



**AGENDA - SHOREWOOD BOARD OF TRUSTEES**  
**Village Board Meeting**  
**7:30 P.M. – Monday, June 20, 2016**  
**Shorewood Village Hall, 3930 North Murray Avenue**  
**Shorewood, Wisconsin 53211**

Public comments on items not on the agenda are permitted and welcome at the beginning of the Village Board meeting under “Citizens to be Heard.” Public comments on agenda items may be invited after the item has been opened to discussion. Individual speakers should raise their hand so they may be recognized by the Village President and are asked to begin their comments by stating their name and address. Discussion may follow comment on non-agenda items or discussion and action may come at future meetings.

1. Call to Order
2. Roll Call
3. Statement of Public Notice
4. Consent Agenda Items (Items under the consent agenda may be acted upon by one motion. If in the judgment of any Village Board Member, a consent agenda item needs discussion, the item can be placed in the items removed from the consent agenda.)
  - a. Presentation of Accounts June 20, 2016
  - b. “Class A” Fermented Malt Beverage and Intoxicating Liquor Licenses
    1. Russian Food & Gifts LLC d/b/a Russian Food & Gifts, Agent Nikolay Rogovskiy, 3557 N Oakland Ave
    2. Shorewood Liquor LLC d/b/a Kensington Liquor, Agent, Keith Marquardt, 4496 N Oakland Ave
  - c. Class “B” Fermented Malt Beverage Licenses
    1. Benji’s Deli LLC d/b/a Benji’s Deli, Agent Michael Price, 4156 N Oakland Ave
  - d. “Class B” Fermented Malt Beverage and Intoxicating Liquor Licenses
    1. North Shore Post 331 Ltd. d/b/a North Shore Post 331, Agent Michael Braun, 4121 N Wilson Drive
  - e. Reserve Class “B” Fermented Malt Beverage and Intoxicating Liquor Licenses
    1. Mega Marts, LLC d/b/a Metro Market #6893, Agent Anthony Kuchinsky, 4075 N Oakland Ave
  - f. Annual Cabaret Licenses
    1. Michael Braun, North Shore Post 331, 4121 N Wilson Drive
  - g. Cigarettes/Tobacco Product Licenses
    1. Spring East LLC, d/b/a BP-Pantry 41, 1604 E Capitol Drive
    2. Shorewood Liquor LLC d/b/a Kensington Liquor, 4496 N Oakland Ave
    3. Mega Marts LLC d/b/a Metro Market #6893, 4075 N Oakland Ave
  - h. Second Hand Article Dealer Licenses
    1. Swanky Seconds LLC Allison Rozek, 2223 E Capitol Drive
    2. Rethreads LLC, Jacqueline Iribarren, 1920 E Capitol Drive
  - i. Appointments to Village Boards, Commission, and Committees
    1. Plan Commission – Eric Couto, term expiration 2019
    2. Plan Commission – Kari Smith, term expiration 2019
    3. Pedestrian & Bicycle Safety – Jennifer Baynes Picciolo, term expiration 2019
    4. Pedestrian & Bicycle Safety – Daniel Weber-Schulz, term expiration 2017
    5. Pedestrian & Bicycle Safety – Matt Peaslee, term expiration 2019

6. Design Review Board – Michael Skauge, term expiration 2019
7. Elder Services Advisory Board – John Hein, term expiration 2017
5. Items removed from the Consent Agenda
6. June 6, 2016 Village Board Minutes
7. Citizens to be heard – This item is for matters not on the agenda. Discussion may follow comment on non-agenda items or discussion and action may come at future meetings.
8. Update on Plein Air
9. Presentation – Environmental Impact Southeast Combined Sewer Area Project
10. New Business
  - a. Judiciary, Personnel, and Licensing
    1. Consideration of Authorization to Fill Anticipated Vacancy in the Public Works Department
  - b. Community and Business Relations
    1. Consideration of Ordinance 2062 Amending Outdoor Pool Requirements in the Village of Shorewood
    2. Consideration of Parklet Policy
    3. Consideration of Parklet in public right-of-way for Three Lions business located at 4517 N. Oakland Ave
  - c. Public Works
    1. Consideration of Funding for 2016-2017 Capital Improvement Plan Regarding Alleys, Sidewalks, Park Improvements, Public Works Facilities, and Street Lighting
  - d. Budget & Finance
    1. Consideration of Initial Resolution Authorizing \$3,025,000 General Obligation Bonds For Street Improvement Projects
    2. Consideration of Initial Resolution Authorizing \$320,000 General Obligation Bonds For Parks And Public Grounds
    3. Consideration of Initial Resolution Authorizing \$3,570,000 General Obligation Bonds For Police Facilities
    4. Consideration of Initial Resolution Authorizing \$220,000 General Obligation Bonds For Sewerage Projects
    5. Consideration of Initial Resolution Authorizing \$1,300,000 General Obligation Bonds For Water System Projects
    6. Consideration of Resolution Providing For The Sale Of Not To Exceed \$8,435,000 General Obligation Corporate Purpose Bonds, Series 2016a
    7. Consideration of Resolution Providing For The Sale Of Approximately \$2,450,000 Sewer System Revenue Bonds, Series 2016b
    8. Consideration of Refunding of the Village's 2008A Community Development Block Grant
    9. Consideration of Funding Capitol Drive Crosswalks

11. Reports of Village Officials
  - a. Village President
  - b. Village Trustees
  - c. Village Manager
12. Items for Future Consideration

13. Closed Session

The Village of Shorewood reserves the right to convene into closed session pursuant to Wis. Stats. 19.85(1)(e) for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, more specifically to consider ratification of contract between the Police Union and the Village of Shorewood.

The Village of Shorewood reserves the right to reconvene into open session to discuss and take action relating to the subject of the closed session discussion.

14. Adjournment

DATED at Shorewood, Wisconsin this 16<sup>th</sup> day of June, 2016.

VILLAGE OF SHOREWOOD  
Tanya O'Malley, WCPC, Village Clerk/Treasurer

Should you have any questions or comments regarding any items on this agenda, contact the Manager's Office at 847-2702.

It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information; no action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice.

Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals.



**PLEASE TAKE NOTICE** that meetings of **STANDING COMMITTEES** of the Village Board will be held in the 2<sup>ND</sup> Floor of Village Hall, 3930 N. Murray Avenue, Shorewood, Wisconsin, as follows:

**BUDGET & FINANCE** – Trustee Michael Maher, Chairperson

Monday, June 20, 2016 at 5:45 p.m. – to consider:

1. Presentation of Accounts June 20 2016
2. Consideration of Refunding of the Village's 2008A Community Development Block Grant
3. Consideration of Funding Capitol Drive Crosswalks

**PUBLIC SAFETY COMMITTEE** – Trustee Allison Rozek, Chairperson

Monday, June 20, 2016 at 6:10 p.m. – to consider:

1. Discussion of RFP for Renovations of the Police Department Building 4057 N Wilson Drive
2. Update and Discussion on Parking Initiatives

**COMMUNITY & BUSINESS RELATIONS** – Trustee Tammy Bockhorst, Chairperson

Monday, June 20, 2016 at 6:50 p.m. – to consider:

1. Consideration of Ordinance 2062 Amending Outdoor Pool Requirements in the Village of Shorewood
2. Consideration of Parklet Policy
3. Consideration of Parklet in public right-of-way for Three Lions business located at 4517 N. Oakland Ave
4. Discussion on Citizens Academy Proposal

**JUDICIARY, PERSONNEL, AND LICENSING** – Trustee Ann McKaig, Chairperson

Monday, June 20, 2016 at 5:30 p.m. – to consider:

1. Discussion and Interviews for Appointments to Boards, Committees, and Commissions
2. Consideration of Annual Business Licenses as Listed in the June 20, 2016 Village Board Consent Agenda
3. Consideration of Authorization to Fill Anticipated Vacancy in the Public Works Department
4. Discussion of Ordinance and Policy for Use of Public Market Area at Metro Market
5. Discussion of Health Insurance Cost Sharing for Wellness Scorecard

**STRATEGIC INITIATIVES COMMITTEE** – Tr. Paul Zovic, Chairperson

Monday, June 20, 2016, at 7:10 p.m. – to consider:

1. Discussion on Wilson Drive Community Task Force

**DATED** this 16<sup>th</sup> day of June, 2016. Village of Shorewood, Tanya O'Malley, WCPC, Village Clerk/Treasurer

Should you have any questions or comments regarding items on this agenda, please contact the Manager's Office 847-2702.

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**VILLAGE OF SHOREWOOD, WISCONSIN  
CLERK-TREASURER'S OFFICE  
MEMO**

**DATE:** June 14, 2016  
**TO:** Budget and Finance Committee  
**FROM:** Finance Office  
**COPY TO:** Village Board  
Chris Swartz, Village Manager  
**RE:** Accounts Payable and Payroll Vouchers for Presentation and Approval

Presented for your approval are the following accounts payable vouchers:

100 - General Fund		\$ 514,408.59
200 - Library		23,489.01
210 - Elder Service Fund		7,684.47
220 - Marketing & Communications Fund		20,391.83
230 - Shorewood Today Magazine		23,376.88
240 - Special Funds		-
250 - Public Art Funds		-
300 - Debt Service Fund		350.00
400 - Capitol Projects Fund		664,568.09
410 - TIF #1		143,100.25
430 - TIF #3		742.54
440 - TIF #4		110,221.88
450 - TIF #5		1,479.81
600 - Parking Utility Fund		2,526.46
610 - Water Utility Fund		72,126.53
620 - Sewer Utility Fund		424,593.67
800 - Property Tax Fund		(168.18)
900 - Cash Fund		-
	<b>Subtotal:</b>	<b>\$ 2,008,891.83</b>
<b>PLUS:</b> Payroll vouchers per check register		
dated 5/27/2016	6/10/2016	375,038.74

**Grand Total**      **\$ 2,383,930.57**

	Begin Ck #	End Chk #
Accounts Payable Checks:	23739	23948
Accounts Payable Electronic Checks:	E1721	E1734
Payroll Checks:	2463	2475
Payroll Direct Deposits:	DD9567	DD9775
Payroll Electronic Check Remittances:	E565	E576

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check #
Fund 100 General Fund							
Dept 0000							
100-0000-17140	NLP - Attic Improv Loans	INTEGRITY PLUMBING	ATTIC LOAN - WEISENBURGER 1704 MEN	10124	06/15/16	1,793.00	23916
100-0000-21150	Other Accrued Payables	LAW, INC. HEALTH TRUST	VEBA PREMIUMS - POLICE DEPT MAY 201	1877	06/08/16	204.00	23818
100-0000-21520	ADDITIONAL PREMIUMS	WI DEPT OF EMPLOYEE T	MONTHLY RETIREMENT PREMIUMS APR	APR PR MAY PRE	05/31/16	1,050.00	1733
100-0000-21520	PROTECTIVE SERVICE	WI DEPT OF EMPLOYEE T	MONTHLY RETIREMENT PREMIUMS APR	APR PR MAY PRE	05/31/16	35,879.10	1733
100-0000-21520	Wisconsin Retirement Payabl	WI DEPT OF EMPLOYEE T	MONTHLY RETIREMENT PREMIUMS APR	APR PR MAY PRE	05/31/16	42,036.94	1733
100-0000-21530	HEALTH VILLAGE PORTION	UNITED HEALTH CARE OF	HEATH INSURANCE PREMIUMS JUN 2016	0040631870	05/31/16	122,928.74	1727
100-0000-21531	DENTAL VILLAGE PORTION	DELTA DENTAL PLAN OF	CURRENT DENTAL PREMIUMS MAY 2016	901460	05/31/16	5,368.84	1721
100-0000-24213	Sales Tax Due State	WI DEPT OF REVENUE - S	SALES AND STADIUM TAX APRIL 2016	APR SALES TAX 16	05/31/16	41.36	1734
Total For Dept 0000						209,301.98	
Dept 1100 Board							
100-1100-51900	Conference registration for Tr	LEAGUE OF WISCONSIN	Conference registration for Tr. Rozek and	04/25/2016	05/31/16	140.00	1722
100-1100-53100	Office Supplies	SHOREWOOD PRESS	BUSINESS CARDS - KUNZE, CUST. SRVC., T	16616	06/08/16	85.00	23858
100-1100-53140	Civic Info Center kiosk supply	AMAZON MKTPLACE PM	Civic Info Center kiosk supply	03/24/2016	05/31/16	48.37	1722
100-1100-53140	Communications/Publications	JOURNAL SENTINEL	MEETING NOTICES BOARD OF REVIEW	423734-5-16	06/15/16	101.45	23918
Total For Dept 1100 Board						374.82	
Dept 1200 Court							
100-1200-52300	Judge Demet bond	CNA INSURANCE COMPA	Judge Demet bond	04/21/2016	05/31/16	200.00	1722
Total For Dept 1200 Court						200.00	
Dept 1410 Manager							
100-1410-51900	Regional training for Assistant	ALLIANCE FOR INNOVATI	Regional training for Assistant Village Ma	04/21/2016	05/31/16	75.00	1722
100-1410-51900	credit for return	ALLIANCE FOR INNOVATI	Regional training for Assistant Village Ma	04/21/2016	05/31/16	(50.00)	1722
100-1410-51900	department head working lun	JIMMY JOHNS - 78 - ECO	department head working lunch	03/25/2016	05/31/16	73.73	1722
100-1410-51900	Credit card correction for lod	MARRIOTT MADISON WE	Credit card correction for lodging at WC	04/20/2016	05/31/16	(10.25)	1722
100-1410-51900	chips for lunch meeting	WALGREENS #15188 SHO	chips for lunch meeting	03/24/2016	05/31/16	4.00	1722
100-1410-52910	managers enewsletter	CTC*CONSTANTCONTACT	managers enewsletter	04/08/2016	05/31/16	45.00	1722
100-1410-53100	TIF 5 TALK PARKING	DISCOVERY WORLDPARKI	TIF 5 TALK PARKING	03/25/2016	05/31/16	9.00	1722
100-1410-53100	Credit for interest charged on	INTEREST REVERSAL	Credit for interest charged on fraud items	04/21/2016	05/31/16	(10.52)	1722
100-1410-53100	Office Supplies	US CELLULAR	CELLULAR PHONE CHARGES	0137190885	06/08/16	35.50	23874
100-1410-53121	Shared Copy Costs	JAMES IMAGING SYSTEM	JUNE LEASE AND (APRIL-MAY COPIES)	18736017	06/08/16	16.14	23810
100-1410-53200	Memberships & Subscriptions	MEA-SEW	MEA -SEW DUES SWARTZ	2016-17 DUES	06/08/16	30.00	23824
100-1410-54100	Solar Shorewood yard signs fo	CLARK GRAPHICS 414-96	Solar Shorewood yard signs for Conservat	04/22/2016	05/31/16	179.20	1722
100-1410-54100	Sustainability/Conservation	SHOREWOOD PRESS	CONSERVATION FLYERS	16794	06/08/16	34.00	23858
100-1410-54100	Sustainability/Conservation	SHOREWOOD PRESS	GREEN COVER CONSERVATION COMMITT	5272016	06/08/16	80.00	23858
100-1410-54100	Sustainability/Conservation	VULPAS COONEY JENNNI	DESIGN/LAYOUT BRING YOUR OWN BAG	16-05	06/08/16	125.00	23879
100-1410-54130	Awards/Recog	LAKESHORE BASEBALL H	JUNE 17TH GAME BALANCE	BAL JUN17	05/25/16	63.00	23739
100-1410-54130	employee breakfast	IN *RIVERS EDGE CATERE	employee breakfast	04/18/2016	05/31/16	500.00	1722
Total For Dept 1410 Manager						1,198.80	
Dept 1420 Clerk							
100-1420-44110	Liquor Licenses (Class)	VILLAGE PUB OF SHORE	PER BOARD REFUND OF ADDITIONAL LICE	LICENSE REF	06/08/16	9,400.00	23877

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check #
Fund 100 General Fund							
Dept 1420 Clerk							
100-1420-51900	Meal at the MTAW Conferenc	RADISSON PAPER VALLEY	Meal at the MTAW Conference	04/22/2016	05/31/16	12.50	1722
100-1420-51900	Hotel for MTAW Conference -	RADISSON PAPER VALLEY	Hotel for MTAW Conference - half to be r	04/25/2016	05/31/16	238.00	1722
100-1420-51900	Meal at the MTAW Conferenc	THE BAR ON THE AVENUE	Meal at the MTAW Conference	04/22/2016	05/31/16	17.00	1722
100-1420-51900	WMCA District Meeting - O'M	WISCONSIN MUNICIPAL C	WMCA District Meeting - O'Malley & De	03/30/2016	05/31/16	80.00	1722
100-1420-51900	Professional Education	MUNICIPAL TREAS ASSOC	REGISTRATION OMALLEY	2016 FALL CONF	06/15/16	110.00	23927
100-1420-52300	Other Intergov'tal pymts	WI DEPT OF AGRICULTUR	WEIGHTS AND MEASURE CONTRACT INSP	115-0000000823	06/08/16	2,800.00	23882
100-1420-52910	Software Purch/Maint	GENERAL CODE LLC	CODE ANALYSIS SUPPLEMENT #17	BILL00021090	06/15/16	1,836.77	23910
100-1420-53100	Office Supplies	WI DEPT OF JUSTICE	BACK GROUND CHECKS JUNE 2016	G3129 MAY 2016	06/15/16	497.00	23946
100-1420-53121	Shared Copy Costs	JAMES IMAGING SYSTEM	JUNE LEASE AND (APRIL-MAY COPIES)	18736017	06/08/16	1.08	23810
Total For Dept 1420 Clerk						14,992.35	
Dept 1421 Elections							
100-1421-53500	Election Supplies	AMAZON MKTPLACE PM	Election Supplies	04/07/2016	05/31/16	65.46	1722
100-1421-53500	Tape for Elections	AMAZON MKTPLACE PM	Tape for Elections	04/15/2016	05/31/16	16.27	1722
100-1421-53500	Election Supplies	AMAZON MKTPLACE PM	Election Supplies	04/18/2016	05/31/16	3.98	1722
100-1421-53500	Labels for Election	AMAZON MKTPLACE PM	Labels for Election	04/19/2016	05/31/16	25.52	1722
100-1421-53500	Labels for Election	Amazon.com AMZN.COM	water replacement filters	03/30/2016	05/31/16	70.56	1722
100-1421-53500	Election Food	JIMMY JOHNS - 78 - ECO	Election Food	04/07/2016	05/31/16	70.32	1722
100-1421-53500	Election Food	JIMMY JOHNS - 78 - ECO	Election Food	04/07/2016	05/31/16	70.32	1722
100-1421-53500	Election Food	JIMMY JOHNS - 78 - ECO	Election Food	04/07/2016	05/31/16	70.32	1722
100-1421-53500	Election Food	METRO MARKET 000689	Election Food	04/06/2016	05/31/16	8.75	1722
100-1421-53500	Minutes for Election Phone	TRACFONE *AIRTIME TRA	Minutes for Election Phone	04/06/2016	05/31/16	21.83	1722
100-1421-53500	Dept/Program Supplies	BEAR GRAPHICS INC	ABSENTEE AFFIDAVIT ENV	0743122	06/08/16	88.20	23756
100-1421-53500	Dept/Program Supplies	MILW CNTY ELECTION CO	2016 SPRING ELECTION COSTS	MCEC000037	06/08/16	355.01	23829
Total For Dept 1421 Elections						866.54	
Dept 1430 Customer Service							
100-1430-52930	CREDIT CARD EXPENSE	POINT N PAY	CREDIT CARD FEES WEB AND COUNTER A	APRIL 2016	05/31/16	103.39	1725
100-1430-53100	Office Supplies	SHOREWOOD PRESS	BUSINESS CARDS - KUNZE, CUST. SRVC., T	16616	06/08/16	42.50	23858
100-1430-53121	Shared Copy Costs	JAMES IMAGING SYSTEM	JUNE LEASE AND (APRIL-MAY COPIES)	18736017	06/08/16	16.86	23810
Total For Dept 1430 Customer Service						162.75	
Dept 1510 Finance							
100-1510-51900	Professional Education	EMANUELSON, MARK	REIMBURSE CONFERENCE EXPENSES GFO	REIMB CONF MAY	06/15/16	375.00	23904
100-1510-53100	distinguished budget award	GOVERNMENT FINANCE	distinguished budget award	03/25/2016	05/31/16	280.00	1722
100-1510-53100	toner	OFFICE DEPOT #141 MIL	toner	03/24/2016	05/31/16	120.79	1722
100-1510-53121	Shared Copy Costs	JAMES IMAGING SYSTEM	JUNE LEASE AND (APRIL-MAY COPIES)	18736017	06/08/16	120.40	23810
Total For Dept 1510 Finance						896.19	
Dept 1900 Other General Admin							
100-1900-52120	Professional Fees Legal	CRIVELLO CARLSON MEN	LEGAL SERVICES RENDERED COURT APR 1	1302-196	06/08/16	3,243.50	23778
100-1900-52120	Professional Fees Legal	CRIVELLO CARLSON MEN	LEGAL SERVICES RENDERED GENERAL AP	1302-197	06/08/16	3,688.00	23778
100-1900-52120	GENERAL CONSULTATION	REINHART, BOERNER, VA	PROFESSIONAL SERVICES RENDERED APR	419977	06/08/16	172.50	23851

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check #
Fund 100 General Fund							
Dept 1900 Other General Admin							
100-1900-52120	Professional Fees Legal	VON BRIESEN & ROPER S	PROFESSIONAL SERVICES RENDERED MAY	215592	06/15/16	1,210.00	23945
100-1900-52120	Professional Fees Legal	VON BRIESEN & ROPER S	PROFESSIONAL SERVICES RENDERED MAY	215593	06/15/16	110.00	23945
100-1900-52150	Professional Fees Assessment	ACCURATE APPRAISAL LL	ASSESSMENT SERVICES JUN 2016	06012016	06/15/16	52,130.00	23888
100-1900-52200	Electric - Village Hall	WE ENERGIES - VILLAGE	VILLAGE BUILDINGS GAS/ELECTRIC USAG	0000417818 MAR	05/31/16	1,066.51	1731
100-1900-52210	Gas - Village Hall	WE ENERGIES - VILLAGE	VILLAGE BUILDINGS GAS/ELECTRIC USAG	0000417818 MAR	05/31/16	736.97	1731
100-1900-52900	Cleaning and Pest Control	GIBB BUILDING MAINTEN	MONTHLY JANITORIAL SERVICE/PARTITIO	12428	06/08/16	1,142.08	23795
100-1900-53150	Job Posting/Testing/Hiring	HUMBER MUNDIE MCCL	NEW EMPLOYEE ASSESSMENTS	314529	06/15/16	900.00	23914
Total For Dept 1900 Other General Admin						64,399.56	
Dept 2100 Police							
100-2100-45120	Court Fines	MILW CNTY TREASURER	FEES TO THE COUNTY	JUNE2016CO	06/15/16	2,025.92	23926
100-2100-45120	Court Fines	STATE OF WISCONSIN	FEES TO THE STATE	JUNE2016ST	06/15/16	3,743.68	23939
100-2100-45200	Parking Fines	CHRISTINE DUNNING	REFUND ORDERED BY JUDGE AT COURT	700008666	06/15/16	50.00	23898
100-2100-51330	PO Taraboi uniform allowanc	AMAZON MKTPLACE PM	PO Taraboi uniform allowance- gloves, bo	04/20/2016	05/31/16	29.32	1722
100-2100-51330	PO Taraboi uniform allowanc	AMAZON MKTPLACE PM	PO Taraboi uniform allowance- gloves, bo	04/20/2016	05/31/16	9.90	1722
100-2100-51330	PO Taraboi uniform allowanc	AMAZON MKTPLACE PM	Portable external DVD drive for Bureau IC	04/21/2016	05/31/16	226.40	1722
100-2100-51330	PO Taraboi uniform allowanc	AMAZON MKTPLACE PM	PO Taraboi uniform allowance- gloves, bo	04/22/2016	05/31/16	253.50	1722
100-2100-51330	Uniform Expense	LARK UNIFORM OUTFITT	LARK UNIFORM 05/09/16 #220855	220855	06/08/16	120.86	23817
100-2100-51330	Uniform Expense	LARK UNIFORM OUTFITT	LARK KADERLIK 5-25-16	221913	06/08/16	116.85	23817
100-2100-51330	Uniform Expense	LARK UNIFORM OUTFITT	LARK MOSS 5-25-16	221911	06/08/16	116.85	23817
100-2100-51330	Uniform Expense	RED THE UNIFORM TAILO	RED BEARD 5-20-16	0B199612	06/08/16	88.79	23850
100-2100-51330	Uniform Expense	RED THE UNIFORM TAILO	RED ORMSBY 5-23-16	0B199611	06/08/16	88.79	23850
100-2100-51330	Uniform Expense	STREICHERS	STREICHERS 5-20-16	I1210119	06/08/16	79.98	23864
100-2100-51330	Uniform Expense	GARDNER, NICHOLAS	GARDNER REIMBURSEMENT 6-5-16	GARDNER REIMB	06/15/16	110.75	23909
100-2100-51330	Uniform Expense	LARK UNIFORM OUTFITT	LARK UNIFORM 06/03/16	222505	06/15/16	367.36	23921
100-2100-51330	Uniform Expense	LARK UNIFORM OUTFITT	LARK NIMMER 5-31-16	222237	06/15/16	41.91	23921
100-2100-51330	Uniform Expense	SIMANDL, KARL	SIMANDL REIMBURSEMENT 6-7-16	SIMANDL REIMB	06/15/16	37.99	23937
100-2100-51350	Education Reimb	CARINI, KEVIN	CARINI EDUCATION REIMBURSEMENT	CARINI REIMB	06/08/16	800.00	23768
100-2100-51350	Education Reimb	SIMANDL, KARL	05/20/16 SIMANDL TUITION REIMBURSE	05-20-16TR	06/08/16	600.00	23860
100-2100-51355	EMPLOYEE PENSION - POLICE	WI DEPT OF EMPLOYEE T	MONTHLY RETIREMENT PREMIUMS APR	APR PR MAY PRE	05/31/16	503.09	1733
100-2100-51900	PO Grams Evidence Technicia	DOJ E PAY CONFERENCE	PO Grams Evidence Technician School reg	04/04/2016	05/31/16	50.00	1722
100-2100-51900	Det. Vander Schaaf lodging de	KALAHARI RESORTS WISC	Det. Vander Schaaf lodging deposit for W	04/13/2016	05/31/16	129.00	1722
100-2100-51900	Det. Vander Schaaf lodging fo	KALAHARI RESORTS WISC	Det. Vander Schaaf lodging for WAHI trai	04/18/2016	05/31/16	258.00	1722
100-2100-51900	Det. Vander Schaaf WAHI trai	PAYPAL *WISCONSINAS 4	Det. Vander Schaaf WAHI training registr	04/11/2016	05/31/16	275.00	1722
100-2100-51900	SMART training lunch	RUBY TUESDAYS #5877 G	SMART training lunch	04/21/2016	05/31/16	13.45	1722
100-2100-51900	Professional Education	GRAMS, MATTHEW	GRAMS EXPENSE REIMB	GRAMS REIMB	06/08/16	52.38	23798
100-2100-51900	Professional Education	GRAMS, MATTHEW	GRAMS EXPENSE REIMB 05/15/16	GRAMS REIMB 2	06/08/16	34.56	23798
100-2100-51900	Professional Education	TARABOI, NICHOLAS	TARABOI CRISIS NEGOTIATORS CONFERE	TARABOIREIMB	06/08/16	19.54	23868
100-2100-51900	Professional Education	WAUKESHA CNTY TECHN	WCTC TRAINING 5-26-16	S0617088	06/08/16	125.22	23881
100-2100-52200	ELECTRIC EXPENSE	WE ENERGIES - POLICE	POLICE BLDG ELECTRIC USAGE 04/06-05/	7425530193ELECA	05/31/16	692.02	1730
100-2100-52210	GAS AND HEAT EXPENSE	WE ENERGIES - POLICE	POLICE BUILDING GAS USAGE 04/05-05/0	7425530193GASA	05/31/16	461.28	1730
100-2100-52230	Phone and Internet	AT&T	MAY AT&T 5-25-16 INTOXIMETER	414332066805 M	06/15/16	67.14	23892

