets (dynamic liquidity).

Interest Rate Risk

This is the risk that changes in the market interest rates will negatively affect the fair value of an investment. Generally, the fair value of longer maturity investments is more sensitive to changes in the market interest rate. The Village shall mitigate this risk by:

1. Structuring the investment portfolio so that securities mature to meet cash requirements for ongoing operations, thereby avoiding the need to sell securities on the open market prior to maturity.
2. Limiting the maturities of all investments when purchased to less than five (5) years.
3. Laddering investments to meet cash flow needs.

IV. YIELD

The investment portfolio shall be designed with the objective of attaining a market rate of return throughout budgetary and economic cycles, taking into account the investment risk constraints and liquidity needs. Return on investment is of secondary importance compared to the safety and liquidity objectives described above. The core of the Village's investment strategy is limited to relatively low risk securities in anticipation of earning a fair return relative to the risk being assumed. Securities shall generally be held until maturity with the following exceptions:

1. A security with declining credit may be sold early to minimize loss of principal.
2. A security sale would improve the quality, yield, or target duration in the portfolio.
3. Liquidity needs of the portfolio require that the security be sold.

The investment portfolio will be designed to obtain a market average rate of return during a market/economic environment of stable interest rates, and taking into account the Village's investment risk constraints and cash flow needs. Given the passive nature of the Village's investment strategy, appropriate benchmarks for comparison include: the average Federal Funds rate, local government investment pool rate, average return on the U.S. Treasury Bills.



V. Policy Considerations

The Finance Director shall provide a cash and investment report to the Budget and Finance Committee of the Village Board at least quarterly. The report shall summarize investments held and transactions made. It shall also discuss the current portfolio in terms of maturity, rates of return, market values and other features.

All bank and investment accounts will be reconciled monthly. All investments will be marked to market monthly and unrealized gains and/or losses will be included with the investment income and return calculations.

Any investments currently held that do not meet the guidelines of this policy when it is adopted shall be exempted from the requirements of this policy. At maturity or liquidation such monies shall be reinvested only as provided in this policy.

The investment policy will be reviewed every three years by the Budget and Finance Committee of the Village Board or sooner at the discretion of the Village Board, Village Manager or Finance Director.



Glossary

Because this policy is to be available to the public as well as the governing body, it is important that a glossary of related terminology be part of the policy.

CERTIFICATE OF DEPOSIT (CD): A time deposit with a specific maturity evidenced by a certificate. Large-denomination CD's are typically negotiable.

COLLATERAL: Securities, evidence of deposit or other property that a borrower pledges to secure repayment of a loan. Also refers to securities pledged by a bank to secure deposit of public monies.

COMMERCIAL PAPER: An unsecured promissory note issued primarily by corporations for a specific amount and maturing on a specific day. The maximum maturity for commercial paper is 270 days.

DELIVERY VERSUS PAYMENT: There are two methods of delivery of securities: delivery versus payment and delivery versus receipt. Delivery versus payment is delivery of securities with an exchange of money for the securities. Delivery versus receipt is delivery of securities with an exchange of a signed receipt for the securities.

FEDERAL CREDIT AGENCIES: Agencies of the Federal government set up to supply credit to various classes of institutions and individuals, e.g., S&L's, small business firms, students, farmers, farm cooperatives and exporters.

FEDERAL DEPOSIT INSURANCE CORPORATION (FDIC): A federal agency that insures bank deposits, currently up to \$250,000 per deposit.

FEDERAL HOME LOAN BANKS (FHLB): Government sponsored wholesale banks (currently 12 regional banks) which lend funds and provide correspondent banking services to member commercial banks, thrift institutions, credit institutions and insurance companies. The mission of FHLB is to liquefy the housing related assets of its members who must purchase stock in their district Bank.

FEDERAL NATIONAL MORTGAGE ASSOCIATION (FNMA): FNMA, like GNMA was chartered under the Federal National Mortgage Association Act in 1938. FNMA is a federal corporation working under the auspices of the Department of Housing and Urban Development (HUD). It is the largest single provider of residential mortgage funds in the United States. Fannie Mae, as the corporation is called, is a private stockholder-owned corporation. The corporation's purchases include a variety of adjustable mortgages and second loans, in addition to fixed-rate mortgages. FNMA's securities are also highly liquid and are widely accepted. FNMA assumes and guarantees that all security holders will receive timely payment of principal and interest.

FUNDS: A fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with all related liabilities and residuals or equities, which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions or limitations. Examples of some of the funds used by the Village include the General Fund (main operating fund), Capital Projects Fund, Water, Sewer or Parking Funds.

LIQUIDITY: A liquid asset is one that can be converted easily and rapidly into cash without a substantial loss of value. In the money market, a security is said to be liquid if the spread between bid and asked prices is narrow and reasonable size can be done at those quotes.

Village Financial Policies

Cash and Investment Policy



LOCAL GOVERNMENT INVESTMENT POOL (LGIP): The aggregate of all funds from political subdivisions that are placed in the custody of the State Treasurer for investment and reinvestment.

MARKET VALUE: The price at which a security is trading and could presumably be purchased or sold.

MASTER REPURCHASE AGREEMENT: A written contract covering all future transactions between the parties to repurchase – reverse repurchase agreements that establish each party's rights in the transactions. A master agreement will often specify among other things, the right of the buyer-lender to liquidate the underlying securities in the event of default by the seller-borrower.

PRUDENT PERSON RULE: An investment standard that states the trustee may invest in a security if it is one that would be bought by a prudent person of discretion and intelligence who is seeking preservation of capital and a reasonable income.

PUBLIC DEPOSITORY: Wisconsin State Statute 34.01 (5) definition: The governing board of each public depositor shall, by resolution, designate one or more public depositories, organized and doing business under the laws of this state or federal law and located in this state, in which the treasurer of the governing board shall deposit all public moneys received by him or her and specify whether the moneys shall be maintained in time deposits subject to the limitations of s. 66.0603 (1m), demand deposits, or savings deposits and whether a surety bond or other security shall be required to be furnished under s. 34.07 by the public depository to secure the repayment of such deposits. "Public depository" means a federal or state credit union, federal or state savings and loan association, state bank, savings and trust company, federal or state savings bank, or national bank in this state which receives or holds any public deposits or the local government pooled-investment fund.

RATE OF RETURN: The yield obtainable on a security based on its purchase price or its current market price. This may be the amortized yield to maturity on a bond the current income return.

REPURCHASE AGREEMENT (RP OR REPO): A holder of securities sells these securities to an investor with an agreement to repurchase them at a fixed price on a fixed date. The security "buyer" in effect lends the "seller" money for the period of the agreement, and the terms of the agreement are structured to compensate him for this. Dealers use RP extensively to finance their positions. Exception: When the Fed is said to be doing RP, it is lending money, that is, increasing bank reserves.

SAFEKEEPING: A service to customers rendered by banks for a fee whereby securities and valuables of all types and descriptions are held in the bank's vaults for protection.

TREASURY BILLS: A non-interest bearing discount security issued by the U.S. Treasury to finance the national debt. Most bills are issued to mature in three months, six months, or one year.

TREASURY BONDS: Long-term coupon-bearing U.S. Treasury securities issued as direct obligations of the U.S. Government and having initial maturities of more than 10 years.

TREASURY NOTES: Medium-term coupon-bearing U.S. Treasury securities issued as direct obligations of the U.S. Government and having initial maturities from two to 10 years.

U.S. INSTRUMENTALITIES: An organization that serves a public purpose and is closely tied to federal government, but is not a government agency. Many instrumentalities are private companies, and some are chartered directly by the federal government. Fannie Mae, Freddie Mac and Sallie Mae are al examples of federal instrumentalities and carry an implicit guarantee from the U.S. Treasury, not an explicit guarantee.



APPENDIX A

State of Wisconsin Statute 66.0603 Investments from
<http://docs.legis.wi.gov/statutes/statutes/66/VI/0603>
on February 12, 2013

66.0603 Investments.

(1g) DEFINITION.

(a) In this section, "governing board" has the meaning given under s. [34.01 \(1\)](#) but does not include a local cultural arts district board created under subch. [V of ch. 229](#).

(1m) INVESTMENTS.

(a) A county, city, village, town, school district, drainage district, technical college district or other governing board, other than a local professional football stadium district board created under subch. [IV of ch. 229](#), may invest any of its funds not immediately needed in any of the following:

1. Time deposits in any credit union, bank, savings bank, trust company or savings and loan association which is authorized to transact business in this state if the time deposits mature in not more than 3 years.
2. Bonds or securities issued or guaranteed as to principal and interest by the federal government, or by a commission, board or other instrumentality of the federal government.
3. Bonds or securities of any county, city, drainage district, technical college district, village, town or school district of this state.

3m. Bonds issued by a local exposition district under subch. [II of ch. 229](#).

3p. Bonds issued by a local professional baseball park district created under subch. [III of ch. 229](#).

3q. Bonds issued by a local professional football stadium district created under subch. [IV of ch. 229](#).

3s. Bonds issued by the University of Wisconsin Hospitals and Clinics Authority.

3t. Bonds issued by a local cultural arts district under subch. [V of ch. 229](#).

3u. Bonds issued by the Wisconsin Aerospace Authority.

4. Any security which matures or which may be tendered for purchase at the option of the holder within not more than 7 years of the date on which it is acquired, if that security has a rating which is the highest or 2nd highest rating category assigned by Standard & Poor's corporation, Moody's investors service or other similar nationally recognized rating agency or if that security is senior to, or on a parity with, a security of the same issuer which has such a rating.

5. Securities of an open-end management investment company or investment trust, if the investment company or investment trust does not charge a sales load, if the investment company or investment trust is registered under the investment company act of 1940, [15 USC 80a-1 to 80a-64](#), and if the portfolio of the investment company or investment trust is limited to the following:

- a. Bonds and securities issued by the federal government or a commission, board or other instrumentality of the federal government.
- b. Bonds that are guaranteed as to principal and interest by the federal government or a commission, board or other instrumentality of the federal government.
- c. Repurchase agreements that are fully collateralized by bonds or securities under subd. [5. a.](#) or [b.](#)

(b)

1. A town, city, or village may invest surplus funds in any bonds or securities issued under the authority of the municipality, whether the bonds or securities create a general municipality liability or a liability of the property owners of the municipality for special improvements, and may sell or hypothecate the bonds or securities. Funds of an employer, as defined by s. [40.02 \(28\)](#), in a deferred compensation plan may also be invested and reinvested in the same manner authorized for investments under s. [881.01](#).

2. Funds of any school district operating under ch. [119](#), held in trust for pension plans intended to qualify under section [401](#) (a) of the Internal Revenue Code, other than funds held in the public employee trust fund, may be invested and reinvested in the same manner as is authorized for investments under s. [881.01](#).



-
3. A school district may invest and reinvest funds that are held in trust, other than funds held in the public employee trust fund, solely to provide any of the following benefits, in the same manner as is authorized for investments under s. [881.01](#):
 - a. Post-employment health care benefits provided either separately or through a defined benefit pension plan.
 - b. Other post-employment benefits provided separately from a defined benefit pension plan.
 4. A school board may not discuss or vote on establishing a trust fund to provide the benefits described in subd. [3](#) unless the notice of the school board meeting at which the discussion or vote may occur includes the issue as a separate agenda item.
 5. A city, village, town, county, drainage district, technical college district, or other governing board as defined by s. [34.01 \(1\)](#) may invest and reinvest funds that are held in trust, other than funds held in the public employee trust fund, solely to provide any of the following benefits, in the same manner as is authorized for investments under s. [881.01](#):
 - a. Post-employment health care benefits provided either separately or through a defined benefit pension plan.
 - b. Other post-employment benefits provided separately from a defined benefit pension plan.
 6. Funds that are held in trust to provide the benefits described in subds. [3](#) and [5](#) shall be held in a trust fund that is separate from all other trust funds created by, or under the control of, the local governmental unit.
 - (c) A local government, as defined under s. [25.50 \(1\) \(d\)](#), may invest surplus funds in the local government pooled-investment fund. Cemetery care funds, including gifts where the principal is to be kept intact, may also be invested under ch. [881](#).
 - (d) A county, city, village, town, school district, drainage district, technical college district or other governing board as defined by s. [34.01 \(1\)](#) may engage in financial transactions in which a public depository, as defined in s. [34.01 \(5\)](#), agrees to repay funds advanced to it by the local government plus interest, if the agreement is secured by bonds or securities issued or guaranteed as to principal and interest by the federal government.

Note: (e), (f), and (2) through (5) follow in the full statute. Those sections do not impact this policy so are not included above.



APPENDIX B

Investment Policy Compliance Certificate

All financial institutions, broker/dealers, and/or investment advisors the Village conducts banking and investment activities with are required to have completed this certificate, prior to receiving Village funds or within 30 days of approval of this policy.

Please read the following statements and initial each individual item and sign below to indicate receipt, acknowledgment, understanding and agreement to comply with the statements and overall investment policy.

_____ I have received a copy of the cash and investment policy for the Village of Shorewood.

_____ I have actually read the entire cash and investment policy for the Village of Shorewood.

_____ I understand the rules, regulations and procedures set forth in the cash and investment policy.

_____ I agree to abide by the rules, regulations and procedures set forth in the cash and investment policy.

_____ I agree to notify all three investment officials of the Village if I believe the Village is not in compliance with the rules, regulations and procedures established in the cash and investment policy.

_____ I understand that my signature below indicates that I have read, understood and I agree to comply with the Village's written policy.

_____ Date

_____ Bank Name

_____ Bank Representative Name (Printed)

_____ Bank Representative Title

_____ Bank Representative Signature



APPENDIX C

Authorized Financial Institutions

The following financial institutions have met the requirements in the Village's Cash and Investment policy to be considered to be authorized financial institutions:

North Shore Bank
Morgan Stanley Smith Barney
First Bank Financial Centre
U.S. Bank
BMO Harris
Wisconsin Local Government Investment Pool
Wells Fargo
PNC Bank
BOSC, Inc
Multi-bank Securities, Inc.



MINUTES - SHOREWOOD BOARD OF TRUSTEES
Village Board Meeting
July 11, 2016

Draft

1. Call to Order
President Johnson called the meeting of the Village Board to order at 7:56 p.m. in Village Hall.
2. Roll Call
President Johnson called the roll. Present: Trustees Davida Amenta, Tammy Bockhorst, Michael Maher, Ann McKaig, Allison Rozek, Paul Zovic.

Others Present: Village Attorney Nathan Bayer, Village Manager Chris Swartz, Assistant Village Manager Tyler Burkart, Clerk-Treasurer Tanya O'Malley, Police Chief Peter Nimmer, Planning and Development Director Ericka Lang
3. Statement of Public Notice
Clerk O'Malley stated that the meeting had been posted and noticed according to law.
4. Consent Agenda Items
 - a. Presentation of Accounts July 11, 2016
 - b. Disallowance of Claim – Victoria Lawrence
 - c. Appointments to Village Boards, Commission, and Committees
 1. Board of Appeals – Beth Aldana, move to regular position, term expiration 2018
 2. Board of Appeals – Adam Burns, 1st Alternate, term expiration 2019
 3. Board of Appeals – Carlos Pastrana, 2nd Alternate, term expiration 2017
 4. Conservation Committee – Caroline Kuebler, term expiration 2018
 5. Elder Services Advisory Board – Priscilla Sharpless, term expiration 2018
 6. Public Art Committee – Jon Krouse, term expiration 2017
 - e. Consideration of special privilege application for hardscape and plantings in public right-of-way at residential property 3839 N Murray Ave
Tr. McKaig requested the removal of items d., f., g., and h.

Tr. Bockhorst moved, seconded by Tr. Amenta to approve the amended consent agenda. Motion carried 7 – 0.
5. Items removed from the Consent Agenda
 - d. Consideration of special privilege application for outdoor dining at Nino's Southern Sides located at 4475 N Oakland Ave
Tr. McKaig indicated that the original materials that had not been accurate and an updated diagram had been distributed. The proposal was for the same seating arrangement as last year. No complaints were received last year.

Tr. McKaig moved, seconded by Tr. Bockhorst to approve the special privilege conditional upon applicant obtaining written permission from neighboring owners. Motion carried 7 – 0.
 - f. Consideration of Application for Street Festival Permit for Packer Kick-Off Party, 4000 block of N Oakland Ave, September 11, 2016

- g. Consideration of Application for Temporary Cabaret License for Packer Kick-Off Party, 4000 block of N Oakland Ave, September 11, 2016
 - h. Consideration of Application for Temporary Extension Request Class "B" Premises for Packer Kick-Off Party, 4000 block of N Oakland Ave, September 11, 2016
Tr. McKaig indicated that all three items would be deferred to the August 15th meeting.
6. June 20, 2016 Village Board Minutes
Tr. Maher moved, seconded by Tr. Rozek to approve the June 20, 2016 minutes.
Motion carried 7 – 0.
 7. Citizens to be heard - None
 8. Presentation – Bublr Bicycle Sharing
Kevin Hardman, Bublr Bikes, gave an overview of Bublr Bikes and outlined the proposal for implementing Bublr in Shorewood.
 9. New Business
 - a. Budget and Finance
 1. Consideration of Cash Flow Funding for 2017 and 2018 Ghost Train Project
Tr. Maher moved, seconded by Tr. McKaig to transfer \$15,000 from the Public Art Fund to fund a temporary cash flow gap, to be replenished by Ghost Train pledges and to authorize staff to enter into a loan agreement with the Village of Shorewood Historical Society for up to \$10,000 to support the balance of the cash flow gap, with the loan being secured by Ghost Train pledges and a personal guarantee by Mr. William Nasgovitz for the total \$25,000. Motion carried 7 – 0.

Community and Business Relations

1. Consideration of Trick or Treat Date and Time – 2016
The Board discussed the pros and cons of holding Trick or Treating on the evening of Halloween versus following the ICC recommended date and time. This discussion included the fun of Trick or Treating in the dark, safety issues, availability of parents and homeowners, the consistency between municipalities, and involving the business district.

Tr. Bockhorst moved, seconded by Tr. Rozek to conduct Trick or Treating in the Village of Shorewood as Monday, October 31, 2016 from 4 - 7 p.m. With Trustees Amenta, Maher, McKaig, and President Johnson voting nay, the motion failed 3 – 4.

Tr. Amenta moved, seconded by Tr. Maher to conduct Trick or Treating in the Village of Shorewood as Sunday, October 30, 2016 from 1 - 4 p.m.

David Price, Three Lions, stated that Monday evening would be better than Sunday afternoon for their business to participate in the community event.

Brad Yates, Camp Bar, suggested that the Board consider holding the event on Sunday from 4 – 7.

With Trustees Bockhorst, Rozek, and Zovic voting nay, the motion carried 4 – 3.

2. Consideration of Parklet Policy

Planning and Development Director Lang outlined the changes to the policy that were made at the Committee meeting.

Tr. Bockhorst moved, seconded by Tr. Rozek to approve the proposed policy for seasonal installation of parklets in the commercial district public right-of-way with the following changes:

- Parklet must be at least 15 feet from an intersection.
- Parklet cannot be within 20 of a bus stop.
- Parklet must be at least 4 feet from a driveway or alley entrance.
- Village to provide a neighbor notification template for applicant to distribute.
- Notice to neighbors must be distributed 14 days prior to the Village Board meeting and the notice must be displayed in the applicant's business window.
- Allow parklets March 15 through Nov 15 and must be removed within 3 days of removal date. No more than 7 days to construct.
- Be designed to deter people from accessing parklet over tree well.
- Requires parklet is closed off from public access outside of normal business hours.
- Cannot be bolted to street, curb or gutter.
- Cannot block street stormwater drainage.
- Require wheel stop 4 feet distance at each end of parklet. Any parklet side adjacent to approach does not require a wheel stop.
- Require flexible reflective bollards at each outer corner, placed 7 feet from curb and at least 4 feet high. Other visual cues such as planters are encouraged.
- Parklet may not block or impede any existing utilities such as street lights, fire hydrants, utility boxes, manhole covers and inlets.

Brad Yates, Camp Bar, stated that the safety concerns are addressed by the bollards. The parklets will need to be closed at 10:00 p.m. on weeknights and 11:00 p.m. on weekends.

David Price, Three Lions, stated that he did not want to create a corridor of bars and wants to remain a good neighbor.

Tr. Zovic moved, Tr. Bockhorst seconded to amend the motion to direct staff to report back to the Board in the winter on the impact of the program. Motion carried 7 – 0.

Tr. McKaig moved, seconded by Tr. Maher to amend the motion to make this a pilot program. With Trustees Amenta, Bockhorst, Rozek, and Zovic voting nay, the motion failed 3 – 4.

The amended motion carried 7 – 0.

3. Consideration of Parklet in public right-of-way for Three Lions business located at 4517 N. Oakland Ave
Tr. Bockhorst moved, seconded by Tr. Zovic to approve the special privilege application for a parklet in the public way for Three Lions Pub at 4517 N Oakland Ave with the condition that the parklet meets all requirements of the Shorewood parklet policy and waiving the 14 day notice to the public.

David Price, Three Lions, stated that it would be hard for the public to give input on the parklet until they see the installation.

With Trustees Amenta and Maher voting nay, motion carried 5 - 2.

4. Consideration of Parklet in public right-of-way for Camp Bar business located at 4042 N. Oakland Ave
Tr. Bockhorst moved, seconded by Tr. Zovic to approve the special privilege application for a parklet in the public way for Camp Bar at 4044 N Oakland Ave with the condition that the parklet meets all requirements of the Shorewood parklet policy and waiving the 14 day notice to the public. With Trustees Amenta and Maher voting nay, motion carried 5 – 2.

b. Judiciary, Personnel, and Licensing

1. Consideration of Policy and Sample Agreement for Use of Public Market Area at Metro Market
Tr. McKaig moved, seconded by Tr. Zovic to approve the policy and sample agreement for individual or organization use of the Metro Market area market space within the Village right-of-way.

Tr. McKaig moved, seconded by Tr. Zovic to amend the motion amend the policy to exclude bullet #1 under Activity Requirements, include Sundays, modify hours to be from 9:00 a.m. to 5:00 p.m., remove the prohibition on card table displays, and extend dates to be from March 15 through November 15. Motion carried 7 – 0.

The amended motion carried 7 – 0.

2. Consideration of Market Area at Metro Market Agreement with Shorewood School District Booster Club
Tr. McKaig moved, seconded by Tr. Zovic to authorize staff to execute an agreement as amended with the Shorewood Booster Club, for utilization of the Metro Market area market space within the public right-of-way for the year 2016 only. Motion carried 7 – 0.

c. Public Works

1. Consideration of agreement for traffic study on Lake Drive

Tr. Amenta indicated that this project was part of the Pedestrian and Bicycle Safety Master Plan.

Tr. Amenta moved, seconded by Tr. Maher to enter into an agreement with Ayres Associates for \$4,300 to perform a traffic study on Lake Drive north of Capitol Drive to assess the capability of the road to be restriped as a two lane road. Motion carried 7 – 0.

d. Community Development Authority

The Board took up agenda item d.2. prior to item d.1.

2. Consideration of amendment to Development Agreement with General Capital
Rick Donner, representative for General Capital, was present to provide information and answer questions.

Tr. McKaig moved, seconded by Tr. Maher to approve the amendment to the Developer's Agreement between the Village of Shorewood and General Capital as recommended by Attorney Bruce Block in the letter dated June 29, 2016. With Trustee Amenta abstaining, motion carried 6 – 0.

1. Consideration of Transfer of \$50,000 to BID for Façade Program for 2016
Tr. Rozek moved, seconded by Tr. McKaig to authorize staff to provide additional Façade Grant program funding to the Business Improvement District in the amount of \$50,000 for 2016 program projects only with the condition that no further transfers can occur until the façade program has been reviewed and changes approved by the CDA and Board. With Trustee Bockhorst abstaining, and with Trustees Maher and McKaig voting nay, motion carried 4 – 2.

e. Public Safety

1. Consideration of RFP for Renovations of the Police Department Building at 4057 N Wilson Drive
Tr. Rozek moved, seconded by Tr. McKaig to authorize staff to go out for Request for Qualifications for services related to the A B Data building police station design and construction management services pursuant to the RFQ as presented, and to also authorize staff in a parallel process, if deemed in the best interest of the Village to conduct an RFQ for traditional architectural services. Motion carried 7 – 0.

f. Strategic Initiatives

1. Update and Discussion on Wilson Drive Community Task Force process and next steps
Trustee Zovic provided an update on the Wilson Drive Community Task Force, including the work that it has been doing and the information that it has been gathering. He outlined the next steps for the Task Force.

Adrienne Hauck, 4235 N Olsen Ave, stated that she was concerned with the messages being sent through it's Facebook page and explained that they appeared to indicate that the Village was proceeding with Development of Wilson Drive.

10. Reports of Village Officials

a. Village President - None

b. Village Trustees

Tr. Zovic provided an update on the Soar Shorewood.

Tr. Amenta reported that she had received an e-mail from a resident about a driveway bump as a result from construction work and indicated that staff should have discussions with residents about how the driveway aprons would be completed. Manager Swartz responded that staff had spoken with the resident.

Tr. Maher reported that many people had been using Atwater Beach.

Tr. McKaig reported that the boardwalk at Atwater looked great and that the Friends of Atwater were happy that the project was completed and that they were looking into buying shade structures.

c. Village Manager - None

11. Items for Future Consideration

Tr. Bockhorst stated that she would like more information on the hours of the lifeguards at Atwater.

Tr. Rozek indicated that she would like more information on the wellness program. Manager Swartz responded that this would be coming at the next Board meeting.

Tr. Rozek stated that she would like the Village to look at parking policy for apartment buildings and how parking spaces are allocated.

Tr. Rozek stated that she would like the marketing contract reviewed and sent out for RFP. Manager Swartz indicated that the Leadership Committee would review. and send out for RFP – Swartz – for leadership committee to review

Tr. Maher stated that he would like an update on the acquisition of the police body cameras. Manager Swartz responded that they were in trial now.

12. Adjournment

Tr. Zovic moved, seconded by Tr. Maher to adjourn at 11:24 p.m. Motion carried 7 – 0.

Respectfully submitted,

Tanya O'Malley, WCPC
Village Clerk-Treasurer



MINUTES - SHOREWOOD BOARD OF TRUSTEES
Village Board Meeting
July 20, 2016

Draft

1. Call to Order
Trustee Allison Rozek called the meeting of the Village Board to order at 6:32 p.m. in Village Hall.

2. Roll Call
Trustee Rozek called the roll. Present: Trustees Davida Amenta, Tammy Bockhorst, Michael Maher, Ann McKaig, Allison Rozek, Paul Zovic. Absent: President Johnson.

Others Present: Finance Director Mark Emanuelson, Assistant Village Manager Tyler Burkart

3. Consideration of resolution awarding the sale of \$9,920,000 General Obligation Corporate Purpose Bonds, Series 2016A

Finance Director Mark Emanuelson introduced Todd Taves from Ehlers to present. Mr. Taves informed the Village Board on the different proposed bids for the General Obligation Corporate Purpose Bonds, Series 2016A. Mr. Taves summarized how the existing debt will impact the tax levy and the Village's Long Range Financial Plan. The Village's bond rating was reissued at Aa2. Mr. Emanuelson informed the Village Board that this was a successful bond issuance as the proposal came out more positive than initial estimates. It was a recommendation from Tr. Amenta for Village staff to include the agenda materials on the website. Mr. Taves assured the Village Board that Village's legal counsel did review the document prior to tonight's meeting.

Tr. Maher moved, seconded by Tr. Bockhorst to adopt the Resolution 2016-15 Authorizing the Issuance and Sale of \$9,920,000 General Obligation Corporate Purpose Bonds, Series 2016 A. Motion carried by roll call vote 6 - 0.

ROLL CALL

Tr. Amenta (Yes)
Tr. Bockhorst (Yes)
Tr. Maher (Yes)
Tr. McKaig (Yes)
Tr. Zovic (Yes)
Tr. Rozek (Yes)

4. Consideration of resolution awarding the sale of \$2,285,000 Sewer System Revenue Bonds, Series 2016B

Mr. Taves introduced the sale of the \$2,285,000 Sewer System Revenue Bonds, Series 2016B. Once again, Mr. Taves showed how the proposal will impact existing debt in relation to the Village's sewerage system. Moody's awarded this as an A1 bond rating reflecting the system's scale of operations. Mr. Emanuelson assured the Village Board that for first time revenue bonds an A1 bond rating is a strong rating as these are typically not as strong as ratings given for general obligation bonds.

Tr. Maher moved, seconded by Tr. Bockhorst to adopt the Resolution 2016-16 Authorizing the Issuance and Sale of \$2,285,000 Sewerage System Revenue Bonds, Series 2016B of the Village of Shorewood, Milwaukee County, Wisconsin, and providing for the payment of the bonds and other details with respect to the bonds. Motion carried by roll call vote 6 – 0.

ROLL CALL

Tr. Bockhorst (Yes)

Tr. Maher (Yes)

Tr. McKaig (Yes)

Tr. Zovic (Yes)

Tr. Amenta (Yes)

Tr. Rozek (Yes)

5. Adjournment

Tr. Amenta moved, seconded by Tr. Bockhorst to adjourn at 6:57 p.m. Motion carried 6 – 0.

Respectfully submitted,

Tyler Burkart
Assistant Village Manager

Ready or Not, Here we Come!
Preparing for the expected increase of older adults
in the Village of Shorewood, Wisconsin

Shorewood Senior Resource Center Strategic Plan, 2017 - 2021

Shorewood Senior Resource Center Coordinator, Elizabeth Price
Planning Consultant, Leslie T. Cooley
Approved by the Elder Services Advisory Board, June 9, 2016

Plan Outline

Introduction

Shorewood Senior Resource Center

Strategic Planning Process

Shorewood Senior Resource Center Strategic Goals and Objectives 2017 - 2021

What is the Shorewood Senior Resource Center?

- Resource information, referrals and assistance
- Programs: Engaging older adults socially, mentally and physically
- Volunteer Opportunities
- SRC Budget
- SRC Governance
- Shorewood Connects
- Other services and programs for older adults

What do we know about older adults in Shorewood?

- A Current Demographic Snapshot
- Demographic Projections: Shorewood's older adult population is increasing
- Additional profile of Shorewood's older adults; poverty, living alone, education, language

What do we know about the needs of older adults and Shorewood's older adults?

- Communities can do more
- Many older adults have disabilities and chronic conditions
- Many have not saved enough for health and long-term care expenses
- There won't be enough caregivers
- Community barriers to aging in place
- Increasing numbers of people with Alzheimer's and dementia
- Needs of Baby Boomers

What can we learn from previous surveys about older adults in Shorewood?

- 2007 Older adult survey
- 2010 Senior Housing Survey
- 2013 Resident Survey
- Shorewood Vision 2025
- City of Wauwatosa 2015 Senior Assessment
- Area Plan for Milwaukee County

What did we learn from SRC strategic planning process focus groups, interviews and ESAB planning deliberations?

What are some future trends for senior centers?

What is SRC's Direction for the Future?

Elder Services Advisory Board

Sources

Appendices

Introduction

As Shorewood positions itself for the future, it must prepare for an expected increase in older adults. By 2021, Shorewood's population age 64 and under is expected to decrease while those age 65 and over will increase by over 17%. Around 18% of the population will be age 65 and over; up from 13% in 2010.

Many of these mostly Baby Boomers have active lifestyles and no or few needs (yet) but many older adults have chronic conditions or limitations, there will be fewer caregivers, some have limited fiscal resources and, according to The 2015 United States of Aging Survey, "Older adults are looking to their communities for support as they age so they can continue living in their homes and neighborhoods as long as possible."

Communities across the nation, and even globally, looking to prepare for the future with more older adults, are taking steps to address barriers to aging in place and making their communities livable for all ages.

Shorewood is already well positioned to serve the increasing number of older adults and meet their needs because it has the Senior Resource Center (SRC.) The SRC plays an important role in addressing recognized components of senior-friendly communities and can help Shorewood's continued success in being a vibrant age-friendly village.

Now, however, is the time to take action to do some things differently and more efficiently to prepare to address new and increasing older adult interests and needs.

The Shorewood Senior Resource Center. The SRC was created in 2000 during a time of change and opportunity to rethink services for older adults. It was created by Shorewood's newly-formed Elder Services Advisory Board (ESAB) and approved by the Shorewood Village Board of Trustees (Village Board).

The mission of the SRC is to promote safe, healthy and enriching lifestyles for Shorewood residents age 60 and over. As outlined when it was developed, this was to be "accomplished through four components: resource referrals, weekly programming, a volunteer corps, and a monthly newsletter."

When it was created, it was intended that resource referrals would be SRC's major purpose but there would also be "a weekly 'drop-in' on Mondays..." since "Individuals have expressed a desire for a community meeting place for unstructured activities."

Located in the Village Center in the lower level of the Shorewood Public Library, the SRC is a resource for the entire community. It helps older adults find information and support services to help them remain in the community, coordinates volunteer opportunities and, expanding beyond the original intent in response to older adult interest, offers a variety of programs, classes and trips most days of the week.

Strategic Planning Process. Recognizing the changing demographics, the SRC undertook a planning process and review of how it is serving Shorewood's older adults and what it should be doing to serve the expected increasing number of older adults. With encouragement from the ESAB, resources from the Benjamin Fund were included in SRC's 2016 budget to undertake a planning process.

The process to develop a five year strategic plan utilized the expertise of the ESAB. The Board served as a "steering committee" and devoted considerable time at their regular meetings guiding the process, reviewing data and findings and helping develop goals and objectives.

The SRC planning process, resulting in development of 5-year goals and objectives, included the following general steps:

- Collection and analysis of SRC service volumes over three years;
- Three SRC participant and older adult resident focus groups;
- Fifteen stakeholder interviews;
- Assessment of nearby senior services and resources;
- Review of recent Shorewood surveys and reports as related to older adults;
- Analysis of available current and projected demographics;
- Review of information regarding senior center best practices, future trends, older adult needs, "senior-friendly" communities, and aging Baby Boomer issues;
- SWOT (SRC strengths, weaknesses, opportunities, and threats) analysis;
- Regular meetings with SRC Coordinator; and
- ESAB guidance.

To incorporate the planning results into SRC's 2017 budget development, the planning was accelerated and occurred from January 2016 through June 2016, with the final report presented to the ESAB at their June meeting.

This Plan lays a framework upon which the goals and objectives were developed. It provides the building blocks for the Plan by addressing:

- What is the SRC and how does it currently serve Shorewood's older adults?
- What do we know about older adults in Shorewood now and in the future, including their needs?
- What is essential to achieving the vibrant, age-friendly vision for Shorewood which this strategic plan supports?

This Plan "tells the story" of the SRC and lays out a blueprint to prepare for the future.

Shorewood Senior Resource Center Goals and Objectives 2017-2021

SRC Vision:

To help build a vibrant, age-friendly Village by supporting Shorewood's older adults to age well "in community."

SRC Mission:

The Senior Resource Center promotes safe, healthy and enriching lifestyles for Shorewood residents age 60 and over.

SRC Goals 2017-2021

- 1. Empower and support Shorewood's older adults and caregivers in accessing resources to help them age "in community."**
- 2. Serve as the community focal point for engaging and helping Shorewood's older adults to age well.**
- 3. Enhance services to vulnerable and isolated older adults in Shorewood, including reaching out to those who are not using or aware of SRC's services but might benefit from them.**
- 4. Increase outreach to Shorewood's older adults, caregivers and adult children to make them aware of SRC resources, programs and volunteer opportunities.**
- 5. Improve SRC's organizational effectiveness and business operations to better serve Shorewood's older adults.**

SRC Plan fiscal note:

The Plan has been developed assuming current staff resources. The goals and objectives outline a strategy which invests in several initiatives up front to "free up" some staff time to address further objectives in the Plan. Looking at projected increases in the older adult population and increased demand, funding of SRC staff resources might need to be revisited in the future.

An increase in staff resources would enable: enhancing the implementation of key objectives which would set the stage for the SRC being able to serve the expected increase in older adults more efficiently; meeting the increased demand for innovative programming; gearing up SRC's volunteer program to also help with serving more older adults; researching and implementing best practices and national models; addressing more of the identified needs of older adults and helping more who are vulnerable.

Any costs and fiscal resources needed to achieve the Plan goals and objectives would be included in SRC's budget as part of the Village of Shorewood budget process.

Goal 1.

Empower and support Shorewood's older adults and caregivers in accessing resources to help them age "in community."

Measurements: Number of visits to SRC resource web page. Number of contacts from Shorewood residents regarding resource information. Number of SRC Facebook friends or other social media members.

Objective	Resources needed	Time frame
<p>A. Research, assess, compile, and maintain resources inventory, develop policies for online inclusion and develop online directory.</p> <ul style="list-style-type: none"> • Research and expand resources as new technology, phone apps and other innovations are developed which could help older adults. • Increase the availability of information regarding dementia resources and services, for both those with memory loss and family and caregivers. 	<p>Staff hours Volunteer help research resources for database</p>	<p>2017 Research, develop policy, and develop database Ongoing updates 2020</p>
<p>B. Develop an additional SRC web page to have a strong user-friendly web presence and "self-serve" capacity for resource information and links, as appropriate.</p>	<p>As part of several communications related objectives, use Benjamin Fund resources to contract out for a marketing/outreach professional to develop the web page. Staff hours to help develop, and then maintain and update.</p>	<p>2017 Develop web page 2018 Implement</p>
<p>C. Provide personal resource assistance as needed to Shorewood residents, and to provide resource information not appropriate for on-line access.</p> <ul style="list-style-type: none"> • Develop a non-resident policy for re-directing to other resource support. 	<p>Staff hours</p>	<p>Ongoing 2018</p>
<p>D. Develop a SRC Ambassador program to have Shorewood volunteers trained to help provide local resource information and address questions at events or programs.</p>	<p>Staff hours to develop and oversee volunteers</p>	<p>2016 Volunteer recruitment & training, & develop expectations 2017 Test & begin to implement</p>

		2018 Evaluate and adjust
<p>F. Establish a (closed) SRC Facebook (or other social media) network (age 60+) with regular SRC information and resources, and encourage older adults to connect and help each other.</p> <ul style="list-style-type: none"> • Offer "classes" for those uncomfortable with social media. • Promote the availability and advantages of the network. • Offer incentives for joining and occasional perks for logging in. 	<p>As part of several communications related objectives, use Benjamin Fund resources to contract out for a marketing/outreach professional to develop the initial Facebook profile, including photos, and ongoing maintenance strategy.</p> <p>Staff hours to help develop and oversee volunteers, who will help maintain and update.</p>	2020
<p>G. Work with Shorewood's Planning and Development Department, and any other willing partners, to add resource information to SRC's database, or another easily accessible community database, to support older adults facing challenges with home modifications, improvements and home upkeep.</p>	Staff hours	2019
<p>H. Work with Shorewood Connects to develop guidelines and encourage Neighborhood Block groups to reach out and support older adults in their neighborhood.</p>	Staff hours	2019 Ongoing

Goal 2.

Serve as the community focal point for engaging and helping Shorewood's older adults to age well.

Measurements: Number of participants. Number of program offerings. Registrations per program. Percent of Shorewood's age 60 and over population engaged each year in programming (goal is 30%). Number of collaborative programs.

Objective	Resources needed	Time frame
<p>A. Develop mini off-site "pop-up" senior centers in the community.</p> <ul style="list-style-type: none"> • Work with local coffee shops, restaurants, and/or other entities (conducive to older adult conversation) to establish older adult open drop-in opportunities. • The drop-in off-site center might have board or card game times, occasional topical presentations, discussions, resources shared. • A SRC Ambassador would be at the "pop-up centers" to help address resource questions, welcome new participants and facilitate interaction. 	<p>If resources needed use Benjamin Fund Staff hours to develop, implement & facilitate Volunteer hours</p> <div style="border: 1px solid black; padding: 5px; margin-top: 10px;"> <p><i>This would be an expanded concept from the Shorewood Connects facilitated "Cuppa Joe" which meets one morning a week and has an average of 6 participants.</i></p> </div>	<p>2018 Develop: establish interest, relationships, pop-up center guidelines and agreements</p> <p>2019 Begin phasing in 1 pop-up center</p> <p>2020 Evaluate; Work to increase number of "pop-ups if successful</p>
<p>B. Establish a drop-in area for older adults with tables/ chairs and self-serve beverages in the Village Center should space become available.</p>	<p>Costs for tables, chairs, coffee equipment - Benjamin Fund</p>	<p>2018</p>
<p>C. Participate in the development of any multi-age, multi-use community space, so that older adult needs are addressed and programming ideas implemented, if such an effort were initiated in Shorewood.</p>	<p>Potential contribution of some Benjamin Fund monies if meets SRC needs.</p>	<p>2017 or when community effort initiated</p>
<p>D. Offer a variety of diverse and responsive programs and activities for older adults, at the Village Center and other locations, that enhance social, physical and mental well-being.</p> <ul style="list-style-type: none"> • Solicit feedback from older adult residents for programs ideas and evaluation. • Collaborate with other 	<p>Program costs: instructors, materials cover through fees and Benjamin Fund. Staff hours</p>	<p>2017 Ongoing</p>

<p>organizations to develop joint programming, especially to reach out to families, caregivers and younger older adults to increase their awareness of SRC and resources available.</p>		
<p>E. Explore coordinating and/or consolidating fitness/ exercise programs with a recreation/fitness entity if barriers to collaboration could be addressed. Such barriers include:</p> <ul style="list-style-type: none"> • different budget jurisdictions, • confidentiality of registration systems, • program locations at places safe and convenient for older adults, • availability of daytime programming, • ongoing and significant older adult advisory input, • accessible outreach, • payment convenience, and • fee subsidization opportunities so programs are affordable for older adults. 	<p>Staff hours</p>	<p>2021</p>
<p>F. Enhance older adult volunteer opportunities and contributions, especially involving younger older adults, by identifying engaging volunteer projects, (including the SRC Ambassadors) recruiting more volunteers, developing volunteer "job descriptions" or expectations, and providing training.</p> <ul style="list-style-type: none"> • In future, assess if part-time Volunteer Coordinator needed to maximize benefit of volunteer help. 	<p>Staff hours</p>	<p>2019 Ongoing</p> <p>2021</p>
<p>G. Collaborate with the Shorewood School District, Recreation and Community Services Department, at their initiative, to assist them in achieving their goal to recruit more adult volunteers for the schools.</p>	<p>Staff hours</p>	<p>2017</p>

Goal 3.

Enhance services to vulnerable and isolated older adults in Shorewood, including reaching out to those who are not using or aware of SRC's services but might benefit from them.

Measurements: Number of apartment managers with whom an outreach connection is made. Number of older adults receiving direct services from SRC. Number of Fire Safety Assessments through SRC. Number of Home Sweet Home Assessments. Number of Memory Café participants.

Objective	Resources needed	Time frame
A. Outreach to Shorewood apartment building managers to inform them of SRC and its services and explore opportunities to connect to vulnerable or isolated seniors.	Cost of outreach materials Staff hours	2017 Collect building/contact information 2018 Begin outreach
B. Work with EMT, North Shore Health Department, to outreach and increase the number of Shorewood's older adults who have Fire Safety assessments, Knox Boxes, Home Sweet Home Assessments, CPR training, Early Awareness of Stroke/Cardiac Issues and Medications alerts.	Staff hours	2017 Ongoing
C. Work with the North Shore Health Department to improve pre-emergency preparedness for older adult Shorewood residents.	Staff hours	2019
D. Continue to work with Shorewood Connect's Dementia Awareness Work Group to build awareness of dementia, enhance availability of supportive services and support the Memory Café by providing administrative functions and recruiting and facilitating volunteers.	Staff hours	2017 & ongoing
E. Working with the North Shore Health Department, assess the need for crisis management capacity for more complicated needs of Shorewood's older adults and explore options for addressing need.	Staff hours	2019
F. Collaborate with the North Shore Health Department and Shorewood Planning and Development to develop approaches to connect to older adult homeowners who might benefit from resources.	Staff hours	2021

Goal 4.

Increase outreach to Shorewood's older adults, caregivers and adult children to make them aware of SRC resources, programs and volunteer opportunities.

Measurements: Percent of Shorewood adults age 60 and over who receive the monthly calendar (goal 50%). Number of online registrations. SRC web page visits. Number of doctors, local churches, others who connect with older adults contacted each year regarding SRC services. Number of collaborative programs.

Objective	Resources Needed	Time frame
A. Improve the SRC web pages on the Village of Shorewood website to have a strong, user-friendly web presence to promote resource, services and program availability and enhance outreach.	As part of several communications related objectives, use Benjamin Fund resources to contract out for a marketing/outreach professional to revise the current SRC web pages. Staff hours to help develop, and then maintain and update.	2017 Develop content web pages 2018 Implement
B. Develop relationships with apartment and condo building managers, local churches, Doctor's offices, to increase awareness of SRC programs and resources.	Staff hours	2017 Begin 2018 Continue Phase-in 2019 Ongoing
C. Collaborate with the Shorewood Library and other willing entities to provide programs to adults, and especially Baby Boomers, to increase their awareness of the SRC and its services and resources.	Staff hours	2017 Ongoing
D. Increase the number of Shorewood's older adult residents who receive the SRC monthly calendar by implementing strategies to increase distribution.	As part of several communications related objectives, use Benjamin Fund resources to contract out for a marketing/outreach professional to develop strategies to increase calendar distribution. Staff hours to help develop, and then maintain and update. Costs related to implementation (mailing, promotions).	2017
E. Revise the format and content of the SRC monthly calendar so it is a better communication tool for older adults.	As part several communications related objectives, use Benjamin Fund resources to contract out for a marketing/outreach professional to revise the SRC monthly calendar format.	2018

	Staff hours to help develop, and then maintain and update.	
F. Revise the SRC brochure to enhance its outreach potential.	As part several communications related objectives, use Benjamin Fund resources to contract out for a marketing/outreach professional to revise the SRC brochure. Staff hours Printing costs	2019
F. Provide regular SRC postings to outreach to older adults and the community on SRC's Facebook page.	Staff hours	2020 Establish page & outreach strategies 2021 Implement

Goal 5.

Improve SRC's organizational effectiveness and business operations to better serve Shorewood's older adults.

Measurement: Total amount of donations to SRC and comparison to previous year. Percent of registrations made online.

Objective	Resources needed	Time frame
<p>A. Undertake a process to reaffirm the role of the ESAB including assessing its responsibilities from a renewed understanding of how advisory boards function, clarifying its advisory role, determining the reports and information needed to fulfill its obligations and developing operating guidelines or by-laws.</p>	<p>Staff hours Use Benjamin Fund for consultant support.</p> <div data-bbox="748 625 1411 877" style="border: 1px solid black; padding: 5px; margin-top: 10px;"> <p><i>Shorewood Connects suggests that, as ESAB goes through this process, it would also be an opportunity for ESAB to reexamine Shorewood Connects, it's context in the community and its projects, with ESAB taking the lead in this process and involving stakeholders.</i></p> </div>	<p>2019 Begin assessment 2020 Implement</p>
<p>B. Purchase and implement an online registration and payment system which is also linked to the SRC website and has on-site capacity.</p>	<p>Benjamin Fund Staff hours</p>	<p>2017 Research options, purchase & set-up system 2018 implement</p>
<p>C. Assess and pursue additional funding and/or endowments to support programming and services especially for Shorewood's vulnerable and isolated older adults.</p> <ul style="list-style-type: none"> • Work with the Shorewood Foundation to address any issues related to increased grants, donations or endowments. 	<p>Staff hours</p>	<p>2019</p>
<p>D. Effectively manage and provide good stewardship of the Benjamin Fund so sufficient funds remain to allow the fund to grow and continue to support Shorewood's older adults for many years.</p>	<p>Staff hours</p>	<p>2017 Ongoing</p>
<p>E. Implement practices identified in senior</p>	<p>Staff and volunteer hours</p>	

center accreditation standards related to good management: <ul style="list-style-type: none"> • Policies and Procedures • Volunteer Handbook 		2019 & 2020 2021
F. If space becomes available in the lower Village Center, reconfigure the layout for the SRC office to accommodate both current staff, so they can more efficiently serve older adults, and additional volunteers.	Staff hours Cost to reconfigure space	2019
G. With an advisory group, review program fee structure to determine effective price points and to what extent additional revenue can be raised to support programming.	Staff hours	2020
H. Improve SRC data collection to better track service volumes and outcomes.	Staff hours	2017 and ongoing

The “Story” behind the
Shorewood Senior Resource Center
2017 – 2021 Goals and Objectives.

What is the Shorewood Senior Resource Center?

The Shorewood Senior Resource Center, located in the Village Center in the lower level of the Shorewood Public Library, is a resource for the entire community. It helps older adults and their families or caretakers find information and support services and activities to help them remain and "age well" in the community and live healthy, meaningful lives. There is no membership fee.

The SRC offers services focusing on three main areas:

- **RESOURCES:** Resource information, referrals and assistance;
- **PROGRAMS:** Engaging educational, fitness, or recreational programs, workshops, classes or day trips; and
- **VOLUNTEER OPPORTUNITIES:** Opportunities to contribute to SRC and the community.

Resource information, referrals and assistance

SRC links Shorewood's older adults to resources to enhance their well-being and promote health, safety, economic security and ability to age well "in community," which is the ability to remain in one's own home or community despite changes in health or functioning.

Shorewood older adults, or their families or caretakers, connect to SRC primarily through phone or directly at the SRC office. Over the last three years the kinds of inquiries recorded by the SRC and services for which referrals were made were:

- Home Support services (meals, handymen, cleaning help, snow removal, homemaker services, medical alert systems, energy assistance, and home companion visits);
- Housing options;
- Transportation options;
- Health and insurance issues and prescription drug benefits;
- Legal concerns (consumer scams, housing issues, power of attorney, benefit counseling);
- Tax related information and questions (direct tax assistance is provided through AARP at the Village Center during tax season);
- Social, recreational, learning and volunteer opportunities outside of SRC; and
- Miscellaneous inquiries regarding a wide variety of issues.

As shown in TABLE 1, the volume of referrals made in response to inquiries has remained generally the same over the last three years.

New initiatives, however, such as Milwaukee County's Go Pass Program started in 2015 (which provided free bus passes to older adults) increased SRC inquiries significantly. Questions about taxes also fluctuate and add a high workload volume.

TABLE 1.
SRC Resources Information Volumes

	2013 Number of referrals made*	2014 Number of referrals made*	2015 Number of referrals made*
Information and referrals <i>Inquiries not related to Taxes or Go Pass</i>	207	193	208
"Taxes" **	284	136	131
Total referrals excluding Go Pass in 2015	491	329	339
Go Pass, started in 2015			90
Total referrals, including Go Pass in 2015	491	329	429

* The data record individual referral topics. If an older adult asks about transportation and in-home assistance, SRC recorded that as two referrals. Also, the data sometime include a count for two or more referrals if an older adult makes one call with one question but is referred to two or more different sources. For example, an older adult called looking for engaging activities and was referred to "Osher," UWM Audit" and "Interfaith" which was recorded as 3 referrals. The SRC spreadsheet for recording service activity was revised for 2016 which should improve future service volume reports.

** 2013 volumes included scheduling AARP tax help appointments

Source: SRC Monthly Reports, 2013, 2014 and 2015

In addition to providing resource information, the SRC offers direct assistance to older adults for issues such as Medicare enrollment and choosing a Part D prescription plan. SRC staff also go on joint visits for some Shorewood older adults with the North Shore Health Department (NSHD) to provide referrals and assistance in non-health areas. SRC works cooperatively with the NSHD, Shoreline Interfaith, Shorewood Police Department, and North Shore Fire Department especially to address needs of vulnerable older adults.

The resource information and assistance component of the SRC reflects activity with minimal promotion or awareness of available resource help. Although many Shorewood residents age 60 and over do not need resource help from SRC now, more could likely benefit from such services and many could likely need them in the future.

SRC planning focus groups and interviewees provided very positive feedback about SRC's resource information referral and assistance services. They praised SRC's responsiveness, focus on east side resources, personal service in providing resource help and the staff's understanding of Shorewood older adults' natural support systems. Also SRC is valued for the attention paid to Shorewood's most vulnerable older adults.

