



**AGENDA - SHOREWOOD BOARD OF TRUSTEES
Judiciary, Personnel, and Licensing Committee Meeting
Wednesday, July 20, 2016 – 5:30 p.m.
Shorewood Village Hall, 3930 North Murray Avenue, Shorewood, Wisconsin 53211**

1. Call to Order
2. Interviews and Discussion for Appointments to Boards, Committees, and Commissions
3. Adjournment

DATED at Shorewood, Wisconsin this 13th day of July, 2016.

VILLAGE OF SHOREWOOD
Tanya O'Malley, WCPC, Village Clerk

Should you have any questions or comments regarding any items on this agenda,
contact the Manager's Office at 847-2702.

It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information; no action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice.

Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals.



AT THE EDGE OF THE CITY AND
THE HEART OF EVERYTHING

VILLAGE CLERK'S MEMO

DATE: July 14, 2016

TO: Trustee Ann McKaig, Chair of the Judiciary, Personnel and Licensing Committee
Judiciary, Personnel and Licensing Committee

FROM: Tanya O'Malley, Village Clerk/Treasurer

Re: Interviews for Village Boards, Commissions, and Committees

BACKGROUND

On May 16, 2016, the Judiciary, Personnel and Licensing (JP&L) Committee, directed the Village Clerk to begin scheduling interviews for filling upcoming/existing vacancies on Village Boards, Committees, and Commissions. The JP&L conducted interviews on June 6, 2016, June 16, 2016, and June 20, 2016.

INTERVIEW SCHEDULE

The following interviews have been scheduled:

July 20, 2016

5:30 – Jennifer Vulpas

6:00 – Sue Bronson

Applications for these individuals can be found in the dropbox folder or are available upon request from the Village Clerk-Treasurer.

INTERVIEW QUESTIONS

There are four general questions that have been used to facilitate discussion. The questions are as follow:

1. Have you reviewed the mission and objectives of the committee you have applied for and do you have any questions about them? (If the applicant has not reviewed them, the chair or liaison provides a brief overview.)
2. Explain the relationship between committee and the Village Board and community. In essence, there can and will be differences of opinion, but the goal of serving the greater good is the same. The committee takes on different tasks and can be guided by an adopted plan. The tasks include advising the Village Board, prioritizing objectives, proposing or implementing initiatives related to the adopted plan or committee's will, volunteering for different activities to connect with community. Are these relationships and tasks of interest to you?
3. What is your personal work or communication style when participating in a group? Have you had experience on committees and what have you found to be the biggest challenges and/or accomplishments?
4. Are you still interested? Do you need more information?

APPLICANTS

The following individuals have been contacted at least twice (in some cases, more) inviting them to interview with the JPL:

- Meenal Atre
- Ellie Berg
- Margaret Schmidt
- Cheri Talajkowski
- Barbara Weber
- Susan Weistrop
- Elisabeth Witt

The Village Clerk-Treasurer has received no response to these invitations. The JPL may want to consider if these applications should remain on the active application listing.

VACANCIES

Attached is an updated listing of current vacancies on the various Village Boards, Committees, and Commissions.

RECOMMENDATIONS

If appropriate, direct the Village Clerk-Treasurer to schedule additional interviews

If appropriate, provide direction to the Village Clerk-Treasurer in regard to applicants who have not responded to interview invitations

If appropriate, direct the Village Clerk-Treasurer to place specific appointments on an upcoming agenda for JP&L and Village Board consideration

Village Boards, Committees, and Commissions

Committee	Who Appoints Resident Members	Number of Vacancies	Notes
Board of Appeals	President appoints Chair - No confirmation needed Other Members - through JPL and confirmed by Board	0	
Board of Review	Through JPL and confirmed by Board	3	1 Regular - Expiration 2020 1 Alternate - Expiration 2018 1 Alternate - Expiration 2017
Community Development Authority	Through JPL and confirmed by Board	0	
Conservation Committee	Through JPL and confirmed by Board	2	2 - Expiration 2019
Design Review Board	Through JPL and confirmed by Board	1	1 - Expiration 2019
Elder Services Advisory Board	Through JPL and confirmed by Board	2	2 - Expiration 2019
Library Board	Through JPL and confirmed by Board	1	1 - Expiration 2019
Parks	Through JPL and confirmed by Board	1	1 - Expiration 2018
Ped & Bike Safety	Through JPL and confirmed by Board	0	
Plan Commission	Through JPL and confirmed by Board	0	
Police	President appoints - No confirmation needed	1	1 - Expiration 2021
Public Art Committee	Through JPL and confirmed by Board	1	1 - Expiration 2019
Recreation Advisory Committee	Through JPL and confirmed by Board	1	1 - Expiration 2019