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Fund 100 General Fund							
Dept 2100 Police							
100-2100-52230	Phone and Internet	US CELLULAR	US CELLULAR 5-24-16	0138818690	06/15/16	227.50	23943
100-2100-52900	Cleaning and Pest Control	BATZNER PEST, INC.	BATZNER 6-3-16	2092471	06/08/16	30.00	23754
100-2100-52900	Cleaning and Pest Control	GIBB BUILDING MAINTEN	MONTHLY JANITORIAL SERVICE/PARTITIO	12428	06/08/16	986.24	23795
100-2100-52990	Other Service Contracts & Fee	PROFESSIONAL ACCOUNT	CITATION MANAGEMENT MAY 2016	MSB0000692	06/15/16	8,802.70	23933
100-2100-53100	Portable external DVD drive f	AMAZON MKTPLACE PM	Portable external DVD drive for Bureau IC	04/21/2016	05/31/16	31.95	1722
100-2100-53100	Staff meeting	EINSTEIN BROS BAGELS1	Staff meeting	04/15/2016	05/31/16	8.16	1722
100-2100-53100	DC Carini 20 year anniversary,	JIMMY JOHNS - 78 - ECO	DC Carini 20 year anniversary, & PO Scha	04/25/2016	05/31/16	68.13	1722
100-2100-53100	Sgt. Gardner notary renewal	WI DEPT OF FINANCIAL I	Sgt. Gardner notary renewal	04/20/2016	05/31/16	20.00	1722
100-2100-53100	Dept microwave & bandaids	WM SUPERCENTER #245	Dept microwave & bandaids	03/25/2016	05/31/16	126.94	1722
100-2100-53100	Office Supplies	OFFICE DEPOT	AAA, AAAA, YELLOW CARD STOCK, PENS,	STTMT DUE 5/23/	05/31/16	56.89	1724
100-2100-53100	Office Supplies	CINTAS	CINTAS 05/01-05/31	184-04523-1	06/15/16	63.04	23899
100-2100-53100	Office Supplies	CINTAS	CINTAS 6-2-16	184746530	06/15/16	20.72	23899
100-2100-53100	Office Supplies	VIKING COMMUNICATIO	VIKING 6-7-16	101406	06/15/16	12.95	23944
100-2100-53101	Shared Office Costs	GIBB BUILDING MAINTEN	POLICE SUPPLIES CLEANING	12428 POL SUPP	06/08/16	186.78	23795
100-2100-53120	Copy & Print Costs	JAMES IMAGING SYSTEM	JAMES IMAGING 5-25-16	18807192	06/08/16	367.71	23810
100-2100-53400	Vehicle Maintenance	JIMBOS CAR WASH	JIMBOS 5-31-16	5-31-16	06/15/16	50.00	23917
100-2100-53500	Easy wedge	GALLS 859-266-7	Easy wedge	04/04/2016	05/31/16	44.82	1722
100-2100-53500	Dept/Program Supplies	GRUBE'S THIENSVILLE ST	GRUBE'S THEINSVILLE STANDARD, TOWI	148827	06/08/16	109.00	23800
100-2100-53500	Dept/Program Supplies	LEADER TOWING & TRAN	LEADER TOWING, INVOICE #46628 & #46	46628-46588	06/08/16	250.00	23819
100-2100-53500	Dept/Program Supplies	LEADER TOWING & TRAN	951-KCR GOLD INTREPID TOW	46783	06/15/16	125.00	23922
100-2100-53500	Dept/Program Supplies	LEADER TOWING & TRAN	890-FXF BLACK STRATUS TOW	46782	06/15/16	125.00	23922
100-2100-53500	Dept/Program Supplies	LEADER TOWING & TRAN	109-YDL SILVER CARAVAN TOW	46779	06/15/16	125.00	23922
Total For Dept 2100 Police						23,428.06	
Dept 2400 Planning and Development							
100-2400-44330	Plumbing Permits	DIAMOND PLUMBING SE	PLUMBING PERMIT REIMBURSEMENT	16-0832	06/08/16	60.00	23785
100-2400-52230	Phone and Internet	AT&T	WIRELESS DATA CHARGES	287244812582X52	06/08/16	54.67	23748
100-2400-52230	Phone and Internet	US CELLULAR	CELLULAR CHARGES	0139509889	06/08/16	209.09	23875
100-2400-53100	coffee. Credit received.	METRO MARKET 000689	Circulation Staff Meeting	04/04/2016	05/31/16	18.69	1722
100-2400-53110	Computer Supplies	ENVIRONMENTAL INNOV	PRINTER TONER	47194	06/15/16	206.00	23905
100-2400-53120	Copy & Print Costs	A/E GRAPHICS BROOKFIE	BLUEPRINTS B&E	552747	06/08/16	32.98	23741
100-2400-53121	Shared Copy Costs	JAMES IMAGING SYSTEM	JUNE LEASE AND (APRIL-MAY COPIES)	18736017	06/08/16	6.02	23810
100-2400-54620	Loan Program Expenses	TRANS UNION CORPORA	NEIGHBORHOOD LOAN PROGRAM	05643957	06/08/16	70.00	23872
Total For Dept 2400 Planning and Development						657.45	
Dept 2900 Other Public Safety							
100-2900-51355	EMPLOYEE PENSION - FIRE	WI DEPT OF EMPLOYEE T	MONTHLY RETIREMENT PREMIUMS APR	APR PR MAY PRE	05/31/16	4,158.68	1733
100-2900-52990	Other Service Contracts & Fee	TWIN CITY SECURITY INC	TWIN CITY SECURITY 5-31-16	12341829	06/08/16	1,390.04	23873
100-2900-52990	Other Service Contracts & Fee	TWIN CITY SECURITY INC	TWIN CITY SECURITY 05-09-16 TO 05-15-	12341700	06/08/16	1,719.26	23873
100-2900-52990	Other Service Contracts & Fee	TWIN CITY SECURITY INC	TWIN CITY SECURITY 6-6-16	12341892	06/15/16	1,508.93	23942
Total For Dept 2900 Other Public Safety						8,776.91	
Dept 3100 Public Works Admin.							

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Fund 100 General Fund							
Dept 3100 Public Works Admin.							
100-3100-46420	Recycling Rebate	WASTE MANAGEMENT O	RESIDENTIAL CURBSIDE RECYCLING	5921077-2275-9	06/08/16	(3,081.69)	23880
100-3100-51330	Uniform Expense	ADAMCZAK, JACOB	UNIFORM REIMBURSEMENT	052916	06/08/16	25.00	23742
100-3100-51330	Uniform Expense	ARK, KEVIN	UNIFORM REIMBURSEMENT	051416	06/08/16	31.52	23746
100-3100-51330	Uniform Expense	BEST, DAVID	UNIFORM REIMBURSEMENT	051916	06/08/16	308.28	23759
100-3100-51330	Uniform Expense	BEST, JACOB	UNIFORM REIMBURSEMENT	051616	06/08/16	21.75	23760
100-3100-51330	Uniform Expense	CHERUBINI, ANDREW	UNIFORM REIMBURSEMENT	051716	06/08/16	25.00	23771
100-3100-51330	Uniform Expense	HAYES, GRACE	UNIFORM REIMBURSEMENT	052216	06/08/16	25.00	23801
100-3100-51330	Uniform Expense	HAYES, TOM	UNIFORM REIMBURSEMENT	052216	06/08/16	25.00	23802
100-3100-51330	Uniform Expense	HONTS, ADAM	UNIFORM REIMBURSEMENT	052216	06/08/16	25.00	23806
100-3100-51330	Uniform Expense	MEER, HUNTER	UNIFORM REIMBURSEMENT	052316	06/08/16	25.00	23825
100-3100-51330	Uniform Expense	ZIMMER, KELLY	UNIFORM REIMBURSEMENT	052016	06/08/16	20.99	23886
100-3100-52230	Phone and Internet	AT&T	SECURITY LINE CHARGES	052816	06/08/16	125.14	23749
100-3100-52230	Phone and Internet	US CELLULAR	CELLULAR PHONE CHARGES	0137190885	06/08/16	180.37	23874
100-3100-53100	Office Supplies	SHOREWOOD PRESS	BUSINESS CARDS - KUNZE, CUST. SRVC., T	16616	06/08/16	42.50	23858
100-3100-53120	Copy & Print Costs	DE LAGE LANDEN FINANC	COPIER	50232094	06/08/16	139.96	23782
100-3100-54150	APWA poster	AMERICAN PUBLIC WORK	APWA poster	04/20/2016	05/31/16	36.00	1722
100-3100-54150	Safety Expenses	CINTAS	SUPPLIES FOR MEDICAL CABINET	5005171161	06/08/16	27.18	23772
100-3100-54150	Safety Expenses	CINTAS	MEDICAL CABINET SUPPLIES	5005171155	06/08/16	44.88	23772
100-3100-54150	Safety Expenses	NOWAK, TERRY	REIMBURSEMENT FOR CDL	052016	06/08/16	74.00	23838
Total For Dept 3100 Public Works Admin.						(1,879.12)	
Dept 3230 Bldg Maint - Public Works							
100-3230-53500	credit for return	LECTRO COMPONENTS	credit for return	04/01/2016	05/31/16	(74.35)	1722
100-3230-53500	Dept/Program Supplies	AUER STEEL	SUPPLIES FOR BLDG MAINT	5228629	06/08/16	10.56	23750
100-3230-53500	Dept/Program Supplies	BATZNER PEST, INC.	EXTERMINATING AT VILLAGE HALL	2081604	06/08/16	45.00	23754
100-3230-53500	Dept/Program Supplies	BONAFIDE SAFE & LOCK I	2 SIMPLEX LOCKS FOR PD	239361-00	06/08/16	384.00	23763
100-3230-53500	Dept/Program Supplies	CARQUEST AUTO PARTS	SUPPLIES FOR BUILDING MAINT	2514-494759	06/08/16	30.35	23769
100-3230-53500	Dept/Program Supplies	CARQUEST AUTO PARTS	SUPPLIES FOR BUILDING MAINT	2514-494758	06/08/16	30.35	23769
100-3230-53500	Dept/Program Supplies	CTC SUPPLIES	FLANNEL RAGS FOR ALL DEPTS	0041966	06/08/16	90.00	23780
100-3230-53500	Dept/Program Supplies	FIRE DETECTION GROUP	FIRE ALARM SERVICE AT HUBBARD LODG	135840	06/08/16	189.00	23790
100-3230-53500	Dept/Program Supplies	HEIDER AND BOTT CO IN	VALVE	805230-000	06/08/16	42.62	23804
100-3230-53500	Dept/Program Supplies	LEONARD, A M INC	SUPPLIES FOR BLDG MAINT	116096068	06/08/16	124.77	23820
100-3230-53500	Dept/Program Supplies	MENARDS	SUPPLIES FOR BLDG MAINT	2767	06/08/16	8.45	23826
100-3230-53500	Dept/Program Supplies	MENARDS	SUPPLIES FOR BLDG MAINT	2765	06/08/16	100.78	23826
100-3230-53500	Dept/Program Supplies	MENARDS	SUPPLIES FOR BLDG MAINT	1904	06/08/16	339.88	23826
100-3230-53500	Dept/Program Supplies	ORKIN COMMERCIAL SER	EXTERMINATING AT DPW	052816	06/08/16	82.84	23840
100-3230-53500	Dept/Program Supplies	ORKIN COMMERCIAL SER	EXTERMINATING AT HUBBARD	051116	06/08/16	88.18	23840
100-3230-53500	Dept/Program Supplies	OTIS ELEVATOR CO.	ELEVATOR CONTRACT AT VILLAGE HALL	CM65588616	06/08/16	285.64	23841
100-3230-53500	Dept/Program Supplies	SAFETY FIRST	CALIBRATION OF GAS MONITORS	24933	06/08/16	190.00	23854
100-3230-53500	Dept/Program Supplies	SHERWIN WILLIAMS	SUPPLIES FOR BLDG MAINT	6467-1	06/08/16	48.15	23857
100-3230-53500	Dept/Program Supplies	SHERWIN WILLIAMS	SUPPLIES FOR BLDG MAINT	3820-8	06/08/16	89.58	23857
100-3230-53500	Dept/Program Supplies	SIMPLEXGRINNELL LP	QUARTERLY BILLING ON TIME CLOCK	78663258	06/08/16	306.72	23861

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Fund 100 General Fund							
Dept 3230 Bldg Maint - Public Works							
100-3230-53500	Dept/Program Supplies	TERMINAL SUPPLY	SUPPLIES FOR MECHANICS	25493	06/08/16	93.88	23869
100-3230-53500	Dept/Program Supplies	ADELMAN MAINTENANC	VILLAGE WIDE CARPET CLEANING	282154	06/15/16	2,800.00	23889
100-3230-53500	Dept/Program Supplies	FILLINGER, A INC	SUPPLIES FOR BLDG MAINT	831084	06/15/16	52.85	23907
100-3230-53500	Dept/Program Supplies	HOME DEPOT CREDIT SER	SUPPLIES FOR DEPTS LISTED BELOW	052716	06/15/16	1,013.27	23913
100-3230-53500	Dept/Program Supplies	MENARDS	CHAIN FOR BLDG MAINT	3174	06/15/16	21.69	23924
Total For Dept 3230 Bldg Maint - Public Works						6,394.21	
Dept 3300 Municipal Garage							
100-3300-52200	DPW GARGAGE	WE ENERGIES - VILLAGE	VILLAGE BUILDINGS GAS/ELECTRIC USAG	0000417818 MAR	05/31/16	179.50	1731
100-3300-52200	INCINERATOR	WE ENERGIES - VILLAGE	VILLAGE BUILDINGS GAS/ELECTRIC USAG	0000417818 MAR	05/31/16	1,114.38	1731
100-3300-52210	DPW GARAGE GAS	WE ENERGIES - VILLAGE	VILLAGE BUILDINGS GAS/ELECTRIC USAG	0000417818 MAR	05/31/16	468.63	1731
100-3300-53400	parts for #102	BEARINGS INC-SOUTH OA	parts for #102	04/18/2016	05/31/16	60.88	1722
100-3300-53400	latex gloves for mechanics	DASH MEDICAL GLOVES 8	latex gloves for mechanics	04/20/2016	05/31/16	139.18	1722
100-3300-53400	light tube for asphalt trailer	WWW.UNITYPARTS.COM	light tube for asphalt trailer	04/18/2016	05/31/16	40.67	1722
100-3300-53400	Vehicle Maintenance	AIRING EQUIPMENT EXC	PARTS FOR #96	567139	06/08/16	561.19	23743
100-3300-53400	Vehicle Maintenance	ALSCO	RAGS FOR MECHANICS	1079461	06/08/16	26.15	23744
100-3300-53400	Vehicle Maintenance	AUTO BRAKE CLUTCH &	PARTS FOR LEAF MACHINE	347988	06/08/16	87.90	23751
100-3300-53400	Vehicle Maintenance	BRUCE MUNICIPAL EQUIP	PARTS FOR #88	5161793	06/08/16	283.70	23766
100-3300-53400	Vehicle Maintenance	CARQUEST AUTO PARTS	WHEEL WEIGHTS	2514-496191	06/08/16	13.74	23769
100-3300-53400	Vehicle Maintenance	CARQUEST AUTO PARTS	PARTS FOR SQUADS	2514-496203	06/08/16	48.98	23769
100-3300-53400	Vehicle Maintenance	CARQUEST AUTO PARTS	FORKLIFT,MECHANICS SUPPLIES, CREDIT	2514-495555	06/08/16	47.88	23769
100-3300-53400	Vehicle Maintenance	CARQUEST AUTO PARTS	FORKLIFT,MECHANICS SUPPLIES, CREDIT	2514-495555	06/08/16	58.61	23769
100-3300-53400	Vehicle Maintenance	CARQUEST AUTO PARTS	FORKLIFT,MECHANICS SUPPLIES, CREDIT	2514-495555	06/08/16	(66.28)	23769
100-3300-53400	Vehicle Maintenance	CARQUEST AUTO PARTS	PARTS FOR #87	2514-495011	06/08/16	28.30	23769
100-3300-53400	Vehicle Maintenance	CARQUEST AUTO PARTS	PARTS FOR #55	2514-494957	06/08/16	9.50	23769
100-3300-53400	Vehicle Maintenance	CARQUEST AUTO PARTS	PARTS FOR SQ #6	2514-495608	06/08/16	149.59	23769
100-3300-53400	Vehicle Maintenance	CARQUEST AUTO PARTS	STOCK ORDER FOR MECHANICS	2514-494591	06/08/16	215.95	23769
100-3300-53400	Vehicle Maintenance	FORCE AMERICA DISTRIB	PARTS FOR #58	1053923	06/08/16	295.95	23791
100-3300-53400	Vehicle Maintenance	FUEL SYSTEMS INC	HOOK LIFT FOR #50	466211	06/08/16	185.72	23794
100-3300-53400	Vehicle Maintenance	HUMPHREY SERVICE PAR	PARTS FOR #55	1112935	06/08/16	255.20	23807
100-3300-53400	Vehicle Maintenance	NAPA AUTO PARTS	CUTTING TOOL FOR MECHANICS	446140	06/08/16	124.40	23834
100-3300-53400	Vehicle Maintenance	NAPA AUTO PARTS	PARTS FOR #54	445850	06/08/16	13.49	23834
100-3300-53400	Vehicle Maintenance	NAPA AUTO PARTS	PARTS FOR SQ 5	447297	06/08/16	31.99	23834
100-3300-53400	Vehicle Maintenance	NAPA AUTO PARTS	SUPPLIES FOR MECHANICS	445575	06/08/16	36.50	23834
100-3300-53400	Vehicle Maintenance	NAPA AUTO PARTS	PARTS FOR #54	445748	06/08/16	13.49	23834
100-3300-53400	Vehicle Maintenance	NAPA AUTO PARTS	PARTS FOR SQ 10	445565	06/08/16	55.48	23834
100-3300-53400	Vehicle Maintenance	OLD DOMINION BRUSH	PARTS FOR #63	0090049	06/08/16	1,317.73	23839
100-3300-53400	Vehicle Maintenance	POMP'S TIRE SERVICE	TIRES FOR #102 & #92	950175103	06/08/16	126.00	23843
100-3300-53400	Vehicle Maintenance	POMP'S TIRE SERVICE	TIRES FOR SQ 3	950176577	06/08/16	501.60	23843
100-3300-53400	Vehicle Maintenance	POMP'S TIRE SERVICE	TIRES FOR #92 AND REPAIRS TO #93	60093151	06/08/16	434.50	23843
100-3300-53400	Vehicle Maintenance	RITTER ENGINEERING CO	PARTS FOR #87	95473-001	06/08/16	208.56	23852
100-3300-53400	Vehicle Maintenance	RITTER ENGINEERING CO	FLANGE ADAPTER	94312-001	06/08/16	56.65	23852

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Fund 100 General Fund							
Dept 3300 Municipal Garage							
100-3300-53400	Vehicle Maintenance	RNOW INC	PARTS FOR #75	2016-49801	06/08/16	229.13	23853
100-3300-53400	Vehicle Maintenance	YES EQUIPMENT & SUPPL	PARTS FOR #95	00264396	06/08/16	28.15	23884
100-3300-53400	Vehicle Maintenance	BADGER TRUCK CENTER I	PARTS FOR #57	672371	06/15/16	116.25	23894
100-3300-53400	Vehicle Maintenance	CARQUEST AUTO PARTS	STOCK ORDER FOR MECHANICS	2514-497150	06/15/16	3.95	23897
100-3300-53400	Vehicle Maintenance	CARQUEST AUTO PARTS	PARTS FOR #24	2514-497201	06/15/16	310.78	23897
100-3300-53400	Vehicle Maintenance	CARQUEST AUTO PARTS	PARTS FOR #24	2514-497153	06/15/16	121.74	23897
100-3300-53400	Vehicle Maintenance	CARQUEST AUTO PARTS	PARTS FOR #24	2514-496956	06/15/16	23.02	23897
100-3300-53400	Vehicle Maintenance	CARQUEST AUTO PARTS	STOCK ORDER FOR MECHANICS	2514-497089	06/15/16	93.94	23897
100-3300-53400	Vehicle Maintenance	HOME DEPOT CREDIT SER	SUPPLIES FOR DEPTS LISTED BELOW	052716	06/15/16	51.27	23913
100-3300-53400	Vehicle Maintenance	HUMPHREY SERVICE PAR	STOCK ORDER FOR MECHANICS	1114587	06/15/16	11.92	23915
100-3300-53400	Vehicle Maintenance	HUMPHREY SERVICE PAR	PARTS FOR SQ 4	1114296	06/15/16	595.76	23915
100-3300-53400	Vehicle Maintenance	HUMPHREY SERVICE PAR	STOCK ORDER FOR MECHANICS	1114434	06/15/16	115.12	23915
100-3300-53400	Vehicle Maintenance	HUMPHREY SERVICE PAR	PARTS FOR #65	1114272	06/15/16	14.76	23915
100-3300-53400	Vehicle Maintenance	HUMPHREY SERVICE PAR	PARTS FOR #65	1114264	06/15/16	183.86	23915
100-3300-53400	Vehicle Maintenance	JX PETERBILT	PARTS FOR #70	261550035	06/15/16	29.45	23919
100-3300-53400	Vehicle Maintenance	MATHESON TRI GAS INC	WELDING CYLINDER	13440491	06/15/16	120.00	23923
100-3300-53400	Vehicle Maintenance	NAPA AUTO PARTS	PARTS FOR SQ 1	448124	06/15/16	16.53	23928
100-3300-53410	2 cycle gas	SHELL OIL 57426364402	2 cycle gas	03/30/2016	05/31/16	14.00	1722
100-3300-53410	2 cycle gas	SHELL OIL 57426364402	2 cycle gas	04/01/2016	05/31/16	13.18	1722
100-3300-53410	Fuel and Oil	HERBST OIL INC	UNLEADED FUEL	61589	06/08/16	2,296.53	23805
100-3300-53410	Fuel and Oil	HERBST OIL INC	DIESEL FUEL	61722	06/08/16	2,130.41	23805
100-3300-53410	Fuel and Oil	MOORE OIL ENVIORNME	GEAR OIL	7427350	06/08/16	438.90	23833
100-3300-53410	Fuel and Oil	HERBST OIL INC	UNLEADED FUEL	61814	06/15/16	2,958.24	23912
100-3300-53410	Fuel and Oil	HERBST OIL INC	DIESEL FUEL	61743	06/15/16	1,648.78	23912
Total For Dept 3300 Municipal Garage						18,691.38	
Dept 3410 Street and Alley							
100-3410-53500	Dept/Program Supplies	LINCOLN CONTRACTORS	MARKING PAINT	49096	06/08/16	43.08	23821
100-3410-53500	Dept/Program Supplies	SHERWIN INDUSTRIES IN	ASHPHALT FOR STREETS	035466	06/08/16	120.06	23856
100-3410-53500	Dept/Program Supplies	SHERWIN INDUSTRIES IN	HOT MIX	SC035523	06/08/16	89.32	23856
Total For Dept 3410 Street and Alley						252.46	
Dept 3420 Street Sweeping							
100-3420-53500	Dept/Program Supplies	WI DEPT OF NATURAL RE	STORM WATER FEE	341073950	06/08/16	500.00	23883
Total For Dept 3420 Street Sweeping						500.00	
Dept 3430 Street Lights							
100-3430-52200	STREET LIGHTING	WE ENERGIES - VILLAGE	VILLAGE BUILDINGS GAS/ELECTRIC USAG	0000417818 MAR	05/31/16	5,359.39	1731
100-3430-52200	ALLEY LIGHTING	WE ENERGIES - VILLAGE	VILLAGE BUILDINGS GAS/ELECTRIC USAG	0000417818 MAR	05/31/16	1,296.69	1731
100-3430-53500	Dept/Program Supplies	DIGGERS HOTLINE INC	DIGGERS TICKETS FOR MAY	160555101	06/08/16	97.51	23786
100-3430-53500	Dept/Program Supplies	GRAINGER W W INC	SUPPLIES FOR ELEC DEPT	9117914367	06/08/16	48.88	23797
100-3430-53500	Dept/Program Supplies	NEHER ELECTRIC SUPP IN	STOCK FOR ELEC DEPT	391336-00	06/08/16	1,139.40	23836
100-3430-53500	Dept/Program Supplies	TERMINAL SUPPLY	SUPPLIES FOR ELECTRIC DEPT	25346-01	06/08/16	135.73	23869