SRC also collaborates with other entities to offer other direct-service programs which help Shorewood's older adults. SRC recruits older adult households for Shorewood Connects-sponsored spring and fall yard clean up days. It helps promote North Shore Fire Department safety assessments and Home Sweet Home Assessments. SRC recruits volunteers and handles administrative functions for the Memory Café, for people with dementia and their caregivers, which was initiated through Shorewood Connects.

As shown in TABLE 2. volumes for these programs are low but, according to feedback from this planning process, they are popular.

TABLE 2.
Volumes for services provided by others with whom SRC collaborates

	2013		2014		2015	
	Number of programs	Number of Older Adult Households Served	Number of programs	Number of Older Adult Households Served	Number of programs	Number of Older Adult Households Served
Spring & Fall Yard clean up with Shorewood Connects*	2	82	2	66	2	57
North Shore Fire Dept safety assessments (Connected through SRC)	na	0	na	22	na	16
Home Sweet Home Safety Assessments	na	2	na	4	na	0
Memory Café ** (Initiated through Shorewood Connects)	0			0	8	29

* The total number of households served represents the number of yards cleaned. A household may have both a spring and fall clean up.

** Twenty-nine people with memory loss or their caregivers attended Memory Cafés in 2015.

Source: SRC 2014 & 2015 Year End Reports, EP email 12/3/2015, EP mtg 12/16/15 & 5/17/16

More than the numbers, however, the stories of older adults who have received SRC resource help are compelling:

- A woman was denied installation of grab bars in her shower because studs were not available to which they could be attached. SRC staff researched options, engaged the Home Sweet Home volunteer and worked with the building management and to get a vendor to install grab bars which did not require studs.
- When a woman exhausted her savings which allowed her the extra income needed to remain in her apartment, SRC worked with the Low Income Subsidy program to increase her monthly social security payment to allow her to remain in her current residence.
- When an individual could not get Shoreline Interfaith volunteer to drive to Froedtert Memorial Lutheran Hospital, SRC recruited a local volunteer to drive.
- When the daughter of a non-English speaking older adult was looking for places for her mother to go dancing for recreation, SRC connected her to another older adult Shorewood resident who enjoys the same activity and they continue to go dancing together.
- When an older adult appeared with a suspicious new growth on her face, SRC connected her to a dermatologist on a bus line that accepted her insurance.
- Following a Home Sweet Home assessment, SRC became aware of a home-bound individual and SRC was able to connect her to a neighbor who provided friendly companionship visits.

In these ways and many others, older adult Shorewood residents are helped by SRC's resources information and assistance support to age well "in community."

Programs: Engaging older adults socially, mentally and physically

The SRC plans, develops and oversees programs, classes and workshops throughout the year,

responding to older adult interests. Program offerings depend on teacher or speaker availability, staff resources and space availability. SRC aims to keep the programs affordable, convenient and geared specifically, as necessary, toward older adults. Collaboration with other entities, a nationally recognized best practice, is an SRC programming priority.

A calendar of events is mailed or emailed monthly to individuals on SRC's mailing list. As of the end of 2015, there were 658 older adults on the SRC mailing lists: 443 (67%) Shorewood residents and 215 (33%) non-residents. Anecdotically it was noted that the non-residents often seem to be friends or family of residents.

“For not paying dues, its the best club in the world.”
SRC Participant

Programs are varied and include:

- educational classes or programs addressing issues related to health and wellness, economic security, long-term care, insurance, future life planning or various interesting topics such as Buddhism or history;
- workshops such as card-making or book-binding;
- fitness or exercise classes including Zumba, Gentle yoga, or Qigong;
- supportive sessions such as "Let the Sun Shine in;"
- individual tech support;
- social lunches or gatherings;
- opportunities to learn and play various table games; and
- day trips such as excursions to Chicago, the Milwaukee Art Museum, or a tour of Milwaukee's architecture.

“We are not a piddly coffee klatch.”
SRC Participant

According to TABLE 3. the number of participants for programs has increased for social and educational activities and decreased for fitness classes and day trips. Some of the changes are related to efforts by SRC to transition programming and others are the result of teacher and space availability. SRC constantly monitors program registrations and adjusts offerings as possible.

	2013		2014		2015	
	Number of programs	Number of participants*	Number of programs	Number of participants*	Number of programs	Number of participants*
Fitness Activities	169	2,610	289	2,695	226	2,086
Social/Educational Activities	320	4,197	328	4,574	436	4,704
Day Trips	12	393	11	274	9	240
Total	501	7,200	628	7,543	671	7,030

* Many older adults attend multiple programs. This number is the sum of attendees or participants at each program.; it is not an unduplicated count of the number of older adults served through participation in these programs.

Source: Village of Shorewood 2015 and 2016 Adopted Budgets, EP email 5/10/16

Feedback, received during this planning process from those who participate in SRC programming was positive. There were ideas for improvement and many ideas for new and additional programs. For the most part, those who participate love the SRC.

A profile of who attended SRC programs in 2015 is revealed through a survey sample of participants which is required for SRC's Community Development Block Grant (CDBG) funding. (See Appendix A.) It shows that most participants are female and, for both men and women, most are in their 70's. Just over half of the men and women are Shorewood residents.

From the planning process interviews and focus groups, people indicated that they started participating in SRC because they:

- were new to Shorewood and did not know anyone;
- were widowed and/or lived alone;
- were recently retired;
- contacted SRC originally to volunteer;
- were prompted by an adult child or caregiver to attend; or
- contacted the SRC originally about services for a parent.

The consensus was that "often a life changing event gets people coming to SRC."

Volunteer Opportunities

SRC provides opportunities for older adult Shorewood residents to volunteer and contribute worthwhile services to help SRC do what it does. SRC recruits and oversees volunteer activity, and, although volunteers provide needed services, there is also a commitment of staff resources to best utilize volunteer expertise. Staff time is needed to recruit volunteers, identify appropriate and meaningful tasks, coordinate schedules, train as needed, outline clear expectations and oversee volunteer work.

Currently SRC volunteers help with such tasks as: program planning and registration, advocacy, event set up and clean up, menu planning, attendance, staffing the office, helping make phone calls and transportation.

As of the end of 2015, SRC had 44 active volunteers with a total of 845 volunteer hours recorded. There were also eight volunteers helping with the Memory Café and six University of Wisconsin-Milwaukee students who volunteered to provide individual tech support to older adults.

Planning process feedback indicated support for tapping into the energy and expertise of Baby Boomers and recruiting them as volunteers, especially for intergenerational volunteer opportunities.

SRC Budget

SRC has a budget of less than \$200,000. Total revenues for the SRC in the Village of Shorewood's Adopted 2016 budget are \$191,785 which includes property tax support, Community Development Block Grant funds, SRC programming fees, Donations, and Benjamin Fund contributions.

Over half of SRC's support comes from property taxes. Tax revenue support is \$105,033 in the 2016 Adopted Budget with a small amount devoted to the Shorewood Connects program, which operates separately from the SRC but works integrally with it.

The Senior Resource Center has 1.35 Full-time Equivalent Employees (FTE's); the Coordinator at 36 hours per week (0.9 FTE) and an assistant at 18 hours per week (0.45 FTE). Almost half of total expenditures are for salaries and wages, and fringe benefits for the Coordinator.

Shorewood is unique in the Milwaukee area in having the SRC in large part because of the generosity of a donor who wanted to support activities for seniors. The Benjamin Fund of the Shorewood Foundation is restricted in its uses and disbursement amounts. Funds can not be used for salary and fringe benefits of employees of the Village and the cost of maintenance, utilities and basic expenses associated with the space in which the SRC operates.

A court ruling in 2005 clarified that disbursements from the Benjamin Fund can be used "to support and enhance activities for the members of the Shorewood Senior Resource Center." A 2013 Benjamin Fund Spending policy, adopted by the Shorewood Foundation, defines members of the Shorewood Senior Resource Center to be "all residents of Shorewood age sixty (60) or older." The Spending Policy is to be reviewed at least once every five years.

A goal of the Benjamin Fund is to provide support in perpetuity. Generally the SRC has not tapped the Benjamin Fund to the yearly allowable limit. The 2016 Adopted Budget includes \$52,825 in Benjamin Fund revenue which is the amount "available" to use. The 2015 Actual revenue shows that Benjamin Fund contributions totaled \$24,695 with similar withdrawals the previous two years.

Participant Donations totaled \$4,502 in 2015 more than the two previous years. Senior programming fees declined to \$28,663 in 2015 primarily based on programming changes.

SRC Governance

The SRC is managed day to day by the SRC Coordinator, who reports to the Shorewood Village Manager, who reports to the Village Board.

The Elder Services Advisory Board was created by the Village of Shorewood in 1999 to advise the Village Board and administration on matters related to the needs of Shorewood's older adult residents. They are responsible for determining and reviewing service needs, providing guidance to the Village Manager and evaluating how well services are being delivered.

The SRC Coordinator provides staff support to the ESAB. Both the SRC and Shorewood Connects were created by the ESAB and both report regularly to ESAB which provides advisory policy oversight.

The ESAB consists of seven members, who are residents of the Village and are appointed by the Village Board, serving three year terms. Ultimately the Village Board has organizational oversight and authority to set policy for the SRC as for all other Village of Shorewood departments.

Shorewood Connects

Shorewood Connects was developed and funded by the Village of Shorewood, in 2008, to enhance the ability of older adults to remain in and contribute to the life of the Village. It evolved from the Connecting Caring Communities Partnership, under the direction of the Milwaukee County Department on Aging, funded by The Robert Wood Johnson Foundation, the Helen Bader Foundation and The Greater Milwaukee Foundation.

Shorewood Connects focuses on helping make Shorewood more "senior friendly," "restoring neighborliness to neighborhoods," and bringing generations together in the Village. As such it has

launched several initiatives: Fall and Spring yard clean-up days, Home Sweet Home Assessments to help older adults identify helpful home modifications, the Senior-friendly Business Certification Program, the Shorewood Neighborhood of the Year annual competition, and the "Cuppa Joe" drop-in social gathering once a week.

In 2014 Shorewood Connects formed a Dementia Awareness and Education Work Group from which the Shorewood Memory Café was developed in partnership with the Alzheimer's Association of SE Wisconsin and the Milwaukee County Department on Aging. SRC was and continues to be involved in this effort, recruiting volunteers and handling ongoing administrative functions.

Shorewood Connects receives funding from the Village for a few hours a month for a Project Facilitator and the Benjamin Fund provides hours for a coordinator for the yard clean up days. SRC handles Shorewood Connects administrative functions like bill paying, purchasing, and recruiting households for clean up days and older adult volunteers.

Shorewood Connects was instrumental in two surveys of Shorewood's older adults, the results and findings of which have been incorporated into this Plan.

As a result of Shorewood Connects initiatives and the involvement of older adult volunteers, SRC, Village-wide efforts, and the Shorewood School District's efforts to serve residents of all ages in its recreation and fitness programming, Shorewood received national recognition in 2014. The Village of Shorewood was one of four communities in America to win a MetLife Foundation/ Generations United Americas Best Intergenerational Community Award. It recognized Shorewood as a place that values both youth and adults of all ages.

Any planning for the future of the SRC should support continued success consistent with this award.

“The Village of Shorewood is cited as an example of a National Best Practice Model for Intergenerational efforts. Two years ago we received national recognition; we strive for a community accepting and supportive of all regardless of age.” *ESAB Member*

Other programs and services for older adults

Programs: Although Shorewood is unique in the North Shore area for having a senior resource center, other North Shore communities have programming options for their older adults. There are also other Shorewood opportunities for programs and activities for older adult residents.

Feedback from SRC planning focus groups and interviewees, however, indicates that Shorewood residents who participate in SRC programming appreciate the content, convenience and affordability of SRC programs. Also, having multiple programming options is viewed positively since it inspires excellence through competition and provides a larger menu of activities from which to choose.

Other public programming available to Shorewood's older adults and in other North Shore communities include:

- Village of Shorewood Public Library: adult programs; Friends of Shorewood Public Library

- School District of Shorewood Recreation and Community Services Department (Shorewood Recreation Department):
 - Adult classes and programs, including fitness classes, adult enrichment programs, and open pool and swim
 - Shorewood Community Fitness Center (Silver Sneakers availability)
 - Reduced fee program
 - School volunteer opportunities
- University of Wisconsin- Milwaukee, School of Continuing Education, Osher Lifelong Learning Institute (for older adults age 50 and over; classes, events and trips; annual membership fee and class fees)
- North Shore School for Seniors (class fees; classes held at United Methodist Church of Whitefish Bay)
- School District of Whitefish Bay, Whitefish Bay Recreation and Community Education Department Senior/55 and Better: programs, classes, luncheons, events and tours; also Adult fitness and adult enrichment classes; program fees
- Glendale River Hills School District, Nicolet Recreation Department: Adult enrichment and fitness classes and programs for Senior Citizens 60 and over; program fees
- Glendale Senior Citizens Club; membership fee
- Fox Point - Bayside LX Club; programs for seniors in North Shore; annual dues; programs have been held at Dunwood School
- Village of Brown Deer Senior Citizen Programs through the Brown Deer Park and Recreation Department:
 - Senior Citizens Club: age 55 and over; annual; card games, classes, events, tours and travel
 - Senior Exercise: Age 55 and over at Trinity Community Church
- Activities, events and involvement through:
 - Shorewood Historical Society
 - Shorewood Men's Club
 - Shorewood Women's Club

Resource Information, Referrals and Assistance: SRC is unique in the North Shore for directly providing resource information, referrals and assistance to older adults.

Resource information is available through other organizations and online, but the SRC planning focus groups and interviewees provided positive feedback about SRC's ability to provide specific and personal service. It was noted that older adults or caretakers often do research online but the information can be confusing and SRC is invaluable in helping sort it out and weigh options.

Other sources for resource information and/or referrals include:

- North Shore Health Department
 - Works closely with SRC and North Shore Fire Department
- North Shore Fire Department
 - Home Safety Assessments
 - Knox Box installations
- Milwaukee County Department on Aging, Aging Resource Center

- Milwaukee County Department on Aging, Online Information and Referral Directory
- No senior center or resource services are identified for: Whitefish Bay, Glendale, River Hills, Fox Point, or Bayside
- Village of Brown Deer Senior Meal Program held in the Lois and Tom Dolan Community Center; open to seniors age 60 and over
- Interfaith Older Adult Programs:
 - Online links to organizations to help older adults and those who care for them and a phone contact if help is needed finding resources
 - Senior Ambassador volunteers, trained on services and resources, who can reach out to older adults in community settings and can meet one-on-one to discuss resource options
- Impact 2-1-1 has an online database of services in southeastern Wisconsin
- Senior Resources, a Wisconsin-based organization, publishes directories of housing and health care options and provides an online search tool for services
- Wisconsin Department of Health Services, Long Term Care and Support provides descriptions of services and links to resources
- Many online resources are available through searches for specific topics

What do we know about older adults in Shorewood?

A Current Demographic Snapshot

Compared to other North Shore communities, except for Whitefish Bay, Shorewood has a younger population (APPENDIX B, TABLE 1.) but is still home to many older adults. Because of its proximity to the University of Wisconsin-Milwaukee and convenience to the Milwaukee downtown, it has been attractive to young professionals. Its excellent schools also attract families. Also, several other surrounding communities have more Community-based Residential Facilities (CBRFs), where more especially frailer older adults live, than Shorewood.

The percent of Shorewood's population 62 years and over is much the same as the State of Wisconsin's, except that Shorewood has a smaller proportion of people 85 years and over. Again, this is likely because it did not have a CBRF until HarborChase, an assisted living and memory care facility, opened in 2015.

The Village of Shorewood Planning and Development Department provided estimates from The Nielsen Company which show the following in terms of the 2016 estimated population of Shorewood:

- Age 55 and over: 3,801 residents or 29% of the total population
- Age 65 and over: 2,039 residents or 15% of the total population
- Age 85 and over: 245 residents or almost 2% of the population (APPENDIX B, TABLE 2.)

The Nielsen data for 2016 further show that, of those age 65 and over, 41% are male and 59% are female; while for those age 85 and over, 28% are male and 72% are female. (APPENDIX B, TABLE 4.) Most of the older adults report their race as White: 95% of the population age 65 and over and 97% of the population age 85 and over. Those reporting their race as other than White, primarily report as Hispanic or Latino, Black or African American or Asian.

Demographic Projections - Shorewood's older adult population is increasing

Over the next five to ten years, it's really all about Baby Boomers - those born between 1946 and 1964.

They started turning 60 in 2006 and in 2016 the older of the Boomers are beginning their 70's. In 10 years, in 2026, they will start turning 80 and all the Baby Boomers will then be over 60 years of age.

According to population estimates and projections compiled for the Village of Shorewood by The Nielsen Company, adults age 55 and over are projected to be 30% of the total population in 2021. (APPENDIX B, TABLE 2.)

Adults age 65 and over are projected to increase by just over 17% from 2,039 in 2016 to 2,390 in 2021 while the under age 65 population of Shorewood is projected to decrease by over two percent from 11,235 in 2016 to 10,980 in 2021.

The proportion of adults age 65 and over of the total population will increase from a little over 15 percent (2016) to almost 18 percent of the total population in 2021. By 2021, almost 1 in 3 residents will be age 55 and over and almost 1 in 5 age 65 and over.

Adults age 85 and over, however, are projected to decrease in Shorewood by 2021 in The Nielsen Company data. This is considered to be because older, frailer, adults are not aging in place in their homes or in the community but are moving to other communities, often to residential facilities.

Shorewood's *Community Vision 2025 Report* noted "Although the percentage of WI and US adults aged 80+ should continue to grow, Shorewood's share should continue to decrease unless a senior housing project brings in more frail elderly." With the 2015 opening HarborChase, therefore, future demographic projections for those age 85 and over may be increased.

Life expectancy at age 65 has also increased. The U.S. Census life expectancy at age 65 was 15.2 years in 1972 and was 19.1 years in 2010. The U.S. Department of Health and Human Services, Administration on Aging's *A Profile of Older American's* states "In 2013, persons reaching age 65 had a average life expectancy of an additional 19.3 years (20.5 years for females and 17.9 years for males)." Concerns were raised, however, that increasing life expectancy trends may change due to current obesity levels.

Information available from The Nielsen Company data did not project past 2021. Data compiled by the U.S. Department of Health and Human Services, Administration on Aging projects to 2030 (APPENDIX B, TABLE 3.). This information reveals that, in Wisconsin, from 2015 to 2030 the number of persons 60 and over will increase by 33 percent. Just looking at those 65 and over, the increase is 49 percent and for those 85 and over it is a 30 percent increase. The same data project that the percent of older adults to the total population will also increase.

If Shorewood follows the projections for Wisconsin, the Village can expect that 21% of its total population will be older adults age 65 and over in 2030.

Most of Shorewood's older adults now, and projected in the future, are women. (APPENDIX B, TABLE 4.) Of those age 65 and over, 59% are women in the 2016 estimated population and 58% projected for 2021. For those age 85 and over, almost three-fourths are women (72% in the 2016 estimates and 70% in the 2021 projections.

ESRI Community Profile data for the Village of Shorewood, provided by the Planning and

Development Department, Village of Shorewood, show a trend from 2010 to 2018 of slowly increasing ethnic diversity that is expected to continue. The percentage of the total population who identify as "White only" will decrease slightly from 88% in 2010 to 86% in 2018.

Although Shorewood has a somewhat younger population and currently a smaller percent of residents who are age 85 and over than other North Shore Communities, the number of older adults is considerable for a small village and is expected to increase over the next 15 years. Whether the Village is ready or not, clearly the older adult population is increasing.

Additional profile of Shorewood's older adults: Poverty, living alone, education, language

According to information from the U.S. Census, 2010-2014 Community Survey 5-Year Estimates and U.S. Census, *QuickFacts*, Shorewood has a number of older adults who live alone and some report income below poverty.

In Shorewood, almost one quarter (22%) of the total households (1,389 of 6,221) include one or more people 65 years and over (2014 estimates). For almost 13% (781) of total households in Shorewood, the householder is 65 years and over and lives alone. This percent is higher than Wisconsin where 10% of total households have a householder 65 years and over who live alone.

Median household income in Shorewood was \$63,550 compared to Wisconsin's \$52,738 (both in 2014 dollars). Despite its relative affluence, Shorewood does have some older residents with income below poverty level. In Shorewood, according to 2014 estimates, 11.4% of all people had income in the past twelve months below the poverty level and, of those, 15.6% were age 65 and over. In Wisconsin 13.3% of all people had income below poverty level but, of those, only 7.7% were age 65 and over.

Shorewood's older adults are more highly educated than Wisconsin as a whole and most of the North Shore communities. Of those 65 years and over in Shorewood, over half (58.3%) have a Bachelor's degree or higher. Only Fox Point has a slightly higher percent (58.8%). (2014 estimates)

The *Shorewood Older Adult Community Survey 2007 Summary Report* includes data from the 2000 U.S. Census and notes that a higher proportion of Shorewood's older adult population identify as non-English-speaking. "In Shorewood (18% of the older adult population identify themselves as not speaking English very well) in comparison to Whitefish Bay older adults (2.4%) and Milwaukee County older adults (4.6%)."

What do we know about the needs of older adults - and Shorewood's older adults?

To understand the need of older adults and specifically those in Shorewood, three types of information were reviewed: available national studies and reports, previous Shorewood surveys and planning efforts and the input from the planning focus groups and interviews. From this analysis some themes emerged:

- Older adults want to remain in their home and community as long as possible and as actively as possible;
- Many older adults have chronic conditions and limitations (many because of dementia); and
- Many older adults need and will need help and support.

Communities can do more

The 2015 United States of Aging Survey conducted by the National Association of Area Agencies on Aging (n4a), The National Council on Aging (NCOA) and UnitedHealthcare examined older American's (age 60 years and older) perspectives on aging and what communities can do to better support an increasing, longer-living senior population. Some of their findings:

- "Older adults are looking to their communities for support as they age so they can continue living in their homes and neighborhoods as long as possible. A majority of older adults have not changed residences in more than 20 years (58 percent), and 75 percent say they intend to live in their current home for the rest of their lives."
- "Both older adults and professionals who work with them would like to see services that would help older Americans with home modifications and repairs (62 percent and 97 percent, respectively)."
- "Although older adults and professionals agree their communities offer seniors a good quality of life (79 percent and 92 percent, respectively), fewer than half of older adults (47 percent, down from 54 percent in 2014 and 49 percent in 2013) and professionals (37 percent) say their community is doing enough to prepare for the need of retiring Baby Boomers."
- The Survey results noted that top concerns of older adults were: maintaining their physical health, losing their memory and maintaining their mental health. The professionals surveyed said that their top concerns for older adults were protection from financial scams, access to affordable housing and losing their memory.
- "To stay mentally sharp, older adults and professionals agree on exercising and eating healthy, but older adults say #1 is keeping a positive attitude, and professionals stress the importance of keeping active socially."

Many older adults have disabilities or chronic conditions

U.S. Department of Health and Human Services, Administration on Aging's *A Profile of Older American's* compiled key statistics on older Americans in key subject areas. Their profile notes the following:

- In 2012, "33% of community-resident Medicare beneficiaries age 65+ reported difficulty in performing one or more ADLs," activities of daily living which include bathing, dressing, eating and getting around the house. "An additional 12% reported difficulties with one or more IADLs," which are instrumental activities of daily living and include preparing meals, shopping, managing money, using the phone, doing housework, transportation etc.
- "Some type of disability (i.e., difficulty in hearing, vision, cognition, ambulation, self-care, or independent living) was reported by 36 % of people age 65 and over in 2013."
- "Most older persons have at least one chronic condition and many have multiple conditions. In 2011-2013, the most frequently occurring conditions among older persons were: diagnosed arthritis (49%), all types of heart disease (31%), any cancer (25%), diagnosed diabetes (21% in 2009-2012), and hypertension (high blood pressure or taking antihypertensive medication) (71 percent in 2009-2012)."
- Consistent with these data, the U.S. Census Bureau, 2010-2014 American Community Survey 5

Year Estimates, had data showing that over one third (34.5%) of the residents of Shorewood 65 years and over report having a disability.

Many have not saved enough for health and long-term care expenses

A recent New York Times article (3/6/16) said it clearly: "Longer lives, rising costs and limits on what Medicare will cover have increased the amount people must save to ensure they can pay for health care in retirement." Studies show that many people have not saved enough for medical expenses, which rise with age, and long-term care. There is a concern that retirees will outlive their savings.

The article notes that Fidelity estimates that a couple who retires at 65 will spend \$245,000 for health care costs during retirement while the Employee Benefit Research Institute suggests that \$392,000 should be saved by age 65 for health care.

There won't be enough caregivers

A study published by AARP looking at the future availability of caregivers concluded that "the supply of family caregivers is unlikely to keep pace with demand to assist the growing number of frail older people in the future." It states that the caregiver support ratio for people in the high-risk years of 80-plus will decline sharply from 7 potential caregivers for every 1 person age 80 and over in 2010 to 4 to 1 in 2030 when Boomers will be in the high-risk years of later life.

The study includes data showing that, in Wisconsin, the Support Ratio declines over time periods: 6.7 in 2010, 4.0 in 2030 and 2.9 in 2050.

Community Barriers to aging in place

Considering Shorewood's efforts to be a vibrant, livable community for all ages, the common barriers to aging in place highlight needs for SRC's future planning.

In *A Blueprint for Action: Developing a Liveable Community for All Ages* (2007) MetLife, Partners for Livable Communities and the National Association of Area Agencies on Aging listed the most common barriers to aging in place:

- Lack of affordable and appropriate housing options
- Few opportunities for walking, bicycling or other forms of physical activity
- Inadequate mobility options
- Limited information about available health and supportive services in their community
- Concerns about the safety and security of the community
- Limited opportunities for meaningful and challenging volunteer service

In 2013 the MetLife Mature Market Institute and Stanford Center on Longevity developed *Liveable Community Indicators for Sustainable Aging in Place* as a way for communities to examine the needs of their aging population. These indicators echo the barriers identified in the 2007 *Blueprint* and therefore what is needed for sustainable aging in place.

Increasing numbers of people with Alzheimer's Disease and Other Dementias

According to the Alzheimer's Association, of American's age 65 and over, 1 in 9 (11%) has Alzheimer's

disease. The incidence of developing it increases with age and for those age 85 and over, one third have the disease. Other data from the Alzheimer's Association 2016 *Facts and Figures* report, indicate that 14% of people age 71 and over have some form of dementia.

In terms of the future, the Alzheimer's Association report reminds us that the number of Americans surviving into their 90s and beyond is expected to increase. It notes that the Baby Boom generation is now reaching ages when the risk for Alzheimer's and other dementias is elevated and, as the number of older adults grows rapidly, "so too will the numbers of new and existing cases of Alzheimer's disease."

Using the Alzheimer's Association statistics and the Shorewood's demographics we can estimate that there are 224 people age 65 and over in Shorewood who have dementia in 2016. By 2021 those estimates could increase to an estimated 263 people age 65 and over. For a small community these numbers can have a social and economic impact.

Needs of the Baby Boomers

There appear to be two groups of Baby Boomers: those active and financially secure and those who face economic hardship and increasing chronic diseases and disabilities. A number of sources were reviewed to see what could be learned about the needs of Boomers and if there are any differences from the needs of older adults who were born before the Baby Boom.

According to a series of articles by various researchers and authors in *Aging in America*, compiled by H. W. Wilson, 2014, the Baby Boomers present some challenges for communities:

- Baby Boomers are having fewer children and are more likely to have been divorced than previous generations which means that "elderly baby boomers are more likely to live alone and have fewer children to help provide extended care."
- Although Baby Boomers are overall active and have a "youthful mindset," many Baby Boomers have issues which affect, and will affect, them and their communities:
 - "An increasing incidence of chronic disease in this population, growing financial burdens on these federal programs (*Social Security and Medicare*), the declining number of primary care physicians and geriatric specialists in America, and the disappearance of pensions for many as a result of the economic crisis threaten this generation's 'golden' years."
 - "Nearly two-thirds" of the Baby Boomers have "at least one chronic health condition."
 - "Despite their longer life expectancy over previous generations, US baby boomers have higher rates of chronic disease, more disability, and lower self-rated health than members of the previous generation at the same age."
 - Baby boomers have increasing rates of diabetes, high blood pressure and obesity.
- Economically many Baby Boomers have more work productivity and invest wealth into the overall economy. They have encore careers and work because they want to. However:
 - A sizable group has no assets and is retiring later and with financial worries; and
 - Some are supporting children and grandchildren.

The MetLife Mature Market Institute has been studying the Baby Boomer cohort for several years, surveying a sample of people born in 1946. Their most recent study (2012) had several interesting findings about the respondents' status and perceptions about the future. Most Boomers surveyed report good to excellent health, although "two in 10 report being in worse health" than in 2008.

Home ownership increased from the 2008 survey from 85% to 93%. The majority of homeowners

(83%) do not plan to move.

One in seven were providing regular care to a parent or older relative helping with shopping, chores, meals or transportation. One in five Boomer parents report that they have children living with them and 9% of the grandparents report that they have grandchildren living with them.

What can we learn from previous surveys about older adults in Shorewood?

2007 Survey of older adults and how they view Shorewood. A Shorewood Older Adult Community Survey 2007 was conducted as part of the Connecting Caring Communities Partnership under the direction of Interfaith Older Adult Programs. Adults age 55 and over were questioned in a random sample survey to gather information on behalf of the ESAB.

The *Shorewood Older Adult Community Survey 2007 Summary Report* summarized the findings noting that for the most part Shorewood's older adults are doing relatively well though there were "areas of concern."

The Summary Report identified "areas for future discussion:"

- " Interventions for low-income older adults with health issues
- Ways to reach isolated older adults, and others in need of services
- Support for caregivers as well as for those being cared for
- Financial counseling and long-term care planning
- Providing information about available programs and services to family and friends, health care providers and via the internet; ensuring that information is also readily accessible for Shorewood's non-English speaking population
- Opportunities for volunteerism or greater social interaction."

Specifically the Summary Report conveyed the following results from the survey responses which help expand our understanding of Shorewood older adults needs.

Of the respondents:

- 20% reported their health was fair or poor
- 23% indicated they felt physically unfit in the past month
- 19% reported they were not hopeful about the future
- 7% reported they had fallen and injured themselves at home in the past 12 months
- 18% had attended a senior center
- 19% would like to do more social activities. "This group is primarily comprised of people who are not married, who rent their homes, and are over the age of 65."
- 31% volunteered for some type of organization in the past week
- 5% reported they "were caring for someone who may need care including dressing, bathing, eating, financial work or household chores."
- 8% reported it was "very or somewhat difficult to arrange transportation to social activities/visit others or do routine shopping;"
- 7% reported it was "very or somewhat difficult to arrange transportation to medical or dental appointments."
- 85% indicated they turn to "family and friends" for information
- 14 % said they would turn to the Shorewood Health Department for information and 7% said to

SRC

- 61% of respondents said they have internet access at home. Of those who have internet access at home, 76% use it every day or nearly every day."
- 68% reported "it is most important or very important to live in their current residence as they grow older; this is equally true for renters and homeowners."

The Older Adult Community Survey 2007 Summary Report also notes:

"While most Shorewood older adults own their own home, a number of residents live in apartment buildings scattered throughout the Village, in duplexes, or in the River Park apartments, consisting of 427 units of federally-subsidized housing for low-income and disabled people. Roughly half (52.3%) of all Shorewood residents age 55 and over live in renter-occupied housing, which is slightly higher than the proportion of Whitefish Bay older adults (14.7%)."

2010 Senior Housing Survey. To seek guidance about new housing development in Shorewood and support needed to help older adults remain in their homes, the Village of Shorewood Community Development Authority (CDA) in 2010 conducted a mail-in survey of a sample of adults age 55 and over. Survey results were reported in the *2010 Village of Shorewood Senior Housing Survey Report* (August 10, 2010).

The Survey was initiated because of the efforts of the Shorewood Connects partnership and Shorewood's interest in looking at how it could become a more "livable community for all ages."

The Report notes that the respondents were representative of Shorewood's older adults except for those in the 75 and over age group which was under-represented. Most of the respondents were homeowners (73%).

Some of the conclusions and results from the survey, to help further reveal older adults views on living in Shorewood, are summarized below:

- Most Shorewood residents prefer to stay where they are as they grow older.
- Some type of referral service for reliable home maintenance contractors would be helpful.
- Housing options, which had age-friendly features and were affordable, would influence the decision of some to remain in Shorewood.
- There is interest in increasing programming for exercise/fitness, technology, and discussion groups.

Since the survey results have been released some efforts have been made to address the findings. HarborChase of Shorewood, an Assisted Living and Memory Care facility opened at the end of 2015. An active senior living complex, developed by Sherman Associates, is planned to open possibly later in 2016. Changes have been made in SRC programming. Similar issues, however, were echoed in interviews and focus groups as part of this SRC Strategic Planning process.

2013 Resident Survey. The Village of Shorewood conducted an on-line survey of residents in 2013. The survey was community-wide in scope and did not focus on older adults. Of interest to this planning process, however, the majority of respondents indicated they had no interaction with or no opinion regarding the SRC, but, for those who did, most rated its customer service and service delivery highly.

Shorewood Vision 2025, 2013-14 Strategic Planning Process Final Report. The results of a Village-wide visioning process had several findings of interest to this planning process. The number of active older adults who moved into Shorewood increased since an earlier 2005 visioning effort. Since the 55 - 64 age group is expected to increase, the 2025 report adds, "Shorewood may be able to capitalize on the vitality this group would bring."

The Vision Report included insights related to Shorewood's older adults from focus group feedback. Older adults who moved to Shorewood "loved their places, whether they were high end or subsidized renters." Some older homeowners noted they were getting help to stay in their homes and others indicated they may need to move or get help in the future.

The focus group of "Seniors" included more duplex and apartment dwellers than homeowners. Owners of single family homes "were planning to move only when they have to and getting help from family or contractors to do physically difficult work." Participants were "enthusiastic supporters of the Senior Center and its director and enjoyed and used the library." They also had recommendations for improving pedestrian safety. Another focus group "supported and recommended planning for seniors to 'age in place'."

According to the Report, 75% of Shorewood's housing stock was built in or before 1939. Older housing, as noted in national reports about aging in place and senior-friendly communities, is more likely to require more maintenance and not have home modifications helpful for aging safely at home.

City of Wauwatosa 2015 Senior Assessment. In 2015 The City of Wauwatosa Senior Commission in partnership with The University of Wisconsin-Milwaukee Institute for Urban Health Partnerships and the City of Wauwatosa Health Department gathered information from a sample of residents age 55 and over. Since it is so recent, the report *Adding Life to Years, City of Wauwatosa 2015 Senior Assessment* can perhaps also offer some insights about older adults in Shorewood.

Consistent with results of previous Shorewood surveys, respondents to the survey in Wauwatosa reported that "making major home repairs or modifications" was a serious problem and the report recommended that efforts be made to "address the need for assistance for seniors for home repairs and modifications."

The older adults surveyed noted "the importance of having people in the neighborhood whom they could contact for assistance." Other needs identified included: improved transportation, communication of available resources and opportunities for intergenerational community engagement.

Area Plan for Milwaukee County. After its extensive public input process, the Milwaukee County Department on Aging's *Milwaukee County Area Plan for Older People 2013-2015* included three local goals which echo what was heard in this planning process and in previous surveys and information:

1. "Home Repair and Chore service: Repeatedly older people told us an impediment to their remaining independent in their homes was the availability and reliability of the repair and upkeep needed to age in place."
2. Improved "Communication with older people and their families about Aging Programs and Services" since there is a "lack of knowledge about existing resources and services."
3. "Opportunities for Social Engagement" for seniors including "recreation, exercise, education,

and social engagement."

What did we learn from SRC Strategic Planning process focus groups, interviews and ESAB planning deliberations?

Input from SRC planning process stakeholder interviews, focus groups and ESAB planning deliberations provided insights about SRC services and older adult needs. A summary of the feedback regarding needs is outlined below.

An outline of the older adults needs, concerns and issues shared through the SRC strategic planning process

"People have a tough time knowing what they need until they need it."

- Resources
 - Older adults, caregivers and adult children need knowledge of resources SRC has available
 - Resources can be accessible online but still need a person to talk to
 - SRC should continually outreach about resource availability so in a crisis older adults or caregivers immediately know where to go for help
 - Milwaukee County's Aging Resource Center is viewed as not always helpful

"Often a life event precipitates the need for an older adult to need more services from their community."

- Support to stay in homes safely
 - Want to stay in Shorewood
 - Help with home modification, repair, upkeep
 - Need neighbors helping neighbors (but neighborhoods changing)
 - Need to be comfortable calling someone for help
 - Lack of affordable housing options for older adults who want to downsize but remain in Shorewood
 - Affordable help around house; with cleaning house, chores
 - It is not always the best option for some to remain in their homes and "age in place"

"People have trouble finding trustworthy contractors for small jobs."

- Getting around
 - Transportation
 - Personal safety
 - Pedestrian safety
 - Bus stops/ shelters
 - Ease of walking; cross-walks, clear curb sides

"We need affordable homes for people like us in Shorewood."

"When you can't drive your freedom is lost."

- Economic security
 - Affordable housing
 - Cost of home repair and upkeep
 - Cost of health care
 - Understanding and navigating the health care and long-term care systems
 - Lack of planning ahead; estate and financial planning

- Isolation
 - Many older adults live alone
 - Family not in area
 - Some isolate by choice
 - Often it is an issue after someone is no longer able to drive
 - Isolated home owners
 - For isolated sometimes there are issues related to: home and personal hygiene, failure to thrive, ability to pay heat & utilities
 - Loneliness

- Health Concerns
 - Many older adults have at least one chronic condition; many have more than one
 - Some people have complicated situations; perhaps need public care management support
 - Expected increase in the number of people with dementia
 - Falls
 - Emergency preparedness: medications, early awareness of conditions, home access, alert systems,
 - Health maintenance
 - Need "formal" connection systems (hospitals, doctors' offices, rehab facilities)

- Caregiving
 - Fewer family members & others will be available to provide caregiving
 - Affordable caregiving; "Someone affordable to take care of you when you can't"
 - Don't know resources - usually seek after crisis
 - Need help navigating the long-term care system

- Discomfort with technology and digital dis-connectedness

- Respect: "Don't want to be treated like a child."

- Convenient opportunities to be active and engaged
 - "When you lose your spouse, family or friends, that's when you look for social contacts."

- Baby Boomers
 - The large group of them is getting older

"There needs to be more recognition that some people in Shorewood are struggling."

"For so many elders in Shorewood, their kids are spread all over the country."

"Who will take care of me when I am old."

- More active, tech savvy, don't consider themselves "senior"
- There are two general groups: those active and financially secure and those less well off with health problems
- As they age they will need what current older, older adults need ("They just don't know it yet.")

What are some future trends for senior centers?

When researching future trends for senior centers the question usually addressed is not so much what innovative out-of-the-box model is envisioned for the future, but more how to make senior centers "cool" and attractive to Baby Boomers. There is a lot of focus on having more active and attractive programming.

A recent webinar from The National Resource Center on Nutrition and Aging "Reimagining your Senior Center" focused on new locations for delivery of services, securing additional funding, seeking new partners, being flexible, marketing, advocacy, and volunteer programs.

A 2015 article in Forbes got senior centers talking with an article "Why We Need to Get Rid of Senior Centers." It suggests turning traditional centers into energetic community centers for all ages. This, noted in other articles, requires fiscal resources and a community-wide effort with many partners. There are also models for centers with more of a country club atmosphere with libraries, media rooms and exercise centers.

Many centers, an AARP Bulletin notes, are becoming "one-stop health, social, recreational and life-long learning resource centers." A Manhattan Center for Balanced Living is highlighted which hosts wine tastings, dances, workshops and discussions. In Chicago, the Mathers-More Than a Café has been successful. They have restaurants which also offer classes, lectures, and social connections.

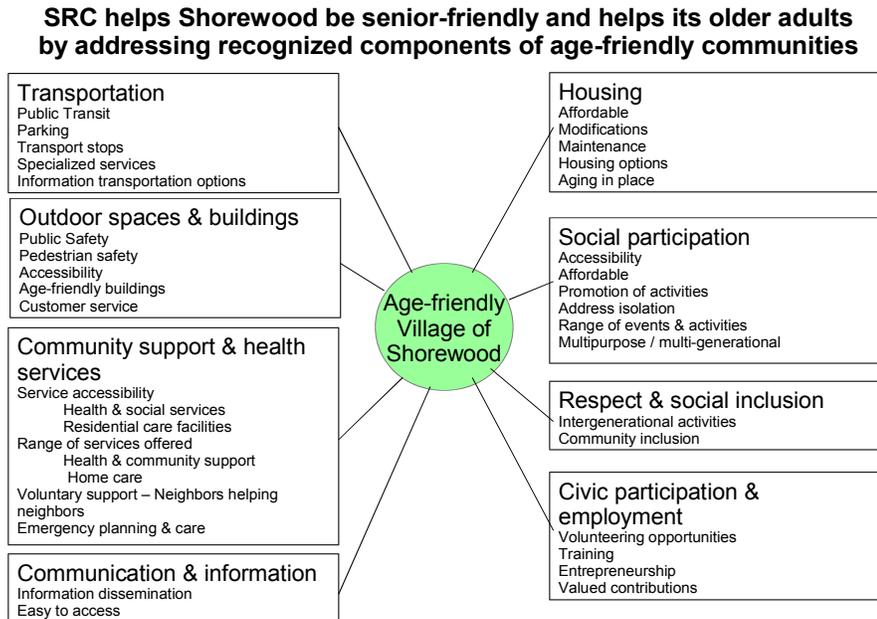
This Plan incorporates many aspects of these new national models and best practices. Whatever the models, however, - for cafes with espresso bars or community centers with kayaking excursions - the Baby Boomers will eventually all retire and there is consensus they will need opportunities for social engagement, for volunteering, to improve their health and wellness and to connect to services and resources. It doesn't appear that the need for a community to have some kind of focus on services for older adults will be going away.

What is SRC's Direction for the Future?

Looking at the information revealed in this planning process and ahead the next 5 years and beyond, the Senior Resource Center considered its vision for the future. SRC sees its future in providing services and resources to older adults to help them age well in place and "in community" and, by addressing some of the recognized components of age-friendly communities (See chart below), help Shorewood further succeed in being age-friendly.

In supporting age-friendliness, SRC is not alone, Different entities, like the North Shore Health Department, Shorewood Recreation Department, Shorewood Public Library and others, address different components of age-friendly communities. Shorewood Connects also has worked to

incorporate an awareness of "senior-friendly," building strong relationships with Shorewood's School District, the Community Development Authority, the Business Improvement District and neighborhoods.



Components of age-friendly communities from *Global Age-Friendly Cities: A Guide 2007*, World Health Organization

Why have a plan with a vision of helping older adults age well "in community" and support enhancing age-friendliness of Shorewood? It addresses older adult needs and it's good for the whole community.

“What would Shorewood be like if we just had a bunch of older lumps just sitting around.” *SRC participant*

There seems to be a consensus that vibrant older adults contribute to a vibrant community. The MetLife Report, *Livable Community Indicators for Sustainable Aging in Place* (2013) notes that "aging in place is the ability to remain in one's own home or community in spite of potential changes in health and functioning" and that aging in place benefits a community's older adults and their families, communities and government. It benefits other residents, businesses and organizations. Often, "older adults who chose to relocate after retirement are younger, healthier and wealthier" and efforts to help aging in place may encourage these older adults to remain in the community, contributing to it.

Throughout the planning process, people talked about the benefits of a community that focuses on keeping and serving its older population. People noted that multi-generational communities are usually safer since there are "eyes on the ground." Mutual support systems can exist with older adults helping families with children, since many don't have family supports close by, and younger families helping older residents.

There can be an economic benefit since older adults travel shorter distances and patronize local businesses. If older adults are informed, engaged, and physically fit as possible, there can be fewer calls, and less expense, to the Shorewood Police Department, North Shore Fire Department or North Shore Health Department. As the 2010 Shorewood Housing Survey report noted: "communities like Shorewood benefit from connections with older adults in terms of historical perspective, economic impact, residential stability, and older adults' willingness to give back in some way."

Therefore the Shorewood Senior Resource Center's 2017-2021 Strategic Plan supports the SRC vision and mission to benefit Shorewood's older adults and the entire community. The five-year goals and objectives, once implemented, position SRC to better serve an increasing number of older adults and build momentum toward the future.

SRC Vision:

To help build a vibrant age-friendly Village by supporting older adults to age well "in community."

SRC Mission:

The Senior Resource Center promotes safe, healthy and enriching lifestyles for Shorewood residents age 60 and over.

Elder Services Advisory Board

Members:

Andrew Alden, Chairperson

Fran Bauer

Alex Hill

Rene Gratz

Niki Skinner

Melinda Vernon

Staff/ Others

Elizabeth Price, Senior Resource Center Coordinator

Kathleen Platt, RN, North Shore Health Department

Priscilla Sharpless, Resident

John Hein, Resident

Sue Kelley, Shorewood Connects Facilitator

Sources:

Resolution No. 99-04 *A Resolution Creating the Elderly Services Advisory Board*, Village of Shorewood, Milwaukee County, Wisconsin.

Order Broadening Permissible Purposes of Institutional Fund, January 20, 2005, State of Wisconsin, Circuit Court, Milwaukee County, Probate, Institutional Fund Created by The William Benjamin Trust f/b/o The Shorewood Foundation.

Shorewood Foundation Benjamin Fund Spending Policy, January 1, 2013.

Development of a Shorewood Senior Resource Center, a report of the Elder Services Advisory Board, March 2000.

2010 Village of Shorewood Senior Housing Survey Report, Prepared for The Village of Shorewood Community Development Authority, August 10, 2010. Survey management was provided by consultant Sue Kelley in conjunction with the Village of Shorewood.

Shorewood Older Adult Community Survey 2007 Summary Report, sponsored by Connecting Caring Communities, prepared by Sue Kelley Consulting for Interfaith Older Adult Programs.

Village of Shorewood Resident Survey 2013, Prepared by G. Scott Davis and Joseph Cera, Center for Urban Initiatives and Research, University of Wisconsin-Milwaukee, November 2013.

Shorewood Vision 2025, 2013-14 Strategic Planning Process Final Report, Barbara Grant.

Vision 2025 Implementation Plan, Village of Shorewood, 2015.

Selected Social Characteristics in the United States, 2010 - 2014 Community Survey 5-Year Estimates, U.S. Census.

U.S. Census, *QuickFacts* Shorewood Village, WI.

"An Aging Nation: The Older Population in the United States," Jennifer M. Ortman, Victoria A. Velkoff, and Howard Hogan, *Current Population Reports*, U.S. Census Population Estimates and Projections, May 2014.

A Profile of Older American's: 2014, U.S. Department of Health and Human Services, Administration on Aging, (A compilation of the latest key statistics on older Americans in key subject areas), http://www.aoa.acl.gov/Aging_Statistics/Profile/index.aspx.

Profile, Disability and Activity Limitations,
http://www.aoa.acl.gov/Aging_Statistics/Profile/2014/16.aspx

Profile, Living Arrangements, http://www.aoa.acl.gov/Aging_Statistics/Profile/2014/6.aspx

Profile, Health and Health Care, http://www.aoa.acl.gov/Aging_Statistics/Profile/2014/14.aspx

Profile, The Older Population, http://www.aoa.acl.gov/Aging_Statistics/Profile/2014/3.aspx
Projected Future Growth of the Older Population, U.S. Department of Health and Human Services,
Administration on Aging, http://www.aoa.acl.gov/Aging_Statistics/future_growth/future_growth.aspx.

The 2015 United States of Aging Survey, conducted by the National Association of Area Agencies on Aging (n4a), the National Council on Aging (NCOA) and UnitedHealthcare;
<https://www.ncoa.org/news/usoa-survey/>.

National News Release July 8, 2015, [ncoa.org](http://www.ncoa.org)
USA15 National Fact Sheet, [ncoa.org](http://www.ncoa.org)
USA15 Infographic, [ncoa.org](http://www.ncoa.org)

Pop-Facts Demographics by Age Race Sex, Pop-Facts Premier 2016, The Nielsen Company, 2015,
Report Generated November 9, 2015 4:34 PM EST, Provided to SRC from Planning and Development
Department, Village of Shorewood, email 11/10/2015.

Esri Community Profile, Shorewood Village, WI, October 01, 2013.

"The Aging of the Baby Boom and the Growing Care Gap: A Look at Future Declines in the
Availability of Family Caregivers," Donald Redfoot, Lynn Feinberg, and Ari Houser, AARP Public
Policy Institute, *Insight on the Issues* 85, August 2013
http://www.aarp.org/content/dam/aarp/research/public_policy_institute/ltc/2013/baby-boom-and-the-growing-care-gap-insight-AARP-ppi-ltc.pdf.

Aging Places: How Some Local Communities are Preparing for a Surging Population of Seniors,
National Association of Realtors, August 2, 2012.

"Medical Savings Fall Short," Constance Gustke, *The New York Times*, Sunday, March 6, 2016.

Adding Life to Years: City of Wauwatosa 2015 Senior Assessment, September 2015, The City of
Wauwatosa Senior Commission in partnership with The University of Wisconsin-Milwaukee Institute
for Urban Health Partnerships and the City of Wauwatosa Health Department.

An Uber Idea: Nonprofit Partners with For-Profit to Fund Rides for Elders, Alison Biggar, *Aging
Today*, American Society on Aging, 11/23/15.

Aging in America, The Reference Shelf, Vol 86. Number 1. H.W. Wilson, 2014.

"Reimagining Your Senior Center," Pat Bohse, President, Bohse & Associates, Inc., Webinar presented
by The National Resource Center on Nutrition & Aging, March 10, 2016.

"Why we need to get rid of Senior Centers," Kerry Hannon, *Forbes*, 3/19/15.

"Senior Centers Evolve to Attract Boomers: This isn't your grandmother's bingo hall," Sally Abrahms,
AARP Bulletin, February 13, 2012.

"The Future of Senior Centers," Kathlyn Williams, *Chicago Tribune*, October 23, 2015.

"Strategies for Transforming Senior Centers, Jim Firman, National Council on Aging, Conference presentation, September 16, 2015.

Mather's LifeWays website (www.matherlifeways.com).

"We're Better together: the Gifts, Responsibilities, and Joys of Aging in Community, Sandy Atkins, *Generations*, Journal of American Society on Aging, Winter 2013 Vol. 37 No. 4.

Louisiana State Office Transforming Senior Centers into 21st Century Wellness Centers, Kathryn Lawler, December 2011, AARP Louisiana Project.

A Blueprint for Action: Developing a Liveable Community for all Ages, MetLife Foundation, Partners for Livable Communities, and National Association of Area Agencies on Aging, May 2007.

Livable Community Indicators for Sustainable Aging in Place, MetLife Mature Market Institute and Stanford Center on Longevity, March 2013.

Milwaukee County Area Plan for Older People 2013 - 2015, Milwaukee County Department on Aging, 3/6/13.

The Face of Aging in Milwaukee County 2012, Third Edition, Milwaukee County Department on Aging, Demographic Report, Center for Urban Population Health.

APPENDIX A.

Sampling of 2015 SRC Participants

Participants, age 60+, from April 1 through the first part of October who completed a CDBG form

Male participants	137	22%
Female participants	482	78%
Total participants	619	

Age – For those completing “age” line on Survey (477 women, 130 men)

	60 – 69	70 – 79	80 – 89	90 – 99	
Male participants	28 (21%)	58 (45%)	36 (28%)	8 (6%)	
Female participants	131 (27%)	211 (44%)	116 (24%)	19 (4%)	(Total 99% due to rounding)

Residency – Percent for those completing “City/Village” line on survey (450 women, 131 men)

Male participants	
Residents	51%
Non-residents	49%
Female participants	
Residents	55%
Non-residents	45%

Race

As self-reported	Male Participants	Female Participants		
White, non-Hispanic	131	460	591	95.5%
Hispanic	0	2		
American Indian/ Alaskan Native	0	2		
Asian	1	2		
Black/ African American	3	0		
Native Hawaiian/Other Pacific Islander	0	1		
American Indian/ Alaskan Native & White	0	2		
Black/ African American & White	0	4		
Asian & White	1	2		
American Indian/ Alaskan Native & Black/ African American	0	1		
Other/ Multi-race	1	6		
Total participants who reported their race as other than White, non-Hispanic	6	22	28	4.5%

Note: To meet requirements of Community Development Block Grant (CDBG) funding, data are collected during a set period of time. A simple survey is distributed to participants to complete. Information for participants age 63 and over is required for CDBG. The above data include information from the few surveys completed by anyone age 60 to 63.