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Fund 100 General Fund							
Dept 3430 Street Lights							
100-3430-53500	Dept/Program Supplies	TERMINAL SUPPLY	SUPPLIES FOR ELECTRIC DEPT	25346-00	06/08/16	77.85	23869
100-3430-53500	Dept/Program Supplies	HOME DEPOT CREDIT SER	SUPPLIES FOR DEPTS LISTED BELOW	052716	06/15/16	21.78	23913
Total For Dept 3430 Street Lights						8,177.23	
Dept 3440 Street Signals							
100-3440-52200	TRAFFIC LIGHTS	WE ENERGIES - VILLAGE	VILLAGE BUILDINGS GAS/ELECTRIC USAG	0000417818 MAR	05/31/16	1,272.32	1731
100-3440-52200	FLASHERS	WE ENERGIES - VILLAGE	VILLAGE BUILDINGS GAS/ELECTRIC USAG	0000417818 MAR	05/31/16	6.21	1731
Total For Dept 3440 Street Signals						1,278.53	
Dept 3450 Street Signs							
100-3450-53500	Dept/Program Supplies	VOSS SIGNS	NO PARKING SIGNS	187364	06/08/16	435.00	23878
100-3450-53500	Dept/Program Supplies	VOSS SIGNS	SIGN BLANKS	187365	06/08/16	59.50	23878
Total For Dept 3450 Street Signs						494.50	
Dept 3510 Refuse Disposal							
100-3510-52950	Disposal Contracts	WASTE MANAGEMENT O	VILLAGE BUILDINGS SCHOOLS SOLID AND	5917843-2275-0	06/08/16	1,046.80	23880
100-3510-52950	Disposal Contracts	WASTE MANAGEMENT O	SOLID AND YARD WASTE DISPOSAL	0048139-2286-3	06/08/16	11,099.95	23880
100-3510-52950	Disposal Contracts	WASTE MANAGEMENT O	SOLID AND YARD DISPOSAL	0048354-2286-8	06/08/16	17,405.44	23880
100-3510-53500	Dept/Program Supplies	WI DEPT OF NATURAL RE	TRANSFER FACILITY LICENSE	052616	06/15/16	165.00	23947
Total For Dept 3510 Refuse Disposal						29,717.19	
Dept 3520 Recycling							
100-3520-52950	Disposal Contracts	WASTE MANAGEMENT O	VILLAGE BUILDINGS SCHOOLS SOLID AND	5917843-2275-0	06/08/16	1,196.32	23880
100-3520-52950	Disposal Contracts	WASTE MANAGEMENT O	OAKLAND AVE RECYCLING	5921077-2275-7	06/08/16	349.14	23880
100-3520-52950	Disposal Contracts	WASTE MANAGEMENT O	RESIDENTIAL CURBSIDE RECYCLING	5921077-2275-9	06/08/16	9,776.00	23880
100-3520-52950	Disposal Contracts	WASTE MANAGEMENT O	DPW ROLLOFF	5921611-2275-5	06/08/16	2,783.56	23880
Total For Dept 3520 Recycling						14,105.02	
Dept 3530 Yard Waste / Leaf							
100-3530-52950	Disposal Contracts	WASTE MANAGEMENT O	SOLID AND YARD WASTE DISPOSAL	0048139-2286-3	06/08/16	1,584.43	23880
100-3530-52950	Disposal Contracts	WASTE MANAGEMENT O	SOLID AND YARD DISPOSAL	0048354-2286-8	06/08/16	918.21	23880
Total For Dept 3530 Yard Waste / Leaf						2,502.64	
Dept 3610 Forestry							
100-3610-53500	Dept/Program Supplies	CARQUEST AUTO PARTS	SUPPLIES FOR FORESTRY	2514-495368	06/08/16	19.16	23769
100-3610-53500	Dept/Program Supplies	JENSEN EQUIPMENT CO I	HELMET FOR FORESTRY	561846-1	06/08/16	139.90	23812
100-3610-53500	Dept/Program Supplies	JENSEN EQUIPMENT CO I	SUPPLIES FOR FORESTRY	561846	06/08/16	185.46	23812
100-3610-53500	Dept/Program Supplies	LEONARD, A M INC	PRUNING SAW	C116091702	06/08/16	76.77	23820
100-3610-53500	Dept/Program Supplies	LEONARD, A M INC	SUPPLIES FOR FORESTRY	6089118	06/08/16	251.53	23820
100-3610-53500	Dept/Program Supplies	LEONARD, A M INC	SUPPLIES FOR FORESTRY	116097357	06/08/16	142.95	23820
100-3610-53500	Dept/Program Supplies	HOME DEPOT CREDIT SER	SUPPLIES FOR DEPTS LISTED BELOW	052716	06/15/16	340.85	23913
Total For Dept 3610 Forestry						1,156.62	
Dept 3620 Parks and Beautification							

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Fund 100 General Fund							
Dept 3620 Parks and Beautification							
100-3620-52200	HUMBOLDT PARK	WE ENERGIES - VILLAGE	VILLAGE BUILDINGS GAS/ELECTRIC USAG	0000417818 MAR	05/31/16	22.23	1731
100-3620-52200	HUBBARD PARK	WE ENERGIES - VILLAGE	VILLAGE BUILDINGS GAS/ELECTRIC USAG	0000417818 MAR	05/31/16	182.87	1731
100-3620-52210	RIVER CLUB	WE ENERGIES - VILLAGE	VILLAGE BUILDINGS GAS/ELECTRIC USAG	0000417818 MAR	05/31/16	20.39	1731
100-3620-52940	Landscaping Contracts	GREEN TEAM	SHOREWOOD MOWING	6528	06/08/16	2,129.17	23799
100-3620-52940	Landscaping Contracts	MILORGANITE	FERTILIZER	201384	06/08/16	1,188.80	23828
100-3620-52990	Other Service Contracts & Fee	GREEN TEAM	BED MAINTENANCE CAPITOL AND OAKLA	6476	06/08/16	3,599.38	23799
100-3620-53500	Dept/Program Supplies	SIEVERT TRUCKING INC.	TOP SOIL	053116	06/08/16	1,252.00	23859
100-3620-53510	Landscape/Forestry Plantings	LIVE WALL LLC	PLANTS FOR WALL AT LIBRARY	160258	06/08/16	522.20	23822
100-3620-53510	Landscape/Forestry Plantings	SWEETBUSH	PLANTS FOR VILLAGE	83156	06/08/16	466.50	23867
Total For Dept 3620 Parks and Beautification						9,383.54	
Dept 4000 Health							
100-4000-52200	ELECTRIC EXPENSE	WE ENERGIES - LIBRARY	LIBRARY ELECTRIC USAGE 04/06-05/05/1	2847051434APR 1	05/31/16	337.22	1729
100-4000-52200	ELECTRIC EXPENSE	WE ENERGIES - LIBRARY	LIBRARY ELECTRIC USAGE 03/07/16-04/0	2847051434 MAR	05/31/16	359.64	1729
100-4000-52210	GAS AND HEAT EXPENSE	WE ENERGIES - LIBRARY	LIBRARY GAS USAGE 04/04/16 - 05/03/16	1215377040 GAS	05/31/16	66.18	1729
100-4000-52900	Cleaning and Pest Control	GIBB BUILDING MAINTEN	MONTHLY JANITORIAL SERVICE/PARTITIO	12428	06/08/16	180.26	23795
100-4000-52900	Cleaning and Pest Control	AMERICAN ANIMAL CON	PEST CONTROL JUNE 2016	19442	06/15/16	200.00	23891
100-4000-53101	TELEPHONE EXPENSE	AT&T	LIBRARY ALARM LINES 5/22-6/21/16	41496724505JUN	06/08/16	15.57	23747
100-4000-53101	Shared Office Costs	GIBB BUILDING MAINTEN	LIBRARY SUPPLIES CLEANING	12428 LIB SUPP	06/08/16	21.66	23795
Total For Dept 4000 Health						1,180.53	
Dept 5140 Village Center							
100-5140-52200	ELECTRIC EXPENSE	WE ENERGIES - LIBRARY	LIBRARY ELECTRIC USAGE 04/06-05/05/1	2847051434APR 1	05/31/16	235.27	1729
100-5140-52200	ELECTRIC EXPENSE	WE ENERGIES - LIBRARY	LIBRARY ELECTRIC USAGE 03/07/16-04/0	2847051434 MAR	05/31/16	250.91	1729
100-5140-52210	GAS AND HEAT EXPENSE	WE ENERGIES - LIBRARY	LIBRARY GAS USAGE 04/04/16 - 05/03/16	1215377040 GAS	05/31/16	46.17	1729
100-5140-52230	Phone and Internet	AT&T	LIBRARY ALARM LINES 5/22-6/21/16	41496724505JUN	06/08/16	10.86	23747
100-5140-52900	Cleaning and Pest Control	GIBB BUILDING MAINTEN	MONTHLY JANITORIAL SERVICE/PARTITIO	12428	06/08/16	106.97	23795
Total For Dept 5140 Village Center						650.18	
Dept 5200 Atwater Beach and Park							
100-5200-52200	ATWATER BEACH	WE ENERGIES - VILLAGE	VILLAGE BUILDINGS GAS/ELECTRIC USAG	0000417818 MAR	05/31/16	39.24	1731
100-5200-52940	Landscaping Contracts	MAREK LANDSCAPING	VEGITATION MANGMNT FOR ATWATER	2996	06/08/16	3,007.00	23823
100-5200-52940	Landscaping Contracts	MAREK LANDSCAPING	FINAL DESIGN AND ENG SERVICES BLUFF	3002	06/08/16	1,877.50	23823
100-5200-53900	Miscellaneous Expenses	PORT-A-JOHN	ATWATER RESTROOMS	0420357	06/08/16	380.00	23844
100-5200-53900	Miscellaneous Expenses	PORT-A-JOHN	SEASONAL RESTROOM	1254740	06/08/16	380.00	23844
Total For Dept 5200 Atwater Beach and Park						5,683.74	
Dept 5300 Village Celebrations							
100-5300-53900	Miscellaneous Expenses	GIBB BUILDING MAINTEN	LIBRARY SUPPLIES CLEANING	12428 LIB SUPP	06/08/16	15.11	23795
Total For Dept 5300 Village Celebrations						15.11	
Dept 7000 Shared Expenses							
100-7000-51325	Flexible Benefit Contribution	DIVERSIFIED BENEFIT SER	FSA ADMIN SERVICES MAY 16	221817	06/08/16	334.28	23787
100-7000-52230	Phone and Internet	TIME WARNER ENTERTAI	PRI SERVICE ACCT 706845701 05/18-06/1	706845701JUN16	06/08/16	561.60	23871

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Fund 100 General Fund							
Dept 7000 Shared Expenses							
100-7000-52230	Phone and Internet	TIME WARNER ENTERTAI	VHALL INTERNET ACCT 706976501 05/22-	706976501 JUN16	06/08/16	587.14	23871
100-7000-52230	Phone and Internet	TIME WARNER ENTERTAI	BLDG FBR APT1 DPW ACCT 706976601 05	706976601 JUN16	06/08/16	649.42	23871
100-7000-53101	office supplies	AMAZON MKTPLACE PM	Election Supplies	04/18/2016	05/31/16	24.49	1722
100-7000-53101	Shared Office Costs	GIBB BUILDING MAINTEN	VILLAGE HALL SUPPLIES CLEANING	12428 VH SUPP	06/08/16	100.87	23795
100-7000-53121	Shared Copy Costs	JAMES IMAGING SYSTEM	JUNE LEASE AND (APRIL-MAY COPIES)	18736017	06/08/16	223.31	23810
100-7000-53121	Shared Copy Costs	JAMES IMAGING SYSTEM	JUNE LEASE AND (APRIL-MAY COPIES)	18736017	06/08/16	182.00	23810
100-7000-53131	Shared Postage Costs (Allocat	TOTAL FUNDS BY HASLER	POSTAGE REPLENISH FOR MACHINE MAY	MAY PSTG 2016	05/31/16	2,000.00	1726
100-7000-55100	Liability & Property Insurance	R & R INSURANCE SERVIC	3RD INSTALLMENT GEN LIAB PACKAGE	1577733	06/08/16	37,324.00	23848
100-7000-55110	Workers Comp	R & R INSURANCE SERVIC	3RD INSTALLMENT WORKERS COMP	1577732	06/08/16	47,709.00	23848
Total For Dept 7000 Shared Expenses						89,696.11	
Dept 7200 Village Center Shared							
100-7200-52200	Electric	WE ENERGIES - LIBRARY	LIBRARY ELECTRIC USAGE 04/06-05/05/1	2847051434APR 1	05/31/16	3,921.13	1729
100-7200-52200	Electric	WE ENERGIES - LIBRARY	LIBRARY ELECTRIC USAGE 03/07/16-04/0	2847051434 MAR	05/31/16	4,181.83	1729
100-7200-52210	Gas	WE ENERGIES - LIBRARY	LIBRARY GAS USAGE 04/04/16 - 05/03/16	1215377040 GAS	05/31/16	769.59	1729
100-7200-57900	Expenditures Charged To Oth	WE ENERGIES - LIBRARY	LIBRARY GAS USAGE 04/04/16 - 05/03/16	1215377040 GAS	05/31/16	(769.58)	1729
100-7200-57900	Expenditures Charged To Oth	WE ENERGIES - LIBRARY	LIBRARY ELECTRIC USAGE 04/06-05/05/1	2847051434APR 1	05/31/16	(3,921.13)	1729
100-7200-57900	Expenditures Charged To Oth	WE ENERGIES - LIBRARY	LIBRARY ELECTRIC USAGE 03/07/16-04/0	2847051434 MAR	05/31/16	(4,181.83)	1729
Total For Dept 7200 Village Center Shared						0.01	
Dept 7300 Public Safety Shared							
100-7300-52200	ELECTRIC EXPENSE	WE ENERGIES - POLICE	POLICE BLDG ELECTRIC USAGE 04/06-05/	7425530193ELECA	05/31/16	1,384.04	1730
100-7300-52210	GAS AND HEAT EXPENSE	WE ENERGIES - POLICE	POLICE BUILDING GAS USAGE 04/05-05/0	7425530193GASA	05/31/16	922.56	1730
100-7300-57900	Expenditures Charged To Oth	WE ENERGIES - POLICE	POLICE BLDG ELECTRIC USAGE 04/06-05/	7425530193ELECA	05/31/16	(692.02)	1730
100-7300-57900	Expenditures Charged To Oth	WE ENERGIES - POLICE	POLICE BUILDING GAS USAGE 04/05-05/0	7425530193GASA	05/31/16	(461.28)	1730
Total For Dept 7300 Public Safety Shared						1,153.30	
Total For Fund 100 General Fund						514,408.59	
Fund 200 Library							
Dept 5110 Library							
200-5110-46710	Library Fines	JONES, FINLAY	REFUND FOR ITEM LOST AND PAID THEN	LIR JONES MAY16	06/08/16	16.99	23813
200-5110-46710	Library Fines	MILWAUKEE PUBLIC LIBR	TRANSFER OF FINE PAYMENT MADE AT S	MPL TRANSF MAY	06/08/16	15.00	23832
200-5110-46710	Library Fines	SCHLEIS, SAM	REFUND FOR ITEM LOST AND PAID THEN	LIR SCHLEIS	06/08/16	19.99	23855
200-5110-46710	Library Fines	AUBIN, NICOLE	REFUND FOR MISTAKEN CHARGE JUNE 20	REFUND_AUBIN	06/15/16	31.99	23893
200-5110-46710	Library Fines	COLE, RICHARD	REFUND FOR LOST ITEM PAID FOR THEN	LIR_COLE	06/15/16	25.00	23900
200-5110-46710	Library Fines	FOLLSTAD, GINA	REFUND FOR LOST ITEM PAID FOR THEN	LIR_FOLLSTAD	06/15/16	20.99	23908
200-5110-51900	PLA Conference Meal RC	CORNER BAKERYCAFE#15	PLA Conference Meal RC	04/08/2016	05/31/16	16.05	1722
200-5110-51900	PLA Conference Meal RC	Crepes n Crepes DENVER	PLA Conference Meal RC	04/11/2016	05/31/16	14.00	1722
200-5110-51900	PLA Conference Meal RC	GRIMALDI'S PIZZA 07701	PLA Conference Meal RC	04/06/2016	05/31/16	32.00	1722
200-5110-51900	PLA Conference Meal RC	LARKBURGER 16TH ST DE	PLA Conference Meal RC	04/08/2016	05/31/16	20.90	1722
200-5110-51900	PLA Conference Meal RC	MARRIOTT DENVER CC F	PLA Conference Meal RC	04/07/2016	05/31/16	22.52	1722
200-5110-51900	PLA Conference Lodging RC	MARRIOTT DENVER CITY	PLA Conference Lodging RC	04/11/2016	05/31/16	1,078.64	1722

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Fund 200 Library							
Dept 5110 Library							
200-5110-51900	PLA Conference Lodging RC	MARRIOTT DENVER CITY	PLA Conference Lodging RC	04/11/2016	05/31/16	1,348.30	1722
200-5110-51900	Circulation Staff Meeting	METRO MARKET 000689	Circulation Staff Meeting	04/04/2016	05/31/16	10.97	1722
200-5110-51900	PLA Conference Meal RC	PROTEIN BAR DENVER	PLA Conference Meal RC	04/07/2016	05/31/16	22.65	1722
200-5110-51900	PLA Conference Meal RC	RTD-DIA DENVER	PLA Conference Meal RC	04/07/2016	05/31/16	9.00	1722
200-5110-51900	PLA Conference Meal RC	STARBUCKS @ MARRIOT	PLA Conference Meal RC	04/11/2016	05/31/16	4.81	1722
200-5110-51900	PLA Conference Meal RC	THE DELECTABLE EGG DE	PLA Conference Meal RC	04/11/2016	05/31/16	14.95	1722
200-5110-51900	PLA Conference Meal RC	TMG006 DENVER CO DEN	PLA Conference Meal RC	04/11/2016	05/31/16	37.48	1722
200-5110-51900	Baggage fee Collins, PLA Conf	UNITED 0162604287719	Baggage fee Collins, PLA Conference Colli	04/06/2016	05/31/16	25.00	1722
200-5110-51900	Baggage fee Collins, PLA Conf	UNITED 0162604524452	Baggage fee Collins, PLA Conference retu	04/11/2016	05/31/16	25.00	1722
200-5110-51900	Professional Education	ANDRE, ANGELA	MILEAGE REIMBURSEMENT FOR WORKSH	ANDRE MILEAGE 0	06/08/16	12.53	23745
200-5110-51900	Professional Education	QUINTERO, LISA	REIMBURSEMENT FOR LIBRARY PROGRAM	QUINTERO MAY20	06/08/16	18.25	23847
200-5110-52200	ELECTRIC EXPENSE	WE ENERGIES - LIBRARY	LIBRARY ELECTRIC USAGE 04/06-05/05/1	2847051434APR 1	05/31/16	3,019.27	1729
200-5110-52200	ELECTRIC EXPENSE	WE ENERGIES - LIBRARY	LIBRARY ELECTRIC USAGE 03/07/16-04/0	2847051434 MAR	05/31/16	3,220.01	1729
200-5110-52210	GAS AND HEAT EXPENSE	WE ENERGIES - LIBRARY	LIBRARY GAS USAGE 04/04/16 - 05/03/16	1215377040 GAS	05/31/16	592.58	1729
200-5110-52300	Other Intergov'tal pymts	MILW CNTY FEDERATED L	ECOMMERCE FEE AND ZINIO MAGAZINE	FL-02910	06/08/16	192.74	23830
200-5110-52900	Cleaning and Pest Control	GIBB BUILDING MAINTEN	MONTHLY JANITORIAL SERVICE/PARTITIO	12428	06/08/16	1,513.38	23795
200-5110-52910	credit for return	DECALGIRL.COM WWW.	Laptop Decals - Friends Gift	04/04/2016	05/31/16	(84.34)	1722
200-5110-52910	Laptop Decals - Friends Gift	DECALGIRL.COM WWW.	Laptop Decals - Friends Gift	04/04/2016	05/31/16	96.54	1722
200-5110-52910	Monthly Charge for Web stati	HTTP GIMLET DOT US 60	Monthly Charge for Web statistics reporti	04/21/2016	05/31/16	20.00	1722
200-5110-52910	Batteries	WM SUPERCENTER #245	Batteries	04/08/2016	05/31/16	5.25	1722
200-5110-52990	Other Service Contracts & Fee	BONAFIDE SAFE & LOCK I	KEY BY CODE LOCK SYSTEM INSTALLATIO	238997	06/08/16	12.34	23764
200-5110-52990	Other Service Contracts & Fee	JAMES IMAGING SYSTEM	LIBRARY PUBLIC COPIER LEASE PAYMENT	18851521	06/08/16	209.76	23811
200-5110-53100	Office Supplies	QUILL CORPORATION	RUBBER BANDS, PAPER CLIPS, EAR BUDS,	6140446_1462_82	06/08/16	47.31	23846
200-5110-53100	Office Supplies	QUILL CORPORATION	RUBBER BANDS, PAPER CLIPS, EAR BUDS,	6140446_1462_82	06/08/16	71.98	23846
200-5110-53100	Office Supplies	QUILL CORPORATION	RUBBER BANDS, PAPER CLIPS, EAR BUDS,	6140446_1462_82	06/08/16	31.95	23846
200-5110-53101	TELEPHONE EXPENSE	AT&T	LIBRARY ALARM LINES 5/22-6/21/16	41496724505JUN	06/08/16	139.40	23747
200-5110-53101	Shared Office Costs	GIBB BUILDING MAINTEN	LIBRARY SUPPLIES CLEANING	12428 LIB SUPP	06/08/16	193.91	23795
200-5110-53120	Copy & Print Costs	CDW GOVERNMENT	BLACK TONER LIBRARY ADULT AREA PRIN	DK5675	06/08/16	173.73	23770
200-5110-53120	Copy & Print Costs	SHOREWOOD PRESS	SUMMER READING PRINTING FOR LIBRA	16800-807-847	06/08/16	12.00	23858
200-5110-53120	Copy & Print Costs	SHOREWOOD PRESS	SUMMER READING PRINTING FOR LIBRA	16800-807-847	06/08/16	265.00	23858
200-5110-53120	Copy & Print Costs	SHOREWOOD PRESS	SUMMER READING PRINTING FOR LIBRA	16800-807-847	06/08/16	175.00	23858
200-5110-53121	Shared Copy Costs	JAMES IMAGING SYSTEM	JUNE LEASE AND (APRIL-MAY COPIES)	18736017	06/08/16	7.53	23810
200-5110-53130	Stamps	USPS 5675850213250447	Stamps	04/08/2016	05/31/16	9.45	1722
200-5110-53200	Heide Piehler WLA Membersh	WISCONSIN LIBRARY ASS	Heide Piehler WLA Membership renewal	04/11/2016	05/31/16	156.00	1722
200-5110-53500	Dept/Program Supplies	BUDGET LIBRARY SUPPLI	SINGLE DVD CASES LIBRARY PROCESSINIG	060116	06/08/16	135.00	23767
200-5110-53500	Dept/Program Supplies	DEMCO, INC	LIBRARY PROCESSING MATERIALS LABEL	5876994	06/08/16	152.26	23783
200-5110-53500	Dept/Program Supplies	POLYLINE CORP	CD/DVD CASES - LIBRARY PROCESSING FE	00038757	06/08/16	105.94	23842
200-5110-53500	Dept/Program Supplies	AFFORDABLE ALTERNATI	"NEW" LABEL ROLLS	6227	06/15/16	50.67	23890
200-5110-53710	Reference Continuations	BAKER & TAYLOR	LIBRARY REFERENCE MATERIALS FOR COL	REF MAY16	06/08/16	13.89	23753
200-5110-53720	Periodicals	MILW CNTY FEDERATED L	ECOMMERCE FEE AND ZINIO MAGAZINE	FL-02910	06/08/16	1,970.00	23830
200-5110-54000	Laptop Decals reorder (will be	DECALGIRL.COM 302-360	Laptop Decals reorder (will be refunded n	04/08/2016	05/31/16	83.09	1722
200-5110-54000	National Library Week selfie s	DOLRTREE 1880 0001880	National Library Week selfie station prop	04/08/2016	05/31/16	17.00	1722

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Fund 200 Library							
Dept 5110 Library							
200-5110-54000	National Library Week supplie	DOLRTREE 676 00006767	National Library Week supplies/decoratio	04/12/2016	05/31/16	12.67	1722
200-5110-54000	Stock images for promotional	DREAMSTIME.COM 615-7	Stock images for promotional materials	04/07/2016	05/31/16	67.99	1722
200-5110-54000	Stock images for promotional	DREAMSTIME.COM 615-7	Stock images for promotional materials	04/07/2016	05/31/16	1.00	1722
200-5110-54000	Coloring program materials	WAL-MART #5438 NEW B	Coloring program materials	04/11/2016	05/31/16	11.60	1722
200-5110-54000	Programming	QUINTERO, LISA	REIMBURSEMENT FOR LIBRARY PROGRAM	QUINTERO MAY20	06/08/16	40.34	23847
200-5110-54510	Auermiller Expenses	BAKER & TAYLOR	LIBRARY BOOKS PURCHASED WITH AUER	AUER MAY16	06/08/16	1,333.59	23753
200-5110-54900	Onufrock Expenses	BAKER & TAYLOR	LIBRARY ONUFROCK DONATION PURCHA	GIFT MAY16	06/08/16	881.44	23753
Total For Dept 5110 Library						17,800.28	
Dept 5111 Adult Materials							
200-5111-53730	Materials	BAKER & TAYLOR	LIBRARY CIRC CONTINUATION (ANF) MAT	CIRC MAY16	06/08/16	26.30	23753
200-5111-53730	Materials	BAKER & TAYLOR	LIBRARY ADULT NON FICTION MATERIALS	ANF MAY16	06/08/16	1,385.54	23753
200-5111-53730	Materials	BAKER & TAYLOR	LIBRARY ADULT FICTION MATERIALS MAY	AF MAY16	06/08/16	614.98	23753
200-5111-53730	Materials	FRASER, NEY	NON FICTION BOOK MENDING THE EART	MENDING BK MAY	06/08/16	25.00	23793
200-5111-53740	DVD's	BAKER & TAYLOR	LIBRARY DVDS/ MOVIES MAY 2016	ADVD MAY16	06/08/16	511.90	23753
200-5111-53750	Audiobooks	BAKER & TAYLOR	LIBRARY AUDIO BOOKS ON CD MAY 2016	ABKCD MAY16	06/08/16	144.11	23753
200-5111-53750	Audiobooks	FINDAWAY LLC	LIBRARY MP3 AUDIO BOOKS MAY 2016	185825	06/08/16	986.81	23789
200-5111-53770	Music	BAKER & TAYLOR	LIBRARY MUSIC CDS MAY 2016	ACD MAY16	06/08/16	518.72	23753
Total For Dept 5111 Adult Materials						4,213.36	
Dept 5112 Childrens Materials							
200-5112-53730	Materials	BAKER & TAYLOR	LIBRARY JUVENILE MATERIALS MAY 2016	JUV MAY16	06/08/16	484.99	23753
200-5112-53730	Materials	BAKER & TAYLOR	LIBRARY JUVENILE MATERIALS MAY 2016	JUV MAY16	06/08/16	80.49	23753
200-5112-53730	Materials	THE PENWORTHY COMP	LIBRARY CHILDREN'S BOOKS	0516300	06/08/16	367.07	23870
200-5112-53740	DVD's	BAKER & TAYLOR	LIBRARY JUVENILE DVD COLLECTION MAY	JDVD MAY16	06/08/16	78.93	23753
Total For Dept 5112 Childrens Materials						1,011.48	
Dept 5113 Young Adult Materials							
200-5113-53730	Materials	BAKER & TAYLOR	LIBRARY YOUNG ADULT MATERIALS MAY	YA MAY16	06/08/16	463.89	23753
Total For Dept 5113 Young Adult Materials						463.89	
Total For Fund 200 Library						23,489.01	
Fund 210 Senior Services							
Dept 0000							
210-0000-11800	Petty Cash	SHOREWOOD SENIOR CE	REPLENISH PETTY CASH SENIOR CENTER	JUN 2016	06/15/16	77.32	23935
Total For Dept 0000						77.32	
Dept 4600 Senior Services							
210-4600-46600	Senior Programming Fees	BILL WENEROWICZ	YOGA CLASS REFUND	JUNE 2016	06/15/16	30.00	23895
210-4600-51900	Predictors of Early Dementia	CROSS COUNTRY EDUCAT	Predictors of Early Dementia Continuing	04/14/2016	05/31/16	219.99	1722
210-4600-52100	Professional Fees	DEWITT CLINTON, LLOYD	YOGA CLASSES	MAY 2016	06/08/16	120.00	23784
210-4600-52100	Professional Fees	DEWITT CLINTON, LLOYD	YOGA CLASSES	JUNE2015	06/15/16	120.00	23902
210-4600-52180	Consultant Services	COOLEY, LESLIE TAYLOR	STRATEGIC PLANNING	MAY2016	06/08/16	1,000.00	23777

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Fund 210 Senior Services							
Dept 4600 Senior Services							
210-4600-52200	ELECTRIC EXPENSE	WE ENERGIES - LIBRARY	LIBRARY ELECTRIC USAGE 04/06-05/05/1	2847051434APR 1	05/31/16	329.37	1729
210-4600-52200	ELECTRIC EXPENSE	WE ENERGIES - LIBRARY	LIBRARY ELECTRIC USAGE 03/07/16-04/0	2847051434 MAR	05/31/16	351.27	1729
210-4600-52210	GAS AND HEAT EXPENSE	WE ENERGIES - LIBRARY	LIBRARY GAS USAGE 04/04/16 - 05/03/16	1215377040 GAS	05/31/16	64.64	1729
210-4600-52900	Cleaning and Pest Control	GIBB BUILDING MAINTEN	MONTHLY JANITORIAL SERVICE/PARTITIO	12428	06/08/16	180.26	23795
210-4600-52990	Muffins for Health Fair	CITY MARKET SHOREWO	Muffins for Health Fair	04/08/2016	05/31/16	104.50	1722
210-4600-52990	Essay Judges lunch	CITY MARKET SHOREWO	Essay Judges lunch	04/25/2016	05/31/16	139.75	1722
210-4600-52990	Delivery tip Essay Judges Lunc	CITY MARKET SHOREWO	Essay Judges lunch	04/25/2016	05/31/16	5.50	1722
210-4600-52990	Coffee	IN *FIDDLEHEADS COFFE	Coffee	03/25/2016	05/31/16	75.74	1722
210-4600-52990	Supplies for Essay Contest Jud	METRO MARKET 000689	Supplies for Essay Contest Judging Lunch	04/21/2016	05/31/16	99.23	1722
210-4600-52990	April Soup Lunch	PANERA BREAD #601558	April Soup Lunch	04/12/2016	05/31/16	180.88	1722
210-4600-53100	Stamps	USPS 5675850213250447	Stamps	04/25/2016	05/31/16	56.40	1722
210-4600-53101	TELEPHONE EXPENSE	AT&T	LIBRARY ALARM LINES 5/22-6/21/16	41496724505JUN	06/08/16	15.21	23747
210-4600-53101	Shared Office Costs	GIBB BUILDING MAINTEN	LIBRARY SUPPLIES CLEANING	12428 LIB SUPP	06/08/16	21.15	23795
210-4600-53120	Copy & Print Costs	CLARK GRAPHICS	JULY CALENDAR	153595	06/08/16	201.00	23775
210-4600-53500	Gift Certificates	CITY MARKET SHOREWO	Gift Certificates	04/07/2016	05/31/16	200.00	1722
210-4600-53500	Dept/Program Supplies	BECK, KATHY L	CARD STAMPING SUPPLIES	MAY2016	06/08/16	43.05	23757
210-4600-53500	Dept/Program Supplies	SUE PIERAGOSTINI	REIMBURSEMENT FLOWER CENTERPIECE	MAYFLOWERS16	06/08/16	24.24	23866
210-4600-54000	Art Museum Tour	MAM-FINANCE 41422432	Art Museum Tour	03/25/2016	05/31/16	157.00	1722
210-4600-54000	Add-on registrations to Art M	MAM-FINANCE 41422432	Add-on registrations to Art Museum Tour	03/30/2016	05/31/16	24.00	1722
210-4600-54000	Water for tour	WALGREENS #15188 SHO	Water for tour	04/06/2016	05/31/16	8.97	1722
210-4600-54000	Programming	BADGER COACHES INC	BUS CHARTER FOR FOX LOCKS TOUR DEP	125083	06/08/16	750.00	23752
210-4600-54000	Programming	FOX-WISCONSIN HERITA	FOX LOCKS TOUR PACKAGE	JUNE 2016	06/08/16	2,000.00	23792
210-4600-54000	Programming	GIBB BUILDING MAINTEN	MONTHLY JANITORIAL SERVICE/PARTITIO	12428	06/08/16	130.00	23795
210-4600-54000	Programming	CAROL HAUER	PIANO PERFORMANCE	JUNE2015	06/15/16	50.00	23896
210-4600-54000	Programming	ORMSBY, MEGHAN M	TECH SUPPORT	100	06/15/16	80.00	23931
210-4600-54000	Programming	WOLFF JR, BRUNO B	BRIDGE LESSONS	JUNE2015	06/15/16	175.00	23948
210-4600-54140	Shorewood Connects	SUE KELLEY CONSULTING	SHOREWOOD CONNECTS	MAY2016	06/08/16	450.00	23865
210-4600-54900	Other Programming	KOENEN, CHARLES J	BEE PROGRAM CHECK REISSUE	MAY16	06/15/16	200.00	23920
Total For Dept 4600 Senior Services						7,607.15	
Total For Fund 210 Senior Services						7,684.47	
Fund 220 Marketing & Communications							
Dept 6700 Marketing & Communications							
220-6700-52100	MEDIA RELATIONS SOCIAL ME	BOEHM, MICHELLE	MARKETING SERVICES MAY 2016	MAY 2016	06/08/16	855.00	23761
220-6700-52100	PROJ MNGMNT PLAN EXEC C	BOEHM, MICHELLE	MARKETING SERVICES MAY 2016	MAY 2016	06/08/16	2,643.75	23761
220-6700-54105	Bike Race	BOEHM, MICHELLE	MARKETING SERVICES MAY 2016	MAY 2016	06/08/16	2,385.00	23761
220-6700-54105	Bike Race	MIDWEST CYCLING SERIE	RACE AGREEMENT 2ND INSTALLMENT	1236	06/08/16	2,933.33	23827
220-6700-54105	Bike Race	MIDWEST CYCLING SERIE	RACE AGREEMENT INSTALLMENT 3	1269	06/08/16	2,933.34	23827
220-6700-54105	Bike Race	MIDWEST CYCLING SERIE	TOUR OF AMERICA'S DAIRYLAND JUN 23	TOUR JUN232106	06/15/16	2,000.00	23925
220-6700-54105	Bike Race	SIGN A RAMA OF MILWA	CUSTOM MESH BANNER BIKE RACE 2016	10151	06/15/16	464.00	23936
220-6700-54110	Fourth Of July	BOEHM, MICHELLE	MARKETING SERVICES MAY 2016	MAY 2016	06/08/16	1,800.00	23761

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Fund 220 Marketing & Communications							
Dept 6700 Marketing & Communications							
220-6700-54115	Summer Concert programs	BOEHM, MICHELLE	MARKETING SERVICES MAY 2016	MAY 2016	06/08/16	305.00	23761
220-6700-54120	Food and beverage for the Re	THREE LIONS PUB SHORE	Food and beverage for the Realtor Forum	04/13/2016	05/31/16	519.00	1722
220-6700-54120	Other Special Events	SHOREWOOD PRESS	REALTOR BOOKS	16430	06/08/16	1,075.00	23858
220-6700-54120	Other Special Events	SHOREWOOD PRESS	REALTOR INVITE	16305	06/08/16	169.00	23858
220-6700-54170	Welcoming Neighbors	BOEHM, MICHELLE	MARKETING SERVICES MAY 2016	MAY 2016	06/08/16	312.50	23761
220-6700-54640	MAGAZINE IMAGES	BOEHM, MICHELLE	MARKETING SERVICES MAY 2016	MAY 2016	06/08/16	121.44	23761
220-6700-54640	PROOFS	BOEHM, MICHELLE	MARKETING SERVICES MAY 2016	MAY 2016	06/08/16	123.54	23761
220-6700-54640	Marketing/Advertising	GLENNCO, INC	VOS ONLINE SURBEY POSTCARD	915	06/08/16	242.93	23796
220-6700-54645	Brand Research	US POSTMASTER	MARKETING RESEARCH POSTCARD	MKTG MAY 2016	05/31/16	1,200.00	1728
220-6700-54645	Brand Research	SHOREWOOD PRESS	SURVEY CARD	16756	06/08/16	250.00	23858
220-6700-56120	Used to store photos, articles	BC.BASECAMP 2870262 3	Used to store photos, articles and archive	04/21/2016	05/31/16	20.00	1722
220-6700-56120	Used to showcase Shorewood	ISSUU 844-477-8	Used to showcase Shorewood Today mag	04/20/2016	05/31/16	39.00	1722
Total For Dept 6700 Marketing & Communications						20,391.83	
Total For Fund 220 Marketing & Communications						20,391.83	
Fund 230 Shorewood Today							
Dept 1910 Shorewood Today							
230-1910-52100	SHWD TODAY PROF FEES	BOEHM, MICHELLE	MARKETING SERVICES MAY 2016	MAY 2016	06/08/16	10,075.00	23761
230-1910-52100	Professional Fees	PRESTO, LINDA	SHWD TODAY WORK JUNE SUMMER ISSU	1280	06/15/16	1,760.00	23932
230-1910-53120	Copy & Print Costs	THE FOX COMPANY INC	SHWD TODAY SUMMER 2016	25241	06/15/16	9,249.88	23941
230-1910-53130	Postage/Mailings	US POSTMASTER	POSTAGE SHOREWOOD TODAY SUMMER	SHWD TODAYMAY	05/31/16	1,914.00	1728
230-1910-53130	Postage/Mailings	GLENNCO, INC	SHWD TODAY SUMMER 2016 MAILING	920	06/08/16	378.00	23796
Total For Dept 1910 Shorewood Today						23,376.88	
Total For Fund 230 Shorewood Today						23,376.88	
Fund 300 Debt Service Fund							
Dept 8000 Debt Service							
300-8000-58200	Interest	JP MORGAN CHASE	2012A BONDS INTEREST 6/1/16	JUN 2016 WIRES	05/31/16	80,603.13	1723
300-8000-58200	Interest	WELLS FARGO	2012B TAXABLE GO INTEREST BONDS	JUN 16 WIRE	05/31/16	29,268.75	1732
300-8000-58900	2014 SERIES A	BOND TRUST SERVICES C	2014 SERIESA AND SERIES 2012B	29856/2014 A SER	06/08/16	350.00	23765
Total For Dept 8000 Debt Service						110,221.88	
Dept 9000 Other Financing Sources/Uses							
300-9000-49404	Transfers from TID #4	JP MORGAN CHASE	2012A BONDS INTEREST 6/1/16	JUN 2016 WIRES	05/31/16	(80,603.13)	1723
300-9000-49404	Transfers from TID #4	WELLS FARGO	2012B TAXABLE GO INTEREST BONDS	JUN 16 WIRE	05/31/16	(29,268.75)	1732
Total For Dept 9000 Other Financing Sources/Uses						(109,871.88)	
Total For Fund 300 Debt Service Fund						350.00	
Fund 400 General Capital Projects							
Dept 1100 Board							
400-1100-56360	Streetscape (Lights,Signs,Benc	US POSTMASTER	WILSON DRIVE POSTCARD MAILING	WILSON DRIVE	05/31/16	1,140.00	1728

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Fund 400 General Capital Projects							
Dept 1100 Board							
400-1100-56360	Streetscape (Lights,Signs,Benc	GLENNCO, INC	WILSON DRIVE MAILING	928	06/08/16	229.71	23796
400-1100-56360	Streetscape (Lights,Signs,Benc	SHOREWOOD PRESS	WILSON DRIVE PRINT OPEN HOUSE	16855	06/08/16	95.00	23858
400-1100-56360	Streetscape (Lights,Signs,Benc	SHOREWOOD PRESS	WILSON DRIVE PRINT OPEN HOUSE	16797	06/08/16	485.00	23858
Total For Dept 1100 Board						1,949.71	
Dept 2100 Police							
400-2100-56400	Vehicles	EWALD'S HARTFORD FOR	2016 FORD EXPLORER SQUAD	2016 FORD EXPLO	06/15/16	25,580.00	23906
Total For Dept 2100 Police						25,580.00	
Dept 3210 Bldg Maint - Village Hall							
400-3210-56200	Building Improvements	GRAINGER W W INC	ELECTRIC AIR COMPRESSOR	9117914359	06/08/16	5,869.00	23797
Total For Dept 3210 Bldg Maint - Village Hall						5,869.00	
Dept 3240 Bldg Maint - Village Center							
400-3240-56200	VC Building Improvements	J&H HEATING, INC.	REPLACE CHILLER	28094	06/08/16	13,408.00	23809
400-3240-56200	VC Building Improvements	KLEIN DICIKERT MILWAU	PANIC LATCH FOR LIBRARY	66112	06/08/16	10,880.00	23816
Total For Dept 3240 Bldg Maint - Village Center						24,288.00	
Dept 3410 Street and Alley							
400-3410-56310	Regular Maintenance	CROWLEY CONSTRUCTIO	STRIPPING FOR STREET	9593	06/08/16	14,100.00	23779
400-3410-56310	Regular Maintenance	NORTHERN LAKE SERVICE	LEAD TESTING	295324	06/08/16	345.00	23837
400-3410-56310	Regular Maintenance	NORTHERN LAKE SERVICE	LEAD SAMPLES	295435	06/08/16	90.00	23837
400-3410-56310	Regular Maintenance	NORTHERN LAKE SERVICE	LEAD TESTING	296002	06/08/16	180.00	23837
400-3410-56320.16-01	Large Construction Projects	STARK PAVEMENT CORP	2016 ROAD RECON PROGRAM	PAYMENT #2	06/08/16	535,025.66	23862
Total For Dept 3410 Street and Alley						549,740.66	
Dept 3470 Sidewalks							
400-3470-56310	Regular Maintenance	SNOREK CONSTRUCTION	FINAL SIDEWALK PAYMENT	PAYMENT #4	06/15/16	11,188.93	23938
Total For Dept 3470 Sidewalks						11,188.93	
Dept 3620 Parks and Beautification							
400-3620-56500.16-03	Land Improvements	SOLUTIONS 101 LLC	2016 BOARDWALK AT ATWATER PROGRE	2016 ATW BRDWL	05/25/16	36,375.03	23740
400-3620-56500.16-03	ATWATER BEACH BROADWAL	CLARK DIETZ INC	PROFESSIONAL SERVICES RENDERED APR	418924	06/08/16	2,020.00	23774
400-3620-56500.16-09	GHOST TRAIN PROJECT	PRWORKS LLC	GHOST TRAIN WORK FEB/MAR 2016	APR42016	06/08/16	1,372.45	23845
Total For Dept 3620 Parks and Beautification						39,767.48	
Dept 3830 Storm Maintenance							
400-3830-56600.16-05	Utility Infastructure	BAXTER AND WOODMAN	COMBINED SEWER AREA ASSESSMENT	0186068	06/08/16	4,550.00	23755
400-3830-56600.16-06	PPII AND MMSD COORDINATI	CLARK DIETZ INC	PROFESSIONAL SERVICES RENDERED APR	418924	06/08/16	1,442.50	23774
400-3830-56600.16-06	Utility Infastructure	DAILY REPORTER (THE)	2016 PRIVATE LATERAL LINING BID	742764145	06/08/16	191.81	23781
Total For Dept 3830 Storm Maintenance						6,184.31	
Total For Fund 400 General Capital Projects						664,568.09	

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Fund 410 TID No. 1 Capital							
Dept 0000							
410-0000-17000	Long-Term Loans Receivable	COMMERCE STATE BANK	DRAW 1 NORTHWOODS VILLAGE LOAN	DRAW1NORTHWO	06/15/16	139,984.00	23901
Total For Dept 0000						139,984.00	
Dept 6600 TID Administration							
410-6600-52100	Professional Fees	EHLERS & ASSOC., INC.	ON GOING TID PROJECTIONS	70366	06/08/16	2,081.25	23788
Total For Dept 6600 TID Administration						2,081.25	
Dept 6650 TID Projects							
410-6650-52160	CAPITOL DRIVE PROJECT	REINHART, BOERNER, VA	PROFESSIONAL SERVICES RENDERED APR	419977	06/08/16	275.00	23851
410-6650-56360	CAPITOL DRIVE CROSSWALK R	CLARK DIETZ INC	PROFESSIONAL SERVICES RENDERED APR	418924	06/08/16	760.00	23774
Total For Dept 6650 TID Projects						1,035.00	
Total For Fund 410 TID No. 1 Capital						143,100.25	
Fund 430 TID No. 3 Capital							
Dept 6650 TID Projects							
430-6650-52160.14-08	Mailing documents Sherman	USPS 5675850213250447	Mailing documents Sherman project	03/24/2016	05/31/16	24.84	1722
430-6650-52160.14-08	Mailing CSM Sherman project	USPS 5675850213250447	Mailing CSM Sherman project	04/04/2016	05/31/16	6.45	1722
430-6650-52160.14-08	SENIOR APT PROJECT	REINHART, BOERNER, VA	PROFESSIONAL SERVICES RENDERED APR	419977	06/08/16	86.25	23851
430-6650-52160.14-09	Professional Fees Specific Dev	CONCORD CONSULTING	HARBOR RETIREMENT PROJ LOAN REVIE	190039/22	06/08/16	625.00	23776
Total For Dept 6650 TID Projects						742.54	
Total For Fund 430 TID No. 3 Capital						742.54	
Fund 440 TID No. 4 Capital							
Dept 8000 Debt Service							
440-8000-58900	SERIES 2012 B	BOND TRUST SERVICES C	2014 SERIESA AND SERIES 2012B	29856/2014 A SER	06/08/16	350.00	23765
Total For Dept 8000 Debt Service						350.00	
Dept 9000 Other Financing Sources/Uses							
440-9000-59300	Transfers to Debt Service	JP MORGAN CHASE	2012A BONDS INTEREST 6/1/16	JUN 2016 WIRES	05/31/16	80,603.13	1723
440-9000-59300	Transfers to Debt Service	WELLS FARGO	2012B TAXABLE GO INTEREST BONDS	JUN 16 WIRE	05/31/16	29,268.75	1732
Total For Dept 9000 Other Financing Sources/Uses						109,871.88	
Total For Fund 440 TID No. 4 Capital						110,221.88	
Fund 450 TID No. 5 Capital							
Dept 6650 TID Projects							
450-6650-52160	REDEVELOP WALGREENS BLO	REINHART, BOERNER, VA	PROFESSIONAL SERVICES RENDERED APR	419977	06/08/16	266.61	23851
450-6650-52160	ROUNDYS BLOCK DEV	REINHART, BOERNER, VA	PROFESSIONAL SERVICES RENDERED APR	419977	06/08/16	1,213.20	23851
Total For Dept 6650 TID Projects						1,479.81	
Total For Fund 450 TID No. 5 Capital						1,479.81	
Fund 600 Parking Utility							
Dept 0000							

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Fund 600 Parking Utility							
Dept 0000							
600-0000-24213	Sales Tax Due State	WI DEPT OF REVENUE - S	SALES AND STADIUM TAX APRIL 2016	APR SALES TAX 16	05/31/16	845.48	1734
Total For Dept 0000						845.48	
Dept 3900 Parking							
600-3900-48900	Miscellaneous Revenue	WI DEPT OF REVENUE - S	SALES AND STADIUM TAX APRIL 2016	APR SALES TAX 16	05/31/16	(10.00)	1734
600-3900-52930	CREDIT CARD EXPENSE	POINT N PAY	CREDIT CARD FEES WEB AND COUNTER A	APRIL 2016	05/31/16	103.39	1725
600-3900-53500	Dept/Program Supplies	US POSTMASTER	RCA MAILING MAY 2016	RCA MAILING MAY	05/31/16	750.00	1728
600-3900-53500	Dept/Program Supplies	GLENNCO, INC	RCA RESIDENT MAILING	911	06/08/16	340.09	23796
600-3900-54310	ATWATER LOT RENT	SCHOOL DISTRICT OF SH	PARKING PERMITS SOLD FOR THE MONT	MAY PARK 16	06/15/16	24.00	23934
600-3900-54311	LAKE BLUFF LOT RENT	SCHOOL DISTRICT OF SH	PARKING PERMITS SOLD FOR THE MONT	MAY PARK 16	06/15/16	12.00	23934
600-3900-54313	NORTH SHORE BANK LOT REN	NORTH SHORE BANK-PAR	PARKING PERMITS SOLD FOR THE MONT	MAY PARK 16	06/15/16	114.00	23929
600-3900-54314	TCF BANK	TCF BANK	PARKING PERMITS SOLD FOR THE MONT	MAY PARK 16	06/15/16	60.00	23940
600-3900-54315	HIGH SCHOOL EAST LOT RENT	SCHOOL DISTRICT OF SH	PARKING PERMITS SOLD FOR THE MONT	MAY PARK 16	06/15/16	24.00	23934
600-3900-54320	OGDEN LOT RENT	OGDEN DEVELOPMENT G	PARKING PERMITS SOLD FOR THE MONT	MAY PARK 16	06/15/16	187.00	23930
600-3900-54321	EINSTEIN BAGEL LOT	EINSTEIN BAGELS #1490	PARKING PERMITS SOLD FOR THE MONT	MAY PARK 16	06/15/16	51.00	23903
600-3900-54323	LEGION POST LOT RENT	AB DATA	PARKING PRMITS SOLD FOR THE MONTH	MAY PARK 16	06/15/16	25.50	23887
Total For Dept 3900 Parking						1,680.98	
Total For Fund 600 Parking Utility						2,526.46	
Fund 610 Water Utility							
Dept 3710 Water Administration							
610-3710-51900	rural water conference hotel	HYATT REGENCY MAIN G	rural water conference hotel stay	04/04/2016	05/31/16	345.00	1722
610-3710-52100	Professional Fees	SHOREWOOD PRESS	2015 CCP	16726	06/08/16	1,015.00	23858
610-3710-52230	Phone and Internet	US CELLULAR	CELLULAR PHONE CHARGES	0137190885	06/08/16	26.66	23874
610-3710-52300	WATER USAGE CHARGE CCF 4	MILW WATER WORKS	CURRENT USAGE 04/29/16 - 05/31/16	10013.300 MAY 1	06/08/16	54,424.74	23831
610-3710-52300	WATER SERVICE CHARGE	MILW WATER WORKS	CURRENT USAGE 04/29/16 - 05/31/16	10013.300 MAY 1	06/08/16	1,003.20	23831
610-3710-52300	SHOREWOOD FIRE PROTECTI	MILW WATER WORKS	CURRENT USAGE 04/29/16 - 05/31/16	10013.300 MAY 1	06/08/16	5,253.90	23831
610-3710-52930	CREDIT CARD EXPENSE	POINT N PAY	CREDIT CARD FEES WEB AND COUNTER A	APRIL 2016	05/31/16	206.73	1725
610-3710-53100	office supplies	OFFICE DEPOT #141 MIL	toner	03/24/2016	05/31/16	53.97	1722
610-3710-53121	Shared Copy Costs	DE LAGE LANDEN FINANC	COPIER	50232094	06/08/16	139.96	23782
610-3710-53500	Dept/Program Supplies	LINCOLN CONTRACTORS	MARKING PAINT	49096	06/08/16	177.32	23821
610-3710-54150	Safety Expenses	CINTAS	SUPPLIES FOR MEDICAL CABINET	5005171161	06/08/16	27.18	23772
610-3710-54150	Safety Expenses	CINTAS	MEDICAL CABINET SUPPLIES	5005171155	06/08/16	44.88	23772
Total For Dept 3710 Water Administration						62,718.54	
Dept 3730 Maint Mains							
610-3730-53500	Dept/Program Supplies	HD SUPPLY WATERWORK	CURB STOP KEY	422053	06/08/16	85.00	23803
610-3730-53500	Dept/Program Supplies	HD SUPPLY WATERWORK	STOCK	546950	06/08/16	207.25	23803
610-3730-53500	Dept/Program Supplies	RCM	CLEAN FILL	160613	06/08/16	250.00	23849
610-3730-53500	Dept/Program Supplies	RCM	CLEAN FILL	160718	06/08/16	25.00	23849
610-3730-53500	Dept/Program Supplies	RCM	CLEAN FILL	160776	06/08/16	25.00	23849
610-3730-53500	Dept/Program Supplies	STARK PAVEMENT CORP	SURFACE STONE	38622	06/08/16	351.50	23862