**APPENDIX B.
Demographic Tables**

APPENDIX B, TABLE 1. North Shore Communities Older Adult Population 2014 Estimate

Community	Total Population	Population 62 years & over	Population 65 years & over	Population 85 years & over
Shorewood	13,245	2,256 (17%)	1,848 (14%)	183 (1.4%)
Whitefish Bay	14,132	2,210 (15.6%)	1,719 (12.2%)	322 (2.3%)
Glendale	12,893	3,173 (24.6%)	2,803 (21.7%)	619 (4.8%)
Fox Point	6,695	1,571 (23.5%)	1,302 (19.4%)	231 (3.5%)
Bayside	4,479	1,128 (25.2%)	954 (21.3%)	120 (2.7%)
Brown Deer	12,067	2,727 (22.6%)	2,182 (18.1%)	321 (2.7%)
River Hills	1,501	410 (27.3%)	331 (22.1%)	38 (2.5%)
Milwaukee County	953,401	139,362 (14.6%)	111,948 (11.7%)	18,489 (1.9%)
Wisconsin	5,724,692	1,022,367 (17.9%)	823,999 (14.4%)	122,791 (2.1%)

Source: U.S. Census Bureau, 2010-2014 American Community Survey 5 Year Estimates

**APPENDIX B, TABLE 2. Shorewood Older Adult Population 2010 to 2021
Population Changes projected over the next Five Years**

	2010 Census Estimated Population		2016 Estimated Population		2021 Projected Population		Percent change from 2016 to 2021
	Population	Percent of total Population	Population	Percent of total Population	Population	Percent of total Population	
Total Population	13,162		13,274		13,370		0.72%
Age 0 – 64	11,441	86.92%	11,235	84.64%	10,980	82.12%	-2.27%
Age 55 – 64	1,745	13.26%	1,762	13.27%	1,664	12.45%	-5.56%
Age 65 – 74	871	6.62%	1,249	9.41%	1,497	11.20%	19.86%
Age 75 – 84	586	4.45%	545	4.11%	669	5.00%	22.75%
Age 85 and over	264	2.01%	245	1.85%	224	1.68%	-8.57%
Age 55 and over	3,466	26.33%	3,801	28.63%	4,054	30.32%	6.66%
Age 65 and over	1,721	13.08%	2,039	15.36%	2,390	17.88%	17.21%

Source: The Nielsen Company, 2015
Pop-Facts Demographics by Age Race Sex
Pop-Facts Premier 2016
Report Generated November 9, 2015 4:34:55 PM EST
Provided to SRC from Planning and Development Department, Village of Shorewood, 11/10/2015

APPENDIX B, TABLE 3. Projected Future Growth of the Older Population US and WI 2005 – 2030

U.S. Department of Health and Human Services, Administration on Aging

	Census 2000	Projection 2005	Projection 2010	Projection 2015	Projection 2020	Projection 2025	Projection 2030	Percent increase from 2015 to 2030
Age 60 and over								
Number of persons 60 and over								
US	45,797,200	49,712,714	56,922,418	65,551,441	75,487,837	84,652,165	91,129,331	
Wisconsin	907,552	961,642	1,082,618	1,241,576	1,419,832	1,570,261	1,653,058	33%
Percent of persons 60 and older								
US	16.3%	16.8%	18.4%	20.3%	22.5%	24.2%	25.1%	
Wisconsin	16.9%	17.3%	18.9%	21.1%	23.6%	25.8%	26.9%	
Age 65 and over								
Number of persons 65 and over								
US	34,991,753	36,695,904	40,243,713	46,790,727	54,631,891	63,523,732	71,453,471	
Wisconsin	702,553	720,807	771,658	881,745	1,025,542	1,183,596	1,312,225	49%
Percent of persons 65 and older								
US	12.4%	12.4%	13.0%	14.5%	16.3%	18.2%	19.7%	
Wisconsin	13.1%	13.0%	13.5%	15.0%	17.1%	19.4%	21.3%	
Age 85 and over								
Number of persons 85 and over								
US	4,239,587	5,120,394	6,123,458	6,821,666	7,268,908	8,011,123	9,603,034	
Wisconsin	95,625	112,174	128,800	140,637	145,977	156,838	182,654	30%
Percent of persons 85 and older								
US	1.5%	1.7%	2.0%	2.1%	2.2%	2.3%	2.6%	
Wisconsin	1.8%	2.0%	2.2%	2.4%	2.4%	2.6%	3.0%	

http://www.aoa.acl.gov/Aging_Statistics/future_growth/future_growth.aspx

From Data compiled by the US Administration on Aging from U.S. Census Bureau, Population Division, Interim State Populations Projections, 2005

APPENDIX B, TABLE 4. Shorewood Older Adult Population by Gender 2010 to 2021
Population Changes projected over the next Five Years

	2010 Census Estimated Population				2016 Estimated Population				2021 Projected Population						
	Population	Male	Percent of population in age group	Female	Percent of population in age group	Population	Male	Percent of population in age group	Female	Percent of population in age group	Population	Male	Percent of population in age group	Female	Percent of population in age group
Total Population	13,162					13,274					13,370				
Age 65 and over	1,721	682	39.63%	1,039	60.37%	2,039	844	41.39%	1,195	58.61%	2,390	1,002	41.92%	1,388	58.08%
Age 85 and over	264	73	27.65%	191	72.35%	245	68	27.76%	177	72.24%	224	67	29.91%	157	70.09%

Source: The Nielsen Company, 2015

Pop-Facts Demographics by Age Race Sex

Pop-Facts Premier 2016

Report Generated November 9, 2015 4:34:55 PM EST

Provided to SRC from Planning and Development Department, Village of Shorewood, 11/10/2015

APPENDIX C.

SRC SWOT: Strengths, Weaknesses, Opportunities, Threats

Strengths:

- Location: known, safe, comfortable, convenient, quiet, parking, multi-use space with library, health dept
- History of good service; universal positive feedback
- Current participants, active, engaged & supportive
- Current programs - holistic, variety
- Advisory board structure
- Funding support (tax levy and Benjamin Fund)
- Staff - positive feedback
- Programs affordable
- Resource help; personal service
- Volunteers
- Intergenerational efforts and Community Award (Shorewood Connects)
- Staff understands natural support system
- Unique in North Shore Community

Weaknesses:

- Perceptions: "senior;" for older, older adults, "a piddly coffee klatch," "just a social club"
- Programs do not attract Baby Boomers
- Non-residents, from communities with no senior center, seeking resource help
- Funding limited: some pressure not to increase tax levy; limited grant writing
- Restrictions on use of Benjamin Fund
- Limited staff resources
- Limited ability research resources and information and keep up to date
- Limited reach of marketing & outreach
- Business operations (data system, online registration, job description, etc.)
- Measurable objectives
- Web presence (for outreach and resource information and assistance)

Opportunities:

- Numbers of older adults & Baby Boomers coming
- Collaborations/ cooperation with others serving older adults
- Shorewood marketing/ outreach infrastructure in place
- Shorewood already has many key components of a senior-friendly city
- Police Dept possibly relocating - extra space may be available
- New School Superintendent
- Energy created from strategic planning process
- Upcoming older adults increasingly more internet, smart phone or social media savvy
- New technology (transportation, robotics, adaptive equipment, etc.)
- Some higher income residents
- Availability and close proximity of "gathering places" (coffee shops, pubs, restaurants)

Threats:

- Increasing numbers of older adults
- Increasing numbers of older adults with chronic conditions and dementia
- Increasing numbers of older adults with economic insecurity
- Funding not increasing at rate number of older adults is increasing
- Perception that Village is more supportive of Millennials
- Older housing in Shorewood
- Limited affordable, age-friendly housing options



AT THE EDGE OF THE CITY AND
THE HEART OF EVERYTHING

MEMORANDUM

TO: Tammy Bockhorst, Chair of the Community & Business Relations Committee
Village Board of Trustees
Guy Johnson, Village President
FROM: Chris Swartz, Village Manager
DATE: August 15, 2016
RE: Plein Air Agreement

BACKGROUND

The Village Public Art's Committee has sponsored three very successful Plein Air events since 2013. The 2016 event, as described in the attached agreement, will be a one day affair as part of the rededication of the "Plensa Sculpture". Mr. Eshner, the Chair of the Public Art's Committee, provided a presentation on the event at your July 11th board meeting. Jenny Heyden has administered the last two as an event consultant. The Public Arts Committee is recommending that Ms. Heyden administer the Plein Air event this year as well.

ANALYSIS

As the 2016 Plein Air event is smaller, cost will be less than in previous years. The proposal calls for an administrative charge, which is planned to be funded by sponsorships.

RECOMMENDED MOTION

"I move to authorize the Village Manager to execute an agreement with Jenny Heyden, d/b/a JSH Communications for the administration of the 2016 Public Art's Committee Plein Air event at a cost not to exceed \$2,500."



Shorewood Celebration of the Arts & Plein Air Shorewood 2016

The Village of Shorewood Public Art Committee invites all to Celebrate the Arts on Saturday, September 17, 2016, when it will hold a one-day community-wide, family friendly event that will continue to “Celebrate Shorewood and the Arts” – and in particular –the rededication of the iconic Jaume’ Plensa sculpture, celebrating its fifth year in Shorewood. It will also host a free, one-day plein air event at Atwater Park near the sculpture.

“I can’t wait... It has become my favorite painting event of the year”
-Curtis Crain, professional Plein Air painter, 2016

From 8am to 8pm on Saturday, September 17, all residents are encouraged to explore the arts in Shorewood. This year’s Plein Air celebration is a one-day event to celebrate the arts and also prepare for the Public Art Committee’s launch of the Ghost Train coming soon.

Celebrate the Arts in Shorewood by attending the Plensa birthday breakfast and re-dedication of the sculpture in the morning, making art with art educators at Atwater Park, painting along with plein air artists during the day and coming back to see and buy the artwork for sale on artists’ easels in the evening at the Plein Air Happy Hour.

There will be food and beverages available from 8am to 8pm at the event, and musical entertainment throughout the day.

All information is up to date at www.pleinairshorewood.com – check back for details.

- Date: Saturday, September 17, 2016, from 8am to 8pm
- Location: Atwater Park, located at the east end of Capitol Drive.
- 8-10 am Breakfast: Saturday, September 17, 8-10AM Art Kickoff and Celebration
- 8-10 am Artist check-in, and heading out to find locations throughout Shorewood.
- 10-4pm Artists painting in Shorewood throughout the day. Tent remains throughout the day at the Bluff as a Plein Air Headquarters.
- 4-7pm Happy Hour: Artists check back in and arrange easel and finished piece.

All are welcome to celebrate the arts, food and beverage for sale, and celebrate Shorewood with music and art.

Produced by the Public Art Committee of Shorewood.

More information: www.pleinairshorewood.com, Contact info@pleinairshorewood.com

Facebook: [pleinairshorewood](https://www.facebook.com/pleinairshorewood) | Instagram: [pleinairshorewood](https://www.instagram.com/pleinairshorewood) | Twitter: [@PARTshorewood](https://twitter.com/PARTshorewood)

JSH COMMUNICATIONS CONTRACT

Management of Plein Air 2016

Contract Summary

Professional events contractor Jenny Heyden d/b/a JSH Communications, 3955 N Murray Ave Unit 606, Shorewood, WI 53211, proposes the following in order to plan and execute this event on behalf of the Public Art Committee:

1. Preparation of all events, permits, arrangements, and invitations of attendees.
2. Management and communication with all artists, arts organizations and other groups.
3. Solicitation, booking and collection of sponsorships to cover expenses of the event.
4. Arrangement of food, beverage and entertainment for the full day of events.
5. Day-long onsite management of the event from preparation to cleanup.

Type	Description	Total Hrs Est
Advertising, Marketing, Social Media	Assist with earned media and online bookings and listings in Shepherd Express, OnMilwaukee, Tap, JSOnline and other media outlets. Manage all internet, website, social media including FB, Instagram, Twitter accounts on behalf of Plein Air Shorewood from May to September (5 months)	55
Artist Management	Manage all artist solicitations, communications with artists regarding lodging, attendance, and information. Provide all information to the committee and Board as needed.	20
Bookkeeping	Sourcing, collections and reporting to Village, PAC, other entities. state requirements on sales tax recording and bookkeeping and follow-up	5
Community Collaboration	Represent Plein Air Shorewood in Community – Schools, BID, volunteer organization meetings, Newaukee/YP, Village and other	10
Marketing	Work with Village Marketing Team to implement online, print and social media outlets	5
Online Advertising	Calendar updates:4-state area ad industry publications in Lake MI surrounding areas and Dept of Tourism guides. Example: Plein Air Mag, Taps, Shep Ex, ArtMKE, Onmilwaukee.com, JSOnline	5
Onsite Sept 17, 2016	On-Site Events Management, Vendors, Manage all artists, entertainment, structural builds, contracts, vendors.	12
Village Board and Permits	Secure Permits for Event and Represent Plein Air Shorewood at Village Board	5
Sponsorship	Plein Air 2016 to Raise \$6,500 and secure all vendor contracts, sponsorships, donations, and other fundraising	20
Utilities	Work with Committee to secure DPW, power, police notification of event, parking	5
Volunteer Management	Volunteers and collaborating with 3 Volunteer Coordinators, training procedures and process for 50 Volunteers including Artist Housing Volunteers and Accommodations	5
	Total Estimated Hours for Plein Air 2016 Management	200
	Proposed Operations Management for Plein Air Event : Rate is \$20/Hr –NOT TO EXCEED TOTAL OF \$2,500 without further approval from the Public Art Committee.	\$2,500

Account Number	Account Name	2014 Actual	Plein Air 2014 Budget	Plein Air 2015 Budget	2015 LOG	\$2,015.00 (notes and details)	Plein Air 2016 Budget	
Revenues								
250-5400-48530	Sponsor Fees / Major Donations	\$ 32,035	\$ 24,575	\$ 22,600	23,150			
Detail	Artist Awards Sponsors	6,750	7,550	6,600	6,600	Donations and Sponsorships	\$6,500	Total Anticipated Revenue
	Platinum Sponsor				0		\$6,500	Cash Donations and Spons
	Other Sponsor fees	7,785	2,025	13,500	14,050	Other Donations and Sponsorships		In-Kind Donations (Food, Be
	Marketing fund	2,500	-	2,500	2,500			
	Shorewood Foundation	10,000	10,000		0			
	CDA - TID #1	5,000	5,000		0			
250-5400-48610	Artwork Sales	40,725	52,000	-	0			
250-5400-48650	Artist Registration / Participation Fee	2,520	2,400	8,000	8,041	Deposited to Village 8/12/15		
250-5400-48900	Misc Revenues	833	3,000	1,000	260	Bar & Food % Sales		
250-9000-49100	Surplus Applied	18,477	13,477	8,400	8,400	Village PAC Surplus Applied		
Total Revenue		94,590	95,452	40,000	39,851			
Expenditures								
250-5400-52180	Contracted agents	\$ 10,160	\$ 16,500	\$ 15,000	\$ 12,788		\$2,500	Total Mgmt Not to Exceed
Detail	Website / Stark Media	-	300		0			
	Jenny Heyden	7,660	9,200	15,000	11,900	Management Fee/JSH Comm, Parr	\$2,500	Management Fee/JSH Comm
	Dan Makouske	-	2,500					website, artist communicati
	Cristel Henke	2,500	4,500		888	Christel Henke PR		
250-5400-52190	Artist Commissions	26,618	33,800	-				
250-5400-53120	Copy & Print Cost	1,705	650	100	0			
Detail	Forms, files, bid sheets, etc.	525	500	100	0	Shorewood Press		
	Silent Auction Forms	65	50		0	Shorewood Press		
	Shorewood press	1,115	100		0	Postcards		
250-5400-53145	Marketing / Advertising	9,257	8,250	8,350	10,810		\$2,000	Total Marketing/Advertising
Detail	Banners	1,298	1,000	750	137	milweb1		poster, banners, ads
	Brochures	1,955	800	2,000	4,800	Shorewood Press		
	Post cards / Posters		600	100		Shorewood Press		
	Sponsor and prize boards		300	150		TBD		
	Mailing of Brochures	2,745	300	2,800	2,267	US postmaster, Glennco Mailhouse expense		
	Plein Air Magazine Ads	-	450	450	450	Plein Air Magazine Online July, Print Aug/Sept		
	onmilwaukee ad	375	500	-	600	Gazette Ad		
	Shepherd Express Ad	1,600	800	1,600	1,600	Shepherd Express		
	Misc. Print Advertising	1,284	3,500	500	0	Milw. Lifestyle, Milw Mag, NS now		
	Radio Advertising	-	-	-	0	TBD - 88.9/underwriting		
					956	tshirts		
250-5400-53500	Dept/Program Supplies	307	1,100	5,600	3,560		\$0	Total Gala/Tent/Walls
Detail	Artist Goodie Bags	-	300	250	0	Supplies for Artists		
	Saturday Gala Gallery Set-up	-	-	2,000	800	Walls for Temporary Gallery: Bliffert		
	Gala tent rental	-	-	2,150	1,760	Canopies Inc. Tent		
	Gala lighting	-	-	1,000	1,000	Sound by Design Lighting		
	Other postage	136	-	200				
	Wood/Assembly for Gallery	171	200	2,000				
	Library Art Hanging system	-	250	-				
	Langyards and Badge holders		350	-				
250-5400-53900	Misc Expenses	979	5,250	1,800	600		\$600	Total Education
Detail	Education in Schools	-	2,000	900	500	Jenny Anderson Education Grant		
	Parking Shuttle service	-	-	-	0	TBD		
	Assorted signage / misc	50	1,050	-	0	TBD		
	Insurance - Gala	429	-	550	0	Robertson Ryan		
	Insurance - Winners Circle event	-	-	-	0	Robertson Ryan		
	Judging		200	100	0	TBD		
	Event Photography	250	1,000	250	100	John O'Hara Photography		
	Videographer	250	1,000		0	Johnathan Kirn		
250-5400-54050	Music/Entertainment	2,010	1,900	1,250	900		\$1,250	Total Music/Entertainment
Detail	Permits (3)	240	250	300	350	Village of Shorewood Charges for Permits	\$350	Permits
	Polka Guy - Friday	250	300	-	0		\$300	Band
	Artists/Perf Friday Night	250	200	200	250	Frederick Pike - Hubbard Park music	\$150	Band
	Music Saturday Night	-	-	300	300	Mandolin Orchestra/Bonne Amie Music Circle	\$200	Entertainment
	Other Entertainment	825	700	450	0	Jazz Ensemble	\$250	Band
	Jumbotron	445	450		0	Fun Flicks		
250-5400-54070	Food & Beverage	5,238	7,100	1,300	150		\$0	No Amenities
Detail	Artist Breakfasts	535	400	200	0	Colectivo Gift Cards 1000 In-kind Donation		
	Friday Breakfast at the Plensa	750	700	500	0	Tentative PNC		
	Hubbard Lodge Dinner	247	450	600	150	Hubbard Lodge Artist Dinner		
	Sat Night Food	3,706	4,500	-	0	Sendiks - Donation		
	Sat Night Wine & Beer		1,050	-	0	TBD		
250-5400-54130	Artists Awards	7,500	7,550	6,600	6,600		\$0	No Awards
					2,000	Eddie Corkery Best of Show		
					1,000	Shelby Keefe 1st Place Quickpaint		
					1,000	James Hempel 1st Place		
					750	Sherri Thomas 2nd Place		
					500	RL Weber 3rd Place		
					500	James Hempel Peoples' Choice		
					200	Jenny Anderson Honorable Mention		
					200	Spencer Meagher Honorable Mention		
					200	James Hempel Historical Society		
					250	Ebrahim Ghanbari Emerging Artist		
250-9000-59100	Transfers to Gen Fund	-	-	-	-			
Total Expenditures		63,774	82,100	40,000	35,408		\$6,250	Total Expense projected
Net Change in Fund Balance		30,816	13,352	-				
Beginning Fund Balance		18,477	18,477	30,816				
Less: Surplus Applied		(18,477)	(13,477)	(8,400)				
Ending Fund Balance		\$ 30,816	\$ 18,352	\$ 22,416				

VILLAGE OF SHOREWOOD
3930 N MURRAY AVENUE, SHOREWOOD WI 53211

APPLICATION FOR CABARET LICENSE

3-day License: \$40

To the Village Board of the Village of Shorewood, Wisconsin: I hereby make application for a Cabaret License in the Village of Shorewood, Wisconsin, from (Date/Time) 8AM Sept. 17, 2016 through (Date/Time) 8pm Sept. 17, 2016 (unless sooner revoked) pursuant to the provisions and limitations of Wisconsin Statutes and Village Ordinance 1052, and hereby agree to comply with all laws, resolutions, ordinances and regulations affecting said activity, if a license be granted me.

PLEASE TYPE or PRINT IN BLACK INK, ALL INFORMATION

Full Name of Applicant: Jenny S. Heyden
Home Address: 3955 N. Murray Ave #606 Shorewood WI 53211
Phone Number: 414-5346287 E-mail: jenny@shorewoodwi.com
Driver's License Number: _____
Trade Name: JSH Communications
Business Address: Same 3955 N Murray Ave #606 Shorewood WI 53211
Mailing Address [if different]: same
Name & Address of Owner of Premises: Village of Shorewood
Are you acting as agent for anyone? X If yes, please explain: Plain Air Shorewood
Do you intend to provide dancing facilities for your customers? no
Describe the type of instrumental music you intend to provide: various bands and high school groups
Name of Group Performing: Kyle Feerick, Hot Damn Band, Shorewood Jazz Ensemble, Shorewood Orchestra, Shorewood Choir
Have you had previous experience in operating a restaurant and/or bar that provided instrumental music and dancing? yes
If yes, please list the location and dates of such operation: Shorewood Events since 2013
Do you presently hold or have an application on file for any other license in the Village of Shorewood? no
If yes, please indicate type: _____
Have you ever been convicted of violating any Federal Law? no State Law? no Local Ordinance? no
If yes, please give details: _____

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the applicant states that the aforementioned information is correct to the best of the knowledge of the signers. Signers agree to operate this business according to law and that the rights and responsibilities conferred by the license, if granted, **will not** be assigned to another.

Jammar S Heyden
Signature of Applicant

OFFICE USE ONLY

Police Chief Approval _____ Date _____
Building Inspector Approval _____ Date _____
Approved by Village Board _____



AT THE EDGE OF THE CITY AND
THE HEART OF EVERYTHING

MEMORANDUM

TO: Judiciary, Personnel and Licensing Committee
Village Board of Trustees
Guy Johnson, Village President
FROM: Chris Swartz, Village Manager
DATE: August 15, 2016
RE: Liquor License Application for Camp Bar, Inc.

BACKGROUND

The Camp Bar, Inc. owned by Mr. Paul Hackbarth has applied for a liquor license for an event venue previously occupied by the Garden Room and MOD GEN at 2107 E. Capitol Drive. Under the plan for the liquor license, the Camp Bar event venue will be for the upper part of the building, where MOD GEN was located and the garden in the outdoor upper level portion. The lower part of the building will be open for Camp Bar and Sound by Design offices. This building has been vacant since May 2016. Mr. Hackbarth represented that he will be purchasing and improving the building should the liquor license be granted.

ANALYSIS

The only requirement for approval purposes is for the liquor license to be approved. All other zoning matters have been satisfied. There are three reserved (\$10,000 type) remain available. The previous occupant only contained a license for beer and wine. If granted, there would be two reserved (\$10,000) liquor licenses remaining. Mr. Hackbarth reported he has several options to assure parking is available for his clients, which includes agreements with neighboring properties.

RECOMMENDED MOTION

“I move to approve the liquor license application for Camp Bar, Inc. at the premise at 2107 E. Capitol Drive.”

456-1027863657-02

ORIGINAL ALCOHOL BEVERAGE RETAIL LICENSE APPLICATION

Submit to municipal clerk.

For the license period beginning 7-1 20 16
ending 6-30 20 17

TO THE GOVERNING BODY of the: Town of }
 Village of } SHOREWOOD
 City of }

County of MILWAUKEE Aldermanic Dist. No. _____ (if required by ordinance)

Applicant's WI-Seller's Permit No. / FEIN Number <u>46-0597202</u>	
LICENSE REQUESTED	
TYPE	FEE
<input type="checkbox"/> Class A beer	\$
<input checked="" type="checkbox"/> Class B beer	\$
<input type="checkbox"/> Class C wine	\$
<input type="checkbox"/> Class A liquor	\$
<input type="checkbox"/> Class A liquor (cider only)	\$ N/A
<input type="checkbox"/> Class B liquor	\$
<input checked="" type="checkbox"/> Reserve Class B liquor	\$ <u>10,000.00</u>
<input type="checkbox"/> Class B (wine only) winery	\$
Publication fee	\$ <u>15.14</u>
TOTAL FEE	\$ <u>10,029.00</u>

1. The named INDIVIDUAL PARTNERSHIP LIMITED LIABILITY COMPANY
 CORPORATION/NONPROFIT ORGANIZATION

hereby makes application for the alcohol beverage license(s) checked above.

2. Name (individual/partners give last name, first, middle; corporations/limited liability companies give registered name): **CAMP BAR, INC.**

An "Auxiliary Questionnaire," Form AT-103, must be completed and attached to this application by each individual applicant, by each member of a partnership, and by each officer, director and agent of a corporation or nonprofit organization, and by each member/manager and agent of a limited liability company. List the name, title, and place of residence of each person.

Title	Name	Home Address	Post Office & Zip Code
President/Member	<u>MR. PAUL HACKBARTH</u>	<u>3453 N HACKETT AVE. MILWAUKEE, WI 53211</u>	
Vice President/Member	<u>MS. NATALIA HACKBARTH</u>	<u>3453 N HACKETT AVE. MILWAUKEE, WI 53211</u>	
Secretary/Member	<u>MS. NATALIA HACKBARTH</u>	<u>3453 N HACKETT AVE. MILWAUKEE, WI 53211</u>	
Treasurer/Member	<u>MR. PAUL HACKBARTH</u>	<u>3453 N HACKETT AVE. MILWAUKEE, WI 53211</u>	
Agent	<u>MR. PAUL HACKBARTH</u>	<u>3453 N HACKETT AVE. MILWAUKEE, WI 53211</u>	

Directors/Managers

3. Trade Name **CAMP BAR, INC.** Business Phone Number 262-719-7955
4. Address of Premises **2107 E. CAPITOL AVE.** Post Office & Zip Code **SHOREWOOD, WI 53211**

5. Is individual, partners or agent of corporation/limited liability company subject to completion of the responsible beverage server training course for this license period? Yes No
6. Is the applicant an employe or agent of, or acting on behalf of anyone except the named applicant? Yes No
7. Does any other alcohol beverage retail licensee or wholesale permittee have any interest in or control of this business? Yes No
8. (a) Corporate/limited liability company applicants only: Insert state WISCONSIN and date 07/18/12 of registration.
(b) Is applicant corporation/limited liability company a subsidiary of any other corporation or limited liability company? Yes No
(c) Does the corporation, or any officer, director, stockholder or agent or limited liability company, or any member/manager or agent hold any interest in any other alcohol beverage license or permit in Wisconsin? Yes No

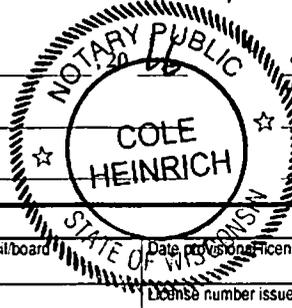
(NOTE: All applicants explain fully on reverse side of this form every YES answer in sections 5, 6, 7 and 8 above.)

9. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.) LOWER LEVEL, MAIN LEVEL, ROOFTOP
10. Legal description (omit if street address is given above): _____
11. (a) Was this premises licensed for the sale of liquor or beer during the past license year? Yes No
(b) If yes, under what name was license issued? DBA TOCITE
12. Does the applicant understand they must file a Special Occupational Tax return (TTB form 5630.5) before beginning business? [phone 1-800-937-8864] Yes No
13. Does the applicant understand they must hold a Wisconsin Seller's Permit? [phone (608) 266-2776] Yes No
14. Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs? Yes No

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the applicant states that each of the above questions has been truthfully answered to the best of the knowledge of the signers. Signers agree to operate this business according to law and that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another. (Individual applicants and each member of a partnership applicant must sign; corporate officer(s), members/managers of Limited Liability Companies must sign.) Any lack of access to any portion of a licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license.

SUBSCRIBED AND SWORN TO BEFORE ME

this 6 day of July
Cole Heinrich
(Clerk/Notary Public)



[Signature]
(Officer of Corporation/Member/Manager of Limited Liability Company/Partner/Individual)
[Signature]
(Officer of Corporation/Member/Manager of Limited Liability Company/Partner)

My commission expires 9/25/16
(Additional Partner(s)/Member/Manager of Limited Liability Company if Any)

TO BE COMPLETED BY CLERK

Date received and filed with municipal clerk	Date reported to council/board	Date previous license issued	Signature of Clerk / Deputy Clerk
Date license granted	Date license issued	License number issued	

Background OK

CAMP BTR INC:

Class B Liquor & Beer

- City of Milwaukee
- Village of Shorewood
- City of Wauwatosa.

SCHEDULE FOR APPOINTMENT OF AGENT BY CORPORATION/NONPROFIT ORGANIZATION OR LIMITED LIABILITY COMPANY

Submit to municipal clerk.

All corporations/organizations or limited liability companies applying for a license to sell fermented malt beverages and/or intoxicating liquor must appoint an agent. The following questions must be answered by the agent. The appointment must be signed by the officer(s) of the corporation/organization or members/managers of a limited liability company and the recommendation made by the proper local official.

To the governing body of: Village of SHOREWOOD County of MILWAUKEE
City

The undersigned duly authorized officer(s)/members/managers of CAMP BAR, INC.
(registered name of corporation/organization or limited liability company)

a corporation/organization or limited liability company making application for an alcohol beverage license for a premises known as CAMP BAR, INC.
(trade name)

located at 4044 N OAKLAND AVE. SHOREWOOD, WI 53211

appoints PAUL HACKBARTH
(name of appointed agent)
3453 N HACKETT AVE., MILWAUKEE, WI 53211
(home address of appointed agent)

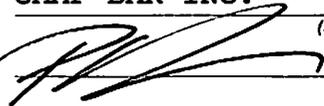
to act for the corporation/organization/limited liability company with full authority and control of the premises and of all business relative to alcohol beverages conducted therein. Is applicant agent presently acting in that capacity or requesting approval for any corporation/organization/limited liability company having or applying for a beer and/or liquor license for any other location in Wisconsin?

Yes No If so, indicate the corporate name(s)/limited liability company(ies) and municipality(ies).
Village of Shorewood, City of Wauwatosa, City of Milwaukee.

Is applicant agent subject to completion of the responsible beverage server training course? Yes No

How long immediately prior to making this application has the applicant agent resided continuously in Wisconsin? 32

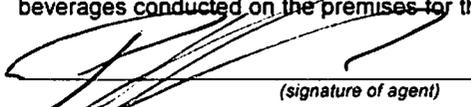
Place of residence last year 3453 N HACKETT AVE. MILWAUKEE, WI 53211

For: CAMP BAR INC.
(name of corporation/organization/limited liability company)
By: 
(signature of Officer/Member/Manager)
And: _____
(signature of Officer/Member/Manager)

ACCEPTANCE BY AGENT

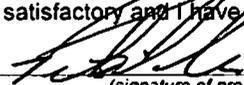
I, PAUL HACKBARTH
(print/type agent's name), hereby accept this appointment as agent for the

corporation/organization/limited liability company and assume full responsibility for the conduct of all business relative to alcohol beverages conducted on the premises for the corporation/organization/limited liability company.

 7-7-16 Agent's age 32
(signature of agent) (date)
3453 N HACKETT AVE. MILWAUKEE, WI 53211 Date of birth 01/19/1984
(home address of agent)

**APPROVAL OF AGENT BY MUNICIPAL AUTHORITY
(Clerk cannot sign on behalf of Municipal Official)**

I hereby certify that I have checked municipal and state criminal records. To the best of my knowledge, with the available information, the character, record and reputation are satisfactory and I have no objection to the agent appointed.

Approved on 7-18-16 by  Title Police Chief
(date) (signature of proper local official) (town chair, village president, police chief)

AUXILIARY QUESTIONNAIRE ALCOHOL BEVERAGE LICENSE APPLICATION

Submit to municipal clerk.

Individual's Full Name (please print) (last name)		(first name)		(middle name)	
HACKBARTH		PAUL		C	
Home Address (street/route)		Post Office	City	State	Zip Code
3453 N HACKETT AVE.			MILWAUKEE	WI	53211
Home Phone Number			Age	Date of Birth	Place of Birth
262-719-7955			32	01/19/1984	BROOKFIELD, WI

The above named individual provides the following information as a person who is (check one):

- Applying for an alcohol beverage license as an individual.
- A member of a partnership which is making application for an alcohol beverage license.
- PRESIDENT/TREASURER** of **CAMP BAR, INC.**
(Officer/Director/Member/Manager/Agent) (Name of Corporation, Limited Liability Company or Nonprofit Organization)

which is making application for an alcohol beverage license.

The above named individual provides the following information to the licensing authority:

- How long have you continuously resided in Wisconsin prior to this date? 32
- Have you ever been convicted of any offenses (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of any other states or ordinances of any county or municipality? Yes No
 If yes, give law or ordinance violated, trial court, trial date and penalty imposed, and/or date, description and status of charges pending. (If more room is needed, continue on reverse side of this form.)

- Are charges for any offenses presently pending against you (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of other states or ordinances of any county or municipality? Yes No
 If yes, describe status of charges pending.

- Do you hold, are you making application for or are you an officer, director or agent of a corporation/nonprofit organization or member/manager/agent of a limited liability company holding or applying for any other alcohol beverage license or permit? Yes No
 If yes, identify. HOLD: Village of Shorewood, City of Wauwatosa, City of Milwaukee
(Name, Location and Type of License/Permit)

- Do you hold and/or are you an officer, director, stockholder, agent or employe of any person or corporation or member/manager/agent of a limited liability company holding or applying for a wholesale beer permit, brewery/winery permit or wholesale liquor, manufacturer or rectifier permit in the State of Wisconsin? Yes No
 If yes, identify.
(Name of Wholesale Licensee or Permittee) (Address By City and County)

6. Named individual must list in chronological order last two employers.

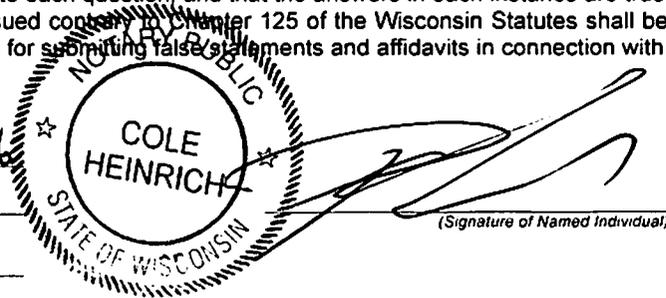
Employer's Name	Employer's Address	Employed From	To
SOUND BY DESIGN	4042 N OAKLAND AVE.	01/01/1996	07/05/2016
Employer's Name	Employer's Address	Employed From	To

The undersigned, being first duly sworn on oath, deposes and says that he/she is the person named in the foregoing application; that the applicant has read and made a complete answer to each question, and that the answers in each instance are true and correct. The undersigned further understands that any license issued contrary to Chapter 125 of the Wisconsin Statutes shall be void, and under penalty of state law, the applicant may be prosecuted for submitting false statements and affidavits in connection with this application.

Subscribed and sworn to before me

this 6th day of July, 2016

Cole [Signature]
(Clerk/Notary Public)



My commission expires 9/25/16



AUXILIARY QUESTIONNAIRE ALCOHOL BEVERAGE LICENSE APPLICATION

Submit to municipal clerk.

Individual's Full Name (please print) (last name)		(first name)		(middle name)	
HACKBARTH		NATALIA		E	
Home Address (street/route)		Post Office	City	State	Zip Code
3453 N HACKETT AVE.			MILWAUKEE	WI	53211
Home Phone Number		Age	Date of Birth	Place of Birth	
262-719-0339		32	03/18/1984	MILWAUKEE	

The above named individual provides the following information as a person who is (check one):

- Applying for an alcohol beverage license as an **Individual**.
- A member of a **partnership** which is making application for an alcohol beverage license.
- VICE PRESIDENT/SECRETARY** of **CAMP BAR, INC.**
(Officer/Director/Member/Manager/Agent) (Name of Corporation, Limited Liability Company or Nonprofit Organization)

which is making application for an alcohol beverage license.

The above named individual provides the following information to the licensing authority:

- How long have you continuously resided in Wisconsin prior to this date? 32
- Have you ever been convicted of any offenses (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of any other states or ordinances of any county or municipality? Yes No
 If yes, give law or ordinance violated, trial court, trial date and penalty imposed, and/or date, description and status of charges pending. (If more room is needed, continue on reverse side of this form.)
- Are charges for any offenses presently pending against you (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of other states or ordinances of any county or municipality? Yes No
 If yes, describe status of charges pending.
- Do you hold, are you making application for or are you an officer, director or agent of a corporation/nonprofit organization or member/manager/agent of a limited liability company holding or applying for any other alcohol beverage license or permit? Yes No
 If yes, identify. Hold: Village of Sherwood, City of Wauwatosa, City of Milwaukee
(Name, Location and Type of License/Permit)
- Do you hold and/or are you an officer, director, stockholder, agent or employe of any person or corporation or member/manager/agent of a limited liability company holding or applying for a wholesale beer permit, brewery/winery permit or wholesale liquor, manufacturer or rectifier permit in the State of Wisconsin? Yes No
 If yes, identify.
(Name of Wholesale Licensee or Permittee) (Address By City and County)
- Named individual must list in chronological order last two employers.

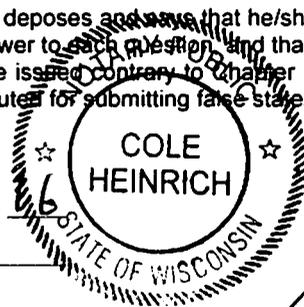
Employer's Name	Employer's Address	Employed From	To
MKE ACADEMY OF SCIENC	2000 N KILBOURNE, MILWAUKEE	01/01/2008	01/01/2011
Employer's Name	Employer's Address	Employed From	To

The undersigned, being first duly sworn on oath, deposes and says that he/she is the person named in the foregoing application; that the applicant has read and made a complete answer to each question, and that the answers in each instance are true and correct. The undersigned further understands that any license issued contrary to Chapter 125 of the Wisconsin Statutes shall be void, and under penalty of state law, the applicant may be prosecuted for submitting false statements and affidavits in connection with this application.

Subscribed and sworn to before me

this 6th day of July, 2011

Cole Heinrich
(Clerk/Notary Public)



[Signature]
(Signature of Named Individual)

My commission expires 9/25/16



Printed on Recycled Paper



WISCONSIN DEPARTMENT OF REVENUE
 PO BOX 8902
 MADISON, WI 53708-8902

State of Wisconsin • DEPARTMENT OF REVENUE

REGISTRATION UNIT
 2135 RIMROCK RD PO BOX 8902 MADISON, WI 53708-8902
 PHONE: 608-266-2776 FAX: 608-261-6248
 EMAIL: sales10@revenue.wi.gov WEBSITE: www.revenue.wi.gov

PAUL HACKBARTH
 CAMP BAR INC
 4044 NORTH OAKLAND AVE
 SHOREWOOD WI 53211

Letter ID: L1174166560
 Batch Index: 1441264128-48

Wisconsin Department of Revenue

Seller's Permit

LEGAL/REAL NAME: CAMP BAR INC
 BUSINESS NAME: CAMP BAR INC
 4044 NORTH OAKLAND AVE
 SHOREWOOD WI 53211

The seller whose name appears above is authorized to engage in the business of selling tangible personal property and taxable services at the location shown. This permit is not transferable and is not valid at any other location. This permit must be conspicuously displayed at the place of business for which issued. Return this permit to the Department if you discontinue sales of taxable property and services at this location.

If your business is not operated from a fixed location, such as craft shows, flea markets, etc., this permit should be displayed or carried with you to the various events.

Tax Type	Account Type	Account Number
Sales & Use Tax	Seller's Permit	456-1027863657-02



Shorewood

VILLAGE OF SHOREWOOD

3930 N. MURRAY, SHOREWOOD, WI 53211

Phone: (414) 847-2608

LICENSE # 2016-0003BLB

TO SELL FERMENTED MALT BEVERAGE AND INTOXICATING LIQUOR

July 01, 2016 THROUGH June 30, 2017

WHEREAS, the local governing body of the Village of Shorewood, County of Milwaukee, State of Wisconsin, has, upon application duly made, granted issuance of a "Class B" fermented malt beverage and intoxicating liquor license to CAMP BAR, 4044 N OAKLAND AVE, SHOREWOOD, WI 53211, agent PAUL HACKBARTH, to sell Fermented Malt Beverages and Intoxicating Liquor as defined in and pursuant to the Statutes of the State of Wisconsin and local ordinances.

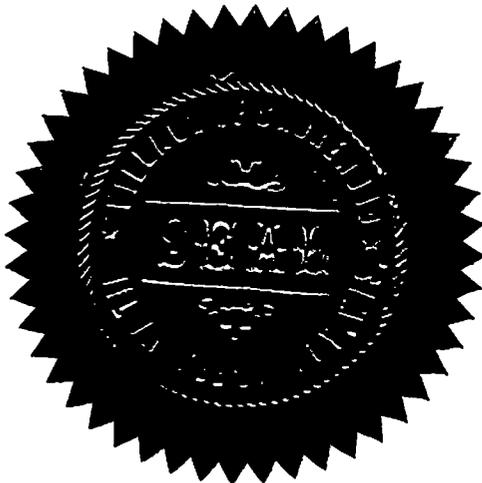
WHEREAS, said applicant has paid \$629.00 to the Treasurer of the Village of Shorewood for such licenses and fees as provided by local ordinances and has complied with all the requirements necessary for obtaining such license,

LICENSE IS HEREBY ISSUED, to sell, deal and traffic in, at retail, Fermented Malt Beverages and Intoxicating Liquor at CAMP BAR, from

July 01, 2016 through June 30, 2017

Business Description: ENTIRE FIRST FLOOR, OUTDOOR SEATING AREA, AND BASEMENT STORAGE

Given under my hand and the corporate seal of the Village of Shorewood on June 15, 2016




Tanya O'Malley, WCPC
Village Clerk - Treasurer



AT THE EDGE OF THE CITY AND
THE HEART OF EVERYTHING

MEMORANDUM

TO: Judiciary, Personnel and Licensing Committee
Village Board of Trustees
Guy Johnson, Village President
FROM: Chris Swartz, Village Manager
DATE: August 15, 2016
RE: Street Festival Permit Application for Camp Bar, Inc.

BACKGROUND

The Camp Bar, Inc. owned by Mr. Paul Hackbarth has applied for a Street Festival permit for a Packer Kick-Off Party at the 4000 block of N. Oakland Ave. on September 11, 2016. The event would take place between the hours of 11 a.m. and 4 p.m.

ANALYSIS

Village staff evaluated the request and this event is a similar type request compared to Three Lions Pub for the Euro Cup and other soccer events. Due to the location of Camp Bar, rerouting traffic and public transit would be more difficult. If the Village Board approves this application, Village staff asks for Village DPW and the Police Department to put together a traffic plan to address these concerns.

CONCLUSION

If this motion is not approved, Camp Bar, Inc. also applied for a Temporary Extension Request Class "B" Premises to the rear parking lot to hold the third annual Packer Kick-Off Party. Camp Bar asks for this application to only be considered if the Street Festival Permit is not approved.

RECOMMENDED MOTION

"I move to approve the Street Festival Permit application for Camp Bar, Inc. in front of their establishment at the 4000 block of N. Oakland Ave. for the hours between 11 a.m. and 4 p.m. with the condition that Village DPW and Police formulate a traffic plan."

VILLAGE OF SHOREWOOD
3930 N MURRAY AVENUE
SHOREWOOD WI 53211
Telephone 847-2601

APPLICATION FOR STREET FESTIVAL PERMIT – Fee \$100

Total Paid \$ 100⁰² Date Received: 6-22-16
Permit # _____ Certificate of Insurance: _____
List of Vendors Received _____

This application must be completed and filed with the Village Clerk not less than 60 days before the date of the planned event.

Please Type or Print Legibly ALL INFORMATION in Black:

Applicant Name Paul Hackbarth
Applicant Address 4044 N. Oakland
Business Phone 414-962-5182 Home Phone 262-719-7955
Date, or series of recurring dates within 2-month period, of event 9-11-16

Actual starting time of event: 11am Actual ending time of event: 4pm

Proposed location of the street festival: 4000 block of N. Oakland

Delineate the location of the borders of the area intended to be used: North of Elmdele to south of Kenmare on Oakland Ave.

Describe types of merchandise to be sold: ~~beer~~ beer

List marketing methods to be used: _____

Describe public need or convenience, appropriateness of location, and public safety factors affected such as noise, litter, congestion, impediment to traffic/travel:

There will be a Jumbatron projecty Packers game.
Clean up will be handled by comp Bar. Businesses will
still have access through Elmdele and Kenmare
and adjacent alleys.

(over)

The applicant agrees to restore the designated area to as near the present condition as possible as determined by the Village including but not limited to the removal of all rubbish and debris; in the event that cleanup and restoration is not done to the satisfaction of the Village and after notice seeking compliance, the Village may proceed to do so; any costs incurred by the Village to clean and restore the designated area will be paid by the applicant.

Attached is a list of all persons and their respective permanent addresses, who have obtained permission from the festival applicant to sell goods or take orders for the later delivery of goods within the designated area of the street festival. This list shall be finalized no later than 2 working days prior to each event for all non-food vendors and 7 working days for food vendors.

The applicant agrees to defend, indemnify and save harmless the Village from and against all liabilities, claims, demands, judgments, losses and all suits at law or in equity, costs and expenses, including reasonable attorney fees, for injury or death of any person or loss or damage to the property of any person, firm, organization or corporation, including both parties hereto and their agents and employees, arising from the holding of such street festival.

* The applicant will submit proof of general liability coverage for not less than \$1,000,000 and provide an original Certificate of Insurance, naming the Village of Shorewood as an additional insured party.

I have read and fully understand the Street Festival Permit instructions.

Signature of Applicant: _____
Title/Position _____

Date: 6/23/16

Approvals:

Police Chief _____ Date _____

Director of Public Works _____ Date _____

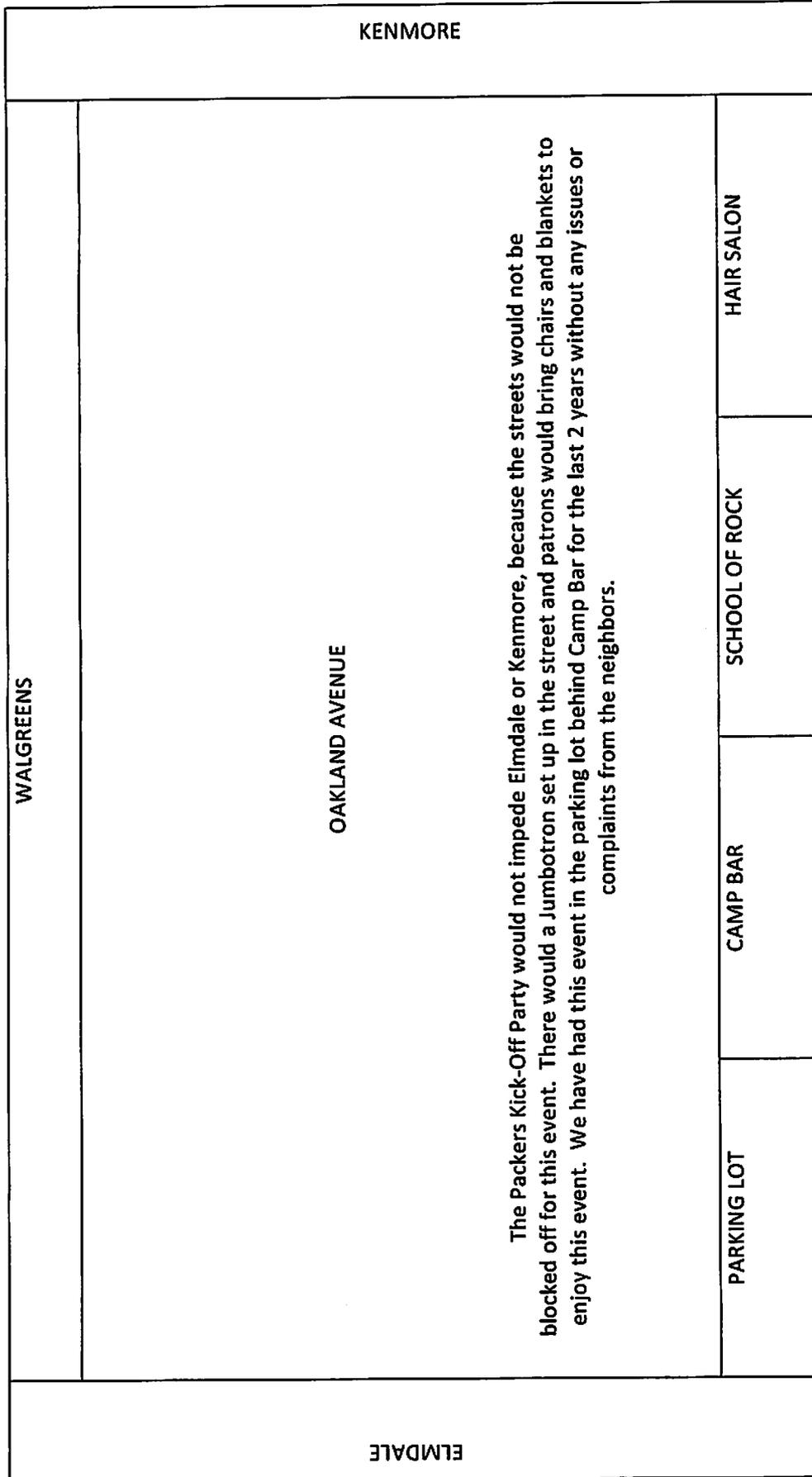
Dept of Community Development _____ Date _____

Health Dept. _____ Date _____

Submitted to Village Board for approval 30 days in advance of event: _____

Village Board approval: _____

Proposed Layout for Packers Kick-Off 9/11/2016





CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

06/30/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Provident Insurance Group 9323 W. Greenfield Ave West Allis WI 53214		CONTACT NAME PHONE (A/C No. Ext): (414)810-3520 FAX (A/C. No.): (414)810-3515 E-MAIL ADDRESS ADDRESS INSURER(S) AFFORDING COVERAGE NAIC #	
INSURED Sound By Design, LLC 4042 N Oakland Ave Shorewood, WI 53211		INSURER A: Wilson Mutual INSURER B: Wilson Mutual INSURER C: Wilson Mutual INSURER D: Travelers Insurance INSURER E: INSURER F:	

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC	Y	N	32.011953-70	9/21/2015	9/21/2016	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
B	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO ALL OWNED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS	N	N	32.011953-70	9/21/2015	9/21/2016	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
C	<input checked="" type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$	N	N	32.011953-70	9/21/2015	9/21/2016	EACH OCCURRENCE \$ 1,000,000 AGGREGATE \$
D	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N	N/A	UB6C858155	1/1/2016	1/1/2017	WC STATUTORY LIMITS OTHER E.L. EACH ACCIDENT \$ 500,000 E.L. DISEASE - EA EMPLOYEE \$ 500,000 E.L. DISEASE - POLICY LIMIT \$ 500,000
A	Leased & Rented Equipment	N	N	32.011953-70	9/21/2015	09/21/2016	\$ 10,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

The Village of Shorewood is endorsed as additional insured.