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check #
Fund 610 Water Utility							
Dept 3730 Maint Mains							
Total For Dept 3730 Maint Mains						943.75	
Dept 3740 Maint Services							
610-3740-53500	water replacement filters	Amazon.com AMZN.COM	water replacement filters	03/30/2016	05/31/16	389.97	1722
610-3740-53500	water replacement filters	Amazon.com AMZN.COM	water replacement filters	03/31/2016	05/31/16	397.41	1722
610-3740-53500	water replacement filters	Amazon.com AMZN.COM	water replacement filters	03/31/2016	05/31/16	213.99	1722
610-3740-53500	water replacement filters	Amazon.com AMZN.COM	water replacement filters	04/20/2016	05/31/16	251.98	1722
610-3740-53500	water replacement filters	AMAZON.COM AMZN.CO	water replacement filters	04/20/2016	05/31/16	251.98	1722
610-3740-53500	Dept/Program Supplies	DIGGERS HOTLINE INC	DIGGERS TICKETS FOR MAY	160555101	06/08/16	97.51	23786
610-3740-53500	Dept/Program Supplies	HYDRO CORP	CCCP MAY	0039240	06/08/16	1,052.00	23808
610-3740-53500	Dept/Program Supplies	KAZ USA INC	WATER PITCHERS FOR LEAD PROGRAM	060616	06/08/16	1,640.42	23815
610-3740-53500	Dept/Program Supplies	ZIGNEGO READY MIX INC	SLURRY WOODBURN	62858	06/08/16	514.00	23885
610-3740-53500	Dept/Program Supplies	ZIGNEGO READY MIX INC	SLURRY WOODBURN	62859	06/08/16	514.00	23885
610-3740-53500	Dept/Program Supplies	HOME DEPOT CREDIT SER	SUPPLIES FOR DEPTS LISTED BELOW	052716	06/15/16	331.42	23913
Total For Dept 3740 Maint Services						5,654.68	
Dept 3780 Customer Accounts							
610-3780-53130	Postage/Mailings	US POSTMASTER	POSTAGE UTILITY BILLS JUNE 2016	UB JUN 2016	05/31/16	800.00	1728
610-3780-53130	Postage/Mailings	GLENNCO, INC	PROCESSING OF UTILITY BILL AND INSERT	907	06/08/16	134.56	23796
Total For Dept 3780 Customer Accounts						934.56	
Dept 3790 Other Water							
610-3790-56130	Equipment/Furniture	CITY WATER LLC	PROFESSIONAL SERVICES	341	06/08/16	1,875.00	23773
Total For Dept 3790 Other Water						1,875.00	
Total For Fund 610 Water Utility						72,126.53	
Fund 620 Sewer Utility							
Dept 3810 Sewer Administration							
620-3810-52230	Phone and Internet	US CELLULAR	CELLULAR PHONE CHARGES	0137190885	06/08/16	35.01	23874
620-3810-52930	CREDIT CARD EXPENSE	POINT N PAY	CREDIT CARD FEES WEB AND COUNTER A	APRIL 2016	05/31/16	206.73	1725
620-3810-53100	Office Supplies	DE LAGE LANDEN FINANC	COPIER	50232094	06/08/16	139.96	23782
620-3810-54150	Safety Expenses	CINTAS	SUPPLIES FOR MEDICAL CABINET	5005171161	06/08/16	27.19	23772
620-3810-54150	Safety Expenses	CINTAS	MEDICAL CABINET SUPPLIES	5005171155	06/08/16	44.88	23772
Total For Dept 3810 Sewer Administration						453.77	
Dept 3820 Sewer Maintenance							
620-3820-53400	Vehicle Maintenance	ALSCO	RAGS FOR SHOP	1074548	06/08/16	26.15	23744
620-3820-53400	Vehicle Maintenance	NAPA AUTO PARTS	SUPPLIES FOR SEWER TRAILER	446109	06/08/16	75.39	23834
620-3820-53500	Dept/Program Supplies	DIGGERS HOTLINE INC	DIGGERS TICKETS FOR MAY	160555101	06/08/16	97.51	23786
620-3820-53500	Dept/Program Supplies	LINCOLN CONTRACTORS	MARKING PAINT	49096	06/08/16	91.16	23821
620-3820-53500	Dept/Program Supplies	NEENAH FOUNDRY CO	SOLID PLATEN LID	169647	06/08/16	1,480.00	23835
620-3820-53500	Dept/Program Supplies	VEOLIA WATER MILWAU	SEWER DEBRIS FOR APRIL	00057743	06/08/16	360.49	23876
Total For Dept 3820 Sewer Maintenance						2,130.70	

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check #
Fund 620 Sewer Utility							
Dept 3880 Customer Accounts							
620-3880-53130	Postage/Mailings	US POSTMASTER	POSTAGE UTILITY BILLS JUNE 2016	UB JUN 2016	05/31/16	800.00	1728
620-3880-53130	Postage/Mailings	GLENNCO, INC	PROCESSING OF UTILITY BILL AND INSERT	907	06/08/16	134.56	23796
Total For Dept 3880 Customer Accounts						934.56	
Dept 3890 Other Sewer							
620-3890-56600.15-06	COMBINED AREA STUDY	CLARK DIETZ INC	PROFESSIONAL SERVICES RENDERED APR	418924	06/08/16	4,175.57	23774
620-3890-56600.16-07	SEWER LINING MAPPING	CLARK DIETZ INC	PROFESSIONAL SERVICES RENDERED APR	418924	06/08/16	635.00	23774
620-3890-56600.16-08	2016 COMBINED SEWER CON	CLARK DIETZ INC	PROFESSIONAL SERVICES RENDERED APR	418924	06/08/16	2,958.84	23774
620-3890-56600.16-08	Utility Infastructure	STRAND ASSOCIATES INC	2016 COMBINED SEWER IMPROVEMENT	0120423	06/08/16	36,010.17	23863
620-3890-56600.16-08	Utility Infastructure	GLOBE CONTRACTORS IN	2016 COMBINED SEWER AGREEMENT	PAYMENT #2	06/15/16	377,295.06	23911
Total For Dept 3890 Other Sewer						421,074.64	
Total For Fund 620 Sewer Utility						424,593.67	
Fund 800 Tax Agency Fund							
Dept 0000							
800-0000-12600	Special Assessments Receivab	BEILFUSS, DANIELLE	REFUND SIDEWALK PAYMENT	237-0057 2015	06/08/16	169.61	23758
800-0000-21200	Over Payments	BOESEL, FRANK T	2015 TAX OVERPAYMENT REFUND	236-0090-000-201	06/08/16	60.00	23762
800-0000-21200	Over Payments	KALETA, DANA A	2015 TAX OVERPAYMENT REFUND	237-9989-304-201	06/08/16	45.15	23814
800-0000-23000	credit for fraud items	CREDIT FOR FRAUD	credit for fraud items	04/21/2016	05/31/16	(68.00)	1722
800-0000-23000	credit for fraud items	CREDIT FOR FRAUD	credit for fraud items	04/21/2016	05/31/16	(354.94)	1722
800-0000-23000	credit for fraud items	CREDIT FOR FRAUD	credit for fraud items	04/21/2016	05/31/16	(20.00)	1722
Total For Dept 0000						(168.18)	
Total For Fund 800 Tax Agency Fund						(168.18)	

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check #
			Fund Totals:				
			Fund 100 General Fund			514,408.59	
			Fund 200 Library			23,489.01	
			Fund 210 Senior Services			7,684.47	
			Fund 220 Marketing & Communications			20,391.83	
			Fund 230 Shorewood Today			23,376.88	
			Fund 300 Debt Service Fund			350.00	
			Fund 400 General Capital Projects			664,568.09	
			Fund 410 TID No. 1 Capital			143,100.25	
			Fund 430 TID No. 3 Capital			742.54	
			Fund 440 TID No. 4 Capital			110,221.88	
			Fund 450 TID No. 5 Capital			1,479.81	
			Fund 600 Parking Utility			2,526.46	
			Fund 610 Water Utility			72,126.53	
			Fund 620 Sewer Utility			424,593.67	
			Fund 800 Tax Agency Fund			(168.18)	
			Total For All Funds:			<hr/> 2,008,891.83	



AT THE EDGE OF THE CITY AND  
THE HEART OF EVERYTHING

## VILLAGE CLERK'S MEMO

DATE: June 14, 2016

TO: Judiciary, Personnel and Licensing Committee  
Village Board

FROM: Tanya O'Malley, Village Clerk/Treasurer

Re: 2016 Village Business License Renewals

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### **BACKGROUND**

All Village business licenses expire on June 30 of each year. Renewal applications were sent to all establishments in April 2016 with a deadline of May 13, 2016. The majority of the establishments complied with this timeline. Those licenses that met the deadline were approved by the Board on June 6, 2016. The remaining applications, which were filed late, are presented for consideration. The alcohol license renewals were published as required.

### **LISTING OF LICENSE RENEWALS**

Applications are available for review by appointment with the Village Clerk.

#### **Class A" Fermented Malt Beverage and Intoxicating Liquor Licenses**

1. Russian Food & Gifts LLC d/b/a Russian Food & Gifts, Agent Nikolay Rogovskiy, 3557 N Oakland Ave
2. Shorewood Liquor LLC d/b/a Kensington Liquor, Agent, Keith Marquardt, 4496 N Oakland Ave

#### **Class "B" Fermented Malt Beverage Licenses**

1. Benji's Deli LLC d/b/a Benji's Deli, Agent Michael Price, 4156 N Oakland Ave

#### **"Class B" Fermented Malt Beverage and Intoxicating Liquor Licenses**

1. North Shore Post 331 Ltd. d/b/a North Shore Post 331, Agent Michael Braun, 4121 N Wilson Drive

#### **Reserve Class "B" Fermented Malt Beverage and Intoxicating Liquor Licenses**

1. Mega Marts, LLC d/b/a Metro Market #6893, Agent Anthony Kuchinsky, 4075 N Oakland Ave

#### **Annual Cabaret Licenses**

1. Michael Braun, North Shore Post 331, 4121 N Wilson Drive

#### **Cigarettes/Tobacco Product Licenses**

1. Spring East LLC, d/b/a BP-Pantry 41, 1604 E Capitol Drive
2. Shorewood Liquor LLC d/b/a Kensington Liquor, 4496 N Oakland Ave
3. Mega Marts LLC d/b/a Metro Market #6893, 4075 N Oakland Ave

#### **Second Hand Article Dealer Licenses**

1. Swanky Seconds LLC Allison Rozek, 2223 E Capitol Drive
2. Rethreads LLC, Jacqueline Iribarren, 1920 E Capitol Drive

#### **ANALYSIS**

After review of the applications and appropriate background checks, the establishments listed have been approved by the appropriate departments. The licenses presented do not have any substantial changes from the previous license year, except for the following:

- Russian Food & Gifts has chosen not to renew the Cigarette/Tobacco Product License.
- Swanky Seconds has chosen not to renew the 2<sup>nd</sup>hand Jewelry Dealer License.

State Statutes and Village Code indicate that licenses shall not be granted if there are any outstanding fees, taxes, and/or alcohol bills. Staff will perform a final review in this regard prior to issuance of the licenses.

#### **RECOMMENDATION**

Grant the licenses as listed in the Consent Agenda and direct the Village Clerk to issue the licenses subject to the payment of all outstanding fees, taxes, and/or alcohol bills.



AT THE EDGE OF THE CITY AND  
THE HEART OF EVERYTHING

### VILLAGE CLERK'S MEMO

DATE: June 17, 2016

TO: Village Board

CC: Trustee Ann McKaig, Chair of the Judiciary, Personnel and Licensing Committee  
Judiciary, Personnel and Licensing Committee

FROM: Tanya O'Malley, Village Clerk/Treasurer

Re: Appointments for Village Boards, Commissions, and Committees

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#### **BACKGROUND**

On June 6, 2016 and June 16, 2015, the Judiciary, Personnel, and Licensing Committee interviewed applicants for appointments for Village Boards, Committees, and Commissions. After the interviews the Judiciary, Personnel, and Licensing Committee directed the Village Clerk-Treasurer to place the following appointments on the June 20, 2016 agenda for approval by the Village Board:

- Plan Commission – Eric Couto, term expiration 2019
- Plan Commission – Kari Smith, term expiration 2019
- Pedestrian & Bicycle Safety – Jennifer Baynes Picciolo, term expiration 2019
- Pedestrian & Bicycle Safety – Daniel Weber-Schulz, term expiration 2017
- Pedestrian & Bicycle Safety – Matt Peaslee, term expiration 2019
- Design Review Board – Michael Skauge, term expiration 2019
- Elder Services Advisory Board – John Hein, term expiration 2017

#### **SUGGESTED MOTIONS**

Move to confirm the appointments as listed on the Consent Agenda.



**MINUTES - SHOREWOOD BOARD OF TRUSTEES**  
**Village Board Meeting**  
**June 6, 2016**

**Draft**

1. Call to Order  
President Johnson called the meeting of the Village Board to order at 7:37 p.m. in Village Hall.
2. Roll Call  
President Johnson called the roll. Present: Trustees Davida Amenta, Tammy Bockhorst, Michael, Maher, Ann McKaig, Allison Rozek, Paul Zovic.  
  
Others Present: Village Attorney Nathan Bayer, Village Manager Chris Swartz, Assistant Village Manager Tyler Burkart, Clerk-Treasurer Tanya O'Malley, Police Chief Peter Nimmer, Finance Director Mark Emanuelson, Public Works Director Leeann Butschlick, Senior Resource Center Director Elizabeth Price
3. Statement of Public Notice  
Clerk O'Malley stated that the meeting had been posted and noticed according to law.
4. Consent Agenda Items
  - a. Presentation of Accounts June 6, 2016
  - b. Reappointment to the Design Review Board – Robert Gosse
  - c. Application for Temporary Extension Request Class “B” Premises, Draft & Vessel, 4417 N Oakland Ave – Shorewood Criterium Bike Race, June 23, 2016
  - d. “Class A” Fermented Malt Beverage and Intoxicating Liquor Licenses
    1. Hayek’s Shorewood Pharmacy, Inc. d/b/a Hayek’s Shorewood Pharmacy, Agent William Quandt, 4001 N Downer Avenue
    2. Walgreen Co. d/b/a Walgreens #15188, Agent Ta’Nia Wright, 4035 N Oakland Avenue
  - e. Class “A” Fermented Malt Beverage Licenses
    1. North Shore Pharmacy Inc. d/b/a Thompson’s Serv-U Pharmacy, Agent Jeffery Lawless, 1421 E Capitol Drive
  - f. Class “B” Fermented Malt Beverage Licenses
    1. Blackbird Mercantile LLC d/b/a Draft & Vessel, Agent Nathaniel Davauer, 4417 N Oakland Avenue
  - g. “Class B” Fermented Malt Beverage and Intoxicating Liquor Licenses
    1. Normco d/b/a Harry’s Bar & Grill, Agent Elias Chedid, 3549 N Oakland Avenue
    2. Nehring’s Sendiks on Oakland LLC, d/b/a Nehrings Sendik’s on Oakland, Agent Anne Finch-Nehring, 4027 N Oakland Avenue
    3. Hubbard Park Lodge LLC d/b/a Hubbard Park Lodge, Agent Russell Davis, 3563 N Morris Blvd.
    4. East Garden LLC d/b/a East Garden, Agent Sik Kin Wu, 3600 N Oakland Avenue
    5. NSR, LLC d/b/a North Star American Bistro, Agent Michael Stoner, 4518 N Oakland Avenue
    6. Oak 4022 LLC d/b/a Oakcrest Tavern, Agent Richard Schmidt, 4022 N Oakland Avenue
    7. St. Robert Parish, Agent Dennis Dirx, 4019 N Farwell Avenue
    8. Thief Wine LLC d/b/a Thief Wine Shop & Bar, Agent Philip Bilodeau, 4512 N Oakland Avenue
    9. Three Lions Pub LLC d/b/a Three Lions Pub, Agent Christopher Tinker, 4515 N Oakland Avenue
    10. Tong Hui, Inc. d/b/a William Ho’s Restaurant, Agent William Ho, 3524 N Oakland Avenue
    11. True Light Promotion, LLC d/b/a Falbo Bros. Pizzeria, Agent Sam Speerschneider, 2213 E Capitol Drive

- 12. VIREO, Inc. d/b/a The City Market, Agent Jeff Swanson, 2205 E Capitol Drive
- 13. Harbor Shorewood Management LLC d/b/a HarborChase of Shorewood, Agent Michele Carlson, 1111 E Capitol Drive
- h. Reserve Class "B" Fermented Malt Beverage and Intoxicating Liquor Licenses
  - 1. Camp Bar, Inc. d/b/a Camp Bar, Inc., Agent Paul Hackbarth, 4044 North Oakland Avenue
  - 2. LaOrangerie Inc. d/b/a North Shore Boulangerie, Agent Gene Webb, 4401 N Oakland Avenue
  - 3. NaNa Fusion Japanese Restaurant Inc., d/b/a NaNa Fusion Japanese Restaurant, Agent Lan Qing Zhang 4511 N Oakland Avenue
  - 4. Village Pub of Shorewood LLC d/b/a Cloud Red, Agent Rebecca Goldberger, 4488 N Oakland Avenue
- i. Class C Wine Licenses
  - 1. Blackbird Mercantile LLC d/b/a Draft & Vessel, Agent Nathaniel Davauer, 4417 N Oakland Avenue
- j. Annual Cabaret Licenses
  - 1. Elias Chedid, Harry's Bar & Grill, 3549 N Oakland Avenue
  - 2. Russell Davis, Hubbard Park Lodge, 3565 N Morris Blvd
  - 3. Richard Schmidt, Oakcrest Tavern, 4022 N Oakland Avenue
  - 4. Christopher Tinker, Three Lions Pub, 4515 N Oakland Avenue
- k. Cigarettes/Tobacco Product Licenses
  - 1. Shahzad Enterprises LLC d/b/a BP on Oakland, 3624 N Oakland Avenue
  - 2. Lakeshore Mobil, Inc. 2521 E Capitol Drive
  - 3. Roettgers Company, Inc. d/b/a Shorewood Mobil, 1513 E Capitol Drive
  - 4. Village Petroleum LLC d/b/a Amstar, 4000 N Wilson Drive
  - 5. Walgreen Co. d/b/a Walgreens #15188, 4035 N Oakland Avenue
- l. Dry Cleaner Licenses
  - 1. Capitol Cleaners, Inc. 2102 E Capitol Drive
  - 2. Shorewood Queensway Cleaners, 4300 N Oakland Avenue
- m. Second Hand Article Dealer Licenses
  - 1. Shorewood Coin Shop, Jeffrey Skaros, 4409 N Oakland Avenue
  - 2. Chattel Changers, Inc. David Kascht, 2520 E Capitol Drive
- n. Second Hand Jewelry Dealer Licenses
  - 1. Shorewood Coin Shop, Jeffrey Skaros, 4409 N Oakland Avenue
  - 2. Chattel Changers, Inc. David Kascht, 2520 E Capitol Drive
  - 3. CC Conrad Jewelers, Volf Beker, 4014 W Oakland Avenue
- o. Pawnbroker Licenses
  - 1. CC Conrad Jewelers, Volf Beker, 4014 W Oakland Avenue
  - 2. Mixa Inc., Mikhail Pashkov, 4320 N Oakland Avenue
- p. Consider special privilege application for outdoor seating in the public way at 4488 N. Oakland Avenue for business Cloud Red

Tr. Bockhorst moved, seconded by Tr. Maher to approve the consent agenda. Motion carried 7 – 0.

5. Items removed from the Consent Agenda - None

6. May 16, 2016 Village Board Minutes  
The minutes were amended in item 11.d.1. to insert, "By unanimous consent" to the beginning of the second paragraph.

Tr. Bockhorst moved, seconded by Tr. Maher to approve the amended May 16, 2016 minutes. Motion carried 7 – 0.

7. Citizens to be heard - None

8. Lake Bluff Elementary Presentation on Urban Coyotes  
Izzy Colvin, Juliet Peterka, Henry Claussen, Jacob Silverberg, and Kendall Cole, 6<sup>th</sup> grade students at Lake Bluff Elementary School presented information to the Board regarding

urban coyotes, including background information, adaptation information, urban population information, benefits of urban coyotes, challenges of urban coyotes, and recommendations.

The Board directed staff to include the handout in the Manager's Memo and the Village Website and to consider collaboration between staff and the students.

Tr. Zovic stated that it might be beneficial to connect the students with the Conservation Committee for inclusion in the Conservation Fair on July 16.

## 9. New Business

### a. Judiciary Personnel and Licensing

1. Consideration of Authorization to Fill Program Assistant Position in the Senior Resource Center

Tr. McKaig stated that this was a current position that has been vacated.

SRC Director Price provided information about the duties of the position and indicated that there would be a slight increase in work hours of one additional hour per week.

Tr. McKaig moved, seconded by Tr. Zovic to authorize Village Staff to replace the Program Assistant position within the Senior Resource Center. Motion carried 7 – 0.

### b. Community and Business Relations

1. Consideration of Approval of Video Recording Proposal for the Village Court Room

Tr. Bockhorst indicated that staff was recommending purchasing a camera and integrating it with the existing audio. It would initially be used only in the court room but could be expanded in the future. Recordings would be uploaded to the Village's YouTube channel. Staff hopes to have the system up and running by August.

Tr. Amenta stated that committee meetings should be moved to the Court Room so they can also be taped.

Tr. Maher suggested that the meeting notices state that the meetings will be recorded and that there should be signage posted in the Court Room.

Tr. Bockhorst moved, seconded by Tr. Rozek to approve the proposal outlined by Village staff to install equipment that can record public meetings in the Village Court Room and to agenda this matter at a meeting in approximately three months for review of next steps. Motion carried 7 – 0.

2. Consideration of Ordinance 2062 Amending Outdoor Pool Requirements in the Village of Shorewood

Tr. Bockhorst stated that the ordinance was intended to clarify the regulations and make them more consistent. Adjustments were still being made to the Ordinance so the item would be deferred.

### c. Public Works

1. Consideration of Resolution 2016-07 2015 Compliance Maintenance Annual Report

Tr. Amenta moved, seconded by Tr. Maher to approve Resolution 2016-07, a resolution regarding the Wisconsin Department of Natural Resources NR 208 2015 Compliance Maintenance Annual Report. Motion carried by roll call vote 7 – 0.

2. Consideration of Lateral Lining Contract  
Tr. Amenta reported that the Village had received two bids. Staff recommended accepting the higher bid because staff was not satisfied that the low bidder would be able to do the work and testing required. The project would be funded with a MMSD grant and from reserves/borrowing.

Public Works Director Butschlick stated that the low bidder did not meet specifications, taken from MMSD protocol of the bid for the type of lining.

Tr. Amenta moved, seconded by Tr. McKaig to award a unit pricing contract, up to 60 units and not to exceed a total budget of \$375,000 to Musson Brothers, Inc. for the 2016 Private Lateral Rehabilitation project. Motion carried 7 – 0.

3. Update of Refuse RFP Process  
Public Works Director Butschlick provided an update on the refuse RFP process. There is a tentative special meeting scheduled August 1 for consideration of options.

d. Public Safety

1. Presentation and Discussion on Police Department Building  
Police Chief Nimmer provided an update on the environmental study that had been performed at the AB Data building. Some contaminants had been found in and around the tank. Further study had determined that the contaminants had stayed in the area and had not leaked anywhere else. The Village felt that the current property owners should be responsible for some part of the remediation costs.

Tr. Zovic stated that the conclusions and recommendations of the environmental study were consistent with other similar situations in the area and the cost was reasonable.

2. Closed Session  
Tr. Rozek moved, seconded by Tr. Maher to convene into closed session at 8:51 p.m. under the provisions of Wisconsin State Statute 19.85(1) (e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, more specifically, considering the execution of the Option to Purchase the AB Data building at 4057 N Wilson Drive. Motion carried by roll call vote 7 – 0.
3. Reconvene into Open Session and Possible Action  
Tr. Bockhorst moved, seconded by Tr. Rozek to reconvene into open session at 9:05 p.m. Motion carried 7 – 0.

The Board recessed at 9:05 p.m. The Board resumed at 9:10 p.m.

Tr. McKaig moved, seconded by Tr. Maher to accept Wilcap Development Group, LLC's proposed "First Amendment to Option to Purchase Agreement" with respect to the property located at 4057 N Wilson Drive, wherein the Seller agrees to provide the Village of Shorewood with a credit in the amount of \$5,175.00 at closing. Motion carried 7 – 0.

Tr. McKaig moved, seconded by Tr. Amenta to direct staff to exercise the Option to Purchase Agreement, as previously amended, with Wilcap Development Group, LLC, with respect to the property located at 4057 N Wilson Drive, on or before June 21, 2016. Motion carried 7 – 0.

- e. Budget & Finance
1. Consideration of Resolution 2016-05 Declaring Official Intent to Reimburse Expenditures from Proceeds of Borrowing  
Tr. Maher moved, seconded by Tr. Bockhorst to adopt Resolution 2016-05 Declaring Official Intent to Reimburse Expenditures from Proceeds of Borrowing. Motion carried by roll call vote 7 – 0.
- f. Strategic Initiatives
1. Update on Wilson Drive Community Task Force  
Tr. Zovic stated that there would be an Open House on June 15 from 5 – 8. A second Open House was being planned for October.  
  
Tr. Amenta stated that the first Open House would be for feedback on concepts and ideas and the second Open House would be for feedback on alternatives.
10. Reports of Village Officials
- a. Village President - None
  - b. Village Trustees - None
  - c. Village Manager  
Manager Swartz provided an update on the Village's construction projects and reported on the dates of the upcoming meetings:
    - June 13 – Special meeting on alleys, sidewalks, roads, parks, etc.
    - June 20 – Regular meeting
    - July 11 – Regular meeting
    - July 20 – Special meeting for bonding approval
    - August 1 – Special meeting on refuse collection
    - August 15 – Regular meeting
    - August 29 – Special meeting on long range financial plan
11. Items for Future Consideration
- Tr. Rozek stated that she would like to look at the policy for bidding professional services and would like an update on the marketing contract.
- Tr. Amenta stated that she felt it would be worth discussing reinstating the Human Relations Council with participation of a school board member and public members. She asked about the pedestrian crosswalk at Jarvis and Oakland. She requested information about how items get on agendas and what goes to committees versus full board.
- Tr. Maher asked about the timetable for the river bluff and river park zoning.
12. Adjournment
- Tr. Bockhorst moved, seconded by Tr. McKaig to adjourn at 9:49 p.m. Motion carried 7 – 0.

Respectfully submitted,

Tanya O'Malley, WCPC  
Village Clerk-Treasurer



## **SUMMARY: Celebration of the Arts & Plein Air Shorewood 2016**

The Village of Shorewood Public Art Committee invites all to celebrate the arts on Saturday, September 17, 2016, when it will hold a one-day, community-wide event that will continue to “Celebrate Shorewood and the Arts” – and in particular –the rededication of the iconic Jaume’ Plensa sculpture. It will also include a free, one-day plein air event at Atwater Park near the sculpture. All information is located on the [pleinairshorewood.com](http://pleinairshorewood.com) website, which is updated daily as more artists register.

### **Event Goals and Scope:**

- Date: Saturday, September 17, 2016, from 8am to 8pm
- Location: Atwater Park, located at the east end of Capitol Drive.
- The celebration will appeal to all age groups and will focus on paying tribute to the fifth anniversary of the placement of the Plensa Sculpture in the park, as well as be host to plein air artists and musicians.
- Live music, beverage and food will be provided for sale all day for the enjoyment of all residents, artists, the wider community, and individuals wishing to pay tribute to the artists and to the Jaume’ Plensa sculpture.
- All are welcome to go outside and paint in Shorewood. Professional returning plein air artists will sell their work off-easel during Happy Hour 4-7.

### Schedule of Day:

- 8-10AM Breakfast: Art Kickoff and Celebration.  
Traditional Plein Air Birthday Breakfast Saturday morning featuring the Public Art Committee, Volunteer Groups, Shorewood dignitaries, elected officials, Village administration and hopefully the artist himself to give out free breakfast and coffee to all. Artist check-in. Entertainment featuring Music and artists arriving, painting, and heading out to find locations throughout Shorewood.
- 10AM Official Re-Dedication of Plensa Sculpture, Speeches
- 10-4pm Artists painting in Shorewood throughout the day. Volunteers continue to represent the event at the tent, which remains throughout the day at the Bluff as a Day of Art/Plein Air Headquarters.
- 4-7pm Happy Hour at the Lake: Artists check back in and sell finished pieces. All are welcome to celebrate the arts, food and beverage for sale, and celebrate Shorewood with music and art.
- 8pm Park Festivities end.

Produced by the Public Art Committee of Shorewood.

2016 Event Budget		UPDATED 2/9/16							
Public Art Fund - 250									
Account Number	Account Name	2014 Actual	Plein Air 2014 Budget	Plein Air 2015 Budget	2015 LOG	PLEIN AIR TO DATE 2015 NUMBERS	Plein Air 2016 Budget DRAFT		
						Commitments and Estimates to date			
<b>Revenues</b>									
250-5400-48530	Sponsor Fees / Major Donations	\$ 32,035	\$ 24,575	\$ 22,600	23,150		\$5,500		
Detail	Artist Awards Sponsors	6,750	7,550	6,600	6,600	Donations and Sponsorships	\$5,000		Cash Donations and Sponsorships
	Platinum Sponsor				0				In-Kind Donations (Food, Bev, Music)
	Other Sponsor fees	7,785	2,025	13,500	14,050	Other Donations and Sponsorships	\$500		Village for Re-Dedication Plensa
	Marketing fund	2,500		2,500	2,500				
	Shorewood Foundation	10,000	10,000		0				
	CDA - TID #1	5,000	5,000		0				
250-5400-48610	Artwork Sales	40,725	52,000	-	0				
250-5400-48650	Artist Registration / Participation Fees	2,520	2,400	8,000	8,041	Deposited to Village 8/12/15			
250-5400-48900	Misc Revenues	833	3,000	1,000	260	Bar & Food % Sales			
250-9000-49100	Surplus Applied	18,477	13,477	8,400	8,400	Village PAC Surplus Applied			
Total Revenue		94,590	95,452	40,000	39,851				surplus remains untouched
<b>Expenditures</b>									
250-5400-52180	Contracted agents	\$ 10,160	\$ 16,500	\$ 15,000	\$ 12,788		\$2,500		
Detail	Website / Stark Media	-	300		0				
	Jenny Heyden	7,660	9,200	15,000	11,900	Management Fee/JSH Comm, Parr	\$2,500		Management Fee/JSH Comm, Parr
	Dan Makouske	-	2,500						website, artist communications, mgmt
	Cristel Henke	2,500	4,500		888	Christel Henke PR			
250-5400-52190	Artist Commissions	26,618	33,800	-					
250-5400-53120	Copy & Print Cost	1,705	650	100	0				
Detail	Forms, files, bid sheets, etc.	525	500	100	0	Shorewood Press			
	Silent Auction Forms	65	50		0	Shorewood Press			
	Shorewood press	1,115	100		0	Postcards			
250-5400-53145	Marketing / Advertising	9,257	8,250	8,350	10,810		\$2,000		
Detail	Banners	1,298	1,000	750	137	milweb1			poster, banners, ads
	Brochures	1,955	800	2,000	4,800	Shorewood Press			
	Post cards / Posters	-	600	100		Shorewood Press			
	Sponsor and prize boards	-	300	150		TBD			
	Mailing of Brochures	2,745	300	2,800	2,267	US postmaster, Glennco Mailhouse expense			
	Plein Air Magazine Ads	-	450	450	450	Plein Air Magazine Online July, Print Aug/Sept			
	omniwaukee ad	375	500		600	Gazette Ad			
	Shepherd Express Ad	1,600	800	1,600	1,600	Shepherd Express			
	Misc. Print Advertising	1,284	3,500	500	0	Milw. Lifestyle, Milw Mag, NS now			
	Radio Advertising	-	-	-	0	TBD - 88.9/underwriting			
					956	tshirts			
250-5400-53500	Dept/Program Supplies	307	1,100	5,600	3,560		\$0		
Detail	Artist Goodie Bags	-	300	250	0	Supplies for Artists			
	Saturday Gala Gallery Set-up	-	-	2,000	800	Walls for Temporary Gallery: Bliffert			
	Gala tent rental	-	-	2,150	1,760	Canopies Inc. Tent			
	Gala lighting	-	-	1,000	1,000	Sound by Design Lighting			
	Other postage	136	-	200					
	Wood/Assembly for Gallery	171	200	2,000					
	Library Art Hanging system	-	250	-					
	Langyards and Badge holders	-	350	-					
250-5400-53900	Misc Expenses	979	5,250	1,800	600		\$0		
Detail	Education in Schools	-	2,000	900	500	Jenny Anderson Education Grant			
	Parking Shuttle service	-	-	-	0	TBD			
	Assorted signage / misc	50	1,050	-	0	TBD			
	Insurance - Gala	429	-	550	0	Robertson Ryan			
	Insurance - Winners Circle event	-	-	-	0	Robertson Ryan			
	Judging	-	200	100	0	TBD			
	Event Photography	250	1,000	250	100	John O'Hara Photography			
	Videographer	250	1,000		0	Johnathan Kim			
250-5400-54050	Music/Entertainment	2,010	1,900	1,250	900		\$1,000		
Detail	Permits (3)	240	250	300	350	Village of Shorewood Charges for Permits			Permits
	Polka Guy - Friday	250	300	-	0				\$350 Band
	Artists/Perf Friday Night	250	200	200	250	Frederick Pike - Hubbard Park music	\$150		Band
	Music Saturday Night	-	-	300	300	Mandolin Orchestra/Bonne Amie Music Circle	\$200		Entertainment
	Other Entertainment	825	700	450	0	Jazz Ensemble			
	Jumbotron	445	450		0	Fun Flicks			
250-5400-54070	Food & Beverage	5,238	7,100	1,300	150		\$0		
Detail	Artist Breakfasts	535	400	200	0	Collectivo Gift Cards 1000 in-kind Donation			No Amenities
	Friday Breakfast at the Plensa	750	700	500	0	Tentative PNC			
	Hubbard Lodge Dinner	247	450	600	150	Hubbard Lodge Artist Dinner			
	Sat Night Food	3,706	4,500	-	0	Sendiks - Donation			
	Sat Night Wine & Beer	-	1,050	-	0	TBD			
250-5400-54130	Artists Awards	7,500	7,550	6,600	6,600		\$0		
					2,000	Eddie Corkery Best of Show			No Awards
					1,000	Shelby Keefe 1st Place Quickpaint			
					1,000	James Hempel 1st Place			
					750	Sherri Thomas 2nd Place			
					500	RL Weber 3rd Place			
					500	James Hempel Peoples' Choice			
					200	Jenny Anderson Honorable Mention			
					200	Spencer Meagher Honorable Mention			
					200	James Hempel Historical Society			
					250	Ebrahim Ghanbari Emerging Artist			
250-9000-59100	Transfers to Gen Fund	-	-	-					
Total Expenditures		63,774	82,100	40,000	35,408		\$5,500		Total Expense projected
Net Change in Fund Balance		30,816	13,352	-					
Beginning Fund Balance		18,477	18,477	30,816					
Less: Surplus Applied		(18,477)	(13,477)	(8,400)					
<b>Ending Fund Balance</b>		\$ 30,816	\$ 18,352	\$ 22,416					



June 2, 2016

Mr. Chris Swartz, Village Manager  
Village of Shorewood  
3930 N. Murray Avenue  
Shorewood, WI 53211

***Subject: Village of Shorewood - Combined Sewer Service Area Environmental Assessment  
Environmental Update***

Dear Mr. Swartz:

Please find enclosed our update on the potential environmental impacts and assessment of mitigation options for the Combined Sewer Service Area Environmental Assessment. Plans for the construction of a proposed system of storm sewers and new outfall to the Milwaukee River will need to include provisions for mitigation of a range of potential environmental impacts, both during construction and during subsequent wet weather operation. Mitigation measures likely to have the most significant impact on the design and construction of the project include provisions for long-term management of storm water quality to meet regulatory standards and public expectations, and actions required to manage impacts associated with construction of a new outfall to the river.

The new outfall is also likely to be primary point of concern for environmental groups focused on the protection of the Milwaukee River. The project as currently envisioned will not increase the total amount of runoff from the combined sewer area and will certainly reduce the potential for combined sewer overflows to the river. However, construction of a new large diameter outfall pipe will likely be perceived by some members of the public as a new source of pollutant loadings to the waterway. Water quality regulations for such outfalls are not clearly defined and the potential exists for environmental groups to approach the project with widely differing interpretations of its impacts. The design objectives for the project and the specific actions being taken to protect the quality and character of the river will need to be effectively communicated with concerned parties throughout the course of project design, permitting, and construction.

Sincerely,

BAXTER & WOODMAN, INC.  
CONSULTING ENGINEERS

A handwritten signature in blue ink that reads "Mark P. Kolczaski".

Mark P. Kolczaski, P.E.

Encs.

C/Encs. Leeann Butschlick, Director of Public Works

I:\Burlington\SHRWW\150741-Combined Sewer Study\30-ReportStudy\Correspondence\Environmental Update Summary 6-2-16.docx

# Potential Environmental Impacts and Mitigation



**Title:** *Summary of Potential Environmental Impacts and Mitigation Measures*  
**Client:** *Village of Shorewood, WI*  
**Project:** *Combined Sewer Service Area Environmental Assessment*

## Phase 2 – Potential Environmental Impacts and Assessment of Mitigation Options

### Introduction

The Village of Shorewood (Village) is evaluating conceptual sewer project alternatives for reducing basement backups in its combined sewer service area south of Capitol Drive. Discussions to date suggest that some form of “virtual separation” may be the preferred option. This approach would route “first flush” stormwater runoff through existing combined sewers to Milwaukee Metropolitan Sewerage District (MMSD) facilities for treatment. Street curb inlets would have restrictors to reduce the flows into the existing combined sewers for basement backup protection. Stormwater surface runoff exceeding the capacity of the restricted inlets to the existing combined sewer system would be directed to new storm sewers, and ultimately conveyed to a new outlet to the Milwaukee River. A range of stormwater Best Management Practices (BMPs) will likely be incorporated into the design to contribute to the management peak flows and pollutant loadings.

Construction and operation of the “virtually separated” storm sewer system will require a major program of infrastructure improvements within the Village. The current concept plan includes:

- A new 72-inch diameter storm sewer outfall structure along the east bank of the Milwaukee River near Hubbard Park,
- More than 7,000 feet of new large diameter storm and combined sewer (48-inches to 72-inches in diameter),
- New high capacity storm sewer inlets at low points along the new storm sewer alignment,
- Inlet restrictors installed in existing combined sewer street inlets throughout the project area, and
- Stormwater best management practices implemented within the public right-of-way to reduce the rate of stormwater runoff and reduce pollutant loadings to the new storm sewer system.

Figure 1 shows the configuration of the storm and combined sewer improvements included in one conceptual plan being evaluated.

The construction of these infrastructure improvements will require permits from several agencies and could potentially impact environmental resources if appropriate mitigation measures are not undertaken. A related discussion of permitting requirements - including fact sheet summaries of United States Army Corps of Engineers (USACE), MMSD, and Wisconsin Department of Natural Resources (DNR) permit requirements - was provided in a memorandum to the Village dated March 8, 2016. This report discusses the potential environmental impacts that could be associated with short-term (construction) and long-term (operation) actions, and then summarizes options for mitigating those impacts. The following discussion assumes that the proposed project would not impact sensitive species (state or federally listed species) or cultural/historical resources.

# Potential Environmental Impacts and Mitigation

## Potential Short-Term (Construction) Impacts

Environmental impacts during construction of new large diameter storm sewer and a new outfall structure to the Milwaukee River could include erosion, water quality degradation, wetlands disturbance, noise, traffic, and constraints on recreational use of parks. These impacts are typically short-term in nature as they are associated with construction activities. Requirements for measures to mitigate these short-term impacts are generally incorporated into the project construction documents and implemented by the contractor responsible for construction of the improvements. Identified short-term impacts and potential mitigation options are summarized in Table 1.

## Potential Long-Term (Operation) Impacts

Once completed the conceptual program of sewer and outfall construction proposed could potentially impact environmental resources during operation, including human health, water quality, river flood stage, aesthetics, streambank/channel, fish, and sensitive habitat. These longer-term impacts are typically associated with the permanent facilities constructed, and the operation of those facilities during wet weather events. Recommendations for specific measures to mitigate these impacts will be screened during Phase 3 of the current regulatory and environmental assessment. Detailed designs for mitigation measures will be prepared during the design phase of the project and implemented as part of the overall improvement program. Identified long-term impacts and potential mitigation options are summarized in Table 2.

# Potential Environmental Impacts and Mitigation

Table 1 – Potential Short-Term Construction Impacts and Mitigation Options

Type	Impact	Impact Discussion and Mitigation Options
Short Term	Erosion	<p>The sewer and outfall construction efforts will require excavation, which would expose areas along the sewer alignment and at the outfall site to increased risk of erosion.</p> <p><b>Mitigation.</b> Construction of the proposed storm sewer system will be subject to the provisions of an erosion control and storm water management plan. The plan must meet the requirements of Chapter NR 216 of the Wisconsin Administrative Code, and will require that appropriate construction Best Management Practices or BMPs (silt fence, erosion control matting, sediment capture devices) be implemented and maintained during the construction process. Temporary cutoff sheeting, silt fence, and erosion control matting will likely also be required for the outfall construction as part of obtaining the Chapter 30 permit.</p>
	Water Quality	<p>Runoff from disturbed construction areas could potentially impact the receiving waterbody, the Milwaukee River. The primary parameters of concern for the Milwaukee River are total suspended solids (TSS), phosphorus, and fecal coliform.</p> <p><b>Mitigation.</b> Construction-related water quality concerns are primarily correlated with erosion concerns, which will be addressed in the erosion control plan. In addition, the contractor must follow the requirements of a Wisconsin Pollution Discharge Elimination System (WPDES) construction site stormwater general permit.</p>
	Wetlands	<p>The Wisconsin DNR Surface Water Data Viewer shows a thin strip of forested wetland running parallel to the Milwaukee River that would potentially be disturbed by project construction, depending on project location and construction techniques (attached figure).</p> <p><b>Mitigation.</b> A wetland delineation and an ordinary high water mark (OHWM) determination need to be performed. Impacts to wetlands should be avoided or minimized, if possible. If impacts are unavoidable, the extent of the impact and mitigation for the impact, if required, will be addressed through the DNR Chapter 30 permit process. Minor temporary impacts may potentially be addressed by restoring the temporarily disturbed wetland areas. For more significant impacts, mitigation could be addressed by purchasing credits from a mitigation bank, participating in an in-lieu-fee program, or performing a permittee-responsible on-site mitigation project.</p>
	Noise and Traffic	<p>Construction efforts could increase noise and temporarily impact traffic patterns.</p> <p><b>Mitigation.</b> Noise and traffic impacts will be mitigated by following local ordinance, construction permits, and standard contract requirements.</p>
	Recreational Use of Parks	<p>A pipe leading to a new outfall on the Milwaukee River could cross up to three parks: (1) Village of Shorewood’s Hubbard Park, (2) Milwaukee County’s Oak Leaf Bicycle Trail, and potentially (3) Village of Shorewood’s River Park. Open cut construction would temporarily interrupt recreational use of portions of these parks.</p> <p><b>Mitigation.</b> The project should aim to minimize the area and duration of disturbance to parkland. Due to the existing terrain, portions of the proposed new storm sewer and outfall west of Oakland Avenue will most likely be installed by trenchless methods or possibly from a barge on the river. These approaches can be used to manage disruption to the parks and allow the Oak Leaf Trail to remain open during the construction period.</p>

# Potential Environmental Impacts and Mitigation

Table 2 – Potential Long-Term Operational Impacts and Mitigation Options

Type	Impact	Impacts Discussion and Mitigation Options
Long-Term Impacts	Human Health	<p>Sewage backing up into the basements of homes can cause a variety of health issues and make a home uninhabitable. Common illnesses associated with contact with sewage include gastrointestinal problems, infections, rashes, hepatitis, and issues associated with exposure to molds.</p> <p><b>Mitigation.</b> Addressing basement backups by construction of the proposed stormwater improvements and installation of restrictors in inlets to the combined sewer system will provide residents of the area relief from human health issues associated with exposure to sewage.</p>
	Water Quality	<p>A new outfall to the Milwaukee River will likely affect loading of some pollutants to the receiving waterbody. The “virtually separated” storm sewer system should decrease the frequency of combined sewer overflow occurrences and provide for effective management of low and “first flush” flows. However, during larger events, the new separate storm sewer will discharge stormwater to the river. Milwaukee River Total Maximum Daily Load (TMDL) analyses are currently being prepared for TSS, phosphorus, and fecal coliform.</p> <p><b>Mitigation.</b> The primary regulatory issue identified to date for the proposed project revolves around impacts to water quality. The intent of the proposed “virtual separation” design concept is to alleviate water quality concerns by routing small storm flows and the “first flush” of large storm events to MMSD facilities for treatment. Opportunities for the effective implementation of BMPs to manage the quality of separate stormwater runoff from the project area will also be identified and analyzed during design of the improvements. Detailed water quality modeling will be required to estimate the impacts of the proposed project on Milwaukee River water quality. Mitigation options for water quality are discussed in more detail below this table.</p>
	River Flood Stage	<p>Additional stormwater being added to the Milwaukee River could potentially increase river stage and result in increased flooding.</p> <p><b>Mitigation.</b> DNR will not provide a permit for a project that increases downstream flooding impacts. The Village will need to provide calculations and/or modelling results confirming previous analyses showing that the river stage will not be increased during flood events due to the presence of the proposed outfall.</p>
	Aesthetics	<p>The installed outfall structure could impact views or aesthetics from the nearby parkland for recreational users.</p> <p><b>Mitigation.</b> Outfall structure aesthetics should be considered during the design process and the Village should communicate with regulatory agencies and stakeholders during the project design phases. A scenic overlook structure could possibly be built over the outfall at the river to conceal it and enhance the park.</p>
	Streambank and Channel	<p>Flows from a large storm event may have the potential to impact the streambank and/or channel in the vicinity of the outfall structure (by scour, for example).</p> <p><b>Mitigation.</b> In accordance with MMSD permit requirements, the Village will need to calculate outfall flows and velocities, and then provide project features that adequately reduce outfall velocities and protect streambanks from scour (e.g., energy dissipaters and riprap aprons).</p>

# Potential Environmental Impacts and Mitigation

Type	Impact	Impacts Discussion and Mitigation Options
	Fish	Outfall structures can potentially attract and entrap fish. <b>Mitigation.</b> DNR requested that the outfall be designed to minimize fish entrapment. The Village should communicate with DNR during the design process.
	Sensitive Habitat	If there is any aquatic habitat near the proposed outfall structure, such as aquatic vegetation beds, stormwater discharges through the new outfall could disturb the habitat features. <b>Mitigation.</b> Conditions at the proposed outfall location will be evaluated during the design process so that efforts can be made to minimize impacts. If aquatic beds or other sensitive habitat areas will be adversely impacted by the project and the impacts cannot be avoided, the Village will need to communicate with DNR to identify acceptable mitigation options (e.g., purchasing credits from a mitigation bank, participating in an in-lieu fee program, or performing on-site mitigation).

## Assessment of Water Quality Mitigation Options

There are many potential options for mitigating potential impacts to water quality that could result from the proposed project. At this stage in the design process, however, it is not clear what regulatory limitations will be enforced for a new intermittent outfall to the Milwaukee River. A new outfall will require a Chapter 30 permit and a Water Quality Certification (WQC) from DNR. The new outfall will need to meet the state anti-degradation policy and the Village's Municipal Separate Storm Sewer System (MS4/WPDES) permit. Strictly interpreted, these items establish a very high standard for water quality protection in relation to the construction of a new stormwater discharge. However, DNR representatives have indicated that they would review the project based on the project's primary goals first (reduce basement back-ups and reduce flooding), and then would consider the water quality concerns in the context of those two primary goals being met.

Implementation of the "virtual separation" system will directly benefit water quality in the Milwaukee River by reducing the frequency and volume of combined sewer overflows from the Village's sewer system. Restrictors installed in inlets connected to the combined sewer system will limit inflows, reducing the potential for basement backups and overflows to the river while allowing low and "first flush" flows to be directed to the MMSD system for full treatment. Installation of BMPs along with select adjustments in pavement elevations and installation of the new storm sewer system will provide for the effective capture and management of stormwater runoff.

The DNR is conducting a TMDL study on the Milwaukee River for three contaminants of concern: phosphorus, fecal coliform, and sediment (TSS). The TMDL has not yet been completed, and it is not yet clear how the TMDL loading limits will impact the Village's permit process. Modeling efforts will be required to identify how much TSS and phosphorus reduction the "virtual separation" system would provide by sending the "first flush" to MMSD facilities for treatment. Then, depending on the overall TSS and phosphorus reduction goals set by DNR for the project, additional water quality mitigation measures may be necessary. In addition, the project permit process will help inform if fecal coliform or other water quality parameters will require mitigation measures.

A wide range of stormwater quality BMPs can be considered for incorporation into this project to address potential water quality impacts. For a high level analysis, several stormwater BMPs and treatment measures are summarized in Table 3. The 2007 North Carolina Department of Environment and Natural Resources (NCDENR), Division of Water Quality, Stormwater Best Management Practices Manual was used as the primary data source for Table 3. Characteristics that limit the suitability of a BMP for use in the Village are highlighted in pink. BMPs with "high" space requirements, inability to function in poorly drained soils, and poor removal efficiencies for each of the three main water quality parameters of concern are unlikely to be suitable for use. In addition, the two treatment measures were flagged due to their high construction and high maintenance costs. The rows of BMPs that could potentially be suitable for providing water quality mitigation are highlighted green. Screening evaluations for water quality management technologies will be provided as part of Phase 3 of this regulatory and environmental assessment, including conceptual plans and preliminary budgetary estimates for the incorporation of BMPs into the project.

# Potential Environmental Impacts and Mitigation

## Modeling

Nonpoint source pollutant loadings will need to be quantified during the subsequent detailed design phase of the project to demonstrate compliance with Chapter NR151 of the Wisconsin Administrative Code, needed for a WDNR Chapter 30 permit, by utilizing the SLAMM (Source Loading and Management Model) model. This model determines runoff from a series of rainfall events, calculates the pollutant loading created by the events, and effectiveness of selected BMPs at removing pollutant loads. The USGS maintains a collection of SLAMM parameter files that are required for analyzing sites in the State of Wisconsin including rain for the Milwaukee area, pollutant probability distribution, runoff coefficients, solids concentrations, particulate residue reduction, and street delivery parameters.

If detention ponds, infiltration basins, or swales/buffer strips are selected as BMPs, further water quality simulations may need to be completed using the P8 Urban Catchment Model. Similar to the SLAMM model, the WDNR maintains a list of climate files to be used for analyzing sites in the State of Wisconsin.

While the SLAMM and P8 water quality simulations are separate from the flood reduction hydraulic modeling, some of the parameters such as surface area, catchment delineation and land use will be needed for both efforts.

## Conclusions

Plans for the construction of a proposed system of storm sewers and new outfall to the Milwaukee River **will** need to include provisions for mitigation of a range of potential environmental impacts, both during construction and during subsequent wet weather operation. Mitigation measures likely to have the most significant impact on the design and construction of the project include:

- Provisions for long-term management of storm water quality to meet regulatory standards, and
- Provisions for managing river bank and aesthetic impacts associated with construction of a new outfall.

The new outfall is also likely to be primary point of concern for environmental groups focused on the protection of the Milwaukee River. While the project as currently envisioned will not increase the total amount of runoff from the combined sewer area and will certainly reduce the potential for combined sewer overflows to the river, a new 72-inch diameter outfall pipe to the river will likely be perceived by some members of the public as a new source of pollutant loadings to the waterway. In the current absence of clearly defined water quality regulations for such outfalls, the potential exists for different groups to approach the project with widely differing interpretations of its impacts and the required mitigation measures. Detailed hydraulic and pollutant loading analyses coupled with early, frequent, and effective communications will be required to inform concerned parties of the design objectives for the project and the specific actions being taken to protect the quality and character of the river.

# Potential Environmental Impacts and Mitigation

Table 3 – High-Level Summary of Stormwater Quality BMPs and Treatment Options

	Type	Removal Efficiency			Space Required	Works in Poorly Drained Soils?	Costs	
		TSS	TP	Fecal			Construction	Maintenance
Stormwater Quality BMPs	Bioretention (parkways, medians)	85%	45%	High	High	Y	Med-High	Med-High
	Stormwater Wetlands	85%	35%	Med	High	Y	Med	Med
	Wet Detention Basin	85%	40%	Med	High	Y	Med	Med
	Sand Filter	85%	45%	High	Med	Y	High	High
	Filter Strip <sup>3</sup>	25-40%	35%	Med	Low	Y	Low	Low
	Grassed Swale	35%	20%	Low	Med	Y	Low	Low
	Infiltration Devices (Trenches or Basins)	85%	35%	High	Low	N	Med-High	Med
	Dry extended detention basin	50%	10%	Med	High	Y	Low	Low-Med
	Permeable Paving	0%	0%	Low	Low	Y	High	Low-Med
	Rooftop Runoff Management (Green Roofs and Cisterns)	0%	0%	Low	Low	Y	High	Med
	Physical Separators <sup>1,4</sup>	Varies	Varies	None	Low-Med	Y	Medium	Low-Med
	Rain Barrels/ Disconnected Downspouts <sup>1</sup>	0%	0%	Low	Low	Y	Low	Low
	Rain Gardens <sup>1,2</sup>	85%	35%	Med	Low	Y	Low	Low
Treatment	Cartridge Filtration <sup>1</sup>	60-70%	65%	Low	Med	Y	High	High
	Disinfection <sup>1</sup>	0%	0%	Very High	Med	Y	High	High

<sup>1</sup> Removal efficiencies and costs were estimated for these BMPs based on vendor data. All other BMP data in Table 3 are based on the 2007 NCDENR, Division of Water Quality, Stormwater Best Management Practices Manual.