CERTIFICATE HOLDER**CANCELLATION**

The Village of Shorewood 3930 N. Murray Avenue Shorewood WI 53211	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
---	---

ACORD 25 (2010/05)

© 1988-2010 ACORD CORPORATION. All rights reserved.

The ACORD name and logo are registered marks of ACORD

VILLAGE OF SHOREWOOD
3930 N MURRAY AVENUE, SHOREWOOD WI 53211

APPLICATION FOR CABARET LICENSE 3-day License: \$40

To the Village Board of the Village of Shorewood, Wisconsin

OFFICE USE ONLY

I hereby make application for a Cabaret License in the Village of Shorewood, Wisconsin, from
9/11/16 through 9/11/16 (unless sooner revoked)
pursuant to the provisions and limitations of Wisconsin Statutes and Village Ordinance 1052,
and hereby agree to comply with all laws, resolutions, ordinances and regulations affecting
said activity, if a license be granted me

New ___ Renew ___
Permit # _____
Date Issued _____

PLEASE TYPE or PRINT IN BLACK INK, ALL INFORMATION

Full Name of Applicant: Paul Hackbarth

Home Address: 3453 N. Hackett

Phone Number: 262 719 7955

Driver's Liense Number H216-6535-4019-09

Trade Name: Camp Bar

Business Address: 4044 N. Oakland Ave

Mailing Address [if different]: _____

Name & Address of Owner of Premises: Paul Hackbarth

Are you acting as agent for anyone? No If yes, please explain:

Do you intend to provide dancing facilities for your customers? No

Describe the type of instrumental music you intend to provide: Jambotron

Name of Group Performing: _____

Have you had previous experience in operating a restaurant and/or bar that provided instrumental music and dancing? _____

If yes, please list the location and dates of such operation: _____

Do you presently hold or have an application on file for any other license in the Village of Shorewood? yes

If yes, please indicate type liquor license

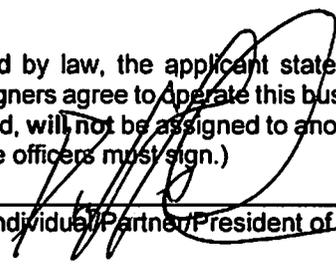
Have you ever been convicted of violating any Federal Law? No State Law? No Local Ordinance? No

If yes, please give details: _____

(OVER)

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the applicant states that the aforementioned information is correct to the best of the knowledge of the signers. Signers agree to operate this business according to law and that the rights and responsibilities conferred by the license, if granted, will not be assigned to another. (Individual applicants and each member of a partnership must sign, designated corporate officers must sign.)

6/22/16



Individual/Partner/President of Corporation

Partner/Secretary of Corporation

Partner/Agent or Premise Manager for Corporation

.....
OFFICE USE ONLY

Police Chief Approval _____ Date _____

Building Inspector Approval _____ Date _____

Approved by Village Board _____



TEMPORARY EXTENSION REQUEST CLASS "B" OR "C" PREMISES
VILLAGE OF SHOREWOOD, 3930 N MURRAY AVENUE, SHOREWOOD, WI 53211

Village Clerk's Office 414-847-2608

Name of Event: Packer's Kickoff Party

List date(s) and time(s) of event:

If dates are not consecutive, then separate applications are required to be filed. The hours allowed under an issued special event permit supersede any hours granted with the temporary extension.

- 1. DATE 9/11/16 STATE TIME 11 END TIME 4
2. DATE STATE TIME END TIME
3. DATE STATE TIME END TIME
4. DATE STATE TIME END TIME

Licensee (List name of individual; partners, if partnership; or agent, if a Corporation or LLC):

Paul Heckbarth

Corporation or LLC Name if Applicable:

Business Name: Camp Bar

Business Address (include zip code): 4044 N. Oakland Ave. 53211

Optional Mailing Address (Include City, State, Zip Code):

Identify the specific area(s) for which the temporary extension of premises permit is requested.

Check (v) all that apply, and list for each the relationship of the area to the premises (Example: north side, 2nd floor, etc.). parking lot behind building

Important: All area(s) listed must be contiguous (in direct contact) with the licensed premises.

I own the area(s). I lease the area(s). I will obtain a street festival permit for the area.

I have permission from a special event organization to use the area(s).

Will you be putting up tents 10 x 10 or larger? Yes No

Will you be putting up any temporary construction, such as a stage? Yes No

Will the event include the outside performance of live music/entertainment? Yes No

If "yes" list performance times: 11 Start time 4 End time

Note: A Street Festival Permit is required if blocking off any portion of the street. A Special Privilege Permit is required for use of Village owned property.

Please complete a Temporary 3-day Cabaret License Permit if music/entertainment is part of your event.

Subscribed and Sworn to before me this 3 day of August, 2016

Notary Public, State of Wisconsin
My Commission Expires 9/25/16

Signature of Applicant



TEMPORARY EXTENSION REQUEST CLASS "B" OR "C" PREMISES
VILLAGE OF SHOREWOOD, 3930 N MURRAY AVENUE, SHOREWOOD, WI 53211

Village Clerk's Office - 414-847-2608

Name of Event: Parkers Kick Off Event

List date(s) and time(s) of event:

If dates are not consecutive, then separate applications are required to be filed. The hours allowed under an issued special event permit supersede any hours granted with the temporary extension.

- 1. DATE 9/11/16 STATE TIME 11 END TIME 4
2. DATE STATE TIME END TIME
3. DATE STATE TIME END TIME
4. DATE STATE TIME END TIME

Licensee (List name of individual; partners, if partnership; or agent, if a Corporation or LLC):

Paul Heckberth

Corporation or LLC Name if Applicable:

Business Name: Camp Bar

Business Address (include zip code): 4044 N. Oakland Ave

Optional Mailing Address (Include City, State, Zip Code): Shorewood, WI 53211

Identify the specific area(s) for which the temporary extension of premises permit is requested.

Check (✓) all that apply, and list for each the relationship of the area to the premises (Example: north side, 2nd floor, etc.).

Important: All area(s) listed must be contiguous (in direct contact) with the licensed premises.

I own the area(s). I lease the area(s). [X] I will obtain a street festival permit for the area.

I have permission from a special event organization to use the area(s).

Will you be putting up tents 10 x 10 or larger? Yes No [X]

Will you be putting up any temporary construction, such as a stage? Yes No [X]

Will the event include the outside performance of live music/entertainment? [X] Yes No

If "yes" list performance times: 11am Start time 4pm End time

Note: *A Street Festival Permit is required if blocking off any portion of the street. A Special Privilege Permit is required for use of Village owned property.

**Please complete a Temporary 3-day Cabaret License Permit if music/entertainment is part of your event.

Subscribed and Sworn to before me this

Notary Public, State of Wisconsin

My Commission Expires 9/25/16



Signature of Applicant



AT THE EDGE OF THE CITY AND
THE HEART OF EVERYTHING

MEMORANDUM

TO: Judiciary, Personnel and Licensing (JPL) Committee
Guy Johnson, Village President
FROM: Tyler Burkart, Assistant Village Manager
DATE: June 6, 2016
RE: Health Insurance Premium Cost Sharing

SUMMARY

The Village Board adopted the most recent Village Human Resources Manual during the April 4 Village Board meeting. One of the additions in the manual was the Village Wellness Scorecard. The Wellness Scorecard was designed to promote wellness and educational activities for Village employees. Several municipalities and organizations utilize a system that incorporate reduced health insurance premiums for those employees participating in the wellness program.

To provide more weight to the Village Wellness program, staff recommends changes to health insurance premiums. Currently, the Village commits to pay for 88% of the health insurance premiums for regular full-time employees. Regular part-time employees who work 20 or more hours have their health insurance premiums prorated if they elect to receive this benefit. Village staff proposes to change cost sharing for health insurance premiums so the Village's standard commitment towards health care premiums would become 85% of the total premium instead previously at 88%. However, for those employees that successfully complete their Wellness Scorecard, the Village would pay for 90% of their health care premiums, ultimately paying for an additional 5% and recognizing the employee's commitment to their health. The Village created a Benefits Committee, which is represented by all departments throughout the Village. The Benefits Committee approved this plan during their May meeting. Attached to the memorandum are pages 29 and 30 of the Human Resources Manual, which specifically outlines the health insurance premium cost sharing.

If approved, health insurance premiums will not be impacted until 2017. The Village will receive bids from health care providers in September and a decision will be made on health care insurance prior to open enrollment in late October and early November. Village employees will be notified of the new premiums, which include the premium rates for completing and not completing the Wellness Scorecard prior to open enrollment, as well. The new health insurance premium rates would first be reflected in December payroll.

RECOMMENDED MOTION

"I move to approve the recommended changes reflected on pages 29 and 30 in the Human Resources Manual."

VACATION – (Lieutenants and Sergeants)

- Paid vacations shall be granted to lieutenants and sergeants as follows:
 - 10 days of vacation during the year after 1 year of continuous service
 - 15 days of vacation during the year after 6 years of continuous service
 - 20 days of vacation during the year after 14 years of continuous service
 - 25 days of vacation during the year after 20 years of continuous service
 - 26 days of vacation during the year after 21 years of continuous service
 - 27 days of vacation during the year after 22 years of continuous service
- Vacation allowances shall not be accumulated from year to year.
- Unused vacation pay of deceased employees shall be payable to the surviving spouse, next of kin, or his/her estate.
- Any period of layoff or unpaid leave of absence, except family and medical or military leave if required by law, where such layoff or leave exceeds 60 days, shall not be considered in determining continuous service.
- Vacation selection shall be in accordance with the procedure set forth in the Vacation Selection Schedule, as agreed between the police supervisors and Village of Shorewood.
- Only one supervisor per shift shall take vacation at one time.
- No vacation may be taken the last two (2) weeks of the year.

D. Fringe Benefits

If you are a regular, full time employee, you are entitled to fringe benefits as outlined in Sections E through L. If you are a regular, part time employee who works on average 20 or more hours per week, you are entitled to pro-rated fringe benefits as outlined in Sections E through L. For pro-rated benefits, the employer will contribute the pro-rated portion of Village costs associated with regular full-time employees. These benefits are in addition to your salary and should be considered as such.

E. Health Insurance

6.E.1. Health Insurance – Management Staff and General Classification Staff

1. The Village shall offer a group health insurance program to all regular full-time employees. Part-time employees, who work on a regular basis at least twenty (20) hours per week, including Police Department employees who work a 2-4 schedule, may be included under the Village's health insurance program subject to the provisions of paragraph 3 hereof.
2. Employees will be eligible to receive this benefit effective first of the month following the month of employment.
3. Regular full-time employees shall contribute ~~twelve-fifteen~~ percent (~~1215~~%) of the health insurance premium through payroll deduction, except as required by law. However, those regular full-time employees who successfully complete the Wellness Scorecard are eligible to contribute only ten percent (10%) of their health insurance premium for the upcoming year.
4. Regular part-time employees who work more than 20 hours per week shall contribute a pro-rated amount. The pro-rated amount is computed by taking the contribution dollar amount the Village contributes for a full-time employee, multiplying it by the number of hours per week the regular part-time employee works and dividing it by 40 hours per

week. Those regular part-time employees who successfully completed the Wellness Scorecard can pro-rate their contribution amounts based on the Wellness incentive identified in section 6.E.1.3.

5. The Village shall have the right to select, from time to time, the insurance carriers or health plans to be included in the Village's group health insurance program. The Village shall notify all employees of any such change within a reasonable period of time thereafter.
6. All employees shall be required to provide the Village with a verification of present coverage under any health insurance policy other than that provided by the Village.
7. An opt-out payment of two hundred and fifty dollars (\$250) per month will be given to regular full-time employees who decline the Village health insurance coverage. Employees who elect this option must notify the Village by November 1 of the year preceding the change or by the end of the open enrollment cycle and must retain this "opt-out" option unless the employee becomes subject to a qualifying event as defined by the plan document or applicable federal statutory or regulatory directive. This benefit shall not be available to employees who are hired on or after December 31, 2012.

6.E.2. Health Insurance Retirement Benefit

1. Qualified retirement means the retirement meets the criteria to be considered a retirement under the provisions of Chapter 40 of the Wisconsin Statutes related to public employee retirement.
2. Upon qualified retirement, employees with twenty (20) years of service to the Village who are not Medicare eligible and will agree to:
 - Select a group health insurance plan offered by the Village; and
 - Apply all unused accumulated sick leave credits after the sick leave hours are converted as described in Section 6.L towards the retiree's portion of the cost of health insurance premiums.
3. The employee may remain as a participant under the Village's group health insurance program until they become eligible for Medicare. If the retiree obtains other employment in which health insurance is offered by the employer, said retiree shall no longer be eligible to be a member of and insured under the Village's group health insurance program. The Village will pay a portion of the retiree's health insurance premiums. In all cases the Village's portion is capped at the dollar amount paid by the Village as of the employee's date of retirement. The portion of the retiree's health insurance premium that the Village will pay is as follows:
 - Employees hired on or after November 1, 2012 shall receive no portion of the health insurance premium as of the employee's date of retirement.
 - Employees hired before November 1, 2012 and on or after January 1, 2002, retiring with at least twenty-five (25) years of service to the Village-the Village will pay 50% of the single health insurance premium or 25% of the family health insurance premium as of the employee's date of retirement.
 - Employees hired before January 1, 2002, retiring with at least twenty (20) years of service to the Village-the Village will pay the full single health insurance premium or 50% of the family premium as of the employee's date of retirement.
4. Any employee, who upon a qualified retirement from the Village, who is not eligible for the benefits described in paragraph three (3) hereof, may continue to be a member and insured under the Village's group health insurance program if said retiree pays 100% of the health insurance premiums; provided however, that if said retiree is eligible

VILLAGE OF SHOREWOOD ANNUAL WELLNESS REPORTING FORM

Form due by October 14, 2016



Wellness Activities	Maximum Points	Points Earned
Walking, Biking or Running (up to 5 times per year) 150 minutes or 50,000 steps in one week (10 points) 120 minutes or 40,000 steps in one week (8 points) 90 minutes or 35,000 steps in one week (6 points) 60 minutes or 30,000 steps in one week (4 points)	Max 50	
Become a Member of a Gym <ul style="list-style-type: none"> Provide verification of gym membership (10 points) Go to the gym at least 8 times per month (10 points up to 4 times per year) 	Max 50	
Non-Smoker or complete a Smoking Cessation Program <ul style="list-style-type: none"> (40 points) I certify I am a non-smoker: _____ (40 points) Verify participation in a smoking cessation program 	40	
Make a Healthy Lifestyle Choice (10 points each choice, up to 3 times per year) <ul style="list-style-type: none"> List ways the choice helped you become healthier. Write and attach a one-page summary of the choice. 	Max 30	
Participate in a Community Service Event related to Wellness (10 points per event, up to 2 times per year) <ul style="list-style-type: none"> Date (MM/DD/YY): _____, Location: _____. Activity: _____. Date (MM/DD/YY): _____, Location: _____. Activity: _____. 	Max 20	
Public Events – Run, Tri, Walk, Bike, 5K (10 points per event, up to 2 times per year) Event Name: _____ Type: _____ Date: _____. Event Name: _____ Type: _____ Date: _____.	Max 20	
Wellness Committee Sponsored Event Complete 5 of the Wellness Committee Sponsored Events for 20 points. Attached is the Wellness Committee Event Schedule. Include documentation needed as outlined in the Wellness Committee Event Schedule.	20	
Bring in a Healthy Meal to Work for a Week (5 points per week, 2 times per year) <ul style="list-style-type: none"> Turn in a log of the food you consumed during work throughout the week and why it is classified as a healthy lunch. 	Max 10	
Total Points for Activity (minimum of 100 points required):	Max 250	

I certify all the above information is accurate and truthful.

Name: _____ Signature: _____ Date: _____

VILLAGE OF SHOREWOOD ANNUAL WELLNESS REPORTING FORM

Form due by October 14, 2016



Prevention and Education	Maximum Points	Points Earned
Preventative Annual Exam (one time per year) by your primary care physician Proof needs to be provided by either a signature, copy of the EOB, receipt, etc. <ul style="list-style-type: none"> • Proof of Appointment: _____. • Date of Exam (MM/DD/YY): _____. 	80	
Complete Online Health Risk Assessment (one time per year) <ul style="list-style-type: none"> • Date Completed (MM/DD/YY): _____. 	50	
Complete Biometric Testing (one time per year) Proof needs to be provided by a signature, receipt, etc. <ul style="list-style-type: none"> • Proof of Appointment: _____. • Date Completed (MM/DD/YY): _____. 	50	
Wellness Session Discussions/Webinars (10 points per session, up to 4 sessions) <ul style="list-style-type: none"> • Must attach one page summary of discussion/webinar • Include title of webinar and date it was viewed 	Max 40	
Dental Exam/Cleaning (one time per year) Proof needs to be provided by a signature, receipt, etc. <ul style="list-style-type: none"> • Proof of Appointment: _____. • Date of Exam (MM/DD/YY): _____. 	50	
Submit Wellness-related article for Employee Newsletter (one time per year) <ul style="list-style-type: none"> • Article Name: _____. • Date Submitted to the Wellness Committee: _____. 	10	
Vision Exam (one time per year) Proof needs to be provided by a signature, receipt, etc. <ul style="list-style-type: none"> • Proof of Appointment: _____. • Date of Exam (MM/DD/YY): _____. 	20	
Flu Shot (or any other medically necessary shot approved by Wellness Committee) Proof needs to be provided by a signature, receipt, etc. <ul style="list-style-type: none"> • Proof of Appointment: _____. • Date (MM/DD/YY): _____. 	20	
Meet with a Deferred Compensation or Financial Representative (one time per year) Proof needs to be provided by a signature, etc. <ul style="list-style-type: none"> • Proof of Appointment: _____. • Date (MM/DD/YY): _____. 	10	
Read a Wellness-related Book (one time per year) <ul style="list-style-type: none"> • Title: _____. • Write and attach a one page summary of the book and what you learned. 	10	
Total Points the Year for Prevention and Education (150 points required):	Max 340	

I certify all the above information is accurate and truthful.

Name: _____ Signature: _____ Date: _____

MEMORANDUM

August 10, 2016

To: Trustee Davida Amenta, Chairperson
Public Works Committee

From: Leeann Butschlick, Director of Public Works

Copy: Village Board
Chris Swartz, Village Manager
Joel Kolste, Assistant DPW Director

Re: EAB Mitigation Grant Application



Your August 15 Village Board meeting includes your consideration of a resolution authorizing the Director of Public Works to submit a cost-share grant application on the Village's behalf.

Grant Opportunity

The Wisconsin RPCs (Regional Planning Commissions) and DNR Emerald Ash Borer Impact Mitigation Grant program funds projects within the Wisconsin Great Lakes Basin that focus on mitigating the impacts of EAB by diversifying urban and community forests. The grants are competitive cost-share awards of up to \$20,000 and require a 25% match (cash or in-kind).

Staff is preparing an application requesting approximately \$10,000 of funding for replacement street and park tree planting in the Village in 2016. The match would be provided through the Village's 2017 forestry operating budget and will not require a specific capital or line item allocation.

Grant awards will be announced October 1, 2016.

I will be present at your meeting on Monday evening. If you have any questions regarding this item in the meantime, please contact me at 414.847.2650.

STATE OF WISCONSIN : MILWAUKEE COUNTY : VILLAGE OF SHOREWOOD

RESOLUTION NO. 2016 -

**AUTHORIZING RESOLUTION
FOR WISCONSIN RPC AND DNR
EMERALD ASH BORER (EAB) MITIGATION GRANT PROGRAM**

WHEREAS, the Village of Shorewood is interested in obtaining a cost-share grant from the Bay-Lake Regional Planning commission for the purpose of funding Emerald Ash Borer mitigation projects under funding originating from the U.S. Forest Service, Great Lakes Restoration Initiative;

WHEREAS, the Village of Shorewood attest to the validity and veracity of the statements and representations contained in the grant application; and

WHEREAS, the Village of Shorewood requests a grant agreement to carry out the project;

NOW, THEREFORE, BE IT RESOLVED that the Village of Shorewood will comply with all local, state and federal rules, regulations , and ordinances relating to this project and the cost-share agreement;

BE IT FURTHER RESOLVED, the Village of Shorewood will budget a sum sufficient to fully and satisfactorily complete the project and hereby authorizes and empowers the Director of Public Works, its official or employee, to act on its behalf to:

1. Sign and submit the grant application.
2. Sign a grant agreement between the applicant and the Bay-Lake Regional Planning Commission.
3. Submit interim and/or final reports to the Bay-Lake Regional Planning Commission to satisfy the grant agreement.
4. Submit reimbursement requests and, if applicable, contractor invoices to the Bay-Lake Regional Planning commission.
5. Sign and submit other required documentation.

PASSED and ADOPTED by the Shorewood Village Board, Milwaukee County, Wisconsin this 15th day of August, 2016.

Guy Johnson, Village President

Countersigned:

Tanya O'Malley, WCPC, Village Clerk

MEMORANDUM

August 10, 2016

To: Trustee Davida Amenta, Chairperson
Public Works Committee

From: Leeann Butschlick, Director of Public Works

Copy: Village Board
Chris Swartz, Village Manager
Joel Kolste, Assistant DPW Director
Robin Mueller, Services Foreman/Forestry Leader

Re: EAB ordinance



Your August 15 Village Board meeting includes consideration of an ordinance declaring trees infected with the emerald ash borer as a public nuisance in the Village of Shorewood.

Background

The Village of Shorewood began planning in 2009 for the Emerald Ash Borer. The EAB Readiness Plan, adopted by the Village Board that year, outlines the Village's management strategy and was the genesis of our current ash street tree injection program. A copy of the plan can be viewed on the DPW forestry web page at <http://wi-shorewood.civicplus.com/DocumentCenter/View/772>. In 2014, the Village implemented its ash tree replacement policy in conjunction with major infrastructure improvement projects.

The pest was first identified in SE Wisconsin in 2008. Since that time its presence has been documented in every area county and most surrounding municipalities. The beetle was confirmed in nine trees on five properties in the NE area of the Village of Shorewood this summer. To date it has not been found in any Village-owned trees.

The Village currently manages over 1,500 ash street trees. It is estimated that at least twice that amount of ash currently exist on private properties within the Village. A wide-spread EAB infestation will have a significant impact on the area's tree canopy.

Ordinance

Please find attached an ordinance drafted by Village Attorney Nathan Bayer. The ordinance, modeled upon the Village's Dutch elm disease ordinance (§466-25) from the 1950's, gives the Department of Public Works the authority to designate trees infested with the EAB a public nuisance and order their removal.

Currently, when the Department identifies a tree that presents a hazard to person or property it has the authority to order its removal under §466-23. While infected ash trees could be dealt with under this ordinance, staff believes it most appropriate to adopt a stand-alone ordinance which, like the aforementioned Dutch elm ordinance, fully details the process when EAB is detected.

The ordinance does include an appeal process via the Board of Appeals. If a property owner ultimately fails to remove affected trees as ordered, the Village can do so and place the cost on the property owner's tax roll as a special assessment under the process created by Village Code Section 68-19. Section F(2)(d) caps the maximum cost that can be levied against a property at 10% of the assessed value of the property. This language was included to promote consistency with previous codes and is not necessarily the recommendation of staff.

Suggested motion:

I move approval of ordinance number _____ declaring trees infected with the emerald ash borer a public nuisance in the Village of Shorewood.

I will be present at your meeting on Monday evening. If you have any questions regarding this item in the meantime, please contact me at 414.847.2650.

ORDINANCE NO. _____

AN ORDINANCE DECLARING TREES INFESTED WITH THE EMERALD ASH BORER AS A “PUBLIC NUISANCE” IN THE VILLAGE OF SHOREWOOD

At a regular meeting of the Village Board of the Village of Shorewood, Milwaukee County, held on this 15th day of August, 2016, a quorum being present and a majority of the Board voting therefore, said Board finds:

WHEREAS, the Village Board has determined that there are many trees growing on public and private premises within the Village of Shorewood, the loss of which would substantially depreciate the value of public and private property, impair the use and enjoyment of public and private premises, and erode the tax base of the Village, and that the health and life of such trees are threatened by the spread of an insect known as the “emerald ash borer”; and

WHEREAS, the Village Board declares the emerald ash borer to present a public nuisance; and

WHEREAS, the Village Board hereby declares its intention to control and prevent the spread of the emerald ash borer; and

NOW, THEREFORE, at a regular meeting of the Village Board of the Village of Shorewood, Milwaukee County Wisconsin held on the ___ day of _____, 2016, a quorum being present and a majority of the Board voting therefore said Board does ordain as follows:

SECTION 1

That Section 466-26, Emerald ash borer., of Article V: Trees and Shrubs, of Chapter 466: Streets, Sidewalks and Public Areas, is hereby created as follows:

§466-26 Emerald ash borer.

- A. Intent and Purpose. The Village Board has determined that there are many trees growing on public and private premises within the Village of Shorewood, the loss of which would substantially depreciate the value of public and private property, impair the use and enjoyment of public and private premises, and erode the tax base of the Village, and that the health and life of such trees are threatened by the spread of the jewel beetle agrilus planipennis, which is a commonly known as, and referred to herein, as the “emerald ash borer.”

B. Declaration of Public Nuisance. The Village Board hereby declares its intention to control and prevent the spread of the emerald ash borer, and declares the trees infested with the emerald ash borer to constitute a public nuisance.

C. Responsibility of Director of Public Works. The Director of Public Works (The “Director”) shall have the responsibility of carrying out the provisions of this section. The Director may designate Village employees to perform the duties of foresters under Ch. 27, Wis. Stats., and may authorize such employees to perform the duties and exercise the powers imposed on them by this section, or if such work is let under Village contract, then the provisions of said contract shall govern.

D. Inspection.

(1) The Director may inspect or cause to be inspected as deemed necessary any premises or places within the Village where any ash tree is reported or suspected to be infested with the emerald ash borer. The Director of Public Works, and his or her agents and employees thereunder, shall have authority to enter upon private premises at reasonable times for the purpose of carrying out the provisions of this section.

E. Abatement of nuisance.

(1) The Director shall order, direct, supervise and control the abatement of public nuisances as defined in this section by removing, or ordering the removal of, any trees infested with the emerald ash borer.

(2) Abatement on Public Property. Whenever the Director, after inspection, shall determine that a public nuisance as herein defined exists on public property in the Village, he or she shall abate the nuisance by removing the trees deemed to constitute the nuisance.

(3) Abatement on Private Property.

(a) When the Director determines with reasonable certainty that a public nuisance as defined in this section exists upon private premises, he or she shall serve or cause to be served, personally or by certified mail, upon the owner of such property if the owner can be found, or upon the occupant thereof, written notice of the existence of such nuisance. Such notice shall describe the nuisance and order the removal of trees as necessary to abate the nuisance, and shall further state that unless the owner abates the nuisance in the manner specified in the notice, the Director shall cause the abatement thereof at the expense of the property served. If the owner cannot be found, such notice shall be given by publication in a newspaper of general circulation in the Village.

(b) Unless the property owner abates the nuisance as directed within 30 days after notice is served, or files an appeal before the Shorewood Board of Appeals within said time, the Director shall proceed to abate the nuisance and cause the costs thereof to be assessed against the property as a special charge in accordance with

Village Code § 68-19, as described below. The Director may extend the time allowed to the property owner for the abatement work but not to exceed 30 additional days.

- (c) If the property owner wishes to appeal the order directing abatement, he or she shall file a notice of appeal with the Shorewood Board of Appeals in accordance with the provisions of § 535-56 of the Shorewood Village Code.

F. Cost of abatement.

- (1) The cost of abatement of a public nuisance on public property shall be borne by the Village.
- (2) The cost of abating a public nuisance located on private property, when done at the direction and under the supervision of the Director, shall be assessed to the property on which such nuisance tree or wood is located, as follows:
 - (a) The Director shall keep a strict account of the cost of such work or treatment and the amount chargeable to each parcel of private property and shall report such work, charges, description of property to which charged, and names and addresses of the owners of such property to the Village Board on or before the 15th day of October each year.
 - (b) The Village Board shall consider the costs described in subpart (a) and include these items on the tax roll of the corresponding property as a special charge pursuant to the procedure laid out in § 68-19 of the Shorewood Village Code.
 - (c) The Village hereby declares that, in making assessments under this section, it is acting under its police power, and no damages shall be awarded to any owner for the destruction of any infested tree or part thereof.
 - (d) The amount chargeable against any private property in any year under this section shall not exceed 10% of the assessed value of the property as shown on that year's tax roll. The portion of any assessment in excess of such percentage amount shall be charged to the Village and paid out of general funds.

G. Prohibited acts and penalties.

- (1) Any person who does any of the following acts within the Village of Shorewood shall, upon conviction thereof, forfeit not less than \$10 nor more than \$500, together with the costs of prosecution, and in default of payment thereof shall be imprisoned in the county jail or house of correction until such costs and forfeitures are paid, but not exceeding 60 days:
 - (a) Interferes with or prevents any acts of the Director or his agents, representatives or employees while they are engaged in the performance of duties imposed by this section.

- (b) Refuses to permit the Director or his duly authorized representative, agent or employee to enter upon his premises at reasonable times to exercise the duties imposed by this section.
 - (c) Permits any public nuisance to remain on any premises owned or controlled by him when ordered by the Director to abate such nuisance.
- (2) Each day a violation continues hereunder shall constitute a separate offense.

SECTION 2

That if any subsection, section, or portions of this ordinance or the application thereof to any persons as enacted hereunder is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portions shall be deemed a separate, distinct and independent provision and such holdings shall not affect the validity of the remaining portions hereof and the validity of the ordinance in all other respects shall not be affected thereby.

SECTION 3

That all ordinances or parts of ordinances conflicting with the provisions of this ordinance are hereby to such extent repealed.

SECTION 4

This ordinance shall be in full force and effect after its passage and posting as provided by law.

PASSED AND ADOPTED by the Village Board of the Village of Shorewood, Milwaukee County, Wisconsin, this ____ day of August, 2016.

Guy Johnson, Village President

Countersigned:

Tanya O'Malley, Village Clerk

MEMORANDUM

August 10, 2016



To: Trustee Davida Amenta, Chairperson
Public Works Committee

From: Leeann Butschlick, Director of Public Works

Copy: Village Board
Chris Swartz, Village Manager
Joel Kolste, Assistant DPW Director
Dave Kunze, Utility Foreman

Re: SCADA system

Your August 15 Village Board meeting includes your consideration of a contract for installation of a water distribution SCADA system.

Background

Please recall that among the recommendations from the Village’s 2015 Non-Revenue Water Investigation was the purchase and installation of a Supervisory Control and Data Acquisition (SCADA) system. The intent is to improve the management and operation of the Utility by allowing staff to monitor the day-to-day system activities through an on-line platform, providing alerts to very early problems with flow, pressure and system leaks.

Recommendation

An RFP for the design and installation of the system was issued earlier this year. Three vendors submitted proposals.

Mulcahy Shaw	\$21,115
Energenecs	\$25,500
Starnet Technologies	\$25,967

Each proposal met the design specifications, however, after vendor interviews and product evaluation staff believes the system offered by Starnet Technologies provides the optimal solution for the Village’s needs and delivers the data in a format most usable to Utility employees. The system offered by Starnet also has among the lowest annual operating costs. Importantly, Starnet is located in SE Wisconsin and will provide in person support and training.

Please see the attached contract award recommendation from Tom Nennig of City Water. You will note the cost analysis includes the Year 2 installation of an automated Chlorine analyzer. The DPW building is not an ideal location for this equipment and staff has identified the new police department facility as a very suitable site. As such, that equipment would not be installed until 2018.

Funding

The 2016 Water Utility Budget includes an allocation of \$30,000 for the purchase and installation of the SCADA system.

Suggested Motion

I move the award of a contract for a SCADA system to Starnet Technologies in the amount of \$25,967.00

I will be present at your meeting on Monday evening. If you have any questions regarding this item in the meantime, please contact me at 414.847.2650.



Memorandum

August 5, 2016

To: Village of Shorewood, WI

From: Tom Nennig, P.E., City Water, LLC

Re: Recommendation for Contract Award – Water System Monitoring Equipment

Background

On June 30th, the Village of Shorewood Water Utility received proposals from three vendors for the proposed monitoring project. The primary goals of the project were:

- Provide real time monitoring of the Village's water supply and distribution system
- Provide hourly system trending reports for water accountability, system pressure, and water quality in the distribution system
- Provide remote access to monitoring data
- Alarm Village staff via cell phone of flow or pressure irregularities
- Ability to expand the monitoring system to include future monitoring equipment

Vendor's were requested to propose a monitoring solution that would meet the project goals and provide specific details regarding their project approach, proposed equipment, installation timeline, and cost.

Bid Analysis

We reviewed the proposals with Utility staff and determined all three vendors proposed solutions that met the Utility's criteria. The proposals were very competitive, incorporated similar technologies, but operated on different platforms. All three vendors were interviewed by City Water and Utility staff. The Utility was also given an opportunity to *test drive* each system in order to develop a comfort level for operating and understanding each system.

Vendors were requested to provide the capital cost of the project, and the annual cost of the monitoring system. Table 1 summarizes the capital, annual, and a five-year net present value cost for each of the proposals submitted.



Table 1 - Cost Analysis

Vendor	Year		1	2	3	4	5
	Item						
Mulcahy Shaw Water	Capital Cost		\$ 11,115	\$ 10,000			
	Annual Fees		\$ 480	\$ 742	\$ 764	\$ 787	\$ 810
	Total annual cost		\$ 11,595	\$ 10,742	\$ 764	\$ 787	\$ 810
	5-yr NPV		\$23,479.36				

Vendor	Year		1	2	3	4	5
	Item						
Starnet	Capital Cost		\$ 15,967	\$ 10,000			
	Annual Fees		\$ 480	\$ 741	\$ 763	\$ 786	\$ 810
	Total annual cost		\$ 16,447	\$ 10,741	\$ 763	\$ 786	\$ 810
	5-yr NPV		\$28,188.41				

Vendor	Year		1	2	3	4	5
	Item						
Energenecs	Capital Cost		\$ 15,500	\$ 10,000			
	Annual Fees		\$ 880	\$ 1,360	\$ 1,400	\$ 1,442	\$ 1,486
	Total annual cost		\$ 16,380	\$ 11,360	\$ 1,400	\$ 1,442	\$ 1,486
	5-yr NPV		\$30,455.09				

Year 2 capital cost is a budget estimate for Chlorine analyzer and monitoring equipment
 Year 2 annual cost includes chlorine analyzer
 Inflation rate 3%

The cost summary includes the addition of a chlorine analyzer that would be purchased in 2017 and installed at a Village facility. A five-year net present value was completed to help factor in the annual costs proposed by each vendor.

Recommendation of Award

Based on the review of each proposal, results of the interviews, and flexibility of the operating system, City Water recommends the Village of Shorewood award a contract to Starnet for the monitoring project. Starnet is a successful SCADA/monitoring vendor located in Southeast WI, and has successfully installed the proposed systems for other water Utilities including North Shore Water, and Oconomowoc. We have received positive recommendations on their work, and the quality of the system. Starnet’s proposed solution is a quality system that will easily meet the future needs of the Utility. The anticipated contract amount is \$15,976 for the installation and training of the proposed system which is approximately \$14,000 less than the budgeted amount for the project.





AT THE EDGE OF THE CITY AND
THE HEART OF EVERYTHING

MEMORANDUM

TO: Public Works Committee
Village Board of Trustees
Guy Johnson, Village President

FROM: Tyler Burkart, Assistant Village Manager
Chris Swartz, Village Manager

DATE: August 15, 2016

RE: Installation of Pedestrian Lighted Crossing Enhancements on Wilson Drive

BACKGROUND

Residents expressed some concerns about safety while crossing Wilson Drive. Those concerns were relayed to the Pedestrian and Bicycle Safety Committee during their August 9 meeting. One solution to address this concern is to install pedestrian lighted crossing enhancements to alert vehicles of pedestrians wanting to cross the street. These pedestrian lighted crossing units are currently utilized in other locations with heavier traffic in Shorewood. The attached photo visually shows what the pedestrian crossing units would look like. The cost for one set of pedestrian lighted crossing units is approximately \$7,000. The Pedestrian and Bicycle Safety Committee approved a motion during their August meeting to recommend for the Village Board to approve funding for two pedestrian lighted crossing units on Wilson Drive. The passed motion stated one of the units shall be placed at the intersection of Wilson Drive and Congress Avenue. The second unit is recommended to be placed based on the expertise and preferred location of Village DPW and Police staff.

ANALYSIS

After talking with Village staff, the only two viable options for these units on Wilson Drive are at the intersections of Congress Avenue and Kensington Boulevard. Pedestrian lighted crossing units must be placed at intersections where marked crosswalks and pedestrian ramps exist. The only intersections that have marked crosswalks and pedestrian ramps on Wilson Drive are located at Congress Avenue and Kensington Boulevard. Therefore, to meet ADA regulations, Village staff recommends installing the second unit at the intersection of Wilson Drive and Kensington Boulevard.

BUDGET IMPACT

If approved, the estimated \$14,000 for the two units would come from Capital Fund reserves.

RECOMMENDED MOTION

“I move to approve the installation of two pedestrian lighted crossing units to be placed at the intersections of Wilson Drive-Congress Avenue and Wilson Drive-Kensington Boulevard for a total of \$14,000 funded through Capital Fund reserves.”

EXAMPLE OF A PEDESTRIAN LIGHTED CROSSING UNIT





AT THE EDGE OF THE CITY AND
THE HEART OF EVERYTHING

MEMORANDUM

TO: Strategic Initiatives Committee
Village Board of Trustees
Guy Johnson, Village President
FROM: Tyler Burkart, Assistant Village Manager
DATE: August 15, 2016
RE: Village Community Survey

SUMMARY

In the 2016 adopted Village budget, the Village Board approved \$8,500 for a community wide survey. In years past, the Village completed community wide surveys to ask residents to provide feedback on Village services and significant issues. The Village Board utilized the survey data towards future budgets and policy creation. The past two surveys were completed in 2008 and 2013. The community survey back in 2013 cost the Village \$8,000 to complete. A spreadsheet attached to this memo outlines the questions included in previous surveys. The response rate per household was 23.3% (1,566 surveys) in 2008 and 23.6% (1,590 surveys) in 2013.

For the recent community surveys, the Village utilized Joseph Cera as a consultant to create and administer the survey. Dr. Cera worked for the Center for Urban Initiatives and Research with the University of Wisconsin-Milwaukee. Recently, UW-Milwaukee decided to close the Center for Urban Initiatives and Research. Dr. Cera was able to secure an agreement with the Strategic Research Institute (SRI) at St. Norbert College. Staff met with Dr. Cera and SRI at St. Norbert College to discuss the scope of services and timeline related to the community survey. After those discussions, SRI put together a proposal of \$8,000 to assist with the community survey. SRI would help collaborate on the survey and mailer design, host and deliver the survey, and help prepare the data sets. Dr. Cera would also help with the survey and mailer design along with providing in-person consultation with Village officials and create a report of the survey results. The proposal from SRI is also attached to this memo.

The Village Board is asked to approve the contract of \$8,000 with SRI and Dr. Cera's services. The Strategic Initiatives Committee will be responsible for drafting a recommended list of questions for the 2016 community survey for the entire Village Board to consider at an August meeting. Once the questions are approved by the Village Board, SRI and Dr. Cera will create the survey, and Village staff will help distribute and promote the survey in September. The survey will be open for three weeks for residents. Village staff will work with SRI and Dr. Cera on putting together a presentation of the survey results for one of the Village Board's October meetings.

BUDGET IMPACT

As mentioned, the Village Board approved \$8,500 for the 2016 community survey. While the proposed \$8,000 covers the entire consultation and design costs, printing and postage for any mailers are not included. Additional funds needed for printing and postage costs will come from the remaining \$500 in the community survey line item as well as the Publications and Communications line item in the Village Board departmental budget.

RECOMMENDED MOTION

“I move to enter into an agreement with the Strategic Research Institute at St. Norbert College for \$8,000 to help administer, consult and design the 2016 Village of Shorewood community survey.”



Village of Shorewood Community Survey Proposal 2016

Includes

- Quality of Life
- Evaluating Village Services
- Fees and Taxes
- Information Dissemination
- Community Development

Research Objectives

The Primary Research Objective is to inform the Village Board regarding resident perceptions and opinions about services and current/future initiatives. Survey results will help guide official policy decisions. This will be accomplished by addressing several specific research objectives including but not limited to:

- Assess public perception of Shorewood as a whole as well as neighborhood conditions; satisfaction with Village customer service; and public's opinion on ease of parking, favorability of environmentally-friendly products and shared services, as well as alley resurfacing.
- Determine the general public's priority ratings of local services; that is, which of the various local services does the public think should have high vs. low priority in the mix of all local services;
- Assess the favorability ratings of various local governmental professions and/or organizations within their community;
- Testing various communication methods as they relate to how information is presented to the public;
- All of the above objectives will also be examined by various demographic characteristic including but not limited to such demographics as: length of residence in the community, home ownership, income, or employment.

Research Strategy

The St. Norbert College Strategic Research Institute (SRI) will conduct an online sample of 6,750 households in the Village of Shorewood. The SRI will utilize a Census approach to contact households using invitation postcards and dumpster flyers. This method of sampling was established in a previous survey and is the desired methodology of the Village of Shorewood. The survey will take approximately (TBD) to (TBD) minutes to complete. Survey items will collect information sufficient to meeting the research objectives identified above as well as demographic information such as household income, length of residence in the community, home ownership, employment, and other relevant indicators. The target response rate for this survey is 15%.

The SRI and Dr. Cera will play a central role in survey design and development. The Village of Shorewood will print and distribute the postcards and flyers.

Questionnaire Design

The questionnaire will be developed in close collaboration with Joesph Cera and the Village of Shorewood. The questionnaire content will be driven by the information needs of the Village of Shorewood. It will be important to retain some questions from the most recent Village study to allow for longitudinal tracking of relevant indicators. The SRI will control the final question wording, location of the questions in the questionnaire and any other methodological decisions to insure that the research will meet the methodological standards of the research industry. The SRI will establish overall coding procedures for any open-ended questions that might be included.

All research conducted by the SRI will conform to the Code of Ethics of the American Association for Public Opinion Research (AAPOR), the Market Research Association (MRA) and the mission statement of St. Norbert College. All staff and interviewers must sign a confidentiality pledge before working on any SRI project. Additionally, before starting an interview, a confidentiality statement is read to respondents informing them that all information gathered

is kept completely confidential and will be only used for data linking purposes so aggregate analyses can be performed.

Estimated Timeline

(A more detailed timeline will be included in the letter of agreement)

<u>Activity</u>	<u>Completed By</u>
Deliver work plan/budget to Shorewood (Friday, June 24 th)	June 2016
Conference call w/ SRI & Shorewood to discuss proposal Participants: Joseph Cera, SRI staff, and Tyler Burkart	TBD
Finalize Contract	July 2016
Meet with Shorewood board members	August 2016
Questionnaire and Postcard Invitation Development	
Develop/revise questionnaire	
Programming and Sampling	
Data Collection (three weeks)	September 2016
Analysis & Interpretation	October 2016
Final Report	End of October 2016
<i>We may need to adjust the timeline somewhat to meet SRI or client needs.</i>	

Deliverables

The final deliverables will be a full report with executive summary prepared by Joseph Cera and a copy of the final data set. A presentation by Dr. Cera is an optional deliverable.

Research Team

Jamie Lynch, Ph.D. Executive Director

Dr. Lynch arrived as the Executive Director of the SRI in January 2016. He is an Assistant Professor of Sociology at St. Norbert College. He received his B.S. degree from Western Washington University, and his Ph.D. from The Ohio State University. He is an expert in the areas of health demography, data visualization, and quantitative methodology.

David Wegge, PhD, Executive Director Emeritus/Research Associate

Dr. Wegge was a faculty member at St. Norbert College from 1979 to 2014. He received his B.A. degree from the University of Minnesota-Duluth and his Ph.D. from the University of Wisconsin-Milwaukee. He is the founder of the Strategic Research Institute. He is a member of the American Association of Public Opinion Research (AAPOR), the Market Research Association (MRA) and the World Future Society (WFS).

Joseph Cera, PhD, CUIR Center Director, University of Wisconsin-Milwaukee

Over the last sixteen years, Joseph has been engaged with survey research and data science projects in the public and private sectors. Most recently, as Director of the CUIR Survey Center at the University of Wisconsin-Milwaukee, Joseph has been responsible for administration of state- and local-level CATI surveys and multi-modal data collection projects for government agencies and departments, municipalities, nonprofit organizations, and UWM faculty. Notable recent projects have included the Wisconsin Economic Scorecard (a quarterly poll of state residents regarding economic sentiment) and the City of Milwaukee's 2014 Police Satisfaction Survey. Joseph holds a doctorate in Political Science from the University of Wisconsin-Milwaukee

Craig Stencil, MS, Director of Operations/Senior Project Manager

Mr. Stencil received his Master of Science degree from Michigan Technological University in Industrial Archaeology. He has extensive experience with historical documentation, census records, and public opinion field research methods, as well as health, education, community and corporate studies.

Keri Pietsch, B.A., Research Coordinator

Ms. Pietsch received her Bachelor of Arts degree in Psychology from St. Norbert College. She has ample experience with conducting research, analyzing data, and reporting results. She is an expert in processing and understanding outcomes and evaluations. She has experience in health, market, satisfaction and public opinion research studies.

Sample Client List

City of De Pere
Green Bay Area Chamber of Commerce
Village of Denmark
Seymour School District
Green Bay Metro Transit
Nicolet National Bank
Village of Bellevue
Integrus
Wisconsin Public Service
Packerland Brokerage
The Cadmus Group
Zeppos and Associates
Appleton Health Department
Outagamie County
City of Janesville

Contract Terms

The SRI generally requires 50% payment at the start of the project, 25% once the final questionnaire is agreed upon and 25% at the completion of the project. These terms can be altered to meet the needs of the client.

Investment

Total Investment = \$8,000

SRI: \$4,250

- 1) Collaborate on survey design/mailed design
- 2) Host/deliver survey
- 3) Data set preparation

Joseph Cera: \$3,750

- 1) Collaborate on survey design/mailed design
 - 2) In-person consultation with Village officials
 - 3) Analysis & Reporting
-

For Further Information Contact

Jamie L. Lynch, Ph.D., Executive Director
Strategic Research Institute
St. Norbert College
100 Grant Street
De Pere, WI 54115
920-403-3088
jamie.lynch@snc.edu



ST. NORBERT COLLEGE

Strategic
Research
Institute

100 Grant St., De Pere, WI 54115
1.877.214.7183 (toll-free)



AT THE EDGE OF THE CITY AND
THE HEART OF EVERYTHING

PERCEPTION / SATISFACTION GENERAL QUESTONS

1. Please rate the following characteristics as they relate to Shorewood as a whole:

- Sense of Community
- Overall Appearance
- Reputation
- Variety of Housing Options
- Quality of Businesses
- Recreation Opportunities
- Access to Health and Wellness
- Opportunities to Participate in Community Matters
- Ease of Walking
- Ease of Biking
- Traffic Flow on Major Streets
- Schools

Options for Answers:	Excellent, Good, Fair, Poor, No Opinion
Years Asked:	2008, 2013
Recommendation:	No changes for 2016

2. Please tell us your perceptions of the following neighborhood conditions over the last two years:

- Availability of Parking
- Housing Maintenance
- Public Safety/Crime
- Noise/Nuisance Issues
- Traffic Issues

Options for Answers:	Excellent, Good, Fair, Poor, No Opinion
Years Asked:	2008, 2013
Recommendation:	No changes for 2016

2a. Which of the above (in question #2) or other issue requires the most attention?

Options for Answers:	Options in previous question (question #2)
Years Asked:	2008, 2013
Recommendation:	Include options from questions 1 as well to generate a more inclusive list of issues. Label as question #3 in survey.

3. Please rate your satisfaction with Village customer service over the last two years in the following departments:

- Assessor
- Clerk-Treasurer
- Front Desk
- Building Inspections
- Library
- North Shore Fire Department
- Police Department
- Department of Public Works
- Senior Resource Center
- Health Department
- Village Manager’s Office

Options for Answers:	Excellent, Good, Fair, Poor, No Interaction, No Opinion
Years Asked:	2008, 2013
Recommendation:	Consider removing Assessor from this list.

4. Please rate your satisfaction with the following services:

- Building Inspection
- Emergency Medical Services
- Fire Protection
- Garbage Collection
- Health Services
- Library Services
- Parks
- Plowing and Salting
- Police Protection
- Public Building Maintenance
- Senior Services
- Streets
- Alleys
- Parking

Options for Answers:	Very Satisfied, Satisfied, Dissatisfied, Very Dissatisfied, Not Used, No Opinion
Years Asked:	2008, 2013
Recommendation:	Change garbage collection to curbside collection.

PARKING QUESTONS

1. How easy or difficult is it to find parking in the following situations:

- On your street
- At night
- In the Business District

Options for Answers:	Very Easy, Somewhat Easy, Somewhat Difficult, Very Difficult, No Opinion
Years Asked:	2013
Recommendation:	Change situations to be: (1) On your street during the day, (2) On your street at night, (3) In the Business District, (4) In Public Lots

2. Please provide any comments about parking in the Village.

Options for Answers:	N/A
Years Asked:	2013
Recommendation:	No changes for 2016

TAX QUESTONS

1. The Village of Shorewood implemented several new initiatives to enhance the community and increase the property tax base. Please rate your perceptions of the following:

- Business Façade Improvements
- Business District Redevelopment
- Development of New Public Spaces
- Marketing of Shorewood
- Park Improvements and Upgrades
- Pedestrian and Bicycle Safety
- Streetscaping on Oakland and Capitol
- Conservation and Green Initiatives

Options for Answers:	Very Positive, Positive, Negative, Very Negative, Unaware, No Opinion
Years Asked:	2008, 2013
Recommendation:	Combine the options of Unaware and No Opinion

2. The Village Board is attempting to determine whether it is more important to maintain the current level of Village services or to minimize an increase in property taxes and/or user fees. Maintaining services at the current level may require increased expenditures due to factors such as inflation, cost increases, etc. Considering level of services and the possible effects on user fees and/or property taxes, which possible option would you prefer?

Options for Answers:	<ul style="list-style-type: none"> • Expand services, which may require an increase in user fees and/or property taxes more than the rate of inflation • Maintain services, which may increase user fees and/or property taxes at no more than the rate of inflation • Reduce services as needed to try to maintain current user fees and/or property taxes • Reduce as many services as needed to try to reduce user fees and/or property taxes • No Opinion
Years Asked:	2008, 2013
Recommendation:	No changes for 2016

3. The cost of Village services can be paid through property taxes, user fees and charges, or a combination of both. In addition, establishing new or raising current user fees for Village services could be used to offset increases in property taxes. However, property taxes are deductible on state and federal income taxes while user fees and charges are not deductible. If you had to choose between increasing property taxes or increasing fees and charges, which option would you prefer?

Options for Answers:	<ul style="list-style-type: none"> • Increase property taxes; do not increase user fees and charges. • Use a combination of increased property taxes and increased user fees and charges. • Increase user fees and charges; do not increase property taxes. • No opinion.
Years Asked:	2008, 2013
Recommendation:	No changes for 2016

ENVIRONMENTAL QUESTIONS

1. The Village of Shorewood has been using environmentally-friendly products throughout the Village. These services and products may have a higher cost. How much do you favor the use of environmentally-friendly services and products, even though it may cost more?