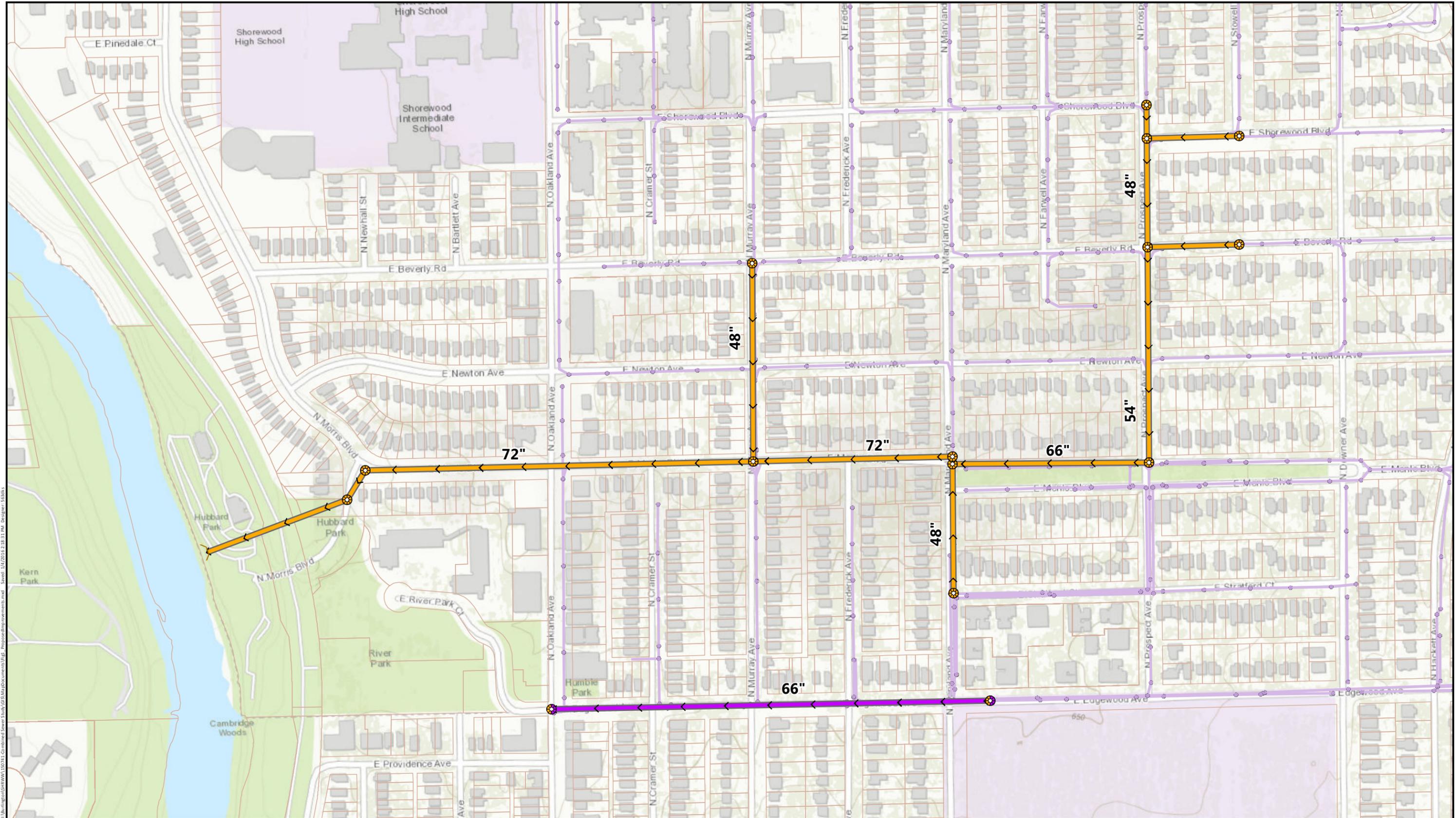
<sup>2</sup> Assume removal efficiencies are similar to stormwater wetland, although on a much smaller scale.

<sup>3</sup> A filter strip is vegetated land capable of filtering pollutants from sheet flow.

<sup>4</sup> Physical separators are in-line sewer devices such as inlet inserts, catch basin sediment traps, oil separators, and hydrodynamic separators.

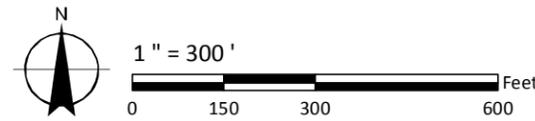
# FIGURE 1

## PROPOSED IMPROVEMENTS



I:\Burlington\SHRW\150741\_Combined Sewer Study\GIS\MapDocuments\Fig1\_ProposedImprovements.mxd, Saved: 1/27/2016 2:18:31 PM, Designer: 563kks

Sources: Esri, HERE, DeLorme, Intermap, increment P Corp., GEBCO, USGS, FAO, NPS, NRCAN, Geobase, IGN, Kadaster NL, Ordnance Survey, Esri Japan, METI, Esri China (Hong Kong), swisstopo, MapmyIndia, © OpenStreetMap contributors, and the GIS User Community



### Legend

-  Proposed Relief Storm Structure
-  Proposed Combined Structure
-  Proposed Relief Storm Sewer
-  Proposed Combined Sewer
-  Existing Combined Structure
-  Existing Combined Sewer

## MEMORANDUM

June 17, 2016

To: Trustee Ann McKaig, Chairperson  
Judiciary, Personnel & Licensing Committee



From: Leeann Butschlick, Director of Public Works

Copy: Village Board  
Chris Swartz, Village Manager  
Joel Kolste, Assistant DPW Director

Re: DPW authorization to hire

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Your June 20 Village Board agenda includes an authorization to hire in the Department of Public Works.

### **Background**

Dan Hetzel, a Route Collector hired in January, 2013 has tendered his resignation effective June 29, 2016. This action will leave our department operating at a staffing level of 18 full time field employees, one short of the approved 19 positions.

Staff is requesting authorization to hire to replace this vacancy. A qualified candidate remains on the eligibility list created from our most recent April hirings. The candidate has been contacted and remains interested in the position.

### **Authorization to Hire**

Staff is requesting authorization to offer the position to the candidate noted above.

A long-time member of our forestry crew, Mike Dondlinger, recently announced his retirement effective this December. Two additional veteran members of our team have verbally indicated intent to retire in 2017. Staff requests your authorization to begin the process to generate a new candidate list for replacement of Mr. Dondlinger's position later this year.

*Suggested motion: I move that staff be authorized to hire for the current vacant position within the Department of Public Works and begin the process to generate an eligibility list for the anticipated vacancy in late 2016.*

Please do not hesitate to contact me at 847-2650 if you should have any questions regarding this item.



June 16, 2016

To: Community & Business Relations Committee  
Village Board Members

From: Code Compliance Inspector Tim Koeppe  
Planning Director Ericka Lang

RE: **Proposed Amendment for Pool Regulations under Building Chapter**

#### Background

Last year Code Compliance Inspector identified a void in the village's code on regulating pools, brought to the village's attention by several resident complaints. Code 225-9 in the building chapter does not adequately address temporary, seasonal swimming pools on private properties that are commonly used throughout the community. Attached is a proposed ordinance as well as a marked-up code section showing all changes.

#### Analysis

The Community and Business Relations Committee discussed this item at the June 6, 2016 meeting, suggesting removal of the proposed regulation to require a permit for temporary above ground swimming pools above 18 inches. The proposed ordinance reflects that change.

As noted at the previous meeting, staff reviewed ten municipal codes to see how other communities address temporary above ground swimming pools that are used seasonally and found many similarities. Attached is a summary of some of the codes reviewed that have added comments from the code compliance inspector.

The proposed ordinance:

- a. more adequately addresses these types of pools and the safety of those who use them
- b. assists the village inspectors when enforcing the placement, installation, and maintenance of pools: temporary pools above 18 inches must meet zoning setback requirements.
- c. makes it clear for the residents who would like to set up a temporary pool: if temporary pool above 18 inches then must remove ladder or steps for egress when not in use.
- d. addresses questions by neighbors about village requirements.

#### Recommendation

Staff recommends the proposed ordinance and had the village attorney review.

Recommended Motion "move to approve ordinance #2062 amending outdoor pool requirements in the Village of Shorewood"

2 EXAMPLES OF PRIVATE TEMPORARY ABOVEGROUND SWIMMING POOL, 4.5 FEET HEIGHT (DIFFERENT SHOREWOOD LOCATIONS)



EXAMPLE OF DEFLATED PRIVATE TEMPORARY ABOVEGROUND SWIMMING POOL (PICTURE TAKEN LAST SEPTEMBER)



## **Review of other local municipal pool regulations**

### **10 Codes were reviewed, but all had same language; therefore, not repeated below.**

**Village of Neskoro**, Filter system required. All private swimming pools within the meaning of this article must have, in connection therewith, some filtration system to assure proper circulation of the water therein and maintenance of the proper bacterial quality thereof.

*PDD comments.* This provision addresses complaints of a green algae pool that is causing a nuisance in case the pool isn't being properly maintained.

**Village of Richfield** No pool shall be so operated as to create a nuisance, a hazard, or an eyesore or otherwise to result in a substantial adverse effect on neighboring properties

*PDD comment:* This would cover a complaint of pool items blowing about the neighborhood if left out when not in use among other legitimate complaints.

**Village of Woodville** Temporary swimming pools shall be powered by an approved ground fault circuit interrupter (GFCI) outlet.

*PDD Comment:* should add to code

**Village of Woodville** Fence. Temporary swimming pools, as defined in this section, shall be exempt from the fencing requirements of a permanent swimming pool. However, for safety reasons, a temporary swimming pool that is not enclosed by a fence shall have all means of entrance, including but not limited to ladders and steps, removed from said swimming pool when the pool is not in use.

*PDD Comments:* Shorewood's code doesn't address the ladders or steps and should with or without a fenced yard.

**Village of Woodville** Season. Temporary swimming pools shall not be installed before May 1. Temporary swimming pools shall be drained and removed from the property by October 31.

*PDD Comment:* Should add. The season could be shortened to end October 15<sup>th</sup>.

§ 225-9 Private Swimming pools and spas.  
[Amended 2-25-2008 by Ord. No. 1935]

A. Definition. As used in this section, the following terms shall have the meanings indicated:

**PRIVATE SWIMMING POOL OR SPA**

A permanent structure containing a body of water in an artificial or semiartificial receptacle or other container, having a capacity for water exceeding 18 inches in depth at any point, located above or below the surface of the ground elevation, used or intended to be used by the owner, operator or lessee thereof and his family and/or by friends invited to use it, and includes all structures, appurtenances, equipment, appliances and other facilities appurtenant thereto and intended for the operation and maintenance of a private swimming pool or spa.

**PRIVATE TEMPORARY ABOVEGROUND SWIMMING POOL**

A structure containing a body of water in an artificial or semiartificial receptacle or other container, having a capacity for water exceeding 18 inches in depth at any point, located above the surface of the ground elevation, set up and removed seasonally, used or intended to be used by the owner, operator or lessee thereof and his family and/or by friends invited to use it, and includes all structures, appurtenances, equipment, appliances and other facilities appurtenant thereto and intended for the operation and maintenance of a swimming pool or spa.

B. Permit required.

(1) Before work is commenced on the construction or erection of a private swimming pool or spa or any alterations, additions, remodeling or other improvements are made to a private swimming pool or spa, a written permit shall be obtained from the Building Inspector.

(2) No permit under this section shall be required to erect a private temporary aboveground swimming pool. However, any private temporary aboveground swimming pool that has plumbing and/or electrical components may have those components subject to permit requirements under the plumbing or electrical code as described in subsection 3 below.

(3) ~~(2)~~ Incidental plumbing and/or electrical work on either a private swimming pool or spa or private temporary aboveground swimming pool shall be subject to the provisions of the respective codes and require separate permits as required by those codes.

C. Application for permit. Application for a permit to construct or erect a private swimming pool or spa or to alter, add to, remodel or improve a private swimming pool or spa shall be in writing upon a form approved by the Building Inspector and shall be accompanied by a plot plan and the required fee paid with the filing of the application.

D. Fee. A fee as provided by the Village Fee Schedule shall accompany each application for any private swimming pool or spa.

E. Setback and other requirements.

(1) No part of any outdoor swimming pool or spa or private temporary aboveground swimming pool shall be set nearer than three feet to any lot line or 15 feet to any adjacent residence or in the front setback area of any lot.

(2) The area of ~~an any outdoor~~ private swimming pool or spa or private temporary aboveground swimming pool shall not exceed 30% of the available rear or side yard area in which the pool or spa is located, subject to the setback requirements of Subsection E(1) of this section.

(3) Every person, every member of a partnership and every corporation that owns, directly or indirectly, or operates or uses, or has custody or control of, or has the right to use, any outdoor swimming pool or spa located in the Village of Shorewood shall erect and maintain a fence or barrier around such swimming pool or spa of such size and construction as to safeguard a child of tender years to prevent such child from falling into such swimming pool or spa, or shall install and maintain a cover over such swimming pool or spa of such design and of such material that it can be securely fastened in place, and when in place, such cover shall be capable of sustaining a person weighing 250 pounds. Such cover shall be securely fastened in place at all times when such swimming pool or spa is not in actual use for bathing or swimming purposes. Where fences are erected for such protection, all gates in such fences shall be equipped with self-closing and self-latching devices, which shall be located at the top of the gate to the pool or spa side of the fence. A child of tender years, within the meaning of this section, shall be any child who shall not have attained the age of 10 years.

(a) Private temporary aboveground swimming pools, as defined in this section, shall be exempt from the fencing requirements of a permanent private swimming pool or spa. However, for safety reasons, a private temporary aboveground swimming pool that is not enclosed by a fence shall have all means of entrance, including but not limited to ladders and steps, removed from said swimming pool when the pool is not in use.

(4) Every private swimming pool or spa and every private temporary aboveground swimming pool which has a capacity of at least 500 cubic feet of water shall be equipped with a recirculating system which shall be capable of filtering and recirculating the entire volume content of the pool or spa during a twelve-hour period, and maintenance of the proper bacterial quality thereof.

(5) Every private swimming pool or spa and every private temporary aboveground swimming pool which has a capacity for water exceeding five feet in depth at any point

shall be equipped with life preservers, the number and type of which shall be approved by the Building Inspector.

(6) ~~All swimming pools and spas~~ Every private swimming pools or spa and every private temporary aboveground swimming pool shall be required to meet all National Electric Code requirements. Temporary aboveground swimming pools shall be powered by an approved ground fault circuit interrupter (GFCI) outlet.

F. Season. Temporary aboveground swimming pools shall not be installed before May 1, and shall be drained and removed from the property by October 15.

G. Drainage. Every private swimming pool or spa shall be provided with suitable drainage approved by the Village Plumbing Inspector, and in no case shall any swimming pool or spa be drained onto lands of other property owners in the vicinity.

ORDINANCE NO. 2062

**AN ORDINANCE AMENDING OUTDOOR POOL REQUIREMENTS IN THE  
VILLAGE OF SHOREWOOD**

At a regular meeting of the Village Board of the Village of Shorewood, Milwaukee County, held on this 20th day of June, 2016, a quorum being present and a majority of the Board voting therefore, said Board finds:

WHEREAS, the Village Code shall protect the safety and wellbeing of the public with an ordinance regulating the use of all private swimming pools and spas;

WHEREAS, there exists a need to distinguish between the requirements for a private swimming pool or spa, and a private temporary above ground swimming pool; and

NOW, THEREFORE, at a regular meeting of the Village Board of the Village of Shorewood, Milwaukee County Wisconsin held on the 20th day of June, 2016, a quorum being present and a majority of the Board voting therefore said Board does ordain as follows:

**SECTION 1**

That Section 225-9 Private Swimming pools and spas of Article II: Supplemental Building Regulations of Chapter 225 Building Construction is hereby repealed in its entirety and re-created as follows:

§225-9 Private swimming pools and spas and private temporary above ground swimming pools.

- A. Definitions. As used in this section, the following terms shall have the meaning indicated:

**PRIVATE SWIMMING POOL OR SPA**

A permanent structure containing a body of water in an artificial or semiartificial receptacle or other container, having a capacity for water exceeding 18 inches in depth at any point, located above or below the surface of the ground elevation, used or intended to be used by the owner, operator or lessee thereof and his family and/or by friends invited to use it, and includes all structures, appurtenances, equipment, appliances and other facilities appurtenant thereto and intended for the operation and maintenance of a private swimming pool or spa.

### PRIVATE TEMPORARY ABOVEGROUND SWIMMING POOL

A structure containing a body of water in an artificial or semiartificial receptacle or other container, having a capacity for water exceeding 18 inches in depth at any point, located above the surface of the ground elevation, set up and removed seasonally, used or intended to be used by the owner, operator or lessee thereof and his family and/or by friends invited to use it, and includes all structures, appurtenances, equipment, appliances and other facilities appurtenant thereto and intended for the operation and maintenance of a swimming pool or spa.

#### B. Permit requirements.

- (1) Before work is commenced on the construction or erection of a private swimming pool or spa, or any alterations, additions, remodeling or other improvements are made to a private swimming pool or spa, a written permit shall be obtained from the Building Inspector.
- (2) No permit under this section shall be required to erect a private temporary aboveground swimming pool. However, any private temporary aboveground swimming pool that has plumbing and/or electrical components may have those components subject to permit requirements under the plumbing or electrical code as described in subsection 3 below.
- (3) Incidental plumbing and/or electrical work on either a private swimming pool or spa or private temporary aboveground swimming pool shall be subject to the provisions of the respective codes and require separate permits as required by those codes.

C. Application for permit. Application for a permit to construct or erect a private swimming pool or spa, or to alter, add to, remodel or improve a private swimming pool or spa shall be in writing upon a form approved by the Building Inspector and shall be accompanied by a plot plan and the required fee paid with the filing of the application.

D. Fee. A fee as provided by the Village Fee Schedule shall accompany each permit application for any private swimming pool or spa.

#### E. Setback and other requirements.

- (1) No part of any private swimming pool or spa or private temporary above ground swimming pool shall be set nearer than three feet to any lot line or 15 feet to any adjacent residence or in the front setback area of any lot.
- (2) The area of any private swimming pool or spa or private temporary above ground swimming pool shall not exceed 30% of the available rear or side yard area in which the pool or spa is located, subject to the setback requirements of Subsection E(1) of this section.

(3) Every person, every member of a partnership and every corporation that owns, directly or indirectly, or operates or uses, or has custody or control of, or has the right to use, any private swimming pool or spa located in the Village of Shorewood shall erect and maintain a fence or barrier around such swimming pool or spa of such size and construction as to safeguard a child of tender years to prevent such child from falling into such swimming pool or spa, or shall install and maintain a cover over such swimming pool or spa of such design and of such material that it can be securely fastened in place, and when in place, such cover shall be capable of sustaining a person weighing 250 pounds. Such cover shall be securely fastened in place at all times when such swimming pool or spa is not in actual use for bathing or swimming purposes. Where fences are erected for such protection, all gates in such fences shall be equipped with self-closing and self-latching devices, which shall be located at the top of the gate to the pool or spa side of the fence. A child of tender years, within the meaning of this section, shall be any child who shall not have attained the age of 10 years.

- (a) Private temporary aboveground swimming pools, as defined in this section, shall be exempt from the fencing requirements of a permanent private swimming pool or spa. However, for safety reasons, a private temporary aboveground swimming pool that is not enclosed by a fence shall have all means of entrance, including but not limited to ladders and steps, removed from said swimming pool when the pool is not in use.

(4) Every private swimming pool or spa and every private temporary aboveground swimming pool which has a capacity of at least 500 cubic feet of water shall be equipped with a recirculating system which shall be capable of filtering and recirculating the entire volume content of the pool or spa during a twelve-hour period, and maintenance of the proper bacterial quality thereof.

(5) Every private swimming pool or spa and every private temporary aboveground swimming pool which has a capacity for water exceeding five feet in depth at any point shall be equipped with life preservers, the number and type of which shall be approved by the Building Inspector.

(6) Every private swimming pool or spa and every private temporary aboveground swimming pool shall be required to meet all National Electric Code requirements. Temporary aboveground swimming pools shall be powered by an approved ground fault circuit interrupter (GFCI) outlet.

F. Season. Private temporary aboveground swimming pools shall not be installed before May 1, and shall be drained and removed from the property by October 15.

G. Drainage. Every private swimming pool or spa and every private temporary aboveground swimming pool shall be provided with suitable drainage approved by the Village Plumbing

Inspector, and in no case shall any swimming pool or spa be drained onto lands of other property owners in the vicinity.

SECTION 2

That if any subsection, section, or portions of this ordinance or the application thereof to any persons as enacted hereunder is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portions shall be deemed a separate, distinct and independent provision and such holdings shall not affect the validity of the remaining portions hereof and the validity of the ordinance in all other respects shall not be affected thereby.

SECTION 3

That all ordinances or parts of ordinances conflicting with the provisions of this ordinance are hereby to such extent repealed.

SECTION 4

This ordinance shall be in full force and effect after its passage and posting as provided by law.

PASSED AND ADOPTED by the Village Board of the Village of Shorewood, Milwaukee County, Wisconsin, this \_\_\_\_ day of \_\_\_\_\_, 2016.

\_\_\_\_\_

Guy Johnson, Village President

Countersigned:

\_\_\_\_\_

Tanya O'Malley, Village Clerk WCPC

June 16, 2016

To: Village Board of Trustees

From: Planning Director Ericka Lang

**RE: Proposed Parklet Program – meeting #2**

**Background**

Last month business owners of Three Lions Pub located at 4517 N. Oakland Ave requested the Village allow a parklet in the street in front of their business. The Village does not have a policy regarding parklets, so summarized other municipal programs and initiated discussion with the Community & Business Relations Committee at the June 6 meeting. That meeting memo is attached.

**Analysis**

Staff reviewed at least five municipal parklet programs and support a well thought-out policy to fully understand the potential impact on the surrounding businesses and neighborhoods. Per discussion with the CBR on June 6, staff drafted the attached parklet program/policy for your review.

Should the board adopt this policy at this time, the Three Lions Pub Special Privilege application is attached that you may also choose to consider. However, certain conditions may be applied to this application to ensure all approvals are completed per approved policy.

Staff has no recommendation at this time.

***Village of Shorewood  
Draft Parklet Policy***

The Village of Shorewood defines parklets as a sidewalk extension located adjacent to a sidewalk curb that provides more space and amenities for people. Parklets support local businesses and encourage pedestrian activity by creating new space for people to gather.

For the purpose of this policy, parklets shall be an extension of a business or businesses used by their customers.

*Eligible Locations:*

- a) Oakland Avenue, between Olive Street northward to Glendale Avenue.
- b) Oakland Avenue, between Edgewood Avenue to Beverly Road.
- c) Capitol Drive, between Downer Avenue to Cramer Street.

*Ineligible Locations:*

- a) Adjacent to bus stop
- b) Within 20 feet of vehicle approach, such as parking lot or alley
- c) Within 60 feet of intersection
- d) Not over inlet (x feet from an inlet)
- e) All other on-street locations along Oakland Avenue and Capitol Drive not listed above.

*Parklet Dimensional Requirements:*

- a) Maximum 1.5 parking space width (27 feet)
- b) May not extend beyond a business façade width
- c) Limited to 8-foot depth by 18-foot width, that is counted as one space
- d) Parklet shall be flush with sidewalk

*Approval Process*

- a) Requires Special Privilege application

Material Requirements:

- 1. Site plan to scale showing parklet, public sidewalk and building line, with all dimensions, to scale.
  - 2. Elevation and material description.
  - 3. Submit written acceptance from adjacent businesses and residents within 100 feet of location, provided with Special Privilege application. Statement reflects acknowledgement of parklet size and location.
- b) Pre-approval by Public Works Director and Chief of Police

- c) Review by Building Inspector for structural elements
- d) Review by Planning Director for program criteria
- e) Final approval by Village Board
- f) Annual application

*Program Criteria:*

- a) Allowed between March 15 – October 15
- b) ADA accessible from sidewalk
- c) Use quality materials and include design elements; encourage planters
- d) Railings on three sides, meeting code requirements.
- e) Provide reflectors on approaching traffic side and other visual cues such as planters.
- f) Require minimum 6-foot pedestrian way along public sidewalk, beyond outdoor seating 5-foot requirement.
- g) Require modification of existing food/beverage license.
- h) Limit hours of use to 7:00 a.m. to 10:00 p.m. during weekday and 11:00 p.m. during weekend.
- i) Provide current liability insurance on file with the Village.
- j) Amplified music prohibited
- k) Village has the right for removal should road repairs or construction be required or emergency utility repairs
- l) Noise complaints that are not addressed is a reason for revoking special privilege permit or non-renewal

*Additional Criteria considered at Village Board Discretion*

- a) Prohibit smoking or limit time allowed (consider neighbors and if food establishment)
- b) Limit number of parklets per X feet
- c) Consider current parking conditions or other existing conditions in vicinity

**June 8, 2016**

**To: Village Board of Trustees**

**RE: Parklet Programs**

### **Background**

What started in California over five years ago, arrived in Milwaukee in 2013: parklets. A parklet is a sidewalk extension that provides more space and amenities for people using the street. It is most often used for seating, but any usage in a parking lane other than for a vehicle, is considered a parklet. Parklets usually use several parking spaces and typically extend out from the sidewalk at the level of the sidewalk to the width of the adjacent parking space.

A parklet may be thought of as permanent, but must be designed for quick and easy removal for emergencies or other reasons such as snow removal, without damage to the curb or street. As initially conceived, a parklet is open to the public. However, cities have allowed restaurants to create parklets that are not open to the public such as Long Beach, California, Fargo, North Dakota and Montreal, Quebec. The City of Milwaukee is added to the list of parklets that are business-specific.

Milwaukee's first parklet was installed at 2315-21 N. Murray Ave in front of two restaurants and now has six of them. Attached are two articles about Milwaukee's parklets.

The goal of parklets are to re-imagine the potential for city streets; encourage non-motorized transportation; encourage pedestrian activity and support local businesses. Businesses see remarkable increases and often hire additional staff after a parklet is installed.