Options for Answers:	Strongly Favor, Favor, Oppose, Strongly Oppose, No Opinion
Years Asked:	2008, 2013
Recommendation:	No changes for 2016

SHARED SERVICES QUESTIONS

1. The Village currently shares service delivery with other North Shore communities, including fire protection and emergency medical response (North Shore Fire Department), emergency police and fire dispatch (Bayside dispatch), refuse and yard waste collection center (Whitefish Bay) and public health (North Shore Health Department). Would you favor or oppose the Village exploring the following opportunities for sharing services?
 - Building Inspection
 - Library Services
 - Municipal Court
 - Police Department
 - Public Works
 - Senior Services

Options for Answers:	Strongly Favor, Favor, Oppose, Strongly Oppose, No Opinion
Years Asked:	2008, 2013
Recommendation:	No changes for 2016

ALLEYS QUESTIONS

- 1. The Village currently pays for alley resurfacing with property taxes so all property owners share in the costs. Many communities use “special assessments” for alley resurfacing, where property owners adjacent to the alley being resurfaced are charged for some or all of the costs. Property taxes are deductible on state and federal income taxes; special assessments are not deductible. If you had to choose between using general property taxes or special assessments for alley resurfacing, which option would you prefer?**

Options for Answers:	<ul style="list-style-type: none"> • Use only general property taxes for alley resurfacing; do not use special assessments. • Use a combination of general property taxes and special assessments for alley resurfacing. • Use only special assessments for alley resurfacing; do not use general property taxes. • No opinion.
Years Asked:	2008, 2013
Recommendation:	Remove question based on earlier Village Board action

- 2. Is your residence adjacent to an alley?**

Options for Answers:	Yes or No
Years Asked:	2008, 2013
Recommendation:	Remove question based on earlier Village Board action

UTILITY INFRASTRUCTURE QUESTIONS

- 1. Due to the street flooding and basement back-ups that occurred during the July 2010 rain storms and during other storms of recent years, the Village of Shorewood began planning for a Comprehensive Sanitary Sewer and Stormwater Drainage Facility Plan. The plan outlines a 10-year, \$30-35 million program for making improvements to sanitary sewer pipes, stormwater collection systems, combined sewer pipes and private property laterals. In general, how would you describe your level of support for the Village comprehensive sewer improvements?**

Options for Answers:	Very Supportive, Somewhat Supportive, Not Very Supportive, Not at all Supportive, Not sure/Undecided
Years Asked:	2013
Recommendation:	Propose removing from the 2016 survey.

COMMUNICATION QUESTIONS

1. The Village currently communicates with the public using a variety of methods. How valuable are these sources of information to you?

- Milwaukee Journal Sentinel
- Shorewood NOW
- Shorewoodpatch.com
- Official Public Meeting Notices & Minutes
- Flyers on Garbage Carts
- Postcards on Meetings/Hearings/etc.
- Shorewood Today Magazine
- Village Manager's Memo
- Village Website
- Facebook
- Twitter

Options for Answers:	Very Valuable, Somewhat Valuable, Not at all Valuable, Unaware of Method, No Opinion
Years Asked:	2008, 2013
Recommendation:	Remove Shorewoodpatch.com, Add Civic Information Center in the Shorewood Public Library

DEMOGRAPHIC QUESTIONS

1. How long have you been a resident of Shorewood?

Options for Answers:	Less than 1 year, 1-5 years, 6-15 years, 16 or more years
Years Asked:	2008, 2013
Recommendation:	No changes for 2016

2. How many adults and children under the age of 18 live in your household?

Options for Answers:	Fill in blank for number of adults and children.
Years Asked:	2008, 2013
Recommendation:	No changes for 2016

3. Of the adult members of your household, how many are employed, not employed or retired?

Options for Answers:	Fill in blank for number of employed, not employed or retired.
Years Asked:	2008, 2013
Recommendation:	No changes for 2016

4. Do you rent or own your home?

Options for Answers:	Rent, Own
Years Asked:	2008, 2013
Recommendation:	No changes for 2016

5. In what kind of housing do you live?

Options for Answers:	Single Family, Duplex, Condo, Apartment
Years Asked:	2008, 2013
Recommendation:	No changes for 2016

6. Which of the following categories best describes your total annual household income before taxes?

Options for Answers:	Less than \$25,000; \$25,000-\$49,999; \$50,000-\$74,999; \$75,000-\$99,999; \$100,000-\$149,999; \$150,000-\$199,999; Over \$200,000
Years Asked:	2008, 2013
Recommendation:	No changes for 2016

7. Do you have any comments or suggestions that you would like to add?

Options for Answers:	Fill in response
Years Asked:	2008, 2013
Recommendation:	No changes for 2016



AT THE EDGE OF THE CITY AND
THE HEART OF EVERYTHING

FINANCE DIRECTOR'S MEMO

August 15, 2016

TO: Village Board/Finance Committee
FROM: Mark Emanuelson, Finance Director
RE: Second Quarter Financial Report

The following reports have been prepared to summarize the Village's financial activities as of 6/30/16.

In general, overall activities are following anticipated budgetary levels. There may be a few items that reflect disproportionate activity due to the timing of payments made or received. Salary amounts that reflect 48% of budget are typical due to the timing of payrolls. Additional notes have also been added throughout the financial reports to help explain the activity within certain accounts.

Staff will have some supplemental comments prepared for review at the committee meeting.

Attached are the following June 30, 2016 Quarterly Financial Reports

Revenues and Expenditures

- General Fund overview (1-7)
- General Fund departments (8 – 31)
- Library Fund (32 - 33)
- Senior Services Fund (34)
- Marketing Fund (35)
- Shorewood Today (36)
- Police Special Fund (37)
- Public Art Fund (38)
- Debt Service Fund (39)
- Capital Projects Fund (40 - 42)
- Capital projects - detail listing (43-46)
- TID No. 1 (47 - 48)
- TID No. 3 (49 - 50)
- TID No. 4 (51)
- TID No. 5 (52)
- Parking Utility (53 - 54)
- Water Utility (55 - 59)
- Sewer Utility (60 - 63)

Appendix A

- Cash and Investment Report (64-68)

2017 Budget

General Fund Summary

General Fund Summary	2014 Actual	2015 Actual	2016 YTD 6/30	2016 Projected	2016 Adopted Budget	2017 Proposed Budget	6/30 YTD % of Budget
Revenues							
Property Taxes	\$ 7,827,199	\$ 7,997,921	\$ 8,113,600	\$ -	\$ 8,113,600	\$ -	100.0%
PILOT Revenues	\$ 142,755	\$ 168,345	\$ -	\$ -	\$ 155,000	\$ -	
Intergovernmental	1,124,088	1,063,005	359,259	-	1,073,934	-	33.5%
Licenses and Permits	550,157	570,321	248,360	-	508,020	-	48.9%
Fines	458,623	448,231	243,556	-	585,000	-	41.6%
Charges for Services	277,211	285,100	121,469	-	242,926	-	50.0%
Other Revenues	311,810	303,141	193,213	-	322,598	-	59.9%
Other Financing Sources	47,247	9,890	-	-	38,000	-	0.0%
Total Revenues	<u>10,739,090</u>	<u>10,845,954</u>	<u>9,279,457</u>	<u>-</u>	<u>11,039,078</u>	<u>-</u>	<u>84.1%</u>
Expenditures							
General Government	1,057,228	1,079,474	644,780	-	1,190,177	-	54.2%
Public Safety	6,689,453	6,842,777	3,383,546	-	6,907,187	-	49.0%
Public Works	2,515,524	2,655,576	1,306,554	-	2,674,683	-	48.8%
Health	146,122	145,037	73,906	-	148,360	-	49.8%
Culture and Recreation	100,662	95,527	19,096	-	80,671	-	23.7%
Other Financing Uses	51,477	28,000	38,000	-	38,000	-	100.0%
Total Expenditures	<u>10,560,466</u>	<u>10,846,391</u>	<u>5,465,882</u>	<u>-</u>	<u>11,039,078</u>	<u>-</u>	<u>49.5%</u>
Net Change in Fund Balance	178,624	(436)	3,813,575	-	-	-	
Adjustment for Assessment Error	<u>(1,460,298)</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	
Change in Fund Balance Excluding Error	<u>(1,281,674)</u>	<u>(436)</u>	<u>3,813,575</u>	<u>-</u>	<u>-</u>	<u>-</u>	
Beginning Fund Balance	6,102,581	6,281,205	6,280,768	6,280,768	6,280,768	6,280,768	
Less: Surplus Applied	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>(38,000)</u>	<u>-</u>	
Ending Fund Balance	<u>\$ 6,281,205</u>	<u>\$ 6,280,768</u>	<u>\$ 10,094,343</u>	<u>\$ 6,280,768</u>	<u>\$ 6,242,768</u>	<u>\$ 6,280,768</u>	
Fund Balance Components:							
Committed for Health purposes	115,768	-	-	-	-	-	
Assigned for Neighborhood Loan Program (net loa	107,875	287,939	-	200,000	-	-	
Assigned for future retirement costs	30,662	73,343	-	50,000	-	-	
Assigned for next year budget	28,000	38,000	-	-	-	-	
Estimated nonspendable - prepaids and long term	1,650,450	1,570,536	-	1,600,000	-	-	
Estimated Unassigned	<u>4,348,450</u>	<u>4,310,950</u>	<u>-</u>	<u>4,430,768</u>	<u>-</u>	<u>-</u>	
Total Fund Balance	<u>\$ 6,281,205</u>	<u>\$ 6,280,768</u>	<u>\$ 6,280,768</u>	<u>\$ 6,280,768</u>	<u>\$ 6,280,768</u>	<u>\$ 6,280,768</u>	
Unassigned as a % of CY Revenues	40.67%	39.78%	-	40.28%	-	-	

2017 Budget

General Fund
Detailed Revenues Budget

Account No.	Account Name	2014 Actual	2015 Actual	2016 YTD 6/30	2016 Projected	2016 Adopted Budget	Category	6/30/2016 YTD % of Budget	Notes
1100 - Village Board									
100-1100-41110	Property Taxes	\$ 7,827,199	\$ 7,997,921	\$ 8,113,600	\$ -	\$ 8,113,600	Taxes	100.0%	All recognized at beginning of the year
100-1100-41300	PILOT - Water	109,107	133,186	-	-	120,000	Taxes	0.0%	PILOT calculated at year end
100-1100-41310	PILOT - Parking	33,648	35,159	-	-	35,000	Taxes	0.0%	PILOT calculated at year end
100-1100-43430	Exempt Computer Aid	1,126	997	940	-	1,000	Intergov't	94.0%	0
Total 1100 - Village Board Revenues		7,971,080	8,167,263	8,114,540	-	8,269,600		98.1%	0
1410 - Village Manager									
100-1410-43410	State Shared Revenue	\$ 254,455	\$ 253,997	\$ -	\$ -	\$ 253,207	Intergov't	0.0%	Received in November
100-1410-43411	Expenditure Restraint	400,178	279,774	-	-	285,459	Intergov't	0.0%	Received in July
100-1410-44140	Cable Fees - Time Warner	111,019	105,915	52,500	-	110,000	Licenses	47.7%	Received quarterly
100-1410-44141	Cable Fees - AT&T	53,285	57,847	27,600	-	60,000	Licenses	46.0%	Received quarterly
100-1410-48100	Interest Income	84,551	94,869	58,435	-	75,000	Other Rev	77.9%	0
100-1410-48101	Market to Market adjustments	(87,055)	(34,812)	29,193	-	-	Other Rev	0.0%	
100-1410-48110	Interest on Loans/Advances	43,508	40,340	-	-	35,833	Other Rev	0.0%	Loans due in December
100-1410-48120	Interest on Taxes	33,324	31,007	22,065	-	25,000	Other Rev	88.3%	Collected also in May and July
100-1410-48150	Insurance Dividend	12,953	13,223	19,388	-	10,000	Other Rev	193.9%	1 pymt per year, April
100-1410-48900	Miscellaneous Revenue	18,662	3,325	700	-	2,000	Other Rev	35.0%	0
Total 1410 - Village Manager Revenues		924,880	845,485	209,881	-	856,499		24.5%	
1420 - Clerk/Treasurer									
100-1420-44110	Liquor Licenses (Class)	\$ 13,668	\$ 13,440	\$ 15,580	\$ -	\$ 13,250	Licenses	117.6%	0
100-1420-44111	Operators Licenses	5,830	4,880	4,680	-	7,770	Licenses	60.2%	0
100-1420-44120	Village Licenses	5,284	4,050	4,233	-	4,500	Licenses	94.1%	0
100-1420-44130	Weights and Measures	3,301	3,013	-	-	3,250	Licenses	0.0%	0
100-1420-44200	Pet Licenses	5,271	4,539	3,076	-	4,500	Licenses	68.4%	0
100-1420-44201	Rebate MADACC	460	119	50	-	325	Other Rev	15.4%	0
100-1420-44210	Bicycle and Other Licenses	440	70	40	-	250	Licenses	16.0%	0
100-1420-46900	Other Charges for Service	445	925	410	-	500	Charges	82.0%	0
100-1420-48900	Miscellaneous Revenue	2,819	2,374	1,104	-	2,340	Other Rev	47.2%	0
Total 1420 - Clerk/Treasurer Revenues		37,518	33,409	29,173	-	36,685		79.5%	
1510 - Finance									
100-1510-44900	Security Alarm Permits	\$ 3,180	\$ 3,720	\$ 1,500	\$ -	\$ 2,500	Licenses	60.0%	0
100-1510-48300	Late Payment Penalty	668	474	508	-	500	Other Rev	101.6%	0
100-1510-48900	Miscellaneous Revenue	1,572	1,525	2,048	-	1,000	Other Rev	204.8%	0
Total 1510 - Finance Revenues		5,421	5,719	4,056	-	4,000		101.4%	

2017 Budget

General Fund
Detailed Revenues Budget

Account No.	Account Name	2014 Actual	2015 Actual	2016 YTD 6/30	2016 Projected	2016 Adopted Budget	Category	6/30/2016 YTD % of Budget	Notes
2100 - Police									
100-2100-45120	Court Fines	\$ 133,359	\$ 130,494	\$ 80,570	\$ -	\$ 180,000	Fines	44.8%	0
100-2100-45200	Parking Fines	299,869	304,359	154,939	-	375,000	Fines	41.3%	0
100-2100-45210	Parking Ticket Fee	16,930	8,918	5,367	-	20,000	Fines	26.8%	0
100-2100-45220	Vehicle Suspension Fee	8,465	4,460	2,680	-	10,000	Fines	26.8%	0
100-2100-46200	False Alarm Fees	4,003	4,958	2,700	-	3,000	Charges	90.0%	0
100-2100-46390	Overnight Parking Permission	28,911	30,191	11	-	-	Charges	0.0%	Moved to parking utility in 2016
100-2100-43550	State DOT Grants	-	2,802	3,080	-	5,000	Intergov't		
100-2100-43560	State Training Grants	-	3,680	225	-	5,000	Intergov't		
100-2100-43590	Other State Grants	-	-	21	-	7,500	Intergov't		
100-2100-48500	Donations	695	-	-	-	1,000	Other Rev	0.0%	0
100-2100-48900	Miscellaneous Revenue	20,752	6,236	1,685	-	2,500	Other Rev	67.4%	0
Total 2100 - Police Revenues		512,984	496,098	1,706	-	609,000		0.3%	
2400 - Planning and Development									
100-2400-44310	Building Permits	\$ 176,020	\$ 214,222	\$ 63,520	\$ -	\$ 140,000	Licenses	45.4%	0
100-2400-44320	Electrical Permits	55,468	52,081	21,462	-	55,000	Licenses	39.0%	0
100-2400-44330	Plumbing Permits	54,551	46,364	36,169	-	57,000	Licenses	63.5%	0
100-2400-44340	HVAC Permits	27,511	21,765	10,385	-	30,000	Licenses	34.6%	0
100-2400-44370	Reinspection Fees (PE)	-	12,550	7,500	-	10,000	Licenses		
100-2400-44400	Code Compliance Fees	35,330	25,865	115	-	10,000	Licenses	1.2%	0
100-2400-46105	Blueprints	703	707	536	-	500	Charges	107.2%	0
100-2400-48900	Miscellaneous Revenue	5,699	7,400	4,237	-	3,600	Other Rev	117.7%	0
Total 2400 - Planning and Development Revenues		355,281	380,955	143,924	-	306,100		47.0%	
2900 - Other Public Safety									
100-2900-43420	Fire Insurance	54,160	54,528	60,255	-	50,000	Intergov't	120.5%	Pymt typically rec'd from state in June
100-2900-48200	Rental Income	-	-	48,090	-	-	Intergov't	0.0%	0
		54,160	54,528	108,345	-	50,000		120.5%	
3000 - Public Works									
100-3100-43530	State Transportation Aids	\$ 361,342	\$ 420,894	\$ 200,000	\$ -	\$ 442,017	Intergov't	45.2%	Received quarterly.
100-3100-43540	Recycling Grant	52,825	52,814	49,974	-	42,251	Intergov't	118.3%	Rec'd in June
100-3100-46420	Recycling Rebate	48,816	44,279	16,827	-	45,000	Other Rev	37.4%	0
100-3100-46430	Special Collection Fees	12,603	17,831	8,208	-	12,000	Charges	68.4%	0
100-3100-46431	Disposal Fee	4,591	5,873	3,503	-	4,000	Charges	87.6%	0
100-3100-46433	Kart Sales	9,211	12,041	5,518	-	5,200	Charges	106.1%	0
100-3100-46434	Snow Removal Charges	1,976	1,418	2,418	-	-	Charges	0.0%	0
100-3100-46435	Delq Prop Maint	320	1,070	-	-	-	Charges	0.0%	0
100-3100-46436	Damages To Property	4,846	10,638	1,228	-	-	Charges	0.0%	0

2017 Budget

General Fund
Detailed Revenues Budget

Account No.	Account Name	2014 Actual	2015 Actual	2016 YTD 6/30	2016 Projected	2016 Adopted Budget	Category	6/30/2016 YTD % of Budget	Notes
100-3100-47300	Charges for Service - School	9,269	5,543	1,683	-	8,835	Charges	19.0%	charges?
100-3100-47310	Charges for Service - Whitefish E	191,986	189,617	93,553	-	201,916	Charges	46.3%	0
100-3100-47330	Charges for Service - NSFD	8,347	4,289	1,701	-	6,975	Charges	24.4%	0
100-3100-47440	Equipment Rental Water	9,855	5,220	1,302	-	20,000	Other Rev	6.5%	Charges for building space and equip use
100-3100-47450	Equipment Rental Sewer	10,526	6,654	6,463	-	20,000	Other Rev	32.3%	Charges for building space and equip use
100-3100-48200	Rental Income	28,122	37,684	23,490	-	41,000	Other Rev	57.3%	Hubbard lodge
100-3100-48900	Miscellaneous Revenue	13,199	2,665	2,392	-	5,000	Other Rev	47.8%	U
Total 3000 - Public Works Revenues		767,834	818,530	418,260	-	854,194		49.0%	U
4000 - Health									
100-4000-46500	Health Fees	-	-	-	-	-	Charges	0.0%	0
100-4000-48900	Miscellaneous Revenue	41,197	23,871	-	-	15,000	Other Rev	0.0%	0
100-4000-48500	Grants/Donations	-	-	-	-	-	Other Rev	0.0%	U
Total 4000 - Health Revenues		41,197	23,871	-	-	15,000		0.0%	
5300 - Village Celebrations									
100-5300-48500	Donations	21,488	10,205	-	-	-	Other Rev	0.0%	Farmer's Market 2015
100-5300-48530	Public Art Donations	-	-	-	-	-	Other Rev	0.0%	U
Total 5300 - Village Celebrations Revenues		21,488	10,205	-	-	-			
9000 - Other Financing Sources									
100-9000-49200	Transfers from Special Rev.	47,247	9,890	-	-	-	OFS	0.0%	Library staff balances
100-9000-49200	Transfers from Special Rev.	-	-	-	-	-	OFS	0.0%	Public Art fund
100-9000-49800	Proceeds of Long-Term Debt	-	-	-	-	-	OFS	0.0%	-
100-9000-49900	Surplus Applied	-	-	-	-	-	OFS	0.0%	-
100-9000-49900	Surplus Applied	-	-	-	-	38,000	OFS	0.0%	Budget only
Total 9000 - Other Financing Sources		47,247	9,890	-	-	38,000		0.0%	
Total Revenues		\$ 10,739,090	\$ 10,845,954	\$ 9,029,885	\$ -	\$ 11,039,078		81.8%	

2017 Budget

General Fund Expenditure Summary by Department

Department	2014 Actual	2015 Actual	2016 YTD 6/30	2016 Projected	2016 Adopted Budget	6/30/2016 YTD % of Budget
General Government						
1100 - Village Board	\$ 29,839	\$ 20,626	\$ 14,076	\$ -	\$ 29,205	48.2%
1200 - Municipal Court	97,010	98,333	50,827	-	100,085	50.8%
1410 - Village Manager	201,594	247,146	141,561	-	289,753	48.9%
1420 - Clerk/Treasurer	203,029	158,588	83,592	-	192,481	43.4%
1421 - Elections	30,389	11,554	14,566	-	32,617	44.7%
1430 - Customer Service	119,083	124,915	63,916	-	122,794	52.1%
1510 - Finance	152,845	157,575	78,361	-	169,237	46.3%
1900 - Other General Admin	223,439	260,738	197,881	-	254,005	77.9%
Total General Government	1,057,228	1,079,474	644,780	-	1,190,177	54.2%
2000's Public Safety / Other Protective Services						
2100 - Police	3,568,903	3,615,818	1,745,707	-	3,630,707	48.1%
2400 - Planning and Development	375,344	384,176	193,005	-	391,683	49.3%
2900 - Other Public Safety	2,745,206	2,842,782	1,444,834	-	2,884,797	50.1%
Total Public Safety	6,689,453	6,842,777	3,383,546	-	6,907,187	49.0%
3000's - Public Works						
3100 - Administration	310,400	339,252	213,100	-	345,632	61.7%
3230 - Building Maintenance	254,382	252,308	129,085	-	231,691	55.7%
3300 - Municipal Garage	347,520	309,275	135,095	-	317,686	42.5%
3410 - Street and Alley	108,481	95,139	41,831	-	87,742	47.7%
3420 - Street Sweeping	6,583	17,109	5,132	-	12,570	40.8%
3430 - Street Lighting	112,848	171,724	90,574	-	179,942	50.3%
3440 - Traffic Devices	16,413	22,940	13,437	-	23,401	57.4%
3450 - Signage	8,473	6,547	1,705	-	16,618	10.3%
3460 - Winter Maintenance	115,360	139,295	83,492	-	162,982	51.2%
3510 - Refuse Disposal	497,002	516,106	249,162	-	514,319	48.4%
3520 - Recycling	179,545	177,607	94,071	-	177,432	53.0%
3530 - Yard Waste Leaf Collection	149,110	149,207	32,180	-	137,437	23.4%
3610 - Forestry	225,125	238,261	132,179	-	263,403	50.2%
3620 - Parks and Beautification	184,283	220,807	85,511	-	203,828	42.0%
Total Public Works	2,515,524	2,655,576	1,306,554	-	2,674,683	48.8%

2017 Budget

**General Fund
Expenditure Summary by Department**

Department	2014 Actual	2015 Actual	2016 YTD 6/30	2016 Projected	2016 Adopted Budget	6/30/2016 YTD % of Budget
4000 - Health	<u>146,122</u>	<u>145,037</u>	<u>73,906</u>	<u>-</u>	<u>148,360</u>	<u>49.8%</u>
Culture and Recreation						
5140 - Village Center	6,540	5,963	2,882	-	9,038	31.9%
5200 - Beach	43,807	51,172	8,502	-	47,895	17.8%
5300 - Village Celebrations	<u>50,316</u>	<u>38,392</u>	<u>7,712</u>	<u>-</u>	<u>23,738</u>	<u>32.5%</u>
Total Culture and Recreation	<u>100,662</u>	<u>95,527</u>	<u>19,096</u>	<u>-</u>	<u>80,671</u>	<u>23.7%</u>
9000 - Other Financing Uses	<u>51,477</u>	<u>28,000</u>	<u>38,000</u>	<u>-</u>	<u>38,000</u>	<u>100.0%</u>
Total Expenditures	<u>\$ 10,560,466</u>	<u>\$ 10,846,391</u>	<u>\$ 5,465,882</u>	<u>\$ -</u>	<u>\$ 11,039,078</u>	<u>49.5%</u>

2017 Budget

General Fund Revenues and Expenditures
Village Board - 1100

Account Number	Account Name	2014 Actual	2015 Actual	2016 YTD 6/30	2016 Projected	2016 Adopted Budget	2017 Proposed Budget	6/30/2016 YTD % of Budget	Notes
Revenues									
100-1100-41110	Property Taxes	\$ 7,827,199	\$ 7,997,921	\$ 8,113,600		\$ 8,113,600		100.0%	All recognized at beginning of the year
100-1100-41300	PILOT - Water	109,107	133,186	-		120,000		0.0%	PILOT calculated at year end
100-1100-41310	PILOT - Parking	33,648	35,159	-		35,000		0.0%	PILOT calculated at year end
100-1100-43430	Exempt Computer Aid	1,126	997	940		1,000		94.0%	
Total Village Board Revenues		<u>\$ 7,971,080</u>	<u>\$ 8,167,263</u>	<u>\$ 8,114,540</u>	<u>\$ -</u>	<u>\$ 8,269,600</u>	<u>\$ -</u>	<u>98.1%</u>	
Expenditures									
100-1100-51100	Salaries and Wages	\$ 7,300	\$ 7,496	\$ 3,537		\$ 7,300		48.5%	
100-1100-51310	Social Security and Medicare	558	554	279		558		50.0%	
100-1100-51900	Professional Education	1,361	1,740	360		1,000		36.0%	
100-1100-52920	Surveys/Studies & Plans	5,500	-	-		8,500		0.0%	2016 Village-wide Survey
100-1100-53100	Office Supplies	95	380	97		300		32.3%	
100-1100-53140	Publications & Communications	8,982	5,039	3,940		6,000		65.7%	
100-1100-53200	Memberships & Subscriptions	5,739	5,097	5,701		4,942		115.4%	Most paid in beginning of year.
100-1100-53900	Miscellaneous Expenses	170	148	15		450		3.3%	
100-1100-55100	Liability & Property Insurance	98	134	112		110		101.8%	
100-1100-55110	Workers Comp	36	38	35		45		77.8%	
Total Village Board Expenditures		<u>\$ 29,839</u>	<u>\$ 20,626</u>	<u>\$ 14,076</u>	<u>\$ -</u>	<u>\$ 29,205</u>	<u>\$ -</u>	<u>48.2%</u>	

2017 Budget

General Fund Revenues and Expenditures
Municipal Court - 1200

Account Number	Account Name	2014 Actual	2015 Actual	2016 YTD 6/30	2016 Projected	2016 Adopted Budget	2017 Proposed Budget	6/30/2016 YTD % of Budget	Notes
Expenditures									
100-1200-51100	Salaries and Wages	\$ 51,382	\$ 53,976	\$ 26,343		\$ 52,187		50.5%	
100-1200-51200	Overtime Wages	3,683	1,874	327		3,260		10.0%	
100-1200-51300	Health Insurance	24,259	25,151	12,534		24,953		50.2%	
100-1200-51305	Dental Insurance	867	858	425		840		50.6%	
100-1200-51310	Social Security and Medicare	3,836	3,756	1,901		4,242		44.8%	
100-1200-51315	Wisconsin Retirement System	3,689	3,298	1,627		3,233		50.3%	
100-1200-51320	Life Insurance	81	115	74		148		50.0%	
100-1200-51325	Flexible Benefit Contribution	34	42	10		70		14.3%	
100-1200-51900	Professional Education	1,638	1,533	990		1,950		50.8%	
100-1200-52300	Other Intergov'tal pymts	-	-	200		550		36.4%	
100-1200-52910	Software Purch/Maint	4,676	5,074	5,227		5,227		100.0%	TIPSS annual fees pd in Jan
100-1200-52990	Other Service Contracts & Fees	90	-	-		100		0.0%	
100-1200-53100	Office Supplies	676	255	12		750		1.6%	
100-1200-53101	Shared Office Costs	401	302	106		486		21.8%	
100-1200-53131	Shared Postage Costs	922	1,373	472		1,442		32.7%	
100-1200-53200	Memberships & Subscriptions	140	140	100		140		71.4%	
100-1200-55100	Liability & Property Insurance	362	439	363		357		101.7%	
100-1200-55110	Workers Comp	274	146	116		150		77.3%	
Total Municipal Court Expenditures		<u>\$ 97,010</u>	<u>\$ 98,333</u>	<u>\$ 50,827</u>	<u>\$ -</u>	<u>\$ 100,085</u>	<u>\$ -</u>	<u>50.8%</u>	

2017 Budget

General Fund Revenues and Expenditures
Village Manager - 1410

Account Number	Account Name	2014 Actual	2015 Actual	2016 YTD 6/30	2016 Projected	2016 Adopted Budget	2017 Proposed Budget	6/30/2016 YTD % of Budget	Notes
Revenues									
100-1410-43410	State Shared Revenue	\$ 254,455	\$ 253,997	\$ -		\$ 253,207		0.0%	Received in November
100-1410-43411	Expenditure Restraint	400,178	279,774	-		285,459		0.0%	Received in July
100-1410-44140	Cable Fees - Time Warner	111,019	105,915	52,500		110,000		47.7%	Received quarterly
100-1410-44141	Cable Fees - AT&T	53,285	57,847	27,600		60,000		46.0%	Received quarterly
100-1410-48100	Interest Income	84,551	94,869	58,435		75,000		77.9%	
100-1410-48101	Market to Market adjustments	(87,055)	(34,812)	29,193		-		0.0%	
100-1410-48110	Interest on Loans/Advances	43,508	40,340	-		35,833		0.0%	Loans due in December
100-1410-48120	Interest on Taxes	33,324	31,007	22,065		25,000		88.3%	Collected also in May and July
100-1410-48150	Insurance Dividend	12,953	13,223	19,388		10,000		193.9%	1 pymt per year, April
100-1410-48900	Miscellaneous Revenue	<u>18,662</u>	<u>3,325</u>	<u>700</u>		<u>2,000</u>		<u>35.0%</u>	
Total Village Manager Revenues		<u>\$ 924,880</u>	<u>\$ 845,485</u>	<u>\$ 209,881</u>	<u>\$ -</u>	<u>\$ 856,499</u>	<u>\$ -</u>	<u>24.5%</u>	
Expenditures									
100-1410-51100	Salaries and Wages	\$ 92,364	\$ 119,811	\$ 65,459		\$ 136,922		47.8%	
100-1410-51140	Auto Allowance	1,500	1,500	750		1,500		50.0%	
100-1410-51300	Health Insurance	19,028	31,982	10,373		40,548		25.6%	
100-1410-51305	Dental Insurance	114	153	23		468		4.9%	
100-1410-51310	Social Security and Medicare	6,964	8,436	5,092		10,475		48.6%	
100-1410-51315	Wisconsin Retirement System	6,042	7,405	4,454		9,036		49.3%	
100-1410-51320	Life Insurance	428	452	237		444		53.4%	
100-1410-51325	Flexible Benefit Contribution	1,035	1,077	943		667		141.4%	
100-1410-51900	Professional Education	7,823	9,310	4,719		15,250		30.9%	
100-1410-52910	Software Purch/Maint	460	540	225		510		44.1%	Manager's memo
100-1410-52990	Other Service Contracts & Fees	-	470			250		0.0%	EAP program
100-1410-53100	Office Supplies	1,228	824	150		1,200		12.5%	
100-1410-53101	Shared Office Costs	2,102	1,983	687		2,251		30.5%	
100-1410-53121	Shared Copy Costs	1,229	1,033	284		759		37.4%	
100-1410-53131	Shared Postage Costs	986	756	338		636		53.1%	
100-1410-53200	Memberships & Subscriptions	2,690	2,436	1,310		3,835		34.2%	
100-1410-53990	Contingency	572	303	-		-		0.0%	
100-1410-54000	Programming	7,031	938	-		3,000		0.0%	Resident mediation, EE wellness
100-1410-54100	Sustainability/Conservation	1,396	1,240	518		1,000		51.8%	
100-1410-54130	Awards / Recognitions	-	5,412	1,462		7,000		20.9%	
100-1410-55100	Liability & Property Insurance	54,238	55,753	44,231		56,970		77.6%	
100-1410-55110	Workers Comp	532	327	306		394		77.7%	
100-1410-57900	Expenditure Charged to Others	(6,168)	(4,995)	-		(3,362)		0.0%	Non salary costs to utilities at YE
Total Village Manager Expenditures		<u>\$ 201,594</u>	<u>\$ 247,146</u>	<u>\$ 141,561</u>	<u>\$ -</u>	<u>\$ 289,753</u>	<u>\$ -</u>	<u>48.9%</u>	

2017 Budget

General Fund Revenues and Expenditures
Clerk/Treasurer's Office - 1420

Account Number	Account Name	2014 Actual	2015 Actual	2016 YTD 6/30	2016 Projected	2016 Adopted Budget	2017 Proposed Budget	6/30/2016 YTD % of Budget	Notes
Revenues									
100-1420-44110	Liquor Licenses (Class)	\$ 13,668	\$ 13,440	\$ 15,580		\$ 13,250		117.6%	
100-1420-44111	Operators Licenses	5,830	4,880	4,680		7,770		60.2%	
100-1420-44120	Village Licenses	5,284	4,050	4,233		4,500		94.1%	
100-1420-44130	Weights and Measures	3,301	3,013			3,250		0.0%	
100-1420-44200	Pet Licenses	5,271	4,539	3,076		4,500		68.4%	
100-1420-44201	Rebate MADACC	460	119	50		325		15.4%	
100-1420-44210	Bicycle and Other Licenses	440	70	40		250		16.0%	
100-1420-46900	Other Charges for Service	445	925	410		500		82.0%	
100-1420-48900	Miscellaneous Revenue	<u>2,819</u>	<u>2,374</u>	<u>1,104</u>		<u>2,340</u>		<u>47.2%</u>	
Total Clerk/Treasurer Revenues		<u>\$ 37,518</u>	<u>\$ 33,409</u>	<u>\$ 29,173</u>	<u>\$ -</u>	<u>\$ 36,685</u>	<u>\$ -</u>	<u>79.5%</u>	
Expenditures									
100-1420-51100	Salaries and Wages	\$ 107,171	\$ 86,114	\$ 47,619		\$ 113,751		41.9%	
100-1420-51300	Health Insurance	42,875	24,408	10,575		27,385		38.6%	
100-1420-51305	Dental Insurance	1,537	733	348		1,110		31.4%	
100-1420-51310	Social Security and Medicare	7,369	5,974	3,595		8,702		41.3%	
100-1420-51315	Wisconsin Retirement System	7,459	5,282	3,237		7,508		43.1%	
100-1420-51320	Life Insurance	389	198	50		177		28.2%	
100-1420-51325	Flexible Benefit Contribution	264	286	19		123		15.4%	
100-1420-51900	Professional Education	2,515	2,824	1,574		4,765		33.0%	new conference in 2016
100-1420-52300	Other Intergov'tal pymts	2,800	2,800	2,800		2,800		100.0%	Weights & Measures, SOW
100-1420-52910	Software Purch/Maint	10,704	6,251	2,516		5,800		43.4%	
100-1420-53100	Office Supplies	2,253	1,645	909		2,650		34.3%	
100-1420-53101	Shared Office Costs	1,831	1,750	540		1,870		28.9%	
100-1420-53110	Computer Supplies	332	1,048	8		1,250		0.6%	
100-1420-53121	Shared Copy Costs	533	435	178		679		26.2%	
100-1420-53130	Postage/mailings	1,665	3,219	-		3,000		0.0%	tax bills in december
100-1420-53131	Shared Postage Costs	2,272	4,341	1,120		2,704		41.4%	
100-1420-53200	Memberships & Subscriptions	749	579	120		750		16.0%	
100-1420-53900	Miscellaneous Expenses	350	31	-		250		0.0%	
100-1420-54000	Programming (MADAC)	10,236	10,825	7,193		11,500		62.5%	
100-1420-55100	Liability & Property Insurance	949	1,143	937		924		101.4%	
100-1420-55110	Workers Comp	576	313	254		327		77.7%	
100-1420-57900	Expenditures Charged to Others	<u>(1,800)</u>	<u>(1,612)</u>	<u>-</u>		<u>(5,544)</u>	<u>-</u>	<u>0.0%</u>	
Total Clerk/Treasurer's Office Expenditures		<u>\$ 203,029</u>	<u>\$ 158,588</u>	<u>\$ 83,592</u>	<u>\$ -</u>	<u>\$ 192,481</u>	<u>\$ -</u>	<u>43.4%</u>	

2017 Budget

General Fund Revenues and Expenditures
Election expenses - 1421

Account Number	Account Name	2014 Actual	2015 Actual	2016 YTD 6/30	2016 Projected	2016 Adopted Budget	2017 Proposed Budget	6/30/2015 YTD % of Budget	Notes
Expenditures									
100-1421-51100	Salaries and Wages	\$ 19,268	\$ 5,546	\$ 9,318		\$ 20,000		46.6%	poll workers only
100-1421-51900	Professional Education	3,319	880	94		4,000		2.4%	poll worker training
100-1421-52910	Software Purch/Maint	481	-	1,312		1,000		131.2%	
100-1421-53131	Shared Postage Costs	2,069	1,195	1,435		1,737		82.6%	
100-1421-53300	Repairs and Maintenance	1,905	2,780	-		1,530		0.0%	
100-1421-53500	Dept/Program Supplies	<u>3,347</u>	<u>1,152</u>	<u>2,407</u>		<u>4,350</u>		<u>55.3%</u>	
Total Election Expenditures		<u>\$ 30,389</u>	<u>\$ 11,554</u>	<u>\$ 14,566</u>	<u>\$ -</u>	<u>\$ 32,617</u>	<u>\$ -</u>	<u>44.7%</u>	

2017 Budget

General Fund Revenues and Expenditures
Customer Service Department - 1430

Account Number	Account Name	2014 Actual	2015 Actual	2016 YTD 6/30	2016 Projected	2016 Adopted Budget	2017 Proposed Budget	6/30/2016 YTD % of Budget	Notes
Expenditures									
100-1430-51100	Salaries and Wages	\$ 71,448	\$ 74,651	\$ 37,707		\$ 73,879		51.0%	
100-1430-51300	Health Insurance	31,075	33,113	16,553		31,101		53.2%	
100-1430-51305	Dental Insurance	1,206	1,192	595		1,132		52.6%	
100-1430-51310	Social Security and Medicare	4,849	4,970	2,666		5,720		46.6%	
100-1430-51315	Wisconsin Retirement System	4,956	4,952	2,565		4,936		52.0%	
100-1430-51320	Life Insurance	315	361	186		351		53.0%	
100-1430-51325	Flexible Benefit Contribution	58	68	16		109		14.7%	
100-1430-51900	Professional Education	1,185	755	184		700		26.3%	
100-1430-52930	Credit Card Fees	2,536	3,189	1,314		1,000		131.4%	
100-1430-53100	Office Supplies	269	328	107		875		12.2%	
100-1430-53101	Shared Office Costs	2,598	2,955	811		2,700		30.0%	
100-1430-53110	Computer Supplies	308	833	59		730		8.1%	
100-1430-53121	Shared Copy Costs	968	802	395		1,281		30.8%	
100-1430-53131	Shared Postage Costs	56	65	28		307		9.1%	
100-1430-53200	Memberships & Subscriptions	-	-	95		250		38.0%	
100-1430-55100	Liability & Property Insurance	514	581	469		462		101.5%	
100-1430-55110	Workers Comp	380	204	166		214		77.6%	
100-1430-57900	Expenditures Charged to Others	(3,638)	(4,103)	-		(2,953)		0.0%	Non salary costs to utilities at YE
Total Customer Service Expenditures		\$ 119,083	\$ 124,915	\$ 63,916	\$ -	\$ 122,794	\$ -	52.1%	

2017 Budget

General Fund Revenues and Expenditures
Finance Department - 1510

Account Number	Account Name	2014 Actual	2015 Actual	2016 YTD 6/30	2016 Projected	2016 Adopted Budget	2017 Proposed Budget	6/30/2016 YTD % of Budget	Notes
Revenues									
100-1510-44900	Security Alarm Permits	\$ 3,180	\$ 3,720	\$ 1,500		\$ 2,500		60.0%	
100-1510-48300	Late Payment Penalty	668	474	508		500		101.6%	
100-1510-48900	Miscellaneous Revenue	<u>1,572</u>	<u>1,525</u>	<u>2,048</u>		<u>1,000</u>		<u>204.8%</u>	
Total Finance Revenues		<u>\$ 5,421</u>	<u>\$ 5,719</u>	<u>\$ 4,056</u>	<u>\$ -</u>	<u>\$ 4,000</u>	<u>\$ -</u>	<u>101.4%</u>	
Expenditures									
100-1510-51100	Salaries and Wages	\$ 74,895	\$ 83,420	\$ 39,042		\$ 88,173		44.3%	
100-1510-51300	Health Insurance	25,797	27,020	10,197		29,944		34.1%	
100-1510-51305	Dental Insurance	365	352	100		420		23.8%	
100-1510-51310	Social Security and Medicare	5,428	5,721	2,949		6,745		43.7%	
100-1510-51315	Wisconsin Retirement System	5,242	5,372	2,656		5,819		45.6%	
100-1510-51320	Life Insurance	283	293	149		321		46.4%	
100-1510-51325	Flexible Benefit Contribution	872	1,053	523		672		77.8%	
100-1510-51900	Professional Education	2,647	4,018	1,756		3,550		49.5%	
100-1510-52130	Professional Fees Financial	23,157	18,054	16,064		18,300		87.8%	
100-1510-52910	Software Purch/Maint	9,100	9,890	163		9,100		1.8%	due in August
100-1510-52990	Other Service Contracts & Fees	1,410	1,647	541		2,500		21.6%	bank fees / collections
100-1510-53100	Office Supplies	1,554	1,501	1,258		1,940		64.8%	
100-1510-53101	Shared Office Costs	1,764	1,750	540		1,766		30.6%	
100-1510-53121	Shared Copy Costs	1,363	1,753	1,322		1,954		67.7%	
100-1510-53131	Shared Postage Costs	80	128	35		74		47.3%	
100-1510-53200	Memberships & Subscriptions	362	240	325		490		66.3%	
100-1510-53900	Misc Exp/Uncollectible Debt	4,039	2,589	-		3,000		0.0%	
100-1510-55100	Liability & Property Insurance	604	641	546		540		101.1%	
100-1510-55110	Workers Comp	393	216	195		251		77.7%	
100-1510-57900	Expenditures Charged to Others	<u>(6,513)</u>	<u>(8,082)</u>	<u>-</u>		<u>(6,322)</u>		<u>0.0%</u>	Non salary costs to utilities at YE
Total Finance Expenditures		<u>\$ 152,845</u>	<u>\$ 157,575</u>	<u>\$ 78,361</u>	<u>\$ -</u>	<u>\$ 169,237</u>	<u>\$ -</u>	<u>46.3%</u>	

2017 Budget

General Fund Revenues and Expenditures
Other General Administration - 1900

Account Number	Account Name	2014 Actual	2015 Actual	2016 YTD 6/30	2016 Projected	2016 Adopted Budget	2017 Proposed Budget	6/30/2016 YTD % of Budget	Notes
Expenditures									
100-1900-52120	Professional Fees Legal	\$ 108,966	\$ 121,983	\$ 70,355		\$ 110,000		64.0% est. through 6/30 invoices	
100-1900-52140	Professional Fees Technology	20,593	28,619	30,650		25,868		118.5% Digicorp	
100-1900-52150	Professional Fees Assessment	50,608	69,890	59,080		69,500		85.0% Accurate	
100-1900-52200	Electric - Village Hall	14,671	13,260	6,219		15,769		39.4%	
100-1900-52210	Gas - Village Hall	10,857	7,983	3,606		8,772		41.1%	
100-1900-52220	Water - Village Hall	2,299	3,126	945		2,590		36.5%	
100-1900-52900	Cleaning and Pest Control	16,380	16,917	6,852		17,378		39.4% VH Cleaning and Pest Control	
100-1900-52990	Other Service Contract fees	-	3,322	14,872		12,500		119.0% Hardware service contracts - IT	
100-1900-53101	Shared Office Costs	1,764	1,793	319		1,144		27.9%	
100-1900-53110	Computer Supplies	1,916	-	123		105		117.1% previously for Market Drive	
100-1900-53131	Shared Postage Costs	296	14	36		245		14.7%	
100-1900-53140	Communications/Publications	311	42	-		500		0.0% legal notices	
100-1900-53150	Job Posting/Testing/Hiring	4,086	7,100	4,175		4,000		104.4%	
100-1900-55100	General liab. & prop. insurance	690	798	649		640		101.4%	
100-1900-57900	Expenditure Charged to Others	(10,000)	(14,108)	-		(15,006)		0.0% Chargeback VHS costs to utilities at YE	
Total Other Gen Admin Expenditures		\$ 223,439	\$ 260,738	\$ 197,881	\$ -	\$ 254,005	\$ -	77.9%	

Expenditure Request Detail - Other General Administration

100-1900-52120	Professional Fees Legal	
	Village attorney retainer and other costs	\$ 90,000
	Labor - legal negotiations	20,000
	Total for account	110,000
100-1900-52150	Professional Fees Assessment	
	Ongoing assessment operations	44,500
	Reassessment component fees	25,000
	Total for account	69,500

2017 Budget

General Fund Revenues and Expenditures
Police Department - 2100

Account Number	Account Name	2014 Actual	2015 Actual	2016 YTD 6/30	2016 Projected	2016 Adopted Budget	2017 Proposed Budget	6/30/2016 YTD % of Budget	Notes
Revenues									
100-2100-43550	State DOT Grants	-	2,802	3,080		5,000		61.6%	moved from Police special
100-2100-43560	State Training Grants	-	3,680	225		5,000		4.5%	moved from Police special
100-2100-43590	Other State Grants	-	-	21		7,500		0.3%	moved from Police special
100-2100-45120	Court Fines	133,359	130,494	80,570		180,000		44.8%	
100-2100-45200	Parking Fines	299,869	304,359	154,939		375,000		41.3%	
100-2100-45210	Parking Ticket Fee	16,930	8,918	5,367		20,000		26.8%	
100-2100-45220	Vehicle Suspension Fee	8,465	4,460	2,680		10,000		26.8%	
100-2100-46200	False Alarm Fees	4,003	4,958	2,700		3,000		90.0%	
100-2100-46390	Overnight Parking Permission	28,911	30,191	11		-		0.0%	Moved to parking utility in 2016
100-2100-48500	Donations	695	-	-		1,000		0.0%	
100-2100-48900	Miscellaneous Revenue	<u>20,752</u>	<u>6,236</u>	<u>1,685</u>		<u>2,500</u>		<u>67.4%</u>	
Total Police Revenues		<u>\$ 512,984</u>	<u>\$ 496,098</u>	<u>\$ 251,278</u>	<u>\$ -</u>	<u>\$ 609,000</u>	<u>\$ -</u>	<u>41.3%</u>	
Expenditures									
100-2100-51100	Salaries and Wages	\$ 1,771,553	\$ 1,849,587	\$ 845,223		\$ 1,873,739		45.1%	
100-2100-51110	Civilian Salaries	240,964	232,147	88,460		198,401		44.6%	
100-2100-51130	Holiday Pay	97,041	84,409	1,260		61,811		2.0%	Not paid until 4th quarter
100-2100-51150	Retiree Sick Leave Payout	-	-	-		15,000		0.0%	1 provisional for retirements
100-2100-51160	Opt Out Ins	24,500	24,750	11,435		21,000		54.5%	
100-2100-51200	Overtime Wages	127,108	135,878	63,214		120,165		52.6%	
100-2100-51220	Civilian OT	8,672	5,307	689		1,898		36.3%	
100-2100-51300	Health Insurance	434,070	470,982	246,825		477,041		51.7%	
100-2100-51305	Dental Insurance	18,855	18,349	8,630		19,080		45.2%	
100-2100-51310	Social Security and Medicare	167,335	167,633	76,735		172,593		44.5%	
100-2100-51315	Wisconsin Retirement System	270,824	233,090	95,204		201,042		47.4%	
100-2100-51320	Life Insurance	3,495	2,921	1,284		2,532		50.7%	
100-2100-51325	Flexible Benefit Contribution	5,718	5,357	2,651		4,950		53.6%	
100-2100-51330	Uniform Expense	17,193	16,662	13,140		16,875		77.9%	
100-2100-51335	Insurance Trust	2,098	2,326	1,188		2,448		48.5%	
100-2100-51340	Retiree Health Contribution	37,337	61,459	44,899		78,733		57.0%	

2017 Budget

General Fund Revenues and Expenditures
Police Department - 2100

Account Number	Account Name	2014 Actual	2015 Actual	2016 YTD 6/30	2016 Projected	2016 Adopted Budget	2017 Proposed Budget	6/30/2016 YTD % of Budget	Notes
100-2100-51350	Education Reimb	4,600	6,632	1,400		3,000		46.7%	
100-2100-51355	Other Benefits	5,496	6,099	2,515		6,037		41.7%	
100-2100-51900	Professional Education	14,084	11,301	4,951		14,500		34.1%	
100-2100-52200	Electric	10,325	10,646	4,207		10,916		38.5%	
100-2100-52210	Gas	8,304	5,502	2,260		8,110		27.9%	
100-2100-52220	Water	953	1,133	279		772		36.1%	
100-2100-52230	Phone and Internet	5,421	5,597	2,903		8,495		34.2%	
100-2100-52300	Other Intergov'tal pymts	5,000	3,000	3,400		7,500		45.3%	SOW, suspension fees account
100-2100-52900	Cleaning and Pest Control	5,484	6,412	6,129		7,275		84.2%	
100-2100-52910	Software Purch/Maint	38,311	33,016	27,008		33,140		81.5%	
100-2100-52990	Other Service contracts / fees	-	39,883	43,017		65,000		66.2%	citation processing / overnight fees
100-2100-53100	Office Supplies	14,036	15,830	7,094		13,325		53.2%	
100-2100-53101	Shared Office Costs	5,933	4,581	2,602		8,015		32.5%	
100-2100-53120	Copy & Print Costs	3,066	4,041	2,077		3,500		59.3%	
100-2100-53131	Shared Postage Costs	6,387	4,528	1,526		6,658		22.9%	
100-2100-53200	Memberships & Subscriptions	1,140	410	400		1,555		25.7%	
100-2100-53300	Repairs and Maintenance	-	-	-		-		0.0%	
100-2100-53400	Vehicle Maintenance	34,565	21,982	6,641		20,000		33.2%	
100-2100-53410	Fuel and Oil	42,253	28,464	10,979		46,500		23.6%	
100-2100-53420	Radio Expense	3,342	362	984		3,000		32.8%	
100-2100-53500	Dept/Program Supplies	17,945	18,734	6,903		28,200		24.5%	
100-2100-53900	Misc Expenses	-	303	-		-		0.0%	
100-2100-55100	Liability & Property Insurance	38,921	42,427	33,861		39,968		84.7%	
100-2100-55110	Workers Comp	107,217	81,876	64,905		83,533		77.7%	
100-2100-55120	Unemployment	-	2,590	8,829		-		0.0%	
100-2100-57900	Expenditures Charged to Others	(30,642)	(50,386)	-		(55,600)		0.0%	.25 police, .5 civillian support to parking
Total Police Department Expenditures		\$ 3,568,903	\$ 3,615,818	\$ 1,745,707	\$ -	\$ 3,630,707	\$ -	48.1%	

2017 Budget

General Fund Revenues and Expenditures
 Planning and Development Department - 2400

Account Number	Account Name	2014 Actual	2015 Actual	2016 YTD 6/30	2016 Actual	2016 Adopted Budget	2017 Proposed Budget	6/30/2016 YTD % of Budget	Notes
Revenues									
100-2400-44310	Building Permits	\$ 176,020	\$ 214,222	\$ 63,520		\$ 140,000		45.4%	
100-2400-44320	Electrical Permits	55,468	52,081	21,462		55,000		39.0%	
100-2400-44330	Plumbing Permits	54,551	46,364	36,169		57,000		63.5%	
100-2400-44340	HVAC Permits	27,511	21,765	10,385		30,000		34.6%	
100-2400-44370	Reinspection Fees (PE)	-	12,550	7,500		10,000		75.0%	NEW GL 2015
100-2400-44400	Code Compliance Fees	35,330	25,865	115		10,000		1.2%	
100-2400-46105	Blueprints	703	707	536		500		107.2%	
100-2400-48900	Miscellaneous Revenue	5,699	7,400	4,237		3,600		117.7%	
Total Planning and Development Revenues		\$ 355,281	\$ 380,955	\$ 143,924	\$ -	\$ 306,100	\$ -	47.0%	
Expenditures									
100-2400-51100	Salaries and Wages	\$ 238,751	\$ 263,338	\$ 129,595		\$ 269,835		48.0%	
100-2400-51140	Auto Allowance	1,500	1,500	750		1,500		50.0%	
100-2400-51160	Opt Out Ins	6,562	8,250	4,124		8,400		49.1%	
100-2400-51300	Health Insurance	33,734	24,960	12,480		24,953		50.0%	
100-2400-51305	Dental Insurance	2,211	2,284	969		2,352		41.2%	
100-2400-51310	Social Security and Medicare	18,054	19,745	10,354		20,643		50.2%	
100-2400-51315	Wisconsin Retirement System	16,571	17,316	8,809		17,809		49.5%	
100-2400-51320	Life Insurance	358	413	214		423		50.6%	
100-2400-51325	Flexible Benefit Contribution	1,737	1,839	1,561		1,946		80.2%	
100-2400-51900	Professional Education	3,786	6,256	407		5,300		7.7%	
100-2400-52230	Phone and Internet	2,101	2,775	1,142		2,245		50.9%	
100-2400-52910	Software Purch/Maint	-	1,975	1,540		2,000		77.0%	
100-2400-52990	Other Service Contracts & Fees	12,277	510	79		500		15.8%	Suppl contracted inspector fees
100-2400-53100	Office Supplies	1,171	884	616		675		91.3%	
100-2400-53101	Shared Office Costs	5,271	5,138	1,755		5,819		30.2%	
100-2400-53110	Computer Supplies	1,781	1,747	700		1,700		41.2%	
100-2400-53120	Copy & Print Costs	1,222	1,041	755		1,415		53.4%	
100-2400-53121	Shared Copy Costs	1,726	1,636	525		2,134		24.6%	
100-2400-53131	Shared Postage Costs	2,845	3,600	1,687		3,101		54.4%	
100-2400-53200	Memberships & Subscriptions	1,205	443	766		955		80.2%	
100-2400-53400	Vehicle Maintenance	5,363	839	47		1,000		4.7%	
100-2400-53410	Fuel & Oil	2,164	1,267	433		1,860		23.3%	
100-2400-53900	Misc Exp / Uncollectible fines	128	8	1,000		100		1000.0%	Old deposit refund
100-2400-54620	Loan Program Expenses	1,401	2,254	989		400		247.3%	
100-2400-55100	Liability & Property Insurance	1,608	1,848	1,443		1,406		102.6%	
100-2400-55110	Workers Comp	11,817	12,311	10,265		13,212		77.7%	
100-2400-55120	Unemployment	-	-	-		-		0.0%	
Total Planning and Dev. Expenditures		\$ 375,344	\$ 384,176	\$ 193,005	\$ -	\$ 391,683	\$ -	49.3%	

2017 Budget

General Fund Revenues and Expenditures
Other Public Safety - 2900

Account Number	Account Name	2014 Actual	2015 Actual	2016 YTD 6/30	2016 Projected	2016 Adopted Budget	2017 Proposed Budget	6/30/2016 YTD % of Budget	Notes
Revenues									
100-2900-43420	Fire Insurance	54,160.26	54,527.87	60,255.00		50,000.00	-	120.5%	Pymt typically rec'd from state in June
100-2900-48200	Rental Income	-	-	48,090		-	-	0.0%	
Expenditures									
100-2900-51355	Other Benefits	\$ 49,904	\$ 47,340	\$ 20,793		\$ 49,908		41.7%	retiree premiums
100-2900-52300	Tri-Comm (dispatch)	309,873	313,760	166,854		322,809		51.7%	Dispatch services
100-2900-52310	North Shore Fire	2,045,512	2,059,307	1,040,542		2,068,658		50.3%	North Shore Fire
100-2900-52990	Crossing Guards	58,850	59,403	29,309		68,750		42.6%	crossing guards
100-2900-54730	Hydrant Rental	281,066	362,973	187,336		374,672		50.0%	Public Fire fees - water
Total Other Public Safety Expenditures		<u>\$ 2,745,206</u>	<u>\$ 2,842,782</u>	<u>\$ 1,444,834</u>	<u>\$ -</u>	<u>\$ 2,884,797</u>	<u>\$ -</u>	<u>50.1%</u>	

2017 Budget

Summary of All General Fund - Public Works
By Object

Category	2014 Actual	2015 Actual	2016 YTD 6/30	2016 Projected	2016 Adopted Budget	2017 Proposed Budget	6/30 YTD % of Budget
Revenues	\$ 767,834	\$ 818,530	\$ 418,260	\$ -	\$ 854,194	\$ -	49.0%
Salaries Total	938,842	967,326	444,464	-	1,002,340	-	816.8%
Fringe Total	439,891	461,282	235,126	-	465,406	-	4302.7%
Contractual Total	618,403	622,986	286,879	-	600,082	-	195.5%
Supplies & Office Total	16,605	36,104	12,856	-	18,293	-	357.0%
Supplies - Maint. Total	204,749	208,323	132,943	-	235,233	-	886.4%
Supplies - Vehicle Total	247,321	193,133	80,422	-	216,920	-	87.1%
Utilities Total	155,893	169,112	67,787	-	175,893	-	328.4%
Insurance Total	75,816	77,053	66,962	-	79,833	-	180.0%
Interdeptmntl Exp Total	<u>(181,997)</u>	<u>(79,743)</u>	<u>(20,885)</u>	<u>-</u>	<u>(119,317)</u>	<u>-</u>	<u>43.3%</u>
Grand Total	2,515,524	2,655,576	1,306,554	-	2,674,683	-	

2017 Budget

General Fund Revenues and Expenditures
Department of Public Works - 3000's

Account Number	Account Name	2014 Actual	2015 Actual	2016 YTD 6/30	2016 Projected	2016 Adopted Budget	2017 Proposed Budget	6/30/2016 YTD % of Budget	Notes
Revenues									
100-3100-43530	State Transportation Aids	\$ 361,342	\$ 420,894	\$ 200,000		\$ 442,017		45.2%	Received quarterly.
100-3100-43540	Recycling Grant	52,825	52,814	49,974		42,251		118.3%	Rec'd in June
100-3100-46420	Recycling Rebate	48,816	44,279	16,827		45,000		37.4%	
100-3100-46430	Special Collection Fees	12,603	17,831	8,208		12,000		68.4%	
100-3100-46431	Disposal Fee	4,591	5,873	3,503		4,000		87.6%	
100-3100-46433	Kart Sales	9,211	12,041	5,518		5,200		106.1%	
100-3100-46434	Snow Removal Charges	1,976	1,418	2,418		-		0.0%	
100-3100-46435	Delq Prop Maint	320	1,070	-		-		0.0%	
100-3100-46436	Damages To Property	4,846	10,638	1,228		-		0.0%	
100-3100-47300	Charges for Service - School	9,269	5,543	1,683		8,835		19.0%	Vehicle Maint - why no refuse / recycling charges?
100-3100-47310	Charges for Service - Whitefish Bay	191,986	189,617	93,553		201,916		46.3%	
100-3100-47330	Charges for Service - NSFD	8,347	4,289	1,701		6,975		24.4%	
100-3100-47440	Equipment Rental Water	9,855	5,220	1,302		20,000		6.5%	Charges for building space and equip use
100-3100-47450	Equipment Rental Sewer	10,526	6,654	6,463		20,000		32.3%	Charges for building space and equip use
100-3100-48200	Rental Income	28,122	37,684	23,490		41,000		57.3%	Hubbard lodge
100-3100-48900	Miscellaneous Revenue	13,199	2,665	2,392		5,000		47.8%	
Total Public Works Revenues		\$ 767,834	\$ 818,530	\$ 418,260	\$ -	\$ 854,194	\$ -	49.0%	
Expenditures									
<i>Administration</i>									
100-3100-51100	Salaries and Wages	\$ 119,158	\$ 115,806	\$ 60,506		\$ 121,294		49.9%	
100-3100-51140	Auto Allowance	1,800	1,800	900		1,800		50.0%	
100-3100-51150	Retiree Sick Leave Payout	-	-	-		15,000		0.0%	1 provisional for retirements
100-3100-51160	Opt Out Ins	3,180	3,180	1,940		1,500		129.3%	
100-3100-51200	Overtime Wages	-	-	-		-		0.0%	
100-3100-51300	Health Insurance	33,229	31,392	17,732		33,937		52.2%	
100-3100-51305	Dental Insurance	1,224	932	491		1,142		43.0%	
100-3100-51310	Social Security and Medicare	9,250	8,294	4,842		9,279		52.2%	
100-3100-51315	Wisconsin Retirement System	8,390	7,630	4,285		8,961		47.8%	
100-3100-51320	Life Insurance	262	182	102		147		69.4%	
100-3100-51325	Flexible Benefit Contribution	838	921	499		511		97.7%	
100-3100-51330	Uniform Expense	5,570	5,439	2,824		5,360		52.7%	
100-3100-51340	Retiree Health Contribution	26,761	42,753	31,469		42,500		74.0%	
100-3100-51900	Professional Education	2,092	2,150	1,275		3,000		42.5%	
100-3100-52230	Phone and Internet	2,918	3,357	1,872		3,075		60.9%	
100-3100-52990	Other Service contracts / fees	3,307	2,262	4,545		-		0.0%	Green Team snow removal
100-3100-53100	Office Supplies	2,560	2,353	1,197		2,500		47.9%	
100-3100-53101	Shared Office Costs	5,175	4,326	2,281		7,320		31.2%	
100-3100-53120	Copy & Print Costs	1,130	1,035	395		1,200		32.9%	
100-3100-53131	Shared Postage Costs	1,033	1,085	763		1,629		46.8%	

2017 Budget

General Fund Revenues and Expenditures
Department of Public Works - 3000's

Account Number	Account Name	2014 Actual	2015 Actual	2016 YTD 6/30	2016 Projected	2016 Adopted Budget	2017 Proposed Budget	6/30/2016 YTD % of Budget	Notes
100-3100-53200	Memberships & Subscriptions	644	835	905		644		140.5%	
100-3100-54150	Safety Expenses	6,063	6,582	2,883		5,000		57.7%	
100-3100-54450	Property Damages - reimbursable	-	19,888	4,432		-		0.0%	NEW GL 2015
100-3100-55100	Liability & Property Insurance	17,952	19,955	20,535		20,081		102.3%	
100-3100-55110	Workers Comp	57,864	57,098	46,427		59,752		77.7%	
100-3100-55120	Unemployment	-	-	-		-		0.0%	
Total Administration Expenditures		310,400	339,252	213,100	-	345,632	-	61.7%	
<i>Building Maintenance</i>									
100-3230-51100	Salaries and Wages	130,754	129,222	56,183		100,209		56.1%	
100-3230-51160	Opt Out Ins	-	-	-		-		0.0%	
100-3230-51200	Overtime Wages	9,560	7,968	4,605		8,017		57.4%	
100-3230-51300	Health Insurance	48,629	51,559	24,857		43,668		56.9%	
100-3230-51305	Dental Insurance	972	952	435		840		51.8%	
100-3230-51310	Social Security and Medicare	9,989	9,404	4,553		8,239		55.3%	
100-3230-51315	Wisconsin Retirement System	9,302	8,640	4,202		7,108		59.1%	
100-3230-51320	Life Insurance	609	720	358		560		63.9%	
100-3230-51325	Flexible Benefit Contribution	847	1,068	536		753		71.2%	
100-3230-53500	Dept/Program Supplies (DPW)	67,332	66,608	35,550		75,755		46.9%	
100-3230-54160	Hubbard Lodge/ River Club	655	-	-		2,000		0.0%	
100-3230-57900	Expenditure Charged to Others	(24,267)	(23,832)	(2,194)		(15,458)		14.2%	ongoing is amts charged for supplies
Total Building Maintenance Expenditures		254,382	252,308	129,085	-	231,691	-	55.7%	
<i>Municipal Garage</i>									
100-3300-51100	Salaries and Wages	104,041	102,154	46,293		110,386		41.9%	
100-3300-51160	Opt Out Ins	2,920	2,920	1,459		3,000		48.6%	
100-3300-51170	Tool Allowance	1,935	1,800	900		2,400		37.5%	
100-3300-51200	Overtime Wages	1,032	556	63		8,831		0.7%	
100-3300-51300	Health Insurance	7,918	7,901	3,190		8,670		36.8%	
100-3300-51305	Dental Insurance	470	412	167		480		34.8%	
100-3300-51310	Social Security and Medicare	7,910	7,911	3,719		9,076		41.0%	
100-3300-51315	Wisconsin Retirement System	7,465	6,890	3,136		7,830		40.1%	
100-3300-51320	Life Insurance	197	210	106		221		48.0%	
100-3300-51325	Flexible Benefit Contribution	52	81	129		840		15.4%	
100-3300-52200	Electric	20,653	20,338	8,839		21,379		41.3%	
100-3300-52210	Gas	14,032	8,959	3,665		14,533		25.2%	
100-3300-52220	Water	2,309	4,592	1,698		8,357		20.3%	
100-3300-53400	Vehicle Maintenance	91,959	81,283	43,206		70,000		61.7%	
100-3300-53410	Fuel and Oil	155,361	111,849	37,216		146,920		25.3%	
100-3300-57900	Exp. Charged To Others - Fuel	(70,736)	(41,640)	(18,691)		(64,170)		29.1%	ongoing to police / PDD
100-3300-57910	Exp. Charged To Others - Parts	-	(6,941)	-		(20,000)		0.0%	NEW GL 2015
100-3300-57920	Exp. Charged To Others - Utilities	-	-	-		(11,067)		0.0%	NEW GL 2015
Total Municipal Garage Expenditures		347,520	309,275	135,095	-	317,686	-	42.5%	

2017 Budget

General Fund Revenues and Expenditures
Department of Public Works - 3000's

Account Number	Account Name	2014 Actual	2015 Actual	2016 YTD 6/30	2016 Projected	2016 Adopted Budget	2017 Proposed Budget	6/30/2016 YTD % of Budget	Notes
<i>Street & Alley</i>									
100-3410-51100	Salaries and Wages	60,413	52,472	21,830		47,669		45.8%	
100-3410-51160	Opt Out Ins	254	142	70		330		21.2%	
100-3410-51200	Overtime Wages	598	1,710	-		3,635		0.0%	
100-3410-51300	Health Insurance	24,274	21,016	12,844		15,155		84.8%	
100-3410-51305	Dental Insurance	892	725	433		568		76.2%	
100-3410-51310	Social Security and Medicare	4,191	3,678	1,415		3,906		36.2%	
100-3410-51315	Wisconsin Retirement System	4,242	3,425	1,428		3,223		44.3%	
100-3410-51320	Life Insurance	305	237	139		175		79.4%	
100-3410-51325	Flexible Benefit Contribution	55	40	12		81		14.8%	
100-3410-53500	Dept/Program Supplies	13,213	11,695	3,660		13,000		28.2%	
Total Street & Alley Expenditures		108,481	95,139	41,831	-	87,742	-	47.7%	
<i>Street Sweeping</i>									
100-3420-51100	Salaries and Wages	4,124	10,416	3,113		6,067		51.3%	
100-3420-51160	Opt Out Ins	-	-	-		-		0.0%	
100-3420-51200	Overtime Wages	-	-	-		463		0.0%	
100-3420-51300	Health Insurance	480	4,165	1,126		1,929		58.4%	
100-3420-51305	Dental Insurance	17	140	39		72		54.2%	
100-3420-51310	Social Security and Medicare	313	754	173		497		34.8%	
100-3420-51315	Wisconsin Retirement System	289	708	168		410		41.0%	
100-3420-51320	Life Insurance	1	50	12		22		54.5%	
100-3420-51325	Flexible Benefit Contribution	9	11	1		10		10.0%	
100-3420-53500	Dept/Program Supplies	1,349	865	500		3,100		16.1%	
Total Street Sweeping Expenditures		6,583	17,109	5,132	-	12,570	-	40.8%	
<i>Street Lighting</i>									
100-3430-51100	Salaries and Wages	66,107	48,020	29,918		48,756		61.4%	
100-3430-51160	Opt Out Ins	-	-	-		-		0.0%	
100-3430-51200	Overtime Wages	4,013	2,389	1,209		3,771		32.1%	
100-3430-51300	Health Insurance	20,010	18,443	10,432		17,260		60.4%	
100-3430-51305	Dental Insurance	454	364	217		413		52.5%	
100-3430-51310	Social Security and Medicare	5,984	3,578	2,246		3,999		56.2%	
100-3430-51315	Wisconsin Retirement System	4,335	3,377	2,033		3,343		60.8%	
100-3430-51320	Life Insurance	184	202	154		206		74.8%	
100-3430-51325	Flexible Benefit Contribution	-	44	44		287		15.3%	
100-3430-52200	Electric -street lighting	77,204	90,897	38,528		87,707		43.9%	
100-3430-53500	Dept/Program Supplies	15,525	4,410	5,793		14,200		40.8%	
100-3430-57900	Expenditures Charged To Others	(80,968)	-	-		-		0.0%	\$80,000 special charge to capital in 2014
Total Street Lighting Expenditures		112,848	171,724	90,574	-	179,942	-	50.3%	

2017 Budget

General Fund Revenues and Expenditures
Department of Public Works - 3000's

Account Number	Account Name	2014 Actual	2015 Actual	2016 YTD 6/30	2016 Projected	2016 Adopted Budget	2017 Proposed Budget	6/30/2016 YTD % of Budget	Notes
<i>Traffic Devices</i>									
100-3440-51100	Salaries and Wages	-	704	869	-	1,733	-	50.1%	
100-3440-51160	Opt Out Ins	-	-	-	-	-	-	0.0%	
100-3440-51200	Overtime Wages	-	239	-	-	132	-	0.0%	
100-3440-51300	Health Insurance	-	381	375	-	551	-	68.1%	
100-3440-51305	Dental Insurance	-	7	8	-	21	-	38.1%	
100-3440-51310	Social Security and Medicare	-	70	62	-	142	-	43.7%	
100-3440-51315	Wisconsin Retirement System	-	64	57	-	117	-	48.7%	
100-3440-51320	Life Insurance	-	4	5	-	6	-	83.3%	
100-3440-51325	Flexible Benefit Contribution	-	4	-	-	3	-	0.0%	
100-3440-52200	Electric - traffic devices	15,994	16,600	7,546	-	16,696	-	45.2%	
100-3440-53500	Dept/Program Supplies	418	4,868	4,515	-	4,000	-	112.9%	
Total Traffic Devices Expenditures		16,413	22,940	13,437	-	23,401	-	57.4%	
<i>Signage / Street marking</i>									
100-3450-51100	Salaries and Wages	956	295	-	-	5,200	-	0.0%	
100-3450-51160	Opt Out Ins	-	-	-	-	-	-	0.0%	
100-3450-51200	Overtime Wages	33	21	-	-	397	-	0.0%	
100-3450-51300	Health Insurance	388	100	-	-	1,653	-	0.0%	
100-3450-51305	Dental Insurance	8	2	-	-	62	-	0.0%	
100-3450-51310	Social Security and Medicare	70	24	-	-	426	-	0.0%	
100-3450-51315	Wisconsin Retirement System	69	21	-	-	352	-	0.0%	
100-3450-51320	Life Insurance	3	1	-	-	19	-	0.0%	
100-3450-51325	Flexible Benefit Contribution	-	4	-	-	9	-	0.0%	
100-3450-53500	Dept/Program Supplies	6,945	6,079	1,705	-	8,500	-	20.1%	
Total Signage Expenditures		8,473	6,547	1,705	-	16,618	-	10.3%	
<i>Winter Maintenance</i>									
100-3460-51100	Salaries and Wages	27,242	43,388	23,844	-	52,003	-	45.9%	
100-3460-51160	Opt Out Ins	593	593	296	-	720	-	41.1%	
100-3460-51200	Overtime Wages	20,070	24,944	4,945	-	25,966	-	19.0%	
100-3460-51300	Health Insurance	16,377	18,090	10,324	-	16,532	-	62.4%	Varies with wages
100-3460-51305	Dental Insurance	552	609	380	-	619	-	61.4%	
100-3460-51310	Social Security and Medicare	3,450	4,168	2,675	-	5,874	-	45.5%	
100-3460-51315	Wisconsin Retirement System	3,220	3,981	2,439	-	6,033	-	40.4%	
100-3460-51320	Life Insurance	196	186	156	-	191	-	81.7%	
100-3460-51325	Flexible Benefit Contribution	80	53	13	-	88	-	14.8%	
100-3460-52990	Other Service contracts / fees	-	1,800	-	-	1,800	-	0.0%	
100-3460-53500	Dept/Program Supplies	9,206	5,835	1,153	-	4,800	-	24.0%	
100-3460-53520	Salt Contract	40,446	42,978	37,267	-	56,978	-	65.4%	
100-3460-57900	Expenditures Charged To Others	(6,071)	(7,331)	-	-	(8,622)	-	0.0%	Charge for plowing parking lots
Total Winter Maintenance Expenditures		115,360	139,295	83,492	-	162,982	-	51.2%	

2017 Budget

General Fund Revenues and Expenditures
Department of Public Works - 3000's

Account Number	Account Name	2014 Actual	2015 Actual	2016 YTD 6/30	2016 Projected	2016 Adopted Budget	2017 Proposed Budget	6/30/2016 YTD % of Budget	Notes
<i>Refuse Disposal</i>									
100-3510-51100	Salaries and Wages	117,029	115,298	53,942		130,007		41.5%	
100-3510-51120	Special Collection Wages - Sat Recycl	4,400	3,964	1,467		5,000		29.3%	
100-3510-51160	Opt Out Ins	2,004	2,004	1,001		900		111.2%	
100-3510-51200	Overtime Wages	1,066	620	280		1,414		19.8%	
100-3510-51300	Health Insurance	36,609	37,441	20,219		41,331		48.9%	
100-3510-51305	Dental Insurance	1,379	1,355	707		1,548		45.7%	
100-3510-51310	Social Security and Medicare	8,944	8,305	4,202		10,282		40.9%	
100-3510-51315	Wisconsin Retirement System	8,213	7,502	3,816		8,790		43.4%	
100-3510-51320	Life Insurance	329	346	181		476		38.0%	
100-3510-51325	Flexible Benefit Contribution	196	234	34		221		15.4%	
100-3510-52950	Disposal Contracts - refuse	315,393	322,367	161,575		306,650		52.7%	why no chargeback to schools ?
100-3510-53500	Dept/Program Supplies	1,440	16,670	1,738		7,700		22.6%	2015 - study
Total Refuse Disposal Expenditures		497,002	516,106	249,162	-	514,319	-	48.4%	
<i>Recycling</i>									
100-3520-51100	Salaries and Wages	-	-	-		-		0.0%	
100-3520-51300	Health Insurance	-	-	-		-		0.0%	
100-3520-51305	Dental Insurance	-	-	-		-		0.0%	
100-3520-51310	Social Security and Medicare	-	-	-		-		0.0%	
100-3520-51315	Wisconsin Retirement System	-	-	-		-		0.0%	
100-3520-51320	Life Insurance	-	-	-		-		0.0%	
100-3520-51325	Flexible Benefit Contribution	-	-	-		-		0.0%	
100-3520-52950	Disposal Contracts - recycling	165,655	169,354	86,560		169,232		51.1%	why no chargeback to schools ?
100-3520-53500	Dept/Program Supplies	13,890	8,253	7,511		8,200		91.6%	
Total Recycling Expenditures		179,545	177,607	94,071	-	177,432	-	53.0%	
<i>Yard Waste/Leaf Collection</i>									
100-3530-51100	Salaries and Wages	65,457	72,285	15,774		52,003		30.3%	
100-3530-51120	Special Collection Wages - Sat Comp	3,810	3,972	1,308		5,000		26.2%	
100-3530-51160	Opt Out Ins	808	808	403		360		111.9%	
100-3530-51200	Overtime Wages	2,646	1,119	-		3,966		0.0%	
100-3530-51300	Health Insurance	16,594	18,739	3,813		16,532		23.1%	
100-3530-51305	Dental Insurance	683	732	135		619		21.8%	
100-3530-51310	Social Security and Medicare	5,260	4,902	1,270		4,262		29.8%	
100-3530-51315	Wisconsin Retirement System	4,394	4,391	1,123		3,516		31.9%	
100-3530-51320	Life Insurance	182	214	48		191		25.1%	
100-3530-51325	Flexible Benefit Contribution	77	84	13		88		14.8%	
100-3530-52950	Disposal Contracts	47,275	41,033	7,947		49,900		15.9%	
100-3530-53500	Dept/Program Supplies	1,925	928	346		1,000		34.6%	
Total Yard Waste/Leaf Collection Expenditures		149,110	149,207	32,180	-	137,437	-	23.4%	

2017 Budget

General Fund Revenues and Expenditures
Department of Public Works - 3000's

Account Number	Account Name	2014 Actual	2015 Actual	2016 YTD 6/30	2016 Projected	2016 Adopted Budget	2017 Proposed Budget	6/30/2016 YTD % of Budget	Notes
<i>Forestry</i>									
100-3610-51100	Salaries and Wages	140,599	145,283	79,986		160,342		49.9%	
100-3610-51160	Opt Out Ins	330	330	165		1,110		14.9%	
100-3610-51200	Overtime Wages	2,000	895	449		2,227		20.2%	
100-3610-51300	Health Insurance	41,380	46,667	17,089		50,975		33.5%	
100-3610-51305	Dental Insurance	1,674	1,726	706		1,909		37.0%	
100-3610-51310	Social Security and Medicare	10,311	10,107	5,970		13,140		45.4%	
100-3610-51315	Wisconsin Retirement System	9,477	9,229	5,169		10,841		47.7%	
100-3610-51320	Life Insurance	500	570	348		587		59.3%	
100-3610-51325	Flexible Benefit Contribution	87	121	42		272		15.4%	
100-3610-53500	Dept/Program Supplies	10,282	8,177	5,074		8,500		59.7%	
100-3610-53510	Landscape/Forestry Plantings	8,484	15,156	17,181		13,500		127.3%	
Total Forestry Expenditures		225,125	238,261	132,179	-	263,403	-	50.2%	
<i>Parks & Beautification</i>									
100-3620-51100	Salaries and Wages	51,726	81,729	36,902		78,004		47.3%	
100-3620-51160	Opt Out Ins	1,922	1,922	960		540		177.8%	
100-3620-51200	Overtime Wages	75	58	78		2,448		3.2%	
100-3620-51300	Health Insurance	103	574	97		1,799		5.4%	
100-3620-51305	Dental Insurance	554	643	321		929		34.6%	
100-3620-51310	Social Security and Medicare	3,997	6,250	2,738		6,392		42.8%	
100-3620-51315	Wisconsin Retirement System	2,509	3,058	1,432		2,774		51.6%	
100-3620-51320	Life Insurance	199	229	122		286		42.7%	
100-3620-51325	Flexible Benefit Contribution	3	3	20		10		200.0%	
100-3620-52200	Electric	2,942	3,129	928		3,430		27.1%	
100-3620-52210	Gas	230	231	102		243		42.0%	
100-3620-52220	Water	19,611	21,010	4,609		20,473		22.5%	
100-3620-52940	Landscaping Contracts/Turf	54,593	60,975	15,454		47,500		32.5%	billing lag, work done in Summer / Fall
100-3620-52990	Other Service Contracts & Fees	32,180	25,196	10,798		25,000		43.2%	Capital drive maint / spring clean-up
100-3620-53300	Repairs and Maintenance	592	-	-		1,000		0.0%	
100-3620-53500	Dept/Program Supplies	4,791	11,156	7,918		5,000		158.4%	
100-3620-53510	Landscape/Forestry Plantings	8,256	4,645	3,032		8,000		37.9%	
Total Parks & Beautification Expenditures		184,283	220,807	85,511	-	203,828	-	42.0%	
Total Public Works Expenditures		\$ 2,515,524	\$ 2,655,576	\$ 1,306,554	\$ -	\$ 2,674,683	\$ -	48.8%	

2017 Budget

General Fund Revenues and Expenditures
Health Department - 4000

Account Number	Account Name	2014 Actual	2015 Actual	2016 YTD 6/30	2016 Projected	2016 Adopted Budget	2017 Proposed Budget	6/30/2016 YTD % of Budget	Notes
Revenues									
100-4000-46500	Health Fees	\$ -				\$ -		0.0%	
100-4000-48900	Miscellaneous Revenue	41,197	23,871	-		15,000		0.0%	
100-4000-48500	Grants/Donations	-	-	-	-	-	-	0.0%	
	Total Health Revenues	\$ 41,197	\$ 23,871	\$ -	\$ -	\$ 15,000	\$ -	0.0%	
Expenditures									
100-4000-51340	Retiree Health Contribution	524	-	-		-		0.0%	
100-4000-52200	Electric	4,490	4,387	2,117		4,668		45.4%	
100-4000-52210	Gas	1,342	832	626		1,172		53.4%	
100-4000-52220	Water	229	288	123		255		48.2%	
100-4000-52300	Other Intergov'tal pymts	128,405	128,405	65,490		130,981		50.0%	
100-4000-52900	Cleaning and Pest Control	4,828	4,993	2,099		2,379		88.2%	
100-4000-52990	Other Service Contracts / Fees	-	-	-		1,000		0.0%	vermin control
100-4000-53101	Shared Office Costs	3,928	3,740	1,475		4,221		34.9%	
100-4000-53121	Shared Copy Costs	459	389	170		654		26.0%	
100-4000-53131	Shared Postage Costs	171	218	56		212		26.4%	
100-4000-55100	Liability & Property Insurance	1,746	1,786	1,750		2,818		62.1%	
	Total Health Department Expenditures	\$ 146,122	\$ 145,037	\$ 73,906	\$ -	\$ 148,360	\$ -	49.8%	

2017 Budget

**General Fund Revenues and Expenditures
Village Center - 5140**

Account Number	Account Name	2014 Actual	2015 Actual	2016 YTD 6/30	2016 Actual	2016 Adopted Budget	2017 Proposed Budget	6/30/2016 YTD % of Budget	Notes
Expenditures									
100-5140-52200	Electric	\$ 3,133	\$ 3,060	\$ 1,172		\$ 3,257		36.0%	
100-5140-52210	Gas	936	580	420		818		51.3%	
100-5140-52220	Water	160	201	86		178		48.3%	
100-5140-52230	Phone	56	80	57		100		57.0%	
100-5140-52900	Cleaning and Maintenance	1,715	1,573	654		2,660		24.6%	
100-5140-53900	Miscellaneous Expenses	515	437	468		2,000		23.4%	
100-5140-55100	Liability & Property Insurance	25	31	25		25		100.0%	
Total Village Center Expenditures		<u>\$ 6,540</u>	<u>\$ 5,963</u>	<u>\$ 2,882</u>	<u>\$ -</u>	<u>\$ 9,038</u>	<u>\$ -</u>	<u>31.9%</u>	

Expenditure Request Detail - Village Center

100-5140-52900	Cleaning contracts								
	Shared allocation of cleaning services, includes pest control					\$ -			
	General repairs and maintenance					-			
	Total for account - Mod					-			

2017 Budget

General Fund Revenues and Expenditures
Atwater Beach - 5200

Account Number	Account Name	2014 Actual	2015 Actual	2016 YTD 6/30	2016 Projected	2016 Adopted Budget	2017 Proposed Budget	6/30/2016 YTD % of Budget	Notes
Expenditures									
100-5200-51100	Salaries and Wages	\$ 12,250	\$ 12,876	\$ 2,286		\$ 15,116		15.1%	
100-5200-51200	Overtime Wages	242	563	50		-		0.0%	
100-5200-51300	Health Insurance	533	444	36		-		0.0%	
100-5200-51305	Dental Insurance	25	14	1		-		0.0%	
100-5200-51310	Social Security and Medicare	926	1,021	102		1,156		8.8%	
100-5200-51315	Wisconsin Retirement System	173	136	23		-		0.0%	
100-5200-51320	Life Insurance	17	11	1		-		0.0%	
100-5200-51325	Flexible Benefit Contribution	-	0	-		-		0.0%	
100-5200-52200	Electric	2,745	2,894	946		2,500		37.8%	
100-5200-52300	Other Intergov'tal / Lifeguards	11,938	12,859	-		17,000		0.0%	
100-5200-52940	Landscaping Contracts	11,991	15,654	3,007		10,000		30.1%	
100-5200-53900	Miscellaneous Expenses	2,931	4,610	1,925		2,000		96.3%	
100-5200-55100	Liability & Property Insurance	<u>37</u>	<u>88</u>	<u>125</u>		<u>123</u>		<u>101.6%</u>	
Total Atwater Beach Expenditures		<u>\$ 43,807</u>	<u>\$ 51,172</u>	<u>\$ 8,502</u>	<u>\$ -</u>	<u>\$ 47,895</u>	<u>\$ -</u>	<u>17.8%</u>	

2017 Budget

General Fund Revenues and Expenditures
Village Celebrations - 5300

Account Number	Account Name	2014 Actual	2015 Actual	2016 YTD 6/30	2016 Projected	2016 Adopted Budget	2017 Proposed Budget	6/30/2015 YTD % of Budget	Notes
Revenues									
100-5300-48500	Donations	\$ 21,488	\$ 10,205			\$ -	\$ -	0.0%	Farmer's Market 2015
100-5300-48530	Public Art Donations	-	-	-	-	-	-	0.0%	
Expenditures									
100-5300-51100	Salaries and Wages	\$ 6,381	\$ 12,274	\$ 4,317		\$ 13,001		33.2%	
100-5300-51200	Overtime Wages	6,292	6,282	890		2,000		44.5%	
100-5300-51300	Health Insurance	2,890	5,425	893		4,133		21.6%	
100-5300-51305	Dental Insurance	103	175	29		155		18.7%	
100-5300-51310	Social Security and Medicare	952	1,313	205		1,065		19.2%	
100-5300-51315	Wisconsin Retirement System	728	1,100	182		879		20.7%	
100-5300-51320	Life Insurance	40	61	14		48		29.2%	
100-5300-51325	Flex Benefit Contribution	2	19	3		22		13.6%	
100-5300-53900	Miscellaneous Expenses	751	767	80		1,000		8.0%	
100-5300-54110	Fourth Of July	27,018	-	-		-		0.0%	Moved to marketing in 2015
100-5300-54120	Other Special Events	-	10,205	836		-		0.0%	Nat'l night out - 2016
100-5300-54130	Awards/Recog	4,241	461	-		-		0.0%	Moved to Village Manager in 2015
100-5300-55100	Liability & Property Insurance	917	310	263		1,435		18.3%	
Total Village Celebrations Expenditures		\$ 50,316	\$ 38,392	\$ 7,712	\$ -	\$ 23,738	\$ -	32.5%	

2017 Budget

**General Fund Revenues and Expenditures
Other Financing Sources and Uses - 9000**

Account Number	Account Name	2014 Actual	2015 Actual	2016 YTD 6/30	2016 Projected	2016 Adopted Budget	2017 Proposed Budget	6/30/2016 YTD % of Budget	Notes
Other Financing Sources									
100-9000-49200	Transfers from Special Rev.	\$ 47,247	\$ 9,890			\$ -	\$ -	0.0%	Library staff balances
100-9000-49200	Transfers from Special Rev.	-	-			-	-	0.0%	Public Art fund
100-9000-49800	Proceeds of Long-Term Debt	-	-			-	-	0.0%	
100-9000-49900	Surplus Applied	-	-			-	-	0.0%	
100-9000-49900	Surplus Applied	-	-	-		38,000	-	0.0%	Budget only
Total Other Financing Sources		\$ 47,247	\$ 9,890	\$ -	\$ -	\$ 38,000	\$ -	0.0%	
Other Financing Uses									
100-9000-59200	Transfers to Special Rev.	\$ -				\$ -	\$ -	0.0%	Library
100-9000-59200	Transfers to Special Rev.	18,477				-	-	0.0%	Public Art fund
100-9000-59300	Transfers to Debt Service	-				-	-	0.0%	
100-9000-59400	Transfers to Capital Projects	33,000	28,000	38,000		38,000	-	100.0%	
100-9000-59500	Transfers to Utilities	-	-	-		-	-	0.0%	
Total Other Financing Uses Expenditures		\$ 51,477	\$ 28,000	\$ 38,000	\$ -	\$ 38,000	\$ -	100.0%	

2017 Budget

Library Fund - 200

Dept/Account No.	Account Name	2014 Actual	2015 Actual	2016 YTD 6/30	2016 Projected	2016 Adopted Budget	2017 Proposed Budget	6/30/2016 YTD % of Budget	Notes
Revenues									
200-5110-41110	Property Taxes	\$ 795,984	\$ 812,514	\$ 829,890		\$ 829,890		100.0%	
200-5110-43720	Local Library Aids	72,219	78,489	86,615		86,353		100.3%	
200-5110-46710	Library Fines	55,766	48,935	24,414		51,000		47.9%	
200-5110-48500	General Donations	9,782	8,994	8,048		-		0.0%	
200-5110-48510	Friends Donations	-	9,432	4,105		6,400		64.1%	
200-9000-49900	Surplus Applied	-	-	-		27,600		0.0%	
	Total Operating Revenue	933,752	958,365	953,072	-	1,001,243	-	95.2%	
200-5110-48100	Interest Income	68	60	-		-	-	0.0%	
200-5110-48515	Grants / Bequests	-	27,000	-		-	-	0.0%	
	Total Non-Operating Revenue	68	27,060	-	-	-	-	0.0%	
	Total Library Revenue	933,820	985,425	953,072	-	1,001,243	-	95.2%	
Expenditures									
200-5110-51100	Salaries and Wages	474,054	508,436	237,725		517,997		45.9%	
200-5110-51150	Retiree Sick Leave Payout		7,000			-		0.0%	
200-5110-51300	Health Insurance	80,395	90,086	42,744		92,145		46.4%	
200-5110-51305	Dental Insurance	3,176	3,483	1,973		3,600		54.8%	
200-5110-51310	Social Security and Medicare	34,622	36,334	17,848		39,623		45.0%	
200-5110-51315	Wisconsin Retirement System	30,223	30,073	14,104		30,695		45.9%	
200-5110-51320	Life Insurance	1,212	1,196	488		1,242		39.3%	
200-5110-51325	Flexible Benefit Contribution	3,504	2,718	736		2,200		33.5%	
200-5110-51340	Retiree Health Contribution	-	-	2,795				0.0%	
200-5110-51900	Professional Education	3,801	3,049	4,438		3,200		138.7%	
200-5110-52100	Professional Fees	886	14,360	-		1,000		0.0%	
200-5110-52200	Electric	40,203	39,276	18,958		41,797		45.4%	
200-5110-52210	Gas	12,011	7,447	5,612		10,498		53.5%	
200-5110-52220	Water	2,048	2,583	1,107		2,284		48.5%	
200-5110-52300	Other Intergov'tal pymts	25,201	29,169	21,779		24,313		89.6%	
200-5110-52900	Cleaning and Pest Control	20,518	24,352	9,241		21,300		43.4%	
200-5110-52910	Software Purch/Maint	4,858	7,119	5,319		5,914		89.9%	
200-5110-52990	Other Service Contracts & Fees	4,040	3,572	2,317		3,810		60.8%	
200-5110-53100	Office Supplies	4,169	5,085	2,487		3,000		82.9%	
200-5110-53101	Shared Office Costs	8,298	8,904	4,053		10,164		39.9%	
200-5110-53120	Copy & Print Costs	3,955	1,291	3,758		4,652		80.8%	
200-5110-53121	Shared Copy Costs	1,701	1,444	649		2,388		27.2%	
200-5110-53130	Postage/Mailings	698	208	47		850		5.5%	
200-5110-53131	Shared Postage Costs	485	471	158		529		29.9%	
200-5110-53200	Memberships & Subscriptions	-	1,031	156		1,350		11.6%	
200-5110-53500	Dept/Program Supplies	6,406	5,661	2,234		6,500		34.4%	
200-5110-53710	Reference Continuations	7,527	7,321	3,978		7,083		56.2%	
200-5110-53720	Periodicals	10,326	6,807	8,401		10,422		80.6%	

2017 Budget

Library Fund - 200

Dept/Account No.	Account Name	2014 Actual	2015 Actual	2016 YTD 6/30	2016 Projected	2016 Adopted Budget	2017 Proposed Budget	6/30/2016 YTD % of Budget	Notes
200-5110-54000	Programming	7,756	8,284	2,275		7,850		29.0%	
200-5110-55100	Liability & Property Insurance	9,941	10,644	11,399		11,085		102.8%	
200-5110-55110	Workers Comp	2,672	1,474	1,128		1,452		77.7%	
200-5110-55120	Unemployment	9,159	373	-		-		0.0%	
Adult Materials									
200-5111-53730	Materials	32,127	38,066	14,685		29,000		50.6%	
200-5111-53740	DVD's	9,838	8,601	4,431		9,000		49.2%	
200-5111-53750	Audiobooks	5,278	3,579	790		4,000		19.8%	
200-5111-53760	ebooks	4,492	3,838	4,319		4,400		98.2%	
200-5111-53770	Music	4,910	6,230	2,950		5,000		59.0%	
Childrens Materials									
200-5112-53730	Materials	19,603	19,679	8,171		20,000		40.9%	
200-5112-53740	DVD's	2,551	1,934	849		2,200		38.6%	
200-5112-53750	Audiobooks	647	174	986		2,100		47.0%	
200-5112-53770	Music	244	287	-		300		0.0%	
Young Adult Materials									
200-5113-53730	Materials	8,297	7,507	4,443		8,700		51.1%	
200-5113-53730	Audiobooks	-	-	-		-		0.0%	
Total Operating Expenditures		<u>901,833</u>	<u>959,144</u>	<u>469,531</u>	<u>-</u>	<u>953,643</u>	<u>-</u>	<u>49.2%</u>	
Non-Operating Expenditures									
200-5110-54510	Auermilller Expenses	149	1,666	5,033		-	-	0.0%	
200-5110-54900	Onufrock Expenses	9,175	3,027	4,225		-	-	0.0%	
200-9000-59100	Transfers to General Fund	47,247	9,890	-		-	-	0.0%	
Total Non-Operating Expenditures		<u>56,572</u>	<u>14,583</u>	<u>9,258</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>0.0%</u>	
Capital Expenditures									
200-5110-56130	Equipment/Furniture	45,895	17,257	1,660		47,600		3.5%	
Total Library Expenditures		<u>1,004,300</u>	<u>990,984</u>	<u>480,449</u>	<u>-</u>	<u>1,001,243</u>	<u>-</u>	<u>48.0%</u>	
Net Change in Fund Balance		(70,481)	(5,559)	472,623	-	-	-		
Beginning Fund Balance		150,418	79,937	74,379	74,379	74,379	74,379		
Less: Budgeted Surplus Applied		-	-	-	-	(27,600)	-		
Ending Fund Balance		<u>\$ 79,937</u>	<u>\$ 74,379</u>	<u>\$ 547,002</u>	<u>\$ 74,379</u>	<u>\$ 46,779</u>	<u>\$ 74,379</u>		
Fund Balance Consists of:									
RESTRICTED - Auermilller Bequest		25,097	24,948	19,915		24,948			
RESTRICTED - Onufrock Bequest		-	23,973	19,748		23,973			
UNRESTRICTED - General Library		54,840	25,458	507,339		(2,142)			
Total Fund Balance		<u>\$ 79,937</u>	<u>\$ 74,379</u>	<u>\$ 547,002</u>		<u>\$ 46,779</u>			

2017 Budget

Senior Services Fund - 210

Account Number	Account Name	2014 Actual	2015 Actual	2016 YTD 6/30	2016 Projected	2016 Adopted Budget	2017 Proposed Budget	6/30/2016 YTD % of Budget	Notes
Revenues									
210-4600-41110	Property Taxes	\$ 96,481	\$ 100,003	\$ 105,033		\$ 105,033		100.0%	Seek WFB support 25% Staff costs
210-4600-43280	Community Dev Block Grants	20,840	6,247			5,860		0.0%	
210-4600-46600	Senior Programming Fees	37,055	28,663	16,050		28,067		57.2%	
210-4600-48500	Participant Donations	3,462	4,503	1,385		-		0.0%	
210-4600-48515	Programming Grants		-			-		0.0%	new in 2016
210-4600-48520	Benjamin Fund Contributions	22,860	24,695			52,825		0.0%	Pymt typically rec'd in Sept
210-9000-49900	Surplus Applied	-	-	-		-			
Total Revenue		180,698	164,111	122,468	-	191,785	-	63.9%	
Expenditures									
210-4600-51100	Salaries and Wages	51,418	55,081	28,430		61,074		46.6%	
210-4600-51300	Health Insurance	21,086	22,464	11,232		22,458		50.0%	
210-4600-51310	Social Security and Medicare	3,429	3,491	1,952		4,672		41.8%	
210-4600-51315	Wisconsin Retirement System	3,244	3,105	1,579		4,031		39.2%	
210-4600-51320	Life Insurance	144	147	74		139		53.2%	
210-4600-51325	Flexible Benefit Contribution	988	1,025	505		826		61.1%	
210-4600-51900	Professional Education	2,991	1,837	569		3,853		14.8%	
210-4600-52100	Professional Fees	9,607	6,572	4,286		11,700		36.6%	
210-4600-52180	Consultants	-	-	5,087		7,500		67.8%	strategic planning
210-4600-52200	Electric	4,386	4,285	2,068		4,560		45.4%	
210-4600-52210	Gas	1,310	812	612		1,145		53.4%	
210-4600-52220	Water	223	282	120		249		48.2%	
210-4600-52900	Cleaning and Pest Control	2,426	3,845	1,099		2,324		47.3%	
210-4600-52990	Other Service Contracts & Fees	13,120	11,825	6,800		15,645		43.5%	
210-4600-53100	Office Supplies	571	770	265		841		31.5%	
210-4600-53101	Shared Office Costs	1,232	1,008	406		1,362		29.8%	
210-4600-53120	Copy & Print Costs	2,014	3,032	1,315		4,749		27.7%	
210-4600-53121	Shared Copy Costs	285	265	97		401		24.2%	
210-4600-53131	Shared Postage Costs	4,549	4,322	1,549		5,516		28.1%	
210-4600-53200	Memberships & Subscriptions	430	170	65		580		11.2%	
210-4600-53500	Dept/Program Supplies	4,006	4,772	2,882		3,825		75.3%	
210-4600-54000	SRC Programming	22,947	17,411	10,030		24,920		40.2%	
210-4600-54140	Shorewood Connects	7,712	7,576	2,405		6,390		37.6%	
210-4600-54900	Other Programming	2,215	3,576	784		-		0.0%	Grant expenses - new 2016
210-4600-55100	Liability & Property Insurance	2,524	2,608	2,932		2,851		102.8%	
210-4600-55110	Workers Comp	280	135	135		174		77.6%	
210-4600-55120	Unemployment	(31)	-	-		-		0.0%	
210-4600-56130	Equipment / Furniture	-	1,600	526		-		0.0%	
Total Expenditures		163,109	162,016	87,804	-	191,785	-	45.8%	
Net Change in Fund Balance		17,588	2,095	34,664	-	-	-		
Beginning Fund Balance		2,321	19,909	22,005	22,005	22,005	22,005		
Less: Surplus Applied		-	-	-	-	-	-		
Ending Fund Balance		\$ 19,909	\$ 22,005	\$ 56,669	\$ 22,005	\$ 22,005	\$ 22,005		

2017 Budget

Marketing and Communications Fund - 220

Account Number	Account Name	2014 Actual	2015 Actual	2016 YTD 6/30	2016 Projected	2016 Adopted Budget	2017 Proposed Budget	6/30/2015 YTD % of Budget	Notes
Revenues									
220-6700-41110	Property Taxes	\$ 30,000	\$ 45,000	\$ 45,000		\$ 45,000		100.0%	
220-6700-48500	Donations - Summer concerts	6,000	3,000	5,000		-		0.0%	
220-6700-48550	Donations - 4th of July		30,388	8,875		-		0.0%	
220-6700-48570	Donations - Bike Race	-	20,650	13,550		-		0.0%	
220-6700-48590	Donations - Other	-		-		-		0.0%	
220-6700-47300	Charges for Service - School	10,000	10,000	10,000		10,000		100.0%	
220-6700-47320	Charges for Service - BID	10,000	16,500	16,500		17,000		97.1%	
220-9000-49401	Transfers from TID #1	10,000	23,200	23,200		23,200	-	100.0%	
220-9000-49900	Surplus applied	-	-	-		24,325	-	0.0%	
Total Revenue		66,000	148,738	122,125	-	119,525	-	102.2%	
Expenditures									
220-6700-52100	General Professional Fees	20,500	61,503	18,836		\$ 34,000		55.4%	includes pending June invoices
220-6700-53120	Copy & Print Costs	944	783	330		3,000		11.0%	
220-6700-53131	Postage Costs	174	251	126		425		29.6%	
220-6700-53140	Communications/Publications *	1,052	3,975	3,836		6,500		59.0%	
220-6700-53500	Dept/Program Supplies	15	555	86		500		17.2%	
220-6700-54105	Bike Race *	-	29,235	20,414		9,000		226.8%	includes pending June invoices
220-6700-54110	4th of July *	-	36,388	14,355		6,750		212.7%	includes pending June invoices
220-6700-54115	Summer Concerts *	-	6,381	2,910		5,000		58.2%	
220-6700-54120	Other Special Events *	11,891	8,893	3,115		4,000		77.9%	
220-6700-54170	Welcoming Neighbors *	-	3,083	1,874		3,750		50.0%	
220-6700-54640	Marketing/Advertising	7,252	60	6,020		16,000		37.6%	
220-6700-54645	Brand Research *	-	-	8,600		18,000		47.8%	
220-6700-54646	Branded Items *	-	-			2,000		0.0%	
220-6700-54650	Business Recruitment *	-	-			2,000		0.0%	
220-6700-56120	Other Technology	3,655	1,169	295		3,000		9.8%	
220-9000-59200	Transfers to Shorewood Today	5,100	5,100	5,600		5,600		100.0%	
Total Expenditures		50,582	157,375	86,397	-	119,525	-	72.3%	
Net Change in Fund Balance		15,418	(8,637)	35,728	-	-	-		
Beginning Fund Balance		17,119	32,537	23,900	23,900	23,900	23,900		
Surplus Applied		-	-	-	-	(24,325)	-		
Ending Fund Balance		\$ 32,537	\$ 23,900	\$ 59,628	\$ 23,900	\$ (425)	\$ 23,900		
				<u>YTD 6/30</u>	<u>Actual</u>	<u>Budget</u>			
net event costs:	Bike Race *			6,864	-	9,000			
	4th of July *			5,480	-	6,750			
	Summer Concerts *			(2,090)	-	5,000			
				10,254	-	20,750			

* Professional fees may be included in these activity costs

2017 Budget

Shorewood Today Fund - 230

Account Number	Account Name	2014 Actual	2015 Actual	2016 YTD 6/30	2016 Projected	2016 Adopted Budget	2017 Proposed Budget	6/30/2016 YTD % of Budget	Notes
Revenues									
230-1910-41110	Property Taxes	\$ 5,100	\$ 5,100	\$ 5,600		\$ 5,600		100.0%	
230-1910-46120	Advertising Fees	50,401	47,360	52,345		62,000		84.4%	billed many annually this year
230-1910-47300	Charges for Service - School	5,100	5,100	5,600		5,600		100.0%	
230-1910-47320	Charges for Service - BID	5,100	5,100	5,600		5,600		100.0%	
230-9000-49200	Transfers from Marketing.	5,100	5,100	5,600		5,600		100.0%	
230-9000-49900	Surplus Applied	-	-	-	-	3,500		0.0%	
	Total Revenue	<u>70,801</u>	<u>67,760</u>	<u>74,745</u>	<u>-</u>	<u>87,900</u>	<u>-</u>	<u>85.0%</u>	
Expenditures									
230-1910-52100	Professional Fees	16,150	34,548	29,252		44,000		66.5%	through 6/30 invoices
230-1910-53120	Copy & Print Costs	32,703	25,202	17,048		34,400		49.6%	
230-1910-53130	Postage/Mailings	10,199	6,655	4,569		9,500		48.1%	
	Total Expenditures	<u>59,051</u>	<u>66,405</u>	<u>50,869</u>	<u>-</u>	<u>87,900</u>	<u>-</u>	<u>57.9%</u>	
	Net Change in Fund Balance	11,750	1,355	23,876	-	-	-		
	Beginning Fund Balance	3,931	15,681	17,036	17,036	17,036	17,036		
	Less: Surplus Applied	-	-	-	-	-	-		
	Ending Fund Balance	<u>\$ 15,681</u>	<u>\$ 17,036</u>	<u>\$ 40,912</u>	<u>\$ 17,036</u>	<u>\$ 17,036</u>	<u>\$ 17,036</u>		

2017 Budget

Police Special Funds - 240

Account Number	Account Name	2014 Actual	2015 Actual	2016 YTD 6/30	2016 Projected	2016 Adopted Budget	2017 Proposed Budget	6/30/2016 YTD % of Budget	Notes
Revenues									
240-2100-43220	Federal Equitable Sharing	\$ -	\$ 6,556	\$ -		\$ -		0.0%	
240-2100-46290	Bike Safety	434	-	-		-		0.0%	
240-2100-48500	Donations (Police Specific)	4,661	-	-		-		0.0%	
240-9000-49900	Surplus Applied	-	-	-		500		0.0%	
	Total Revenue	<u>13,785</u>	<u>6,556</u>	<u>-</u>	<u>-</u>	<u>500</u>	<u>-</u>	<u>0.0%</u>	
Expenditures									
240-2100-54200	Federal Equitable Sharing	-	-	-		-		0.0%	
240-2100-54220	Citizens Police Academy							0.0%	
240-2100-54230	Bike Safety Program	27	-	-		500		0.0%	
240-2100-54900	Other Grant/Donation Expenses	4,661	-	-		-		0.0%	
	Total Expenditures	<u>8,180</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>500</u>	<u>-</u>	<u>0.0%</u>	
	Net Change in Fund Balance	5,605	6,556	-	-	-	-		
	Beginning Fund Balance	17,862	23,467	30,023	30,023	30,023	30,023		
	Less: Surplus Applied	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>(500)</u>	<u>-</u>		
	Ending Fund Balance	<u>\$ 23,467</u>	<u>\$ 30,023</u>	<u>\$ 30,023</u>	<u>\$ 30,023</u>	<u>\$ 29,523</u>	<u>\$ 30,023</u>		
Ending Fund Balance consists of:									
	Federal equitable sharing funds	5,488	12,044	12,044	12,044	12,044	12,044		
	Other sources / donations	<u>17,979</u>	<u>17,979</u>	<u>17,979</u>	<u>17,979</u>	<u>17,479</u>	<u>17,979</u>		
	Total Fund Balance	<u>\$ 23,467</u>	<u>\$ 30,023</u>	<u>\$ 30,023</u>	<u>\$ 30,023</u>	<u>\$ 29,523</u>	<u>\$ 30,023</u>		

2017 Budget

Public Art Fund - 250

Account Number	Account Name	2014 Actual	2015 Actual	2016 YTD 6/30	2016 Projected	2016 Adopted Budget	2017 Proposed Budget	6/30/2016 YTD % of Budget	Notes
Revenues									
new fund in 2014									
250-5400-48530	Sponser Fees / Major Donations	\$ 32,035	\$ 15,935	\$ -	\$ 5,800		\$ -	0.0%	
250-5400-48610	Artwork Sales	40,725	-				-	0.0%	
250-5400-48650	Artist Registration Fees	2,520	8,041				-	0.0%	
250-5400-48900	Misc Revenues	833	403				-	0.0%	
250-9000-49100	Transfers from Gen Fund	-	-				-	0.0%	
250-9000-49900	Surplus applied	18,477	-	-	-		-	0.0%	
Total Revenue		<u>94,590</u>	<u>24,378</u>	<u>-</u>	<u>5,800</u>	<u>-</u>	<u>-</u>	<u>0.0%</u>	
Expenditures									
250-5400-52180	Consultant Services	\$ 8,160	\$ 11,920	\$ -	\$ 2,500		\$ -	0.0%	
250-5400-52190	Artist Commissions	26,619	-				-	0.0%	
250-5400-53120	Copy & Print Cost	1,705					-	0.0%	
250-5400-53145	Advertising / Marketing	11,758	11,806		2,500		-	0.0%	
250-5400-53500	Dept/Program Supplies	136	3,458				-	0.0%	
250-5400-53900	Misc Expenses	890	600				-	0.0%	
250-5400-54050	Music/Entertainment	1,770	900		800		-	0.0%	
250-5400-54070	Food & Beverage	5,236	150				-	0.0%	
250-5400-54130	Artists Awards	7,500	5,450				-	0.0%	
250-9000-59100	Transfers to Gen Fund	-	-	-	-		-	0.0%	
Total Expenditures		<u>63,773</u>	<u>34,284</u>	<u>-</u>	<u>5,800</u>	<u>-</u>	<u>-</u>	<u>0.0%</u>	
Net Change in Fund Balance		30,816	(9,906)	-	-	-	-		
Beginning Fund Balance		-	30,816	20,911	20,911	20,911	20,911		
Less: Surplus Applied		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>		
Ending Fund Balance		<u>\$ 30,816</u>	<u>\$ 20,911</u>	<u>\$ 20,911</u>	<u>\$ 20,911</u>	<u>\$ 20,911</u>	<u>\$ 20,911</u>		

Percentage supported by reserves: #DIV/0! 0.0% #DIV/0!

2017 Budget

Debt Service Fund - 300

Account Number	Account Name	2014 Actual	2015 Actual	2016 YTD 6/30	2016 Projected	2016 Adopted Budget	2017 Proposed Budget	6/30/2016 YTD % of Budget	Notes
Revenues									
300-8000-41110	Property Taxes	\$ 1,336,030	\$ 1,511,274	\$ 1,583,492		1,583,492		100.0%	All taxes recorded in Jan
300-8000-43290	Other Federal Grants	9,883				-		0.0%	
300-8000-48100	Interest Income	831				-		0.0%	
300-9000-49400	Transfers from Capital Projects	26,313				-		0.0%	
300-9000-49401	Transfers from TID No. 1	1,168,989	1,377,553	904,244		1,416,719		63.8%	
300-9000-49403	Transfers from TID No. 3	20,900	107,247	115,111		257,755		44.7%	
300-9000-49404	Transfers from TID No. 4	301,744	500,244	109,871		509,744		21.6%	
300-9000-49405	Transfers from TID No. 5		137,709	99,548		199,098		50.0%	
300-9000-49900	Surplus Applied	-				-		0.0%	
	Total Revenue	<u>2,864,689</u>	<u>3,634,027</u>	<u>2,812,266</u>	<u>-</u>	<u>3,966,808</u>	<u>-</u>	<u>70.9%</u>	
Expenditures									
300-8000-58100	Principal	5,583,064	2,517,512	1,686,724		2,811,724		60.0%	
300-8000-58200	Interest	949,140	1,149,595	589,620		1,155,084		51.0%	
300-8000-58900	Other Finance Charges	130	475	350		-		0.0%	
300-8000-59800	Payment to Refunding Bonds E	-	-	-		-		0.0%	
	Total Expenditures	<u>6,532,333</u>	<u>3,667,582</u>	<u>2,276,694</u>	<u>-</u>	<u>3,966,808</u>	<u>-</u>	<u>57.4%</u>	
	Net Change in Fund Balance	(3,667,644)	(33,556)	535,572	-	-	-		
	Beginning Fund Balance	3,705,261	37,617	4,061	4,061	4,061	4,061		
	Surplus Applied	-	-	-	-	-	-		
	Ending Fund Balance	<u>\$ 37,617</u>	<u>\$ 4,061</u>	<u>\$ 539,633</u>	<u>\$ 4,061</u>	<u>\$ 4,061</u>	<u>\$ 4,061</u>		

2017 Budget

General Capital Projects Fund - 400

Dept	Account Number	Account Name	2014 Actual	2015 Actual	2016 YTD 6/30	2016 Projected	2016 Adopted Budget	2017 Proposed Budget	6/30/2016 YTD % of Budget	Notes
Revenues										
Capital Related	400-5700-41110	Property Taxes	\$ 539,960	\$ 410,406	\$ 363,387	\$ 363,387	\$ 363,387		100.0%	
Capital Related	400-5700-42000	Special Assmts	-	285,058		-	-		0.0%	
Capital Related	400-5700-43210	Federal Public Safety Grants	1,245	750		-	2,000		0.0%	
Capital Related	400-5700-43280	Community Dev Block Grants	21,614	-	-	-	-		0.0%	
Capital Related	400-5700-43530	State Transportation Aids	423,473	391,106	196,794	349,842	349,842		56.3%	Rec'd quarterly
Capital Related	400-5700-43590	Other State Grants	3,011	40,310	2,500	74,500	40,000		6.3%	LRIP Grant
Capital Related	400-5700-43730	Local Sanitation Aids	411,983	211,676	17,192	175,000	92,000		18.7%	MMSD for laterals
Capital Related	400-5700-47310	Charges for Services - WFB	196,663				-		0.0%	
Capital Related	400-5700-48900	Miscellaneous Revenue	42,573		13,472	15,000	-		0.0%	Benjamin fund
Other Financing Sources/Uses	400-9000-49100	Transfers from General Fund	33,000	28,000		38,000	38,000		0.0%	
Other Financing Sources/Uses	400-9000-49700	Property Sales	5,375	34,354	13,696	15,000	-		0.0%	
Other Financing Sources/Uses	400-9000-49800	Proceeds of Long-Term Debt	3,660,000	-	-	6,735,000	3,430,000	-	0.0%	
Other Financing Sources/Uses	400-9000-49810	Premiums on Long-Term Debt	49,052	-	-	-	-	-	0.0%	
Other Financing Sources/Uses	400-9000-49900	Surplus Applied	-	-	-	-	256,557	-	0.0%	Budget only
Total Revenue			<u>5,387,949</u>	<u>1,401,660</u>	<u>607,041</u>	<u>7,765,729</u>	<u>4,571,786</u>	<u>-</u>	<u>13.3%</u>	
Expenditures										
<u>General Government</u>										
Board	400-1100-56120	Sustainability / Conservation	3,471	3,920	9,273	40,000	-		0.0%	
Board	400-1100-56360	Village Signs / Studies	36,069	4,246	6,052	35,000	57,500		10.5%	
Court	400-1200-56110	Computer/Printer Equip	2,733	2,000	-	-	-		0.0%	
Manager	400-1410-52910	Software Purch/Maint	34,468	14,901	12,256	15,000	11,500		106.6%	
Manager	400-1410-56110	Computer Equip/ Furniture	-	285		-	-		0.0%	
Manager	400-1410-56120	Other Technology	523	5,445		15,000	15,000		0.0%	
Manager	400-1410-56130	Equipment/Furniture	-	794		4,500	3,600		0.0%	
Manager	400-1410-56200	Building Improvements	61,648	14,679		40,000	41,500		0.0%	
Clerk	400-1420-56110	Computer/Printer Equip	-	1,850		-	-		0.0%	
Clerk	400-1420-56120	Software Purch/Maint	3,395	-		-	6,000		0.0%	
Elections	400-1421-56130	Equipment/Furniture	-	5,799		-	-		0.0%	
Customer Service	400-1430-56110	Computer/Printer Equip	3,025	-	2,910	2,910	4,400		66.1%	

2017 Budget

General Capital Projects Fund - 400

Dept	Account Number	Account Name	2014 Actual	2015 Actual	2016 YTD 6/30	2016 Projected	2016 Adopted Budget	2017 Proposed Budget	6/30/2016 YTD % of Budget	Notes
Finance	400-1510-56110	Computer/Printer Equip	2,068	-	-	-	-	-	0.0%	
Finance	400-1510-56120	Other Technology	200	-	-	-	-	-	0.0%	
Total General Government			147,599	53,919	30,491	152,410	139,500	-	21.9%	
Public Safety										
Police	400-2100-56110	Computer/Printer Equip	-	12,050	-	-	-	-	0.0%	
Police	400-2100-56130	Equipment/Furniture	91,298	9,653	-	40,000	33,500	-	0.0%	
Police	400-2100-56200	Building Improvements	10,304	850	14,149	2,500,000	-	-	0.0%	
Police	400-2100-56400	Vehicles	70,668	81,319	41,523	82,500	82,842	-	50.1%	
Planning and Development	400-2400-56110	Computer/Printer Equip	27,560	4,550	2,641	2,641	4,000	-	66.0%	
Planning and Development	400-2400-56400	Vehicles	-	17,098	-	-	-	-	0.0%	
Other Public Safety	400-2900-52300	Other Intergov'tal pymts	14,131	21,276	16,739	24,900	24,900	-	67.2%	
Other Public Safety	400-2900-52310	North Shore Fire	165,426	195,836	136,860	194,844	194,844	-	70.2%	
Total Public Safety			379,386	342,631	211,912	2,844,885	340,086	-	62.3%	
Public Works										
Public Works Admin.	400-3100-56110	Computer/Printer Equip	-	8,144	-	2,100	2,100	-	0.0%	
Public Works Admin.	400-3100-56130	Equipment/Furniture	22,152	45,671	97,835	100,000	1,123,100	-	8.7%	refuse 2016 budget
Public Works Admin.	400-3100-56400	Vehicles	158,262	86,150	-	-	-	-	0.0%	
Bldg Maint - Village Hall	400-3210-56200	Building Improvements	29,920	4,481	9,734	5,869	8,000	-	121.7%	
Bldg Maint - Police	400-3220-56200	Building Improvements	12,860	19,475	-	-	5,000	-	0.0%	
Bldg Maint - Public Works	400-3230-56200	Building Improvements	72,041	-	-	15,000	15,000	-	0.0%	
Bldg Maint - Village Center	400-3240-56200	Building Improvements	-	17,279	24,288	24,288	20,000	-	0.0%	
Street and Alley	400-3410-56310	Regular Maintenance	120,104	255,602	705,035	150,000	150,000	-	470.0%	will allocate at end of year
Street and Alley	400-3410-56320	Large Construction Projects	1,951,087	-	-	1,500,000	1,500,000	-	0.0%	
Street and Alley	400-3410-56321	Professional Fees Construction	152,531	197,284	67,264	100,000	200,000	-	33.6%	
Sidewalks	400-3470-56310	Regular Maintenance	-	330,092	3,144	-	-	-	0.0%	
Refuse Disposal	400-3510-53500	Refuse Collection Study	-	4,719	-	-	-	-	0.0%	
Forestry	400-3610-52940	Landscaping / EAB	76,073	33,129	-	85,000	45,000	-	0.0%	
Parks and Beautification	400-3620-56500	Land Improvements	11,138	169,835	185,451	230,000	440,000	-	42.1%	
Total Public Works			2,606,168	1,171,862	1,092,751	2,212,257	3,508,200	-	31.1%	
Sewer - Storm Maintenance	400-3830-56600	Utility Infrastructure	347,251	185,156	35,953	400,000	584,000	-	6.2%	

2017 Budget

General Capital Projects Fund - 400

Dept	Account Number	Account Name	2014 Actual	2015 Actual	2016 YTD 6/30	2016 Projected	2016 Adopted Budget	2017 Proposed Budget	6/30/2016 YTD % of Budget	Notes
Sewer - Storm Maintenance	400-9000-59500	Transfer to Utilities	1,459,664	-	-	780,000	-	-	0.0%	Storm work NE project
Debt Service	400-8000-58300	Debt Issuance Costs	47,328	-	-	-	-	-	0.0%	
Other Financing Sources/Uses	400-9000-59300	Transfers to Debt Service	26,313	-	-	-	-	-	0.0%	
		Total Expenditures	5,013,710	1,753,568	1,371,107	6,389,552	4,571,786	-	30.0%	
		Net Change in Fund Balance	374,239	(351,907)	(764,066)	1,376,177	-	-		
		Beginning Fund Balance	565,929	940,168	588,261	588,261	588,261	1,964,438		
		Surplus Applied	-	-	-	-	(256,557)	-		
		Ending Fund Balance	\$ 940,168	\$ 588,261	\$ (175,805)	\$ 1,964,438	\$ 331,704	\$ 1,964,438		
		Restricted Fund Balances (Debt Proceeds)	<u>2014 for 2015</u>	<u>2015 for 2016</u>		<u>2016 for 2017</u>				
		Roads projects	35,009	-		-				
		Future NSF Capital	126,710	49,057		-				
		Phase 1 Police Facility				1,000,000				
		DPW Salt Shed				200,000				
		2017 Alley Program				250,000				
		Lateral Rehab PPII	150,354	72,616		92,000				
		Total Restricted Fund Balance	312,073	121,673		1,542,000				
		Fund Balance Assigned for future purposes:	<u>2014 for 2015</u>	<u>2015 for 2016</u>		<u>2016 for 2017</u>				
		Next year roads engineering				-				
		Voting Machines	18,000			-				
		Village Wide Signage	20,000	42,500		-				
		Wilson Drive Studies / Planning	-	15,000		-				
		Atwater Beach Boardwalk	-	30,000		-				
		Hubbard Lodge Fire alarm	-	28,000		-				
		Lateral Rehab PPII	-	19,384		-				
		Atwater Park Playground Equipment	100,000	-		-				
		Total Assigned Fund Balance	138,000	134,884		-				
		Remaining Unassigned Fund Balance	490,095	331,704		422,438				

General Capital Projects Fund - 400
2016 Project Listing and YTD Expenditures

Dept	Account Number	Account Name / Project Name	Funding Sources	2016 Total Budget	6/30/2016 YTD	Remaining Balance
Board	400-1100-56360	Streetscape / Studies				
		Village Wide Signage/Streetscape/Landscape	Capital reserves	42,500	-	42,500
		Wilson Drive - Studies / Planning	Capital reserves	15,000	6,052	8,948
Board	400-1100-56360	Sustainability/Conservation				
		Bike Share project	Capital reserves	-	9,273	(9,273)
Manager	400-1410-52910	Software Purch/Maint				
		Annual GIS updates/support	Tax Levy	11,500	12,256	(756)
Manager	400-1410-56120	Other Technology				
		VH Door Security System	Tax Levy	10,000	-	10,000
		Video recording meetings	Tax Levy	5,000	-	5,000
Manager	400-1410-56130	Equipment/Furniture				
		Committee Room Chairs	Tax Levy	3,600	-	3,600
Manager	400-1410-56200	Building Improvements				
		Village Hall Carpeting	GF Transfer	38,000	-	38,000
		Village Hall Upgrades	Tax Levy	3,500	-	3,500
		<u>Total Building Improvements</u>		<u>41,500</u>	<u>-</u>	<u>41,500</u>
Clerk	400-1420-56120	Software Purch/Maint				
		Agenda Management Software	Tax Levy	6,000	-	6,000
Customer Service	400-1430-56110	Computer/Printer Equip				
		Computer Replacements (2)	Tax Levy	4,400	2,910	1,490
Police	400-2100-56130	Equipment/Furniture				
		Ballistic vests	Tax Levy	3,500	-	3,500
		Body Cameras	Tax Levy	30,000	-	30,000
		<u>Total Equipment/furniture</u>		<u>33,500</u>	<u>-</u>	<u>33,500</u>
Police	400-2100-56200	Building Improvements				
		New Facility costs	Bond proceeds	-	14,149	(14,149)

General Capital Projects Fund - 400
2016 Project Listing and YTD Expenditures

Dept	Account Number	Account Name / Project Name	Funding Sources	2016 Total Budget	6/30/2016 YTD	Remaining Balance
Police	400-2100-56400	Vehicles				
		Squad repairs	State Aids	-	-	-
		Squad 2 replacement - Ford utility	State Aids	46,385	37,508	8,877
		Squad 8 replacement - Jeep	State Aids	36,457	4,015	32,442
		Total Police Vehicles		82,842	41,523	41,319
Planning	400-2400-56110	Computer/Printer Equip				
		Desktop computers (2)	Tax Levy	4,000	2,641	1,359
		Tablet computer		-	-	-
		Total Computer/printer equipment		4,000	2,641	1,359
Other Public Safety	400-2900-52300	Other Intergov'tal pymts				
		1/7 of System Administrator	Tax Levy	5,450	5,150	300
		Tri-Comm Capital	Tax Levy	7,336	-	7,336
		RMS Server Capital	Tax Levy	12,114	11,589	525
		Total Other Intergov'tal Pymnts		24,900	16,739	8,161
Other Public Safety	400-2900-52310	North Shore Fire				
		Annual Debt Service	Tax Levy	91,584	45,792	45,792
		NSF capital equipment	Tax Levy	26,364	13,326	13,038
		New Capital	Tax Levy / Res.	76,896	77,742	(846)
		Total North Shore Fire Capital		194,844	136,860	57,984
Public Works Admin.	400-3100-56110	Computer/Printer Equip				
		Tablet Computers (3)	Tax Levy	2,100	-	2,100
Public Works Admin.	400-3100-56130	Equipment/Furniture				
	16-11	Refuse Trucks & Compactor	Bond proceeds	1,000,000	-	1,000,000
		DPW yard - IP camera replacement	Tax Levy	3,000	-	3,000
		Vehicle lift	State Aids	25,000	23,116	1,884
		Snow Plow (blade)	Tax Levy	8,500	8,130	370
		Folding V-Plow	Tax Levy	3,900	4,050	(150)

General Capital Projects Fund - 400
2016 Project Listing and YTD Expenditures

Dept	Account Number	Account Name / Project Name	Funding Sources	2016 Total Budget	6/30/2016 YTD	Remaining Balance
		Band Saw	Tax Levy	2,700	2,499	201
		Steam Cleaner	Tax Levy	3,500	3,495	5
		Brush Chipper	State Aids	55,000	34,850	20,150
		Watering Vehicle	State Aids	17,000	17,465	(465)
		Pedestrian countdown timers	Tax Levy	4,500	4,230	270
		<u>Total Equipment/furniture</u>		<u>1,123,100</u>	<u>97,835</u>	<u>1,025,265</u>
Bldg Maint - Village Hall	400-3210-56200	Building Improvements				
		HVAC controls replacement	Tax Levy	8,000	9,734	(1,734)
Bldg Maint - Police	400-3220-56200	Building Improvements				
		Maintenance / repair costs	Tax Levy	5,000	-	5,000
Bldg Maint - Public Works	400-3230-56200	Building Improvements				
		Masonry / windows	Tax Levy	15,000	-	15,000
Bldg Maint - Village Center	400-3240-56200	Building Improvements				
		HVAC system upgrade	Tax Levy	10,000	13,408	(3,408)
		Village Center doors	Tax Levy	10,000	10,880	(880)
		<u>Total Village Center</u>		<u>20,000</u>	<u>24,288</u>	<u>(4,288)</u>
Street and Alley	400-3410-56310	Regular Maintenance				
	16-02	Streetlight Control box	Bond proceeds	50,000	-	50,000
	16-01	2016 Roads program	Bond proceeds	1,500,000	688,202	811,798
		<u>Contracted Road Maintenance</u>	State Aids	<u>100,000</u>	<u>16,833</u>	<u>83,167</u>
		<u>Total Maintenance</u>		<u>1,650,000</u>	<u>705,035</u>	<u>944,965</u>
Street and Alley	400-3410-56321	Professional Fees Construction				
	16-01	Engineering for 2016 Roads	Bond proceeds	200,000	67,264	132,736
		<u>Total Professional fees construction</u>		<u>200,000</u>	<u>67,264</u>	<u>132,736</u>

General Capital Projects Fund - 400
2016 Project Listing and YTD Expenditures

Dept	Account Number	Account Name / Project Name	Funding Sources	2016 Total Budget	6/30/2016 YTD	Remaining Balance
Sidewalks	400-3470-56310	Regular Maintenance				
		Sidewalk Replacement		-	3,144	(3,144)
Forestry	400-3610-52940	Landscaping Contracts				
		EAB treatments	Tax Levy	45,000	-	45,000
Parks	400-3620-56500	Land Improvements				
		Park Improvements	Bond proceeds	180,000	-	180,000
		16-03 Atwater Beach Boardwalk	Bond proceeds	140,000	104,144	35,856
		16-09 Ghost Train Project		-	9,829	(9,829)
		Hubbard Lodge - Water Heater	Capital reserves	-	6,135	(6,135)
		Hubbard Lodge Fire Alarm	Capital reserves	28,000	-	28,000
		16-04 Hubbard Park stair replacement	State Aids	70,000	30,083	39,917
		Hubbard Park - Tree removal	Tax Levy	17,000	26,480	(9,480)
		Hubbard Park - Tunnel landscaping	Tax Levy	5,000	8,780	(3,780)
		Scout Cabin chimney		-	-	-
		Total Land Improvements		440,000	185,451	254,549
Sewer Maintenance	400-3830-56600	Utility Infrastructure				
		16-05 Edgewood Avenue Drainageway	Bond proceeds	400,000	29,593	370,407
		16-06 Lateral Replacements PPII	Grants / reserves	184,000	6,360	177,640
		Total Utility infrastrure		584,000	35,953	548,047
		Total		\$ 4,571,786	\$ 1,371,107	\$ 3,200,679

2017 Budget

TID No. 1 Fund - 410

Account Number	Account Name	2014 Actual	2015 Actual	2016 YTD 6/30	2016 Projected	2016 Adopted Budget	2017 Proposed Budget	6/30/2016 YTD % of Budget	Notes
Revenues									
410-6600-41120	TID Increment	\$ 81,244	\$ 1,401,383	\$ 1,712,365		\$ 1,650,000		103.8%	
410-6600-43430	Exempt Computer Aid	36,886	32,462			27,399		0.0%	Rec'd in July
410-6600-46850	Loan Application Fees	-	-			-		0.0%	
410-6600-48100	Interest Income	16,466	16,447	11,627		10,000		116.3%	
410-6600-48110	Loan Interest Income	11,970	11,038	5,323		15,000		35.5%	
410-6600-48900	Miscellaneous Revenue	5,034	-	75,336		-		0.0%	Capitol Dr crosswalk reimbursements
410-9000-49403	Transfers from TID #3	-	-			-		0.0%	
410-9000-49800	Proceeds of Long-Term Debt	-	-			-		0.0%	
410-9000-49810	Premiums on Long-Term Debt	-	-			-		0.0%	
410-9000-49900	Surplus Applied	-	-	-	-	-		0.0%	Budget only
	Total Revenue	<u>151,599</u>	<u>1,461,330</u>	<u>1,804,651</u>	<u>-</u>	<u>1,702,399</u>	<u>-</u>	<u>106.0%</u>	
Expenditures									
TID Administration									
410-6600-51100	Salaries and Wages	28,153	29,631	12,277		19,876		61.8%	
410-6600-51160	Opt Out Insurance	224	643	321		270		118.9%	
410-6600-51200	Overtime Wages	220	-			-		0.0%	
410-6600-51300	Health Insurance	3,489	4,564	1,351		3,993		33.8%	
410-6600-51305	Dental Insurance	154	226	55		91		60.4%	
410-6600-51310	Social Security and Medicare	2,135	2,149	1,005		1,505		66.8%	
410-6600-51315	Wisconsin Retirement System	1,426	1,770	869		1,299		66.9%	
410-6600-51320	Life Insurance	66	90	31		54		57.4%	
410-6600-51325	Flexible Benefit Contribution	18	46	17		116		14.7%	
410-6600-51900	Professional Education	-	-			-		0.0%	
410-6600-52130	Professional Fees Financial	5,686	1,112	2,684		2,000		134.2%	
410-6600-53900	Miscellaneous Expenses	745	235	150		-		0.0%	
410-6600-55100	Liability & Property Insurance	13,053	2,671	871		849		102.6%	
410-6600-55110	Workers Comp	607	740	90		116		77.6%	
TID General Activities									
410-6600-52100	Professional Fees	8,549	9,769	8,112		3,000		270.4%	
410-6600-52920	Surveys/Studies & Plans	54,186	3,936	-		10,000		0.0%	master plan 2014
410-6600-53140	Communications/Publications	10,386	50	-		5,000		0.0%	master plan 2014
410-6600-54620	Loan Program Expenses	2,700	1,575	-		2,700		0.0%	BID - recorded at year end
410-6600-54650	Business Recruitment	7,190	3,478	258		5,500		4.7%	BID - recorded at year end
410-6600-54660	Developer Recruitment	46	525	-		5,700		0.0%	BID - recorded at year end

2017 Budget

TID No. 1 Fund - 410

Account Number	Account Name	2014 Actual	2015 Actual	2016 YTD 6/30	2016 Projected	2016 Adopted Budget	2017 Proposed Budget	6/30/2016 YTD % of Budget	Notes
TID Projects						-			
410-6650-52160	Professional Fees Specific Dev.	33,080	1,000	275		-		0.0%	
410-6650-54610	Developer Subsidies	54,139	-	-		-		0.0%	Sendiks grants
410-6650-54630	Façade Program	53,900	49,750	45,000		50,000		90.0%	BID - recorded at year end
410-6650-56360	Streetscape (Lights, Signs, Bench)	(1,300)	18,565	760		-		0.0%	
Other Financing Sources/Uses						-		0.0%	
410-8000-58300	Debt Issuance Costs	-	-	-		-		0.0%	
410-8000-58900	Other Finance Charges	570	205	-		-		0.0%	
410-9000-59200	Transfers to Marketing	10,000	23,200	23,200		23,200		100.0%	
410-9000-59300	Transfers to Debt Service	1,168,989	1,377,553	904,244		1,416,719		63.8%	
Total Expenditures		<u>1,458,410</u>	<u>1,533,482</u>	<u>1,001,570</u>	-	<u>1,551,988</u>	-	<u>64.5%</u>	
Net Change in Fund Balance		(1,306,811)	(72,152)	803,081	-	150,411	-		
Beginning Fund Balance		2,869,299	1,562,488	1,490,335	1,490,335	1,490,335	1,490,335		
Less: Surplus Applied		-	-	-	-	-	-		
Ending Fund Balance		<u>\$ 1,562,488</u>	<u>\$ 1,490,335</u>	<u>\$ 2,293,416</u>	<u>\$ 1,490,335</u>	<u>\$ 1,640,747</u>	<u>\$ 1,490,335</u>		

2017 Budget

TID No. 3 Fund - 430

Account Number	Account Name	2014 Actual	2015 Actual	2016 YTD 6/30	2016 Projected	2016 Adopted Budget	2017 Proposed Budget	6/30/2016 YTD % of Budget	Notes
Revenues									
430-6600-41120	TID Increment	\$ -	\$ -	\$ 152,370		\$ 145,000		105.1%	
430-6600-43430	Exempt Computer Aid	8,320	6,532	-		46		0.0%	received in July
430-6600-46900	Other Charges for Service	-	-	-		-		0.0%	
430-6600-48100	Interest Income	-	15,926	5,514		-		0.0%	
430-9000-49800	Proceeds of Long-Term Debt	410,000	1,860,000	-		-		0.0%	
400-9000-49810	Premiums on Long-Term Debt	20,013	-	-		-		-	
430-9000-49900	Surplus Applied	-	-	-		-		0.0%	
	Total Revenue	438,333	1,882,458	157,884	-	145,046	-	108.9%	
Expenditures									
TID Administration									
430-6600-51100	Salaries and Wages	7,110	10,208	4,727		11,454		41.3%	
430-6600-51160	Opt Out Insurance	56	240	120		240		50.0%	
430-6600-51200	Overtime Wages	55	-	-		-		0.0%	
430-6600-51300	Health Insurance	872	1,217	614		1,747		35.1%	
430-6600-51305	Dental Insurance	38	49	24		60		40.0%	
430-6600-51310	Social Security and Medicare	535	748	383		876		43.7%	
430-6600-51315	Wisconsin Retirement System	358	670	335		755		44.4%	
430-6600-51320	Life Insurance	16	26	13		27		48.1%	
430-6600-51325	Flexible Benefit Contribution	4	20	10		67		14.9%	
430-6600-52130	Professional Fees Financial	495	1,096	797		1,500		53.1%	
430-6600-53900	Miscellaneous Expenses	-	510	150		-		0.0%	
430-6600-55100	Liability & Property Insurance	145	528	900		878		102.5%	
430-6600-55110	Workers Comp	-	-	115		149		77.2%	
TID General Activities									
430-6600-52100	Professional Fees	-	-	-		3,500		0.0%	
430-6600-52920	Surveys/Studies & Plans	-	-	1,520		5,000		30.4%	
430-6600-53140	Communications/Publications	-	-	-		1,500		0.0%	
430-6600-54650	Business Recruitment	-	-	-		2,000		0.0%	
430-6600-54660	Developer Recruitment	-	-	488		2,000		24.4%	
TID Projects									
430-6650-52110	Professional Fees Engineering	3,825	4,136	-		-		0.0%	
430-6650-52120	Professional Fees Legal	12,438	-	-		10,000		0.0%	
430-6650-52160	Professional Fees (HRA / Sherman)	87,537	52,318	26,121		30,000		87.1%	Concord contracts / Reinhart Bo
430-6650-54610	Developer Subsidies	-	-	343,776		-		0.0%	HRA grant
430-6650-54630	Façade Program / Admin	-	-	-		1,400		0.0%	capital drive main extentsion
430-6650-56320	Large Construction Projects	537,144	91,815	-		-		0.0%	capital drive main extentsion
430-6650-56360	Streetscape (Lights, Signs, Benches)	420	-	-		-		0.0%	site improvements
430-6650-56500	Land Improvements	-	-	1,877		100,000		1.9%	Bluff
430-6650-56699	Captilaized Expenditures	(414,127)	-	-		-		0.0%	

2017 Budget

TID No. 3 Fund - 430

Account Number	Account Name	2014 Actual	2015 Actual	2016 YTD 6/30	2016 Projected	2016 Adopted Budget	2017 Proposed Budget	6/30/2016 YTD % of Budget	Notes
Other Financing Sources/Uses						-			
430-8000-58300	Debt Issuance Costs	5,302	17,363			-		0.0%	
430-8000-58900	Other Finance Charges	-	-			-		0.0%	
430-9000-59300	Transfers to Debt Service	20,900	107,247	115,111		257,755		44.7%	
430-9000-59500	Transfers to Utilities	414,127	-	-	-	-		0.0%	
	Total Expenditures	<u>677,250</u>	<u>288,190</u>	<u>497,081</u>	<u>-</u>	<u>430,908</u>	<u>-</u>	<u>115.4%</u>	
	Net Change in Fund Balance	(238,918)	1,594,268	(339,197)	-	(285,862)	-		
	Beginning Fund Balance	(232,831)	(471,749)	1,122,519	1,122,519	1,122,519	1,122,519		
	Less: Surplus Applied	-	-	-	-	-	-		
	Ending Fund Balance	<u>\$ (471,749)</u>	<u>\$ 1,122,519</u>	<u>\$ 783,322</u>	<u>\$ 1,122,519</u>	<u>\$ 836,657</u>	<u>\$ 1,122,519</u>		

2017 Budget

TID No. 4 Fund - 440

Account Number	Account Name	2014 Actual	2015 Actual	2016 YTD 6/30	2016 Projected	2016 Adopted Budget	2017 Proposed Budget	6/30/2016 YTD % of Budget	Notes
Revenues									
440-6600-41120	TID Increment	\$ 64,131	\$ 425,044	\$ 482,653		\$ 470,000		102.7%	
440-6600-41125	Shortfall Payments	180,635	-			-		0.0%	not budgeted
440-6600-48100	Interest Income	16	2,400	2,353		2,000		117.7%	
440-6600-48110	Interest on Loans/Advances	104,413	104,413	50,956		101,912		50.0%	
440-6600-48900	Miscellaneous Revenue	-	-	-		-		0.0%	
440-9000-49900	Surplus Applied	-	-	-		-		0.0%	Budget only
	Total Revenue	<u>349,194</u>	<u>531,856</u>	<u>535,962</u>	<u>-</u>	<u>573,912</u>	<u>-</u>	<u>93.4%</u>	
Expenditures									
TID Administration									
440-6600-51100	Salaries and Wages	3,939	1,944	902		2,618		34.5%	
440-6600-51300	Health Insurance	1,159	487	245		750		32.7%	
440-6600-51305	Dental Insurance	-	-	-		-		0.0%	
440-6600-51310	Social Security and Medicare	286	137	70		200		35.0%	
440-6600-51315	Wisconsin Retirement System	276	128	63		172		36.6%	
440-6600-51320	Life Insurance	12	8	4		8		50.0%	
440-6600-51325	Flex Benefit Contribution	2	6	2		18			
440-6600-52130	Professional Fees Financial	729	772	562		1,000		56.2%	
440-6600-53900	Miscellaneous Expenses	-	152	150		-		0.0%	
440-6600-55100	Liability & Property Insurance	907	813	394		384		102.6%	
440-6600-55110	Workers Comp	-	-	-		-		0.0%	
TID General Activities									
440-6600-52100	Professional Fees	-	-	-		-		0.0%	
440-6600-52920	Surveys/Studies & Plans	-	-	-		-		0.0%	
440-6600-53140	Communications/Publications	-	-	-		-		0.0%	
440-6600-54650	Business Recruitment	-	-	-		2,000		0.0%	
440-6600-54660	Developer Recruitment	-	-	-		-		0.0%	
TID Projects									
440-6650-52160	Professional Fees Specific Dev.	4,910	3,877	1,237		-		0.0%	
440-6650-54610	Developer Subsidies	2,400,225	-	-		-		0.0%	
Other Financing Sources/Uses									
440-8000-58900	Other Finance Charges	-	350	350		-		0.0%	
440-9000-59300	Transfers to Debt Service	301,744	500,244	109,871		509,744		21.6%	
440-9000-59401	Transfers to TID No. 1	-	-	-		-		0.0%	
	Total Expenditures	<u>2,714,190</u>	<u>508,918</u>	<u>113,850</u>	<u>-</u>	<u>516,894</u>	<u>-</u>	<u>22.0%</u>	
	Net Change in Fund Balance	(2,364,995)	22,938	422,112	-	57,018	-		
	Beginning Fund Balance	5,897,685	3,532,690	4,037,949	3,555,627	3,555,627	3,555,627		
	Less: Surplus Applied	-	-	-	-	-	-		
	Ending Fund Balance	<u>\$ 3,532,690</u>	<u>\$ 3,555,627</u>	<u>\$ 4,460,061</u>	<u>\$ 3,555,627</u>	<u>\$ 3,612,645</u>	<u>\$ 3,555,627</u>		

2017 Budget

TID No. 5 Fund - 450

Account Number	Account Name	2014 Actual	2015 Actual	2016 YTD 6/30	2016 Projected	2016 Adopted Budget	2017 Proposed Budget	6/30/2016 YTD % of Budget	Notes
Revenues									
450-6600-41120	TID Increment	\$ -	\$ -	\$ 11,375		\$ 10,000		113.8%	
450-6600-48100	Interest Income	-	3,218	591		2,279		25.9%	
450-6600-48900	Miscellaneous Revenue	-	-	-		-		0.0%	
450-9000-49800	Proceeds of Long-Term Debt	-	6,190,000	-		6,800,000		0.0%	
450-9000-49810	Premiums on Long-Term Debt	-	-	-		-	-	0.0%	
Total Revenue		-	6,193,218	11,966	-	6,812,279	-	0.2%	
Expenditures									
TID Administration									
450-6600-51100	Salaries and Wages	21,185	10,207	4,923		11,454		43.0%	
450-6600-51160	Opt Out Insurance	168	240	120		240		50.0%	
450-6600-51200	Overtime Wages	165	-	-		-		0.0%	
450-6600-51300	Health Insurance	2,616	1,217	614		1,747		35.1%	
450-6600-51305	Dental Insurance	115	49	24		60		40.0%	
450-6600-51310	Social Security and Medicare	1,594	748	383		875		43.8%	
450-6600-51315	Wisconsin Retirement System	1,063	670	335		756		44.3%	
450-6600-51320	Life Insurance	49	26	13		27		48.1%	
450-6600-51325	Flex Benefit Contribution	11	20	10		67			
450-6600-52130	Professional Fees Financial	-	1,096	797		1,500		53.1%	
450-6600-53900	Miscellaneous Expenses	-	150	155		-		0.0%	
450-6600-55100	Liability & Property Insurance	-	1,216	995		970		102.6%	
450-6600-55110	Workers Comp	-	-	115		149		77.2%	
TID General Activities									
450-6600-52920	Surveys/Studies & Plans		-			-		0.0%	
450-6600-53140	Communications/Publications		-	383		1,000		38.3%	
450-6600-54650	Business Recruitment		-			2,000		0.0%	
450-6600-54660	Developer Recruitment		-			-		0.0%	
TID Projects									
450-6650-52100	Professional Fees - TID creation	21,694	7,425			-		0.0%	
450-6650-52120	Professional Fees Legal	123,135	-			25,000		0.0%	
450-6650-52160	Professional Fees Specific Dev.	57,021	42,869	1,703		5,000		34.1%	
450-6650-54610	Developer Subsidies	-	5,500,000			6,500,000		0.0%	
Other Financing Sources/Uses									
450-8000-58300	Debt Issuance Costs	-	57,782			60,000		0.0%	
450-8000-58900	Other Finance Charges	-	-			-		0.0%	
450-9000-59300	Transfers to Debt Service	-	137,709	99,548		199,098		50.0%	
Total Expenditures		228,816	5,761,424	110,118	-	6,809,943	-	1.6%	
Net Change in Fund Balance		(228,816)	431,794	(98,152)	-	2,336	-		
Beginning Fund Balance		-	(228,816)	110,748	202,978	202,978	202,978		
Less: Surplus Applied		-	-	-	-	-	-		
Ending Fund Balance		\$ (228,816)	\$ 202,978	\$ 12,596	\$ 202,978	\$ 205,314	\$ 202,978		

2017 Budget

Parking Utility - 600

Account Number	Account Name	2014 Actual	2015 Actual	2016 YTD 6/30	2016 Projected	2016 Adopted Budget	2017 Proposed Budget	6/30/2016 YTD % of Budget	Notes
Revenues									
600-3900-46300	Village Hall Lot	\$ 28,911	\$ 31,719	\$ 22,984		\$ 31,057		74.0%	
600-3900-46301	North Municipal Lot	28,634	31,389	18,842		28,880		65.2%	
600-3900-46302	River Park Lot	25,119	26,962	15,552		25,897		60.1%	
600-3900-46303	Menlo Blvd Lot	10,333	7,267	2,390		8,616		27.7%	
600-3900-46304	Hubbard Park Lot	1,364	2,414	1,657		1,894		87.5%	
600-3900-46305	Metspec Oakland Daytime	2,727	2,727	1,363		3,168		43.0%	
600-3900-46306	Metspec Oakland Nighttime	2,557	2,557	1,278		2,970		43.0%	
600-3900-46310	Atwater School Lot	2,216	1,846	757		1,752		43.2%	new lot
600-3900-46311	Lake Bluff School Lot	1,577	1,468	615		710		86.6%	
600-3900-46312	Feerick Lot	1,534	1,539	189		2,272		8.3%	
600-3900-46313	North Shore Bank Bldg Lot	8,906	9,895	7,077		9,753		72.6%	
600-3900-46314	TCF Bank Lot	2,535	3,740	2,390		2,604		91.8%	hours restrictive
600-3900-46315	High School East Lot	2,471	994	994		757		131.3%	
600-3900-46320	Ogden Lot	4,602	5,326	3,597		5,066		71.0%	
600-3900-46321	Einstein Bagel Lot	2,919	1,823	1,112		1,657		67.1%	
600-3900-46323	AB Data Lot	2,940	2,485	1,846		1,894		97.5%	
600-3900-46330	Oakland Ave - Y	35,682	36,929	26,679		33,520		79.6%	
600-3900-46331	Wilson - W	6,860	7,907	5,492		7,954		69.0%	
600-3900-46332	E Capitol Dr - X	12,485	11,836	5,918		11,079		53.4%	
600-3900-46333	N Oakland Ave - Z	10,397	9,404	7,953		8,638		92.1%	
600-3900-46334	Shorewood Blvd	6,264	7,054	3,526		6,912		51.0%	
600-3900-46335	Bumper - H	4,218	3,693	2,911		3,409		85.4%	
600-3900-46336	W Capitol Dr - T	3,196	3,362	2,509		3,314		75.7%	
600-3900-46337	High School West	2,557	2,841	2,651		2,812		94.3%	
600-3900-46339	Lighthouse Lot	-	-	497		-		0.0%	
600-3900-46350	Daytime Permits	2,320	1,524	861		1,458		59.1%	
600-3900-46351	RCA daytime	2,007	1,122	1,183		2,500		47.3%	
600-3900-46390	Overnight Parking Permission	-	-	125		30,000		0.4%	moved from police in 2016
600-3900-46391	Replacement Permits	-	298	85					
600-3900-46392	Waiting List Admin Fee	839	862	236		100		236.0%	
600-3900-48100	Interest Income	3,891	3,975	787		500		157.4%	
600-3900-48110	Loan Interest Income	6,528	7,212	-		6,135		0.0%	
600-3900-48900	Miscellaneous Revenue	125	126	40		100		40.0%	
600-3900-49900	Surplus Applied	-	-	-	-	1,162		0.0%	
Total Revenue		<u>226,712</u>	<u>232,295</u>	<u>144,096</u>	<u>-</u>	<u>248,540</u>	<u>-</u>	<u>58.0%</u>	
Expenditures									
600-3900-51100	Salaries and Wages	\$ 52,924	\$ 54,440	\$ 29,783		\$ 46,271		64.4%	
600-3900-51160	Opt Out Ins	150	150	74		150		49.3%	
600-3900-51200	Overtime Wages	102	-	-		650		0.0%	
600-3900-51300	Health Insurance	19,869	22,739	12,147		19,511		62.3%	

2017 Budget

Parking Utility - 600

Account Number	Account Name	2014 Actual	2015 Actual	2016 YTD 6/30	2016 Projected	2016 Adopted Budget	2017 Proposed Budget	6/30/2016 YTD % of Budget	Notes
600-3900-51305	Dental Insurance	755	730	378		665		56.8%	
600-3900-51310	Social Security and Medicare	3,701	3,873	2,246		3,590		62.6%	
600-3900-51315	Wisconsin Retirement System	3,615	3,717	2,108		3,098		68.0%	
600-3900-51320	Life Insurance	204	211	112		153		73.2%	
600-3900-51325	Flexible Benefit Contribution	47	71	22		148		14.9%	
600-3900-51340	Retiree Health Contribution	559	366	232		599		38.7%	
600-3900-52130	Professional Fees Financial	5,222	1,859	1,352		2,400		56.3%	
600-3900-52140	Professional Fees Technology	2,476	1,991	450		1,991		22.6%	
600-3900-52930	Credit Card Fees	2,536	3,189	954		1,000		95.4%	
600-3900-52990	Other Service Contract Fees	-	-	-		35,000		0.0%	online permit fees
600-3900-53131	Shared Postage Costs	140	172	244		198		123.2%	
600-3900-53500	Dept/Program Supplies	1,467	148	1,090		615		177.2%	
600-3900-54310	Atwater School Lot	600	480	144		444		32.4%	
600-3900-54311	Lake Bluff School Lot	456	372	144		180		80.0%	
600-3900-54312	Feerick Lot	432	390	48		576		8.3%	
600-3900-54313	North Shore Bank Bldg Lot	2,496	2,052	1,518		2,472		61.4%	
600-3900-54314	TCF Bank Lot	714	948	546		660		82.7%	
600-3900-54315	High School East Lot	696	252	228		192		118.8%	
600-3900-54320	Ogden Lot	1,836	1,930	1,088		1,819		59.8%	
600-3900-54321	Einstein Bagel Lot	1,165	672	323		629		51.4%	
600-3900-54323	AB Data Lot	1,607	893	535		680		78.7%	
600-3900-54339	Lighthorse	-	-	-		-		-	
600-3900-54700	Payments In Lieu Of Taxes	33,648	35,159	-		35,000		0.0%	JE after YE
600-3900-54710	Depreciation	5,500	5,500	-		5,500		0.0%	JE after YE
600-3900-55100	Liability & Property Insurance	1,246	1,087	816		795		102.6%	
600-3900-55110	Workers Comp	2,347	682	527		679		77.6%	
600-3900-56310	Parking Lot maint / repairs	-	18,811	-		3,000		0.0%	
600-3900-57410	Administrative Charges	7,432	11,049	-		10,873		0.0%	gen gov / village hall
600-3900-57440	Plowing/Salting	6,071	7,331	-		8,624		0.0%	5% DPW dept 3460
600-3900-57450	Police Administration	30,642	50,386	-		55,600		0.0%	was + Exp to others in 2014
600-8000-58200	Interest	7,582	3,421	2,389		4,778		50.0%	
Total Expenses		198,235	235,068	59,498	-	248,540	-	23.9%	
Net Change in Equity		28,477	(2,773)	84,598	-	-	-		
Beginning Net Assets		518,257	565,312	562,539	562,539	562,539	562,539		
Less: Surplus Applied		-	-	-	-	(1,162)	-		
Ending Net Assets		\$ 565,312	\$ 562,539	\$ 647,137	\$ 562,539	\$ 561,377	\$ 562,539		
Debt service Principal payments		15,000	15,000		15,000		15,000		

2016 Budget
Summary of All Functional Areas - Water
By Object

Category	2014 Actual	2015 Actual	2016 YTD 6/30	2016 Projected	2016 Adopted Budget
Revenues					
Taxes Total	-	-	-	-	-
Intergovernmental Total	-	-	-	-	-
Licenses and Permits Total	-	-	-	-	-
Fines, Forfeitures and Penalties Total	-	-	-	-	-
Charges for Services Total	1,416,107	1,988,274	876,962	-	1,885,824
Other Revenues Total	34,226	32,876	4,679	-	24,500
Other Financing Sources Total	414,127	-	-	-	-
Total Revenue Water	1,864,460	2,021,150	881,641	-	1,910,324
Expenses					
Salaries Total	299,094	285,699	112,179	-	250,200
Fringe Benefits Total	149,152	162,302	55,373	-	129,729
Other Governments Total	759,176	765,163	386,530	-	808,792
Contractual Payments Total	7,248	8,675	3,547	-	7,300
Supplies & Office Total	9,161	8,545	4,658	-	10,555
Supplies - Maintenance Total	108,078	153,001	40,513	-	64,500
Supplies - Vehicle Total	4,270	2,539	415	-	2,500
Utilities Total	673	716	255	-	750
Professional Fees Total	78,074	45,808	9,828	-	32,393
Insurance Total	21,276	16,269	17,307	-	20,035
Programming Total	14,265	7,975	3,040	-	10,900
Debt Service Total	93,401	93,966	34,841	-	88,485
Capital Total	114,448	146,881	109,939	-	167,000
Economic Development Total	-	-	-	-	-
Other Financing Uses Total	-	-	-	-	-
Interdepartmental Exp	44,210	35,774	12,864	-	36,553
Total Expenditures Water	1,702,525	1,733,313	791,289	-	1,629,692

2017 Budget

Water Utility - 610

Dept/Account No	Account Name	2014 Actual	2015 Actual	2016 YTD 6/30	2016 Projected	2016 Adopted Budget	2017 Proposed Budget	6/30/2016 YTD % of Budget	Notes
Revenues									
610-3100-47450	Equipment Rental Sewer	\$ 3,390	\$ 1,506	\$ 395		\$ 2,500		15.8%	
610-3710-46450	Utility Charges - Residential	723,128	985,275	426,030		939,200		45.4%	
610-3710-46453	Utility Charges - Multi Family	270,272	409,435	183,977		387,450		47.5%	
610-3710-46451	Utility Charges - Commercial	78,043	104,074	45,951		106,450		43.2%	
610-3710-46452	Utility Charges - Public Authority	42,583	50,388	19,795		49,550		39.9%	
610-3710-46456	Public Fire Protection	281,066	407,973	187,336		374,674		50.0%	quarterly transfer - per tarriff
610-3710-46457	Private Fire Protection	21,015	31,129	13,873		28,500		48.7%	
610-3710-47425	Joint Meter Charges to Sewer	15,437	10,253			10,000		0.0%	year end entry
610-3710-48100	Interest Income	72	-			1,000		0.0%	
610-3710-48300	Late Payment Penalty	12,905	18,095	3,519		10,000		35.2%	
610-3710-48900	Miscellaneous Revenue	2,422	3,023	765		1,000		76.5%	
610-9000-49403	Transfers from TID #3	414,127	-	-	-	-	-	0.0%	
	Total Revenue	1,864,460	2,021,150	881,641	-	1,910,324	-	46.2%	
Expenditures									
Water Administration									
610-3710-51100	Salaries and Wages	47,303	42,731	23,201		46,070		50.4%	
610-3710-51160	Opt Out Ins	450	450	225		450		50.0%	
610-3710-51300	Health Insurance	11,411	10,776	5,053		11,104		45.5%	
610-3710-51305	Dental Insurance	279	181	74		230		32.2%	
610-3710-51310	Social Security and Medicare	3,371	3,243	1,760		3,520		50.0%	
610-3710-51315	Wisconsin Retirement System	3,200	23,022	1,579		3,038		52.0%	
610-3710-51320	Life Insurance	131	109	51		96		53.1%	
610-3710-51325	Flexible Benefit Contribution	57	89	43		291		14.8%	
610-3710-51330	Uniform Expense	1,084	1,149	380		1,200		31.7%	
610-3710-51340	Retiree Health Contribution	8,698	7,531	4,792		8,215		58.3%	
610-3710-51355	Other Benefits	2,525	(434)			-		0.0%	
610-3710-51900	Professional Education	1,365	735	515		3,000		17.2%	
610-3710-52100	Professional Fees	22,059	2,814	1,015		15,000		6.8%	
610-3710-52130	Professional Fees Financial	8,947	3,611	2,627		4,500		58.4%	
610-3710-52140	Professional Fees Technology	4,278	2,893	2,765		2,893		95.6%	
610-3710-52230	Phone and Internet	673	716	255		750		34.0%	
610-3710-52300	Other Intergov'tal pymts	654,952	637,019	321,530		693,792		46.3%	
610-3710-52910	Software Purch/Maint	2,179	2,299	919		2,300		40.0%	
610-3710-52930	Credit Card Fees	5,070	6,376	2,628		5,000		52.6%	
610-3710-53100	Office Supplies	1,970	1,106	368		2,000		18.4%	
610-3710-53121	Shared Copy Costs	1,130	1,035	395		1,000		39.5%	
610-3710-53200	Memberships & Subscriptions	694	555	754		555		135.9%	
610-3710-53500	Dept/Program Supplies (copier)	1,206	937	177		1,200		14.8%	copier costs
610-3710-54150	Safety Expenses	1,808	1,695	1,379		3,000		46.0%	
610-3710-54700	Payments In Lieu Of Taxes	104,224	128,144	65,000		115,000		56.5%	JE at YE *
610-3710-54710	Depreciation	103,910	133,959	80,000		160,000		50.0%	JE at YE *
610-3710-54711	PSC Depreciation on CIAC	9,890	12,547	6,000		7,000		85.7%	JE at YE *
610-3710-54720	PSC assessment	1,477	1,273	700		1,400		50.0%	
610-3710-54721	PSC rate costs	4,164	589			-		0.0%	

2017 Budget

Water Utility - 610

Dept/Account No	Account Name	2014 Actual	2015 Actual	2016 YTD 6/30	2016 Projected	2016 Adopted Budget	2017 Proposed Budget	6/30/2016 YTD % of Budget	Notes
610-3710-55100	Liability & Property Insurance	6,426	8,028	7,370		7,246		101.7%	
610-3710-55110	Workers Comp	14,850	8,241	9,937		12,789		77.7%	
610-3710-57410	Administrative Charges	7,920	10,769	5,000		11,241		44.5%	Gen. Gov / Village hall
610-3710-57430	Building Usage	13,098	12,646	6,000		13,262		45.2%	DPW facilities
Total Administration Expenditures		1,050,796	1,066,831	552,492	-	1,137,142	-	48.6%	
Maint Mains									
610-3730-51100	Salaries and Wages	155,318	138,237	56,726		125,086		45.3%	
610-3730-51160	Opt Out Ins	-	-			870		0.0%	
610-3730-51200	Overtime Wages	23,019	20,671	4,123		9,536		43.2%	
610-3730-51300	Health Insurance	51,345	50,110	17,488		39,953		43.8%	
610-3730-51305	Dental Insurance	1,960	1,776	622		1,496		41.6%	
610-3730-51310	Social Security and Medicare	12,914	11,094	4,434		10,299		43.1%	
610-3730-51315	Wisconsin Retirement System	12,484	10,502	4,097		8,497		48.2%	
610-3730-51320	Life Insurance	445	495	182		460		39.6%	
610-3730-51325	Flexible Benefit Contribution	273	122	33		213		15.5%	
610-3730-53500	Dept/Program Supplies	74,763	99,820	16,310		30,000		54.4%	
610-3730-57420	Equipment Usage	18,829	8,747	1,268		10,000		12.7%	
Total Maintenance Mains Expenditures		351,350	341,575	105,283	-	236,410	-	44.5%	
Maint Services									
610-3740-51100	Salaries and Wages	19,677	35,305	3,608		21,567		16.7%	
610-3740-51200	Overtime Wages	681	2,068	389		1,644		23.7%	
610-3740-51300	Health Insurance	6,668	11,085	1,132		6,889		16.4%	
610-3740-51305	Dental Insurance	255	403	39		258		15.1%	
610-3740-51310	Social Security and Medicare	1,463	2,666	248		1,784		13.9%	
610-3740-51315	Wisconsin Retirement System	1,425	2,507	228		1,472		15.5%	
610-3740-51320	Life Insurance	62	124	11		79		13.9%	
610-3740-51325	Flexible Benefit Contribution	1	22	5		37		13.5%	
610-3740-53500	Dept/Program Supplies	24,513	47,873	23,299		26,000		89.6%	
610-3740-57420	Equipment Usage	3,215	2,965	413		1,500		27.5%	
Total Maintenance Services Expenditures		57,961	105,018	29,372	-	61,230	-	48.0%	
Maint Meters									
610-3750-51100	Salaries and Wages	11,174	5,443	1,256		8,627		14.6%	
610-3750-51200	Overtime Wages	42	20			658		0.0%	
610-3750-51300	Health Insurance	3,754	1,902	436		2,755		15.8%	
610-3750-51305	Dental Insurance	151	67	14		103		13.6%	
610-3750-51310	Social Security and Medicare	890	399	66		714		9.2%	
610-3750-51315	Wisconsin Retirement System	(199)	370	63		589		10.7%	
610-3750-51320	Life Insurance	39	18	3		32		9.4%	
610-3750-51325	Flexible Benefit Contribution	-	4	2		15		13.3%	
610-3750-53500	Dept/Program Supplies	5,242	630	-		5,000		0.0%	
610-3750-57420	Equipment Usage	394	13	-		100		0.0%	
Total Maintenance Meters Expenditures		21,487	8,865	1,840	-	18,593	-	9.9%	

2017 Budget

Water Utility - 610

Dept/Account No	Account Name	2014 Actual	2015 Actual	2016 YTD 6/30	2016 Projected	2016 Adopted Budget	2017 Proposed Budget	6/30/2016 YTD % of Budget	Notes
Maint Hydrants									
610-3760-51100	Salaries and Wages	6,284	3,029	337		2,588		13.0%	
610-3760-51200	Overtime Wages	-	-			198		0.0%	
610-3760-51300	Health Insurance	1,783	289	98		827		11.9%	
610-3760-51305	Dental Insurance	95	37	3		31		9.7%	
610-3760-51310	Social Security and Medicare	500	246	16		214		7.5%	
610-3760-51315	Wisconsin Retirement System	481	235	14		177		7.9%	
610-3760-51320	Life Insurance	12	8	1		10		10.0%	
610-3760-51325	Flexible Benefit Contribution	21	10	-		4		0.0%	
610-3760-53500	Dept/Program Supplies	1,063	454	-		500		0.0%	
610-3760-57420	Equipment Usage	270	109	-		100		0.0%	
Total Maintenance of Hydrants		10,510	4,417	469	-	4,649	-	10.1%	
Maint Misc Plan									
610-3770-51100	Salaries and Wages	2,699	4,003	4,088		867		471.5%	
610-3770-51200	Overtime Wages	-	21	236		66		357.6%	
610-3770-51300	Health Insurance	982	1,225	1,782		276		645.7%	
610-3770-51305	Dental Insurance	36	43	76		10		760.0%	
610-3770-51310	Social Security and Medicare	190	280	673		71		947.9%	
610-3770-51315	Wisconsin Retirement System	189	274	607		59		1028.8%	
610-3770-51320	Life Insurance	6	10	30		3		1000.0%	
610-3770-51325	Flexible Benefit Contribution	5	-	-		-		0.0%	
610-3770-53400	Vehicle Maintenance	4,270	2,539	415		2,500		16.6%	
610-3770-53500	Dept/Program Supplies	1,291	3,288	727		1,800		40.4%	
610-3770-57420	Equipment Usage	102	58	45		100		45.0%	
Total Maintenance Misc Plant Expenditures		9,770	11,740	8,679	-	5,752	-	150.9%	
Customer Accounts									
610-3780-51100	Salaries and Wages	32,898	34,150	18,215		32,290		56.4%	
610-3780-51200	Overtime Wages	-	21			1,003		0.0%	
610-3780-51300	Health Insurance	13,104	13,932	5,669		14,932		38.0%	
610-3780-51305	Dental Insurance	491	464	199		537		37.1%	
610-3780-51310	Social Security and Medicare	2,281	2,294	1,321		2,548		51.8%	
610-3780-51315	Wisconsin Retirement System	2,303	2,258	1,229		2,182		56.3%	
610-3780-51320	Life Insurance	134	142	72		135		53.3%	
610-3780-51325	Flexible Benefit Contribution	37	39	8		54		14.8%	
610-3780-53130	Postage/Mailings	3,559	4,154	1,762		4,000		44.1%	
610-3780-57420	Equipment Usage	382	467	138		250		55.2%	
Total Customer Accounts Expenditures		55,188	57,922	28,613	-	57,931	-	49.4%	

2017 Budget

Water Utility - 610

Dept/Account No	Account Name	2014 Actual	2015 Actual	2016 YTD 6/30	2016 Projected	2016 Adopted Budget	2017 Proposed Budget	6/30/2016 YTD % of Budget	Notes
Other Water									
610-3790-52920	Surveys/Studies & Plans	42,791	36,490	3,421		10,000		34.2%	
610-3790-54740	Water Testing	8,624	6,114	2,340		9,500		24.6%	
610-3790-56120	Lead testing / supplies	648	-	14,038		-		0.0%	
610-3790-56130	Vehicles/Equipment	25,163	34,863	9,901		45,000			
610-3790-56600	Utility Infrastructure	1,178,179	219,651			535,000		0.0%	
610-3790-56699	Capitalized Expenditures	(1,203,342)	(254,139)			(580,000)		0.0%	new in 2014
610-8000-58200	Interest	81,698	93,956	34,841		88,485		39.4%	
610-8000-58300	Debt Issuance Costs	11,703	-	-		-		0.0%	
610-8000-58900	Other Finance Charges	-	10	-		-		0.0%	JE at YE
Total Other Water Expenditures		145,464	136,945	64,541	-	107,985	-	59.8%	
Total Expenses		1,702,525	1,733,313	791,289	-	1,629,692	-	48.6%	
Net Change in Equity		161,935	287,837	90,352	-	280,632	-		
Beginning Net Assets		1,220,800	1,454,542	1,742,379	1,742,379	1,742,379	1,742,379		
Less: Surplus Applied		-	-	-	-	-	-		
Ending Net Assets		\$ 1,454,542	\$ 1,742,379	\$ 1,832,731	\$ 1,742,379	\$ 2,023,011	\$ 1,742,379		
Debt service Principal payments		\$ 142,291	\$ 152,903		\$ 233,340	\$ 233,340	\$ 319,181		

**2016 Budget
Summary of All Funds - Sewer
By Object**

Category	2014 Actual	2015 Actual	2016 YTD 6/30	2016 Projected	2016 Adopted Budget
Revenues					
Taxes Total	-	-	-	-	-
Intergovernmental Total	-	-	-	-	-
Licenses and Permits Total	-	-	-	-	-
Fines, Forfeitures and Penalties	-	-	-	-	-
Charges for Services Total	2,000,916	2,364,712	991,355	-	2,205,325
Other Revenues Total	46,769	56,777	12,441	-	25,500
Other Financing Sources Total	<u>1,459,664</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Revenue Sewer					
	<u>3,507,348</u>	<u>2,421,489</u>	<u>1,003,796</u>	<u>-</u>	<u>2,230,825</u>
Expenses					
Salaries Total	164,541	184,722	97,023	-	215,977
Fringe Total	83,028	98,680	45,056	-	103,824
Other Governments Total	677,938	700,248	353,371	-	707,000
Contractual Total	10,842	8,969	3,547	-	9,000
Supplies & Office Total	8,424	8,706	3,780	-	10,363
Supplies - Maintenance Total	23,089	25,241	17,918	-	66,000
Supplies - Vehicle Total	424	896	3,985	-	6,600
Utilities Total	833	721	195	-	1,000
Professional Fees Total	71,683	28,317	5,318	-	27,247
Insurance Total	43,316	39,575	33,025	-	41,533
Programming Total	-	-	-	-	-
Debt Service Total	212,403	202,922	92,623	-	199,433
Capital Total	230,316	255,049	114,307	-	225,000
Economic Development Total	-	-	-	-	-
Other Financing Uses Total	-	-	-	-	-
Interdepartmental Expenses	<u>46,487</u>	<u>42,300</u>	<u>7,005</u>	<u>-</u>	<u>33,335</u>
Total Expenditures Sewer					
	<u>1,573,324</u>	<u>1,596,344</u>	<u>777,153</u>	<u>-</u>	<u>1,646,312</u>

2017 Budget

Sewer Utility - 620

Account Number	Account Name	2014 Actual	2015 Actual	2016 YTD 6/30	2016 Projected	2016 Adopted Budget	2017 Proposed Budget	6/30 YTD % of Budget	Notes
Revenues									
620-3100-47440	Equipment Rental Water	\$ 9,479	\$ 7,316	\$ 781		\$ 2,500		31.2%	
620-3810-46450	Utility Charges - Residential	1,315,649	1,445,514	597,031		1,340,000		44.6%	
620-3810-46453	Utility Charges - Multi-Family	470,757	672,881	291,255		627,750		46.4%	
620-3810-46451	Utility Charges - Commercial	152,143	175,856	76,311		166,175		45.9%	
620-3810-46452	Utility Charges - Public Authority	61,808	66,977	26,071		70,800		36.8%	
620-3810-46455	Utility Charges - Unmetered	559	3,485	687		600		114.5%	
620-3810-48100	Interest Income	5,097	10,749	1,741		2,000		87.1%	
620-3810-48300	Late Payment Penalty	31,996	38,632	9,359		20,000		46.8%	
620-3810-48900	Miscellaneous Revenue	196	80	560		1,000		56.0%	
620-9000-49400	Transfers from Capital Projects	1,459,664	-	-		-		0.0%	
	Total Revenue	3,507,348	2,421,489	1,003,796	-	2,230,825	-	45.0%	
Expenditures									
Sewer Administration									
620-3810-51100	Salaries and Wages	59,892	55,925	29,827		58,275		51.2%	
620-3810-51160	Opt Out Ins	750	750	374		750		49.9%	
620-3810-51300	Health Insurance	12,903	12,046	5,831		12,352		47.2%	
620-3810-51305	Dental Insurance	322	202	86		272		31.6%	
620-3810-51310	Social Security and Medicare	4,325	4,176	2,278		4,455		51.1%	
620-3810-51315	Wisconsin Retirement System	4,082	17,688	2,030		3,843		52.8%	
620-3810-51320	Life Insurance	153	125	60		109		55.0%	
620-3810-51325	Flexible Benefit Contribution	62	99	57		385		14.8%	
620-3810-51330	Uniform Expense	1,200	1,186	503		-		0.0%	
620-3810-51340	Retiree Health Contributions	2,636	1,828	1,163		1,954		59.5%	
620-3810-51355	Other Benefits	1,636	(3,080)	-		-		0.0%	
620-3810-51900	Professional Education	318	50	-		3,000		0.0%	
620-3810-52100	Professional Fees General Eng.	2,754	6,200	-		10,000		0.0%	
620-3810-52130	Professional Fees Financial	7,722	3,687	2,683		4,500		59.6%	
620-3810-52140	Professional Fees Technology	6,153	2,747	2,635		2,747		95.9%	
620-3810-52230	Phone and Internet	833	721	195		1,000		19.5%	
620-3810-52300	Other Intergov'tal pymts	17,139	19,974	15,390		20,000		77.0%	MMSD Hazardous waste surcharge
620-3810-52320	MMSD Sewer	655,916	675,232	337,981		682,000		49.6%	
620-3810-52910	Software Purch/Maint	2,179	2,299	919		1,500		61.3%	
620-3810-52930	Credit Card Fees	5,070	6,376	2,628		5,000		52.6%	
620-3810-53100	Office Supplies	2,274	2,242	683		2,500		27.3%	
620-3810-53200	Memberships & Subscriptions	-	194	-		200		0.0%	
620-3810-53500	Dept/Program Supplies	872	445	235		1,000		23.5%	
620-3810-54150	Safety Expenses	2,505	2,094	1,303		3,000		43.4%	

2017 Budget

Sewer Utility - 620

Account Number	Account Name	2014 Actual	2015 Actual	2016 YTD 6/30	2016 Projected	2016 Adopted Budget	2017 Proposed Budget	6/30 YTD % of Budget	Notes
620-3810-54700	Payments In Lieu Of Taxes	4,883	5,042	-	-	5,000	-	0.0%	JE at YE*
620-3810-54710	Depreciation	228,665	253,049	110,000	-	225,000	-	48.9%	JE at YE*
620-3810-55100	Liability & Property Insurance	31,115	31,722	24,620	-	30,715	-	80.2%	
620-3810-55110	Workers Comp	12,201	7,853	8,405	-	10,818	-	77.7%	
620-3810-55120	Unemployment	-	-	-	-	-	-	0.0%	
620-3810-57410	Administrative Charges	8,128	11,082	-	-	11,073	-	0.0%	Gen. Gov / Village hall
620-3810-57430	Building Usage	13,098	12,646	-	-	13,262	-	0.0%	DPW facilities
Total Sewer Administration Expenditures		1,089,785	1,134,598	549,886	-	1,114,710	-	49.3%	
Sewer Maintenance									
620-3820-51100	Salaries and Wages	69,601	94,228	51,285	-	94,893	-	54.0%	
620-3820-51200	Overtime Wages	934	1,559	284	-	7,234	-	3.9%	
620-3820-51300	Health Insurance	23,442	29,747	16,940	-	30,309	-	55.9%	
620-3820-51305	Dental Insurance	874	1,034	606	-	1,135	-	53.4%	
620-3820-51310	Social Security and Medicare	5,058	6,494	4,088	-	7,813	-	52.3%	
620-3820-51315	Wisconsin Retirement System	4,938	6,114	3,714	-	6,446	-	57.6%	
620-3820-51320	Life Insurance	193	271	201	-	349	-	57.6%	
620-3820-51325	Flexible Benefit Contribution	116	104	25	-	162	-	15.4%	
620-3820-52990	Other Service Contracts / Televisi	3,594	295	-	-	2,500	-	0.0%	
620-3820-53400	Vehicle Maintenance	424	896	3,985	-	6,600	-	60.4%	
620-3820-53500	Dept/Program Supplies	20,179	11,987	15,253	-	32,800	-	46.5%	
620-3820-57420	Equipment Usage	22,681	17,923	4,476	-	7,000	-	63.9%	
Total Sewer Maintenance Expenditures		152,034	170,650	100,857	-	197,241	-	51.1%	
Storm Maintenance									
620-3830-51100	Salaries and Wages	10,002	8,049	1,850	-	25,880	-	7.1%	
620-3830-51200	Overtime Wages	216	18	40	-	1,973	-	2.0%	
620-3830-51300	Health Insurance	3,864	3,470	-	-	8,266	-	0.0%	
620-3830-51305	Dental Insurance	142	117	-	-	310	-	0.0%	
620-3830-51310	Social Security and Medicare	717	541	133	-	2,141	-	6.2%	
620-3830-51315	Wisconsin Retirement System	715	549	117	-	1,767	-	6.6%	
620-3830-51320	Life Insurance	33	34	-	-	95	-	0.0%	
620-3830-51325	Flexible Benefit Contribution	26	15	6	-	44	-	13.6%	
620-3830-53500	Dept/Program Supplies	2,037	12,809	2,430	-	32,200	-	7.5%	
620-3830-57420	Equipment Usage	2,580	650	2,529	-	2,000	-	126.5%	
Total Storm Maintenance Expenditures		20,332	26,250	7,105	-	74,676	-	9.5%	

2017 Budget

Sewer Utility - 620

Account Number	Account Name	2014 Actual	2015 Actual	2016 YTD 6/30	2016 Projected	2016 Adopted Budget	2017 Proposed Budget	6/30 YTD % of Budget	Notes
Customer Accounts									
620-3880-51100	Salaries and Wages	23,895	24,944	13,737		27,114		50.7%	
620-3880-51200	Overtime Wages	-	-	-		608		0.0%	
620-3880-51300	Health Insurance	10,673	11,328	4,670		13,279		35.2%	
620-3880-51305	Dental Insurance	403	389	169		475		35.6%	
620-3880-51310	Social Security and Medicare	1,646	1,634	1,001		2,122		47.2%	
620-3880-51315	Wisconsin Retirement System	1,673	1,630	934		1,830		51.0%	
620-3880-51320	Life Insurance	112	119	64		116		55.2%	
620-3880-51325	Flexible Benefit Contribution	16	21	6		45		13.3%	
620-3880-53130	Postage/Mailing	2,542	3,928	1,745		4,500		38.8%	
620-3880-53131	Shared Postage Costs	1,103	249	49		163		30.1%	
Total Customer Accounts Expenditures		42,063	44,242	22,375	-	50,252	-	44.5%	
Other Sewer									
620-3890-52920	Surveys/Studies & Plans	55,054	15,683	-		10,000		0.0%	
620-3890-52990	Other Technology	-	-	-		-		0.0%	Contract large pipe inspections
620-3890-56130	Equipment	1,652	39,817	4,307		4,000		107.7%	
620-3890-56600	Utility Infrastructure	2,410,752	275,088	879,330		3,025,000		29.1%	
620-3890-56699	Capitalized Expenditures	(2,410,752)	(312,905)	(879,330)		(3,029,000)		29.0%	new in 2014
620-3891-54900	Other Grant/Donation Exp	-	-	-		-		0.0%	
620-8000-58200	Interest	198,372	202,922	92,623		199,433		46.4%	
620-8000-58300	Debt Issuance Costs	14,031	-	-		-		0.0%	
620-8000-58900	Other Finance Charges	-	-	-		-		0.0%	
620-9000-59500	Transfer To Utilities	-	-	-	-	-	-	0.0%	
Total Other Sewer Expenditures		269,109	220,605	96,930	-	209,433	-	46.3%	
Total Expenditures		1,573,324	1,596,344	777,153	-	1,646,312	-	47.2%	
Net Change in Equity		1,934,025	825,145	226,643	-	584,513	-		
Beginning Net Assets		6,014,522	8,026,222	8,851,367	8,851,367	8,851,367	8,851,367		
Less: Surplus Applied		-	-	-	-	-	-		
Ending Net Assets		\$ 8,026,222	\$ 8,851,367	\$ 9,078,010	\$ 8,851,367	\$ 9,435,880	\$ 8,851,367		
Debt service Principal payments		\$ 402,947	\$ 451,812		\$ 511,086	\$ 511,086	\$ 545,368		

Village of Shorewood
Cash and Investment Summary - Bank Balances
June 30, 2016

Institution	Bank Balance	Maturity Term						Total
		Liquid	< 1 Year	1 - 2 Years	2 - 3 Years	3 - 4 Years	4 - 5 Years	
North Shore Bank								
Checking	2,004,438.00	\$ 2,004,438	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,004,438
Payroll	-	-	-	-	-	-	-	-
Sweep	4,143,349.96	4,143,350	-	-	-	-	-	4,143,350
Parking	63,062.95	63,063	-	-	-	-	-	63,063
Library (Auermiller)	-	-	-	-	-	-	-	-
Total North Shore Bank	6,210,850.91	6,210,851	-	-	-	-	-	6,210,851
US Bank								
Lighthouse Escrow	121,933.40	121,933	-	-	-	-	-	121,933
Local Gov't Investment Pool								
	298,712.30	298,712	-	-	-	-	-	298,712
BMO Money Market	223,778.79	223,779	-	-	-	-	-	223,779
BMO Investments	1,147,232.55	-	350,936	367,537	203,150	225,610	-	1,147,233
Total BMO	1,371,011.34	223,779	350,936	367,537	203,150	225,610	-	1,371,011
Morgan Stanley Money Market	103,617.82	103,618	-	-	-	-	-	103,618
Morgan Stanley Investments	2,918,891.85	-	500,450	1,376,065	1,042,377	-	-	2,918,892
Total Morgan Stanley	3,022,509.67	103,618	500,450	1,376,065	1,042,377	-	-	3,022,510
BOK Money Market	210,655.41	210,655	-	-	-	-	-	210,655
Bank of Oklahoma Investments	2,135,598.90	-	80,386	441,509	504,692	421,522	687,491	2,135,599
Total Bank of Oklahoma	2,346,254.31	210,655	80,386	441,509	504,692	421,522	687,491	2,346,254
Total Cash and Investments	13,371,271.93	7,169,549	931,772	2,185,111	1,750,219	647,132	687,491	13,371,272
investments only	6,739,775.32							
Percentage of Portfolio within Term		<u>53.62%</u>	<u>6.97%</u>	<u>16.34%</u>	<u>13.09%</u>	<u>4.84%</u>	<u>5.14%</u>	

**Village of Shorewood
Cash and Investment Summary - Bank Balances
June 30, 2016**

Institution	Face	Coupon Rate	Yield to		Maturity Date	Bond Rating	Current Market Value	Maturity Term at Year end				
			Call or Maturity	Date Purchased				12/31/2016 < 1 Year	12/31/2017 1 - 2 Years	12/31/2018 2 - 3 Years	12/31/2019 3 - 4 Years	12/31/2020 4 - 5 Years
BMO Capital Markets												
Municipal Bonds												
Brown Deer WI	185,000	2.00%	1.00%	11/6/12	4/1/17	AA2	187,096	-	187,096	-	-	-
Cottage Grove WI	25,000	2.00%	1.43%	8/12/14	4/1/18	AA3	25,442	-	-	25,442	-	-
Menomonee Falls	100,000	1.60%	1.65%	11/18/14	6/1/18	AA2	101,556	-	-	101,556	-	-
Mount Pleasant	125,000	5.10%	1.25%	6/30/15	4/1/17	AA2	129,246	-	129,246	-	-	-
Oak Creek	100,000	1.15%	1.65%	12/16/14	11/1/16	AA2	100,146	100,146	-	-	-	-
Racine WI	25,000	3.40%	1.25%	3/26/15	6/1/17	AA1	25,682	-	25,682	-	-	-
Silver Lake SD GO Bonds	250,000	4.55%	1.30%	9/20/11	10/1/16	NR	250,790	250,790	-	-	-	-
Watertown WI - Refunding	50,000	2.00%	1.70%	3/10/15	6/1/18	AA3	50,967	-	-	50,967	-	-
Watertown School District	220,000	1.85%	1.85%	9/15/14	4/1/19	AA2	225,610	-	-	-	225,610	-
Wauwatosa WI	25,000	3.75%	1.15%	3/26/15	3/1/17	AAA	25,513	-	25,513	-	-	-
Wisconsin State Gen revenue	25,000	1.64%	1.45%	7/2/14	5/1/18	AA3	25,185	-	-	25,185	-	-
Total Municipal Bonds	1,130,000						1,147,233	350,936	367,537	203,150	225,610	-
Total at BMO	1,130,000						1,147,233	350,936	367,537	203,150	225,610	-
Morgan Stanley												
Municipal Bonds												
Oshkosh GO Bonds	40,000	4.00%	1.15%	6/27/14	12/1/18	AA3	40,562	-	-	40,562	-	-
Fitchburg WI Prom Notes	70,000	2.00%	1.28%	4/2/12	3/1/17	AA1	70,683	-	70,683	-	-	-
New Berlin School	25,000	4.00%	0.84%	3/27/12	3/1/17	AA1	25,137	-	25,137	-	-	-
Washington County	20,000	3.75%	1.33%	3/28/12	3/1/17	AAA	20,389	-	20,389	-	-	-
Wisconsin St. General	50,000	1.32%	0.80%	11/20/14	5/1/17	AAA	50,317	-	50,317	-	-	-
MATC	250,000	2.00%	0.55%	2/17/15	6/1/17	AA1	253,303	-	253,303	-	-	-
Racine BAB	50,000	4.00%	1.00%	11/26/14	12/1/17	AA1	52,170	-	52,170	-	-	-
Wisconsin State Health	125,000	4.50%	1.50%	7/17/14	4/15/18	A3	133,019	-	-	133,019	-	-
Madison NTS Bonds	350,000	3.00%	2.48%	7/2/14	10/1/18	AAA	361,991	-	-	361,991	-	-
Total Municipal Bonds	980,000						1,007,570	-	471,998	535,572	-	-
US Agency Securities												
Federal National	400,000	0.88%	0.80%	2/13/15	10/26/17	AAA	401,392	-	401,392	-	-	-
Total Agencies	400,000						401,392	-	401,392	-	-	-

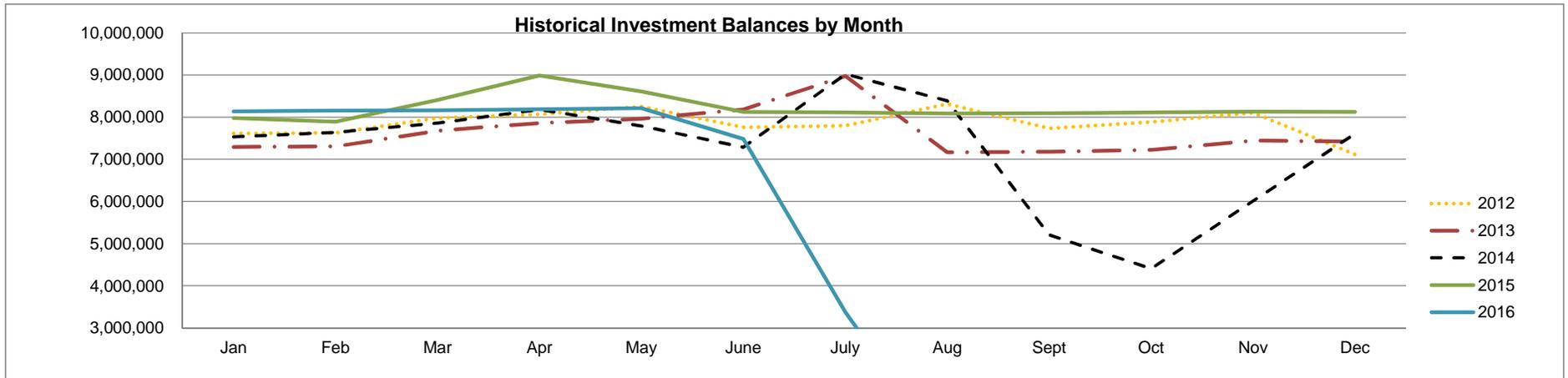
**Village of Shorewood
Cash and Investment Summary - Bank Balances
June 30, 2016**

Institution	Face	Coupon Rate	Yield to		Maturity Date	Bond Rating	Current Market Value	Maturity Term at Year end				
			Call or Maturity	Date Purchased				12/31/2016 < 1 Year	12/31/2017 1 - 2 Years	12/31/2018 2 - 3 Years	12/31/2019 3 - 4 Years	12/31/2020 4 - 5 Years
Morgan Stanley												
CD's												
BMW Salt Lake	250,000	0.70%	0.70%	7/18/14	7/18/16	na	250,020	250,020	-	-	-	-
Ally Bank	250,000	1.05%	1.05%	11/20/14	11/14/16	na	250,430	250,430	-	-	-	-
American Express	250,000	1.45%	1.45%	11/12/14	11/13/17	na	251,338	-	251,338	-	-	-
Goldman Sachs	250,000	1.45%	1.45%	11/12/14	11/13/17	na	251,338	-	251,338	-	-	-
Capital One	250,000	1.70%	1.70%	8/12/15	8/13/18	na	253,458	-	-	253,458	-	-
Barclay's Bank	250,000	1.85%	1.85%	12/17/14	12/17/18	na	253,348	-	-	253,348	-	-
Total CD's	1,500,000						1,509,930	500,450	502,675	506,805	-	-
Total Morgan Stanley	2,880,000						2,918,892	500,450	1,376,065	1,042,377	-	-
Bank of Oklahoma												
Municipal Bonds												
Kaukauna, WI Electric Rev Bonds	80,000	2.50%	1.05%	7/2/14	12/15/16	AA2	80,386	80,386	-	-	-	-
Twin Lakes, WI	275,000	2.00%	1.47%	3/17/15	3/1/17	NR / AA2	275,237	-	275,237	-	-	-
Wausau WI	65,000	0.85%	0.85%	7/19/13	4/1/17	AA2	65,099	-	65,099	-	-	-
Marinette, WI Water Rev Bond	100,000	2.25%	1.10%	8/26/15	5/1/17	A3	101,173	-	101,173	-	-	-
Hortonville, WI	100,000	1.80%	1.50%	12/1/14	4/1/18	AA1	101,982	-	-	101,982	-	-
Wisconsin revenue bonds	250,000	1.64%	1.35%	12/7/15	5/1/18	AA3	252,710	-	-	252,710	-	-
Hilbert, WI	150,000	1.40%	1.40%	3/2/16	9/1/18	NR / AA2	150,000	-	-	150,000	-	-
Chippewa Falls Bonds	100,000	1.80%	1.60%	11/5/15	4/1/19	AA3	102,126	-	-	-	102,126	-
South Milwaukee	165,000	2.00%	1.45%	3/28/16	4/1/19	AA3	169,396	-	-	-	169,396	-
Hilbert, WI	150,000	1.60%	1.60%	3/2/16	9/1/19	NR / AA2	150,000	-	-	-	150,000	-
Oshkosh, WI	235,000	4.10%	1.40%	7/29/14	3/15/20	AA3	244,200	-	-	-	-	244,200
Shorewood Hills, WI	175,000	4.25%	2.15%	7/28/14	5/1/20	AA1	193,277	-	-	-	-	193,277
Total Municipal Bonds	1,845,000						1,885,585	80,386	441,509	504,692	421,522	437,477
US Agency Securities												
Federal Home Loan Bank	250,000	1.00%	2.05%	11/5/15	10/29/20	AAA	250,014	-	-	-	-	250,014
Total Agencies	250,000						250,014	-	-	-	-	250,014
Total Bank of Oklahoma	2,095,000						2,135,599	80,386	441,509	504,692	421,522	687,491
Total Investments	6,105,000						6,201,723	\$ 931,772	\$ 2,185,111	\$ 1,750,219	\$ 647,132	\$ 687,491
							Bonds only	431,322	1,281,044	1,243,414	647,132	437,477
							Agency	-	401,392	-	-	250,014

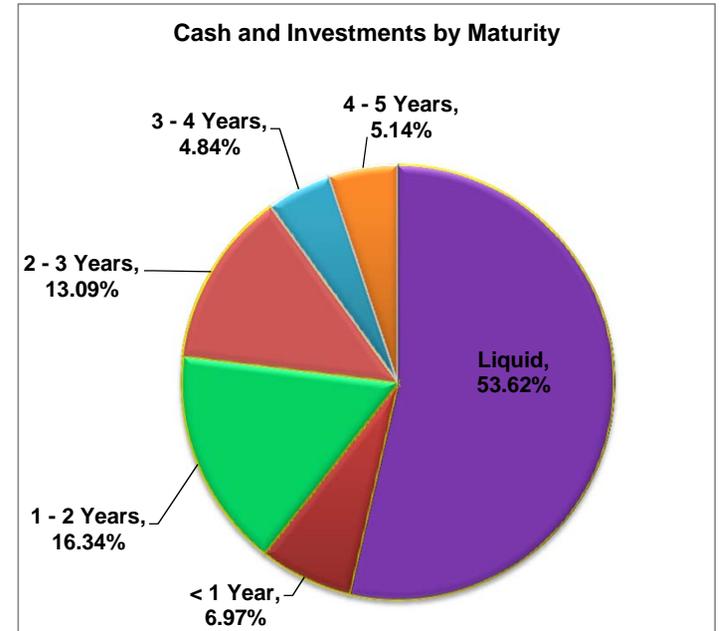
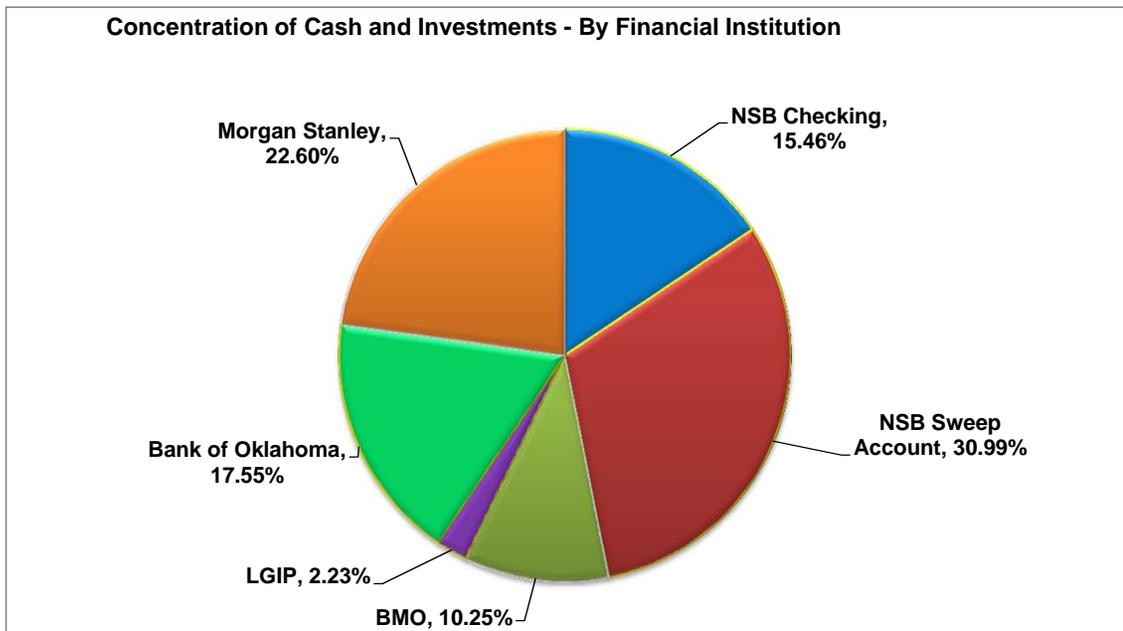
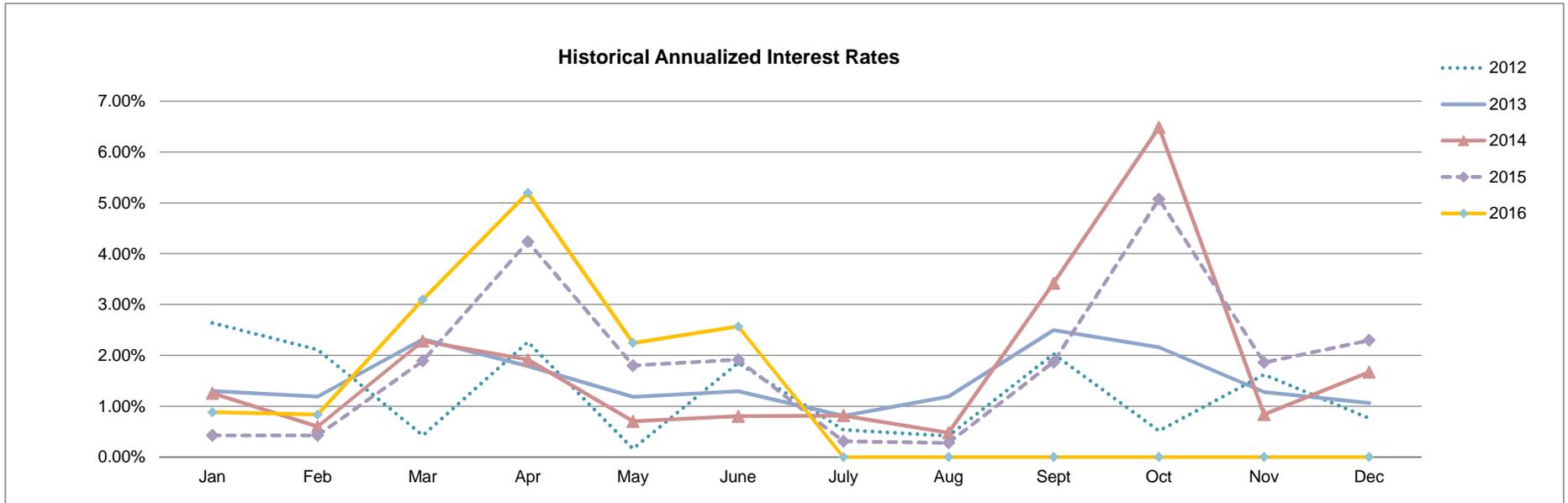
Village of Shorewood
Cash and Investment Report - Statistical Information

Historical Investment Balances and Earning

Month	2012			2013			2014			2015			2016		
	Cash Balances	Interest Earned	Annualized												
			Interest Rate												
Jan	7,613,535	16,724	2.64%	7,294,160	7,882	1.30%	7,530,051	7,875	1.25%	7,981,034	2,828	0.43%	8,137,377	5,971	0.88%
Feb	7,625,438	13,414	2.11%	7,302,135	7,235	1.19%	7,642,271	3,801	0.60%	7,893,743	2,794	0.42%	8,154,277	5,661	0.83%
Mar	7,982,109	2,833	0.43%	7,676,131	14,833	2.32%	7,858,975	14,935	2.28%	8,411,231	13,253	1.89%	8,165,439	21,070	3.10%
Apr	8,065,140	15,196	2.26%	7,857,758	11,708	1.79%	8,181,112	13,049	1.91%	8,989,212	31,734	4.24%	8,189,091	35,462	5.20%
May	8,250,424	1,122	0.16%	7,963,345	7,852	1.18%	7,791,616	4,557	0.70%	8,607,471	12,896	1.80%	8,210,435	15,352	2.24%
June	7,758,941	11,965	1.85%	8,181,887	8,833	1.30%	7,287,557	4,882	0.80%	8,126,951	12,964	1.91%	7,478,470	16,009	2.57%
July	7,795,219	3,474	0.53%	8,976,539	6,059	0.81%	9,020,348	6,137	0.82%	8,114,426	2,098	0.31%	3,369,888	-	0.00%
Aug	8,312,631	2,862	0.41%	7,165,120	7,107	1.19%	8,392,095	3,346	0.48%	8,085,407	1,883	0.28%	-	-	#DIV/0!
Sept	7,735,971	13,074	2.03%	7,181,883	14,920	2.49%	5,206,893	14,846	3.42%	8,094,118	12,601	1.87%	-	-	#DIV/0!
Oct	7,882,455	3,377	0.51%	7,221,803	12,973	2.16%	4,402,885	23,799	6.49%	8,114,888	34,313	5.07%	-	-	#DIV/0!
Nov	8,108,654	10,962	1.62%	7,445,341	7,920	1.28%	6,015,576	4,197	0.84%	8,128,224	12,591	1.86%	-	-	#DIV/0!
Dec	7,118,286	4,515	0.76%	7,418,858	6,559	1.06%	7,610,609	10,583	1.67%	8,126,304	15,548	2.30%	-	-	#DIV/0!



Village of Shorewood
Cash and Investment Report - Statistical Information





VILLAGE OF SHOREWOOD CITIZEN'S ACADEMY



2016 Program Proposal

Purpose

The Village of Shorewood values civic engagement and opportunities for the public to learn about civic services. The Village is creating a Shorewood Citizen's Academy to allow residents and visitors a chance to learn more about their community. The beauty behind the citizen's academy is that it is intended for a diverse audience. Whether you are a resident of the community for 30 years, a new business owner, a curious high school student, a prospective homeowner looking to move into the community or a resident looking for volunteer opportunities in the community, the citizen's academy serves to all demographics and backgrounds.

This is an innovative program that offers community leaders and officials to talk about services and volunteer opportunities. The citizen's academy serves as a new tool that enhances the Village communication by creating a hands-on learning opportunity for several individuals. As the Village continues to evolve its communication plan to serve the residents of the community, the citizen's academy is a program that meets the evolving community demand. Lastly, the academy will allow Village officials a chance to work hands-on with residents and perhaps make improvements to services based on received feedback.

Structure

There will be a total of 20 spots reserved for the citizen's academy. There will be a total of six citizen's academy sessions with each session lasting two hours (6 – 8 p.m.). Citizen's academy sessions will take place on a Thursday night. The makeup of a session can range from a guest speaker to a tour of a facility. Throughout the night, those participating in the citizen's academy will be able to ask questions and interact with guest presenters. These will not be public meetings and the sessions will be closed to those individuals who signed up for the academy. At the end of each session, evaluations will be given out to the academy members to provide feedback and input towards the sessions for next year.

Recruitment and Marketing

The Village of Shorewood will begin recruiting and publicizing the citizen's academy in July. The Village will publicize the sign-up window for the academy through multiple communication avenues, which includes the Village manager's memo, social media, the information board and the civic information center in the Village Center, the Village and School District websites, and the Shorewood Today magazine (if needed). Village staff will also be available at the conservation fair and the Summer Concert Series to inform residents of the opportunity. The Village Manager's Office will work with North Shore Now to see if they would write an article on the citizen's academy. Lastly, staff liaisons will encourage all newly appointed committee members to sign up for the academy.

Application Process and Selection

Those interested in the academy will need to fill out a short application form and turn in to the Village Manager's Office. The selection process for the academy will be completed based on the timeliness applications are turned in. Therefore, entry into the academy will be on a first come-first serve basis and residents will also be given priority. If the academy is full and applications are still being turned in, those applications will be saved for the following year and those individuals will have the chance to be the first ones to sign up. You do not need to be a resident in order to sign up for the academy. The academy is partially designed for a prospective resident or business owner interested in the Shorewood community.

The Village will continue to accept applications through the end of August. The Village Manager's Office will contact the selected participating academy members in September to confirm their spot in the academy and inform them of the upcoming schedule. Even after the window is closed to sign up for the current year's academy, individuals will be allowed to fill out an application for the next year's academy at any time. Application forms will be available on the Village website, the Village Hall and Village Center lobbies, and at the Civic Information Center.

Proposed Schedule and Speakers

The following is a proposed schedule for the 2016 citizen's academy program:

✚ **Session One – Shorewood's History, Structure of Government & Budgeting.** Karen de Hartog from the Shorewood Historical Society will be invited to provide a 30-minute presentation on the history of Shorewood, providing some context on how Shorewood started and significant events that led to Shorewood of today. Village Manager Chris Swartz will also provide some background on the Village structure of government, and Customer Service Director Diane DeWindt-Hall will discuss the customer service culture of the organization. Then, for the second half of the session Mr. Swartz will team up with Finance Director Mark Emanuelson to discuss the multiple components involved with the Village budget as well as Village financing and other revenue sources such as parking and utility billing.

✚ **Session Two – Community Service through Representation & Volunteering.** The academy will invite several representatives to present and share their stories. Milwaukee County officials, County Executive Chris Abele and County Supervisor Sheldon Wasserman will be invited to talk for the first 30 minutes about County services and plans. The next remaining 30 minutes will be allocated to those representatives at the State and Federal level (Representative David Bowen, Senator Lena Taylor and U.S. Representative Gwen Moore) to discuss their involvement in representing the citizens of Shorewood and current issues they are discussing. Village President Guy Johnson will then be present for 30 minutes to discuss current issues the Village Board is facing. Village Clerk-Treasurer Tanya O'Malley will provide a summary on voting in Shorewood, and Assistant Village Manager Tyler Burkart will summarize the volunteer options available with the Village and with other community groups.

✚ **Session Three – Public Works & Infrastructure.** Academy members will be invited to the Department of Public Works building to learn more about Shorewood's Public Works operations. Public Works Director Leeann Butschlick will review some of the updates related towards road rehabilitation, stormwater infrastructure, snow and ice control, refuse and recycling collection, water quality and other significant issues. Village Engineer Mustafa Emir will be available to respond to any engineering or design questions about the Village infrastructure. Then, Assistant Public Works Director Joel Kolste will take the academy members on a tour of the DPW facility as they have an opportunity to see the equipment and vehicles up close.

✚ **Fall Break** will occur between first three and last three sessions to allow academy members some time off.

✚ **Session Four – Planning & Development.** Planning and Development Director Ericka Lang will review some of the comprehensive plans the Village has adopted recently. This will include a full update on the Wilson Drive Task Force and other projects associated to any of the comprehensive plans. Ms. Lang will also provide a summary on the work related to the building inspectors and variety of permits needed for different projects. Jim Plaisted from the Shorewood Business Improvement District will be in attendance to provide a 20 minute presentation on his role in the business community and the benefits of a business improvement district. Lastly, Michael Harrigan from Ehlers will present for the remaining 30 minutes on tax incremental financing and the factors involved with making TIF policy decisions.

✚ **Session Five – Education & Learning.** This session will focus on educational opportunities for all ages from Shorewood, ranging from K-12, adults and seniors in the community. Shorewood Schools Superintendent Dr. Bryan Davis will be present to provide information and updates with the Shorewood School District. This 60-minute presentation will highlight some of the activities occurring at each of the schools, the issues being discussed by the School Board, and how the tax dollars are utilized by the district. Library Director Rachel Collins will then transition with a 30-minute presentation on educational and learning opportunities being offered through the Shorewood Public Library. Ms. Collins will also share some enlightening statistics about the Library. Senior Resources Coordinator Elizabeth Price will conclude with a 30-minute summary on senior programming and ways seniors are staying involved in the community.

✚ **Session Six – Public Safety.** This session will invite the academy members to the Police Department building for a presentation on the Police Department by Police Chief Peter Nimmer and a presentation on the North Shore Fire Department consolidation by Fire Chief Robert Whitaker. Then, academy members will be offered a tour of the current facility and some of the equipment and vehicles the Public Safety departments utilize to keep the community safe. Chief Nimmer will identify some of the benefits of the space at the AB Data building and how that space will improve Police operations.

ROETTGERS COMPANY, INC.

May 16, 2016

Tanya O'Malley
Village Clerk - Treasurer
Village of Shorewood
3930 N. Murray Avenue
Shorewood, WI 53211

Re: Class ~~A~~ Beer License

Dear Ms. O'Malley:

We are requesting the Village of Shorewood reconsider its prohibition of gas station/ convenience stores from selling beer. In the current environment, all businesses have expanded their product line to include additional products (Walgreens sells food, beer and prescriptions). This occurred as a result of the economics of operating a business. We are not immune from the increase in costs and see a greater need to expand our offerings.

In addition to economic conditions it is not uncommon for a customer to question whether we sell beer. We operate a convenience business. Other convenience stores are allowed to sell beer whether or not they sell gasoline. The customers deserve the same level of conveniences they receive at other (similar) businesses.

Finally, we have been in operation since 1998 and have experienced very few problems. We also operate other facilities (including in Mequon) which allow us to sell beer. We have operated these locations without a problem. All of our employees are trained, coolers are locked at the appropriate time, cash registers require inquiry of age, and all appropriate safety measures are adhered to.

Based on the above, we respectfully request the Village of Shorewood reconsider its prohibition of gas stations/convenience stores from selling beer. In order for us to continue to operate effectively, we need to expand our product line and be competitive with others in our industry.

Thank you for your consideration.

Very truly yours,



David J. Roettgers

DJR/csb