### **Analysis**

The demand for parklets continue as the urban environment becomes ever-increasingly appealing. Key areas in Shorewood's commercial district appear well-suited for such an amenity, supporting business-specific parklets. These would be privately installed, maintained and removed. Municipal public works departments would not incur any responsibilities for these structures.

There are many similarities across parklet programs. Below is a comprehensive list of program criteria, geared toward business-specific parklets.

#### *Common criteria:*

- Do not locate at an intersection or adjacent to vehicle access points.
- Locate on streets that have low vehicle speeds
- Locate near high-density residential
- Maximum 8-foot depth
- Approvals by councils'/village boards via special privilege
- Keep seasonal with firm removal dates (Milwaukee March 15 – Nov 15)
- Require well-designed for safety in mind and approval by inspector or engineer
- ADA accessible and require railings on three sides
- Require visual cues (reflectors) and planters to distinguish the area.
- Could restrict further seating along the sidewalk

- Require adjacent business/resident support
- Require modification of existing food/beverage license.
- Smoke free before certain time.
- Dogs allowed
- Current liability insurance.

*Local concerns:*

Noise and parking are of concern when applying parklets to Shorewood. Residents in both mixed use buildings and one- and two-family dwellings behind the business will be impacted by increased noise with more people congregated outside. Also, with the increase in patron space, demand for parking will most likely increase, which is already a concern for area residents.



# APPLICATION FOR SPECIAL PRIVILEGE APPROVAL

Village of Shorewood  
 Planning & Development Department  
 3930 N. Murray Avenue, Shorewood, WI 53211  
 Phone (414) 847-2640 Facsimile (414) 847-2648  
[www.villageofshorewood.org](http://www.villageofshorewood.org)

<b>OFFICE USE ONLY</b>	<b>FEE \$50.00</b>
Permit ID <u>716-0928</u>	Received <u>5-25-16</u>
Insurance Certificate Exp. <u>5/25/17</u>	
P & D Approval	
Village Board Date <u>4/6/16</u>	Approved Y <input type="checkbox"/> N <input type="checkbox"/>

26501

**Approval by the Village Board of Trustee's is required before any temporary or permanent object is placed within the public way throughout the Village of Shorewood, including overhanging objects according to provisions of Section 66.0425 of the Wisconsin Statutes.**

Property Address: <u>4515 N. Oakland Ave</u>	
Description of Improvement: <u>Parklet decking in front of the restaurant</u>	
Reason for Improvement: <u>To increase outdoor seating</u>	
Is this petition for the approval of <b>OUTDOOR CAFÉ SEATING</b> ? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	
Total number of outdoor seats: _____	
APPLICANT INFORMATION	
Name <u>Christopher Tinker</u>	PROPERTY OWNER INFO (if different from applicant)
Address <u>9714 W Ruby Ave</u>	Name <u>Windemere Properties (agent)</u>
City/State/Zip <u>Wauwatosa, WI, 53225</u>	Address <u>219 N. Milwaukee St</u>
Phone <u>414-881-8551</u> Alt. Phone _____	City/State/Zip <u>Milwaukee, WI, 53202</u>
Email <u>Tink@threelionspub.com</u>	Phone <u>414-271-0210</u> Alt. Phone _____
	Email <u>windprop@earthlink.net</u>

### Material Submission

1. A certificate of liability insurance in the sum of \$100,000 - \$300,000 bodily injury, and \$25,000 property damage, insuring the Village against any liability that might arise by reason of this privilege must be filed with this application. The Village should be listed as a certificate holder on the insurance and the liability insurance must be kept current throughout the existence of this privilege.
2. **In case of outdoor seating**, the petitioner is required to submit a map indicating the proposed layout/plan of any furniture, planters, or other materials to be placed within the public right-of-way. The plan shall clearly indicate the location and number of tables, chairs, and any other materials (including the measured distance from building to curb and the width of the open sidewalk). Dimensions of all materials must be included. The size, location, and number of items may not be increased from that which is approved.

**Read below and sign for explanation of terms and conditions of special privilege approval.**

### Conditions for Special Privilege Approval

1. The petitioner agrees to comply with all laws of the State of Wisconsin and all ordinances of the Village of Shorewood, to abide by any order or resolution of the Village Board affecting this privilege, to be primarily liable for damages to person or property by reason of granting such privilege.
2. The petitioner agrees to remove said privilege whenever public necessity so requires or when ordered upon resolution adopted by the Village Board.
3. The petitioner agrees that the Village of Shorewood, its employees, agents or representatives, shall be held harmless from all liability for injury to the previously mentioned property and damages accruing there from by acts of any Village employees, agents, or representatives in carrying on their assigned duties in such capacity of employment, on the property above described.
4. Petitioner agrees that if in the opinion of the Planning & Zoning Administrator of the Village of Shorewood, the privileges, projections or encroachments permitted herein become out of repair, unsafe or unsightly, and upon receipt of written notice thereof, petitioner will, within five (5) days from the receipt thereof, maintain, repair, or remove such privilege, projection or encroachment at petitioner's expense. It is further agreed and understood that should petitioner fail to comply with said notice to maintain, repair or remove said privilege, projection or encroachment, the Village of Shorewood will have the right to maintain, repair or remove such privilege, projection or encroachment and charge the cost of same to petitioner or property owner.

5. Should this special privilege be discontinued for any reason whatsoever, petitioner agrees to remove all construction work executed pursuant to this special privilege, to restore to its former condition (subject to the approval of the Planning & Zoning Administrator), any curb, pavement, or other public improvement which was removed, changed or disturbed by reason of the granting of this privilege. Petitioner further agrees not to contest the validity of Section 66.0425 of the Wisconsin Statutes, or the legality of this special privilege in any way.

### Outdoor Seating within the Public Right-of-Way

1. A minimum of **five (5)** feet of the **six-foot** public sidewalk shall remain unobstructed at all times. This shall be a guideline subject to the discretion of the Planning & Development Department and, finally, the Village Board in authorizing such a permit.
2. Tables, chairs, planters, and other items may be located on both sides of the public sidewalk only if Requirement #1 can be completely satisfied and such use was indicated and approved in the original application for the Outdoor Seating Permit.
3. No seating shall be allowed within a designated curbside bus stop area.
4. Seating may extend beyond the petitioner's property lines with the written approval of the adjacent property and/or business owners.
5. Any area provided by this permit shall be used and/or occupied during the specified times:
  - a. Sunday through Thursday until 10 p.m.
  - b. Friday through Saturday until 11 p.m.Anyone wishing to use this permit beyond the hours given requires approval from the Village Board of Trustees.
6. The petitioner may request that public street furniture be removed from the immediate area by the Shorewood Department of Public Works. Public street furniture **will not** be moved or rotated on a seasonal basis.
7. The petitioner must cooperate with and be responsive to the Shorewood Department of Public Works (DPW) so that the DPW may efficiently complete tasks and activities related to cleaning and maintenance of the right-of-way.
8. The petitioner shall make arrangements for proper litter control and removal of waste generated by dining patrons. Public waste receptacles will not be provided for this purpose. Sidewalks and public areas must be kept clean and clear of debris.
9. All applicable fees shall be submitted with the Special Privilege permit application. Permits shall be issued on or after April 1 of each calendar year. All permits, regardless of issue date, shall expire on December 31 of the year of issuance. Applications for renewal shall be made in the same manner as the original application. Permits are not transferable or assignable.
10. Violations of the above shall be investigated by the Planning & Development Director. Any violations brought to the attention of the petitioner shall be corrected within a reasonable period of time as determined by the Director. Violations not corrected within five (5) days from being cited or advised of a violation shall be considered uncorrected. Three (3) uncorrected violations shall result in the loss of outdoor seating in the public way.

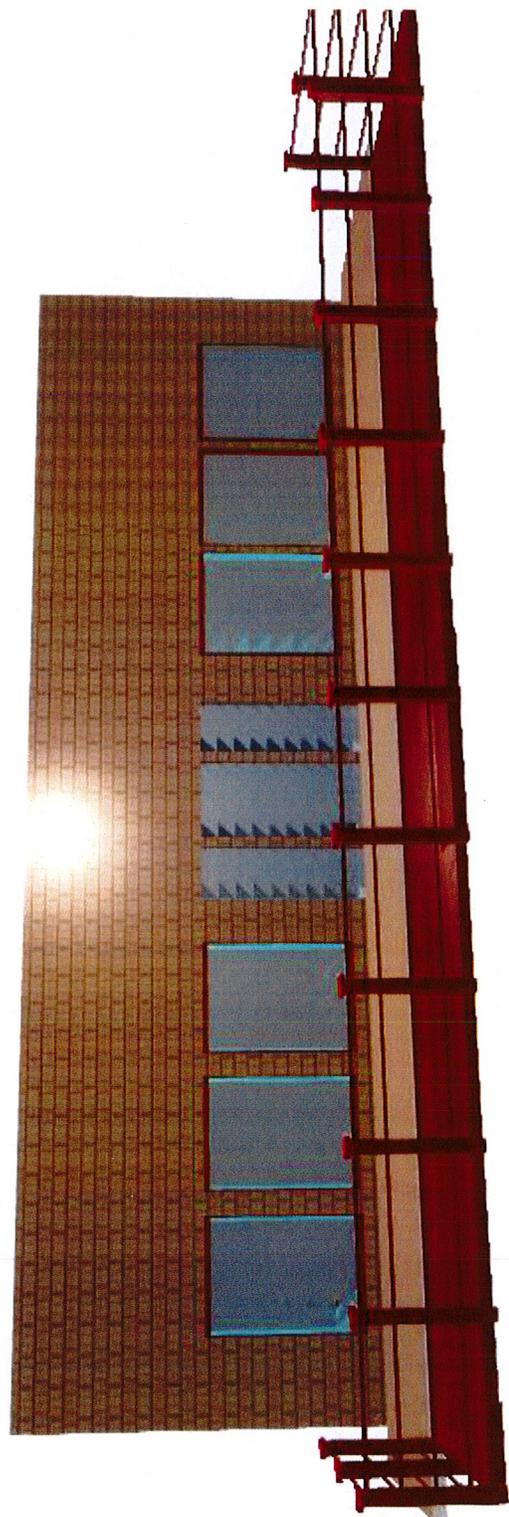
As the petitioner, I have read the above and agree to all of the conditions. I further agree to inform my employees/staff of these requirements if applicable.

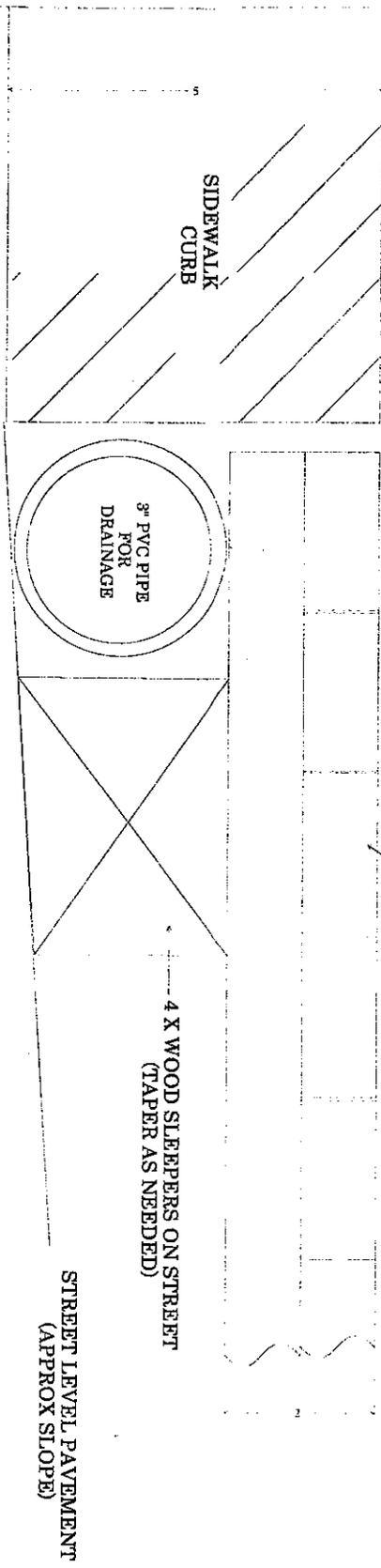
  
\_\_\_\_\_  
Signature

5/24/16  
\_\_\_\_\_  
Date

## Proposal

Three Lions would like to propose the addition of a parklet in front of the restaurant. The extra outdoor seating will allow the restaurant to cater for those customers who desire outdoor seating during the summer months. We understand the importance of quality and fitting with the village aesthetic, and will design and construct accordingly. To ensure this, we contacted (First Step Design), the company that designed and installed the first ever parklet in Wisconsin (on Murray Avenue, between North Ave and Thomas Ave). Using their knowledge and expertise, we will ensure that safety precautions are built into the design. Please see the designs attached.





**SECTION @ CURB**

WOOD DECK PANELS

SIDEWALK CURB

3" PVC PIPE FOR DRAINAGE

4 X 4 WOOD SLEEPERS ON STREET (TAPER AS NEEDED)

STREET LEVEL PAVEMENT (APPROX SLOPE)

3 LIONS PUB PROPOSED PARKLET

FIRST STEP DESIGN

SECTION

Scale: 1/2"  
Date: 5.11.16

Approved by:

Drawn by: SP  
Revised:

Drawing number:

3 LIONS PUB  
4515 N OAKLAND AVE  
SHOREWOOD, WI 53211

3 LIONS PUB

SIDEWALK

0'-8"

CONCRETE PLANTERS  
(VERIFY SIZE AND  
LOCATION)

20 X 20 WOOD  
DECK TILES

POSTS & RAILING TYP.  
(STYLE T.B.D.)

44'-0"

CONCRETE PLANTERS  
(VERIFY SIZE AND  
LOCATION)

W  
S E N

PLAN VIEW

- 5-27-16
- E.Lany- reduce width of parklet to have planters directly in front of facade.
  - Add reflectors to northern planters
  - obtain updated Lake Bluff School parking passes for staff

3 LIONS PUB PROPOSED PARKLET

Scale: 1/2"  
Date: 4/29/16

Approved by:  
Drawn by: SP  
Revised: 5/17/2016

FIRST STEP DESIGN

PLAN VIEW

Drawing number:  
1

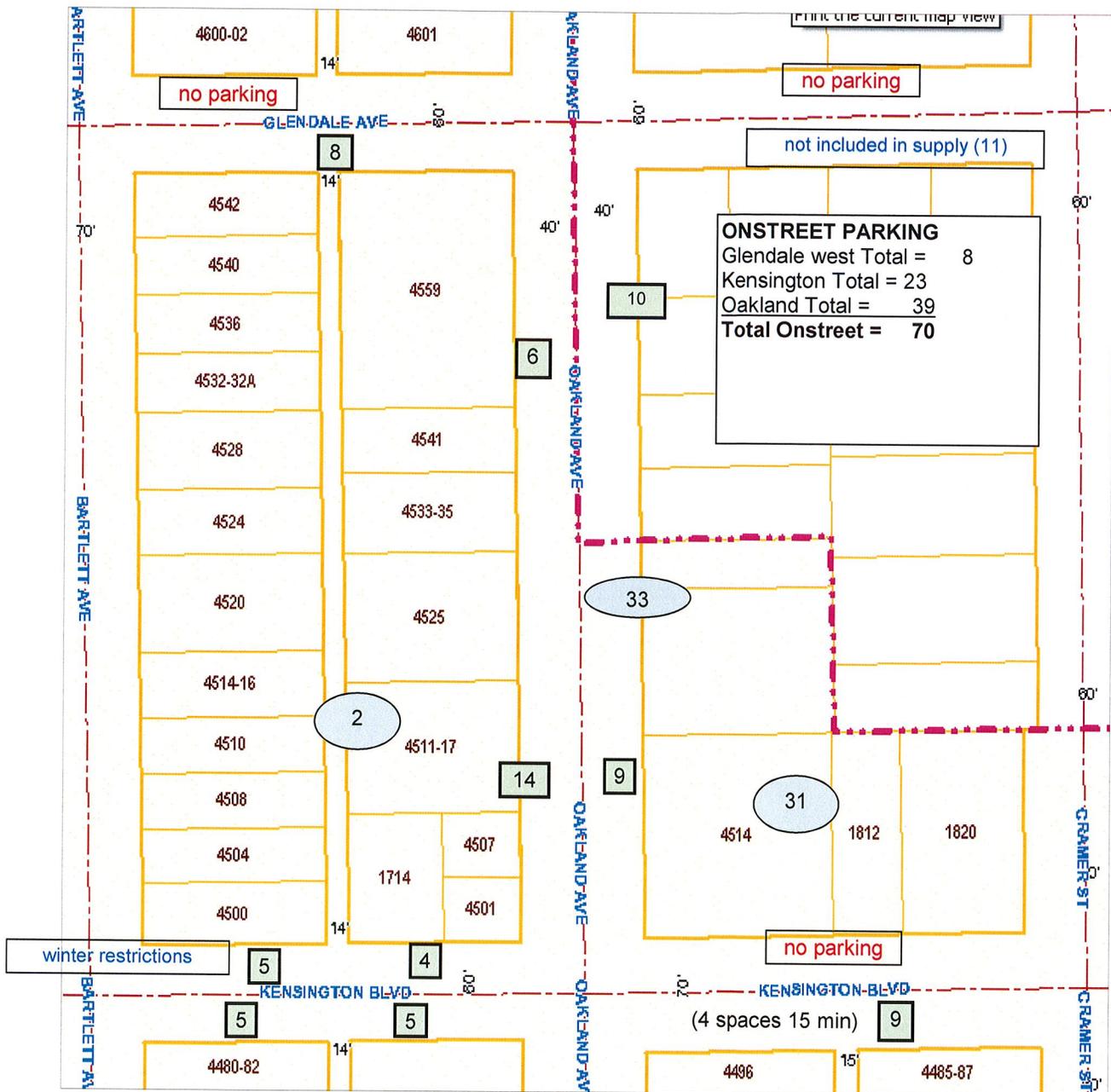
## Seating Plan

It is our intention to keep the "current seating plan" the same. The picnic bench set-up has helped ensure a clear thoroughfare for the public. With regard to seating on the parklet, we intend to use rod iron patio furniture (black in color) set up in a uniform linear fashion. In addition we are will add umbrellas to the tables to increase visibility to traffic. We also intend to place two large planters at the North-East and South-East corners of the parklet for further safety reasons.

## PARKING SUPPLY 4500 OAKLAND BLOCK

= number of ON-STREET parking spaces

= number of OFF-STREET parking spaces



The ON-STREET parking supply along Oakland Ave., Glendale Ave. and Kensington Blvd. totals 70 parking spaces. There is an additional 31 OFF-STREET commercial surface spaces dedicated to the Cornerstone businesses at 4500-18 N. Oakland Ave. The Ravenna has approximately 15 surface parking spaces. Both the Cornerstone and Ravenna supply 100% of the tenant parking underground.



# CERTIFICATE OF LIABILITY INSURANCE

THREE-1

OP ID: 5B

DATE (MM/DD/YYYY)

05/25/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Zingen & Braun Ins. Agency P. O. Box 443 3235 N. 124th Street Brookfield, WI 53008-0443 ATM Enterprises, Inc		<b>CONTACT NAME:</b> Sandra Burghardt <b>PHONE (A/C, No, Ext):</b> 262-781-4000 <b>FAX (A/C, No):</b> 262-781-1015 <b>E-MAIL ADDRESS:</b> sandi@zingenbraun.com	
<b>INSURED</b> Three Lions Pub LLC 4515 N. Oakland Ave. Shorewood, WI 53211-1216		<b>INSURER(S) AFFORDING COVERAGE</b> <b>INSURER A:</b> Germantown Mutual Insurance <b>INSURER B:</b> <b>INSURER C:</b> <b>INSURER D:</b> <b>INSURER E:</b> <b>INSURER F:</b>	

**COVERAGES****CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	X		1102796	05/25/2016	05/25/2017	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
A	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS			1102796	05/25/2016	05/25/2017	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ 10000			4800376	05/25/2016	05/25/2017	EACH OCCURRENCE \$ 1,000,000 AGGREGATE \$ 1,000,000
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		N/A	9001953	05/25/2016	05/25/2017	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.I. EACH ACCIDENT \$ 100,000 E.I. DISEASE - EA EMPLOYEE \$ 100,000 E.I. DISEASE - POLICY LIMIT \$ 500,000 BUILDING 200,000 PROPERTY 100,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Shorewood Business Improvement District is listed as an additional insured regarding property construction at 4517 N. Oakland Ave, Village of Shorewood.

**CERTIFICATE HOLDER****CANCELLATION**

VILLOFS

Village of Shorewood  
 Business Improvement District  
 3930 N. Murray Ave.  
 Shorewood, WI 53211

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE



AT THE EDGE OF THE CITY AND  
THE HEART OF EVERYTHING

## FINANCE DIRECTOR'S MEMO – REVISED 6/16/16

June 20, 2016

TO: Village Board  
FROM: Mark Emanuelson, Finance Director  
RE: Pending 2017 Projects - Debt Impact

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Revised: Based on the Current projects expected to be approved tonight, the debt service for the proposed \$7,120,000 of tax levy funded projects is projected to be \$147,738 in 2017 and \$301,527 in 2018, and \$375,177 in 2019. This debt service cost impact per \$300,000 household would be approximately \$30.00 in 2017, \$60.00 in 2018, and \$75.00 in 2019. These differences from 2017 to 2019 are due in part because staff is currently proposing an interest only debt service payment in 2017 and phasing in principle payments in 2018 and 2019 in order to smooth out this increase out over three years. *(see also pages 9-10 for long term schedules)*

While there have been numerous updates in the various line item amounts based on the projects approved and contracts previously awarded by the Village Board, the overall total of tax levy projects to be funded after last week's discussions is now \$325,000 less than in the original 2016-2025 Long Range Financial Plan.

In addition, staff has also made some updates to some of the non-tax levy bonding items.

- \$1,000,000 in sewer revenue bonds originally planned for this cycle has been deferred until further project planning can be completed.
- \$600,000 in water meter replacement costs has been deferred until 2018 due to project implementation constraints.
- \$500,000 in provisional TID #1 bonding has been removed.
- \$6,635,000 in bonding for a TID #5 developer loan has been deferred until 2017 at this time.

*(see also pages 11-13 for current updates, original references, and full schedule details)*

Based on current analysis, this proposed level of planned borrowing will place the total village general obligation debt burden at 3.52% of equalized value, and will leave the Village with approximately \$22,850,000 in reserve debt capacity.

Also included in the 2016-2025 Long Range Financial Plan were several initiatives that were contemplated for 2017 that the Village Board has not yet approved. Staff is currently seeking guidance with respect to these projects for this year's bonding needs as well as future planning parameters. Staff has listed these items on the following page with a brief fiscal impact relating to the impending 2016 bonding.

The following is an analysis of the fiscal impact of the remaining items, revised based upon last week's discussions, yet to be formally approved by the Village Board:

2017 DPW Facility improvements:

These improvements were already included in the 2016-2025 Long Range Financial Plan at \$365,000. Staff is now requesting \$200,000. Choosing to defer these projects will reduce the short term fiscal impact by approximately \$2.60 per year. (see page 3 for current project schedule)

2017 Street lighting Control Box:

These improvements were already included in the 2016-2025 Long Range Financial Plan at \$60,000. Choosing to defer this project will reduce the short term fiscal impact by approximately \$0.65 per year. (see page 3 for project description)

2017 Parks improvements:

These improvements were already included in the 2016-2025 Long Range Financial Plan at \$250,000. Choosing to defer the remaining \$140,000 of projects will reduce the short term fiscal impact by approximately \$1.80 per year. (see page 3 for project description)

2017 Alley Program:

These improvements were already included in the 2016-2025 Long Range Financial Plan at \$250,000. Choosing to defer / or increase this project funding by \$250,000 will change the short term fiscal impact by approximately \$3.25 per year. (see page 7 for project map)  
(also see pages 13-15 for road project maps. Project maps do not include the independent projects planned for Wilson Drive in 2018 or Lake Drive in 2019)

2017 Sidewalk Program:

These improvements were not included in the 2016-2025 Long Range Financial Plan. Choosing to support this project by funding \$250,000 in bond proceeds, as opposed to using special assessments, will change the short term fiscal impact by approximately \$3.25 per year.  
(see also page 8 for program map)

Table updated

<b>2016 Bonding - tax levy impacts</b>		Defer	Defer	Defer	Defer	Add	
	<b>Current Level 3 year impact</b>	DPW facilities	Parks Imp.	Street Box	Alley	Sidewalks	<b>Totals</b>
Borrowing Amount - G.O levy	<b>\$7,120,000</b>	<b>(\$200,000)</b>	<b>(\$140,000)</b>	<b>(\$60,000)</b>	<b>(\$250,000)</b>	\$250,000	<b>\$6,720,000</b>
Est. tax levy impact / home	<b>\$75.00</b>	<b>(\$2.60)</b>	<b>(\$1.80)</b>	<b>(\$0.65)</b>	<b>(\$3.25)</b>	\$3.25	<b>\$69.95</b>

The timeline for the 2016 bond financing is as follows:

- June 20<sup>th</sup> Board meeting – Board must approve initial resolutions to authorize bonding.
- July 20<sup>th</sup> Special Board meeting – Board must approve the sale of bonds.
- August 5<sup>th</sup> – Bond proceeds received.

**2017 DPW Facility improvements:**

<b>DPW Facility improvements</b>	2017	2018	2019	2020	2021	5 Year
salt shed	200,000					200,000
retaining wall		140,000				140,000
overhead utility relocation		175,000				175,000
annex demolition		50,000				50,000
wash bay/storage garage			275,000			275,000
storage shed				415,000		415,000
vehicle storage/maintenance garage					410,000	410,000
<b>TOTAL</b>	<b>200,000</b>	<b>365,000</b>	<b>275,000</b>	<b>415,000</b>	<b>410,000</b>	<b>1,665,000</b>

**2017 Street lighting Control Box:**

- The Village's street lighting system has a series of control cabinets in various locations. All cabinets are nearing the end of their useful life and are in need of replacement. With one exception, all are located on public property or within the public right-of-way. The exception is located in the rear yard of the property at 3549 Summit Avenue. Staff is proposing to begin the replacement program with this cabinet, which would be relocated to an area near the entrance to the Nature Preserve.

**2017 Parks improvements:**

- Oak Leaf Trail Accessibility from Hubbard Park and River Park. The Parks Commission voted during their April 12 meeting to recommend to the Village Board the idea of improving Oak Leaf Trail accessibility in Hubbard Park and River Park. Based on the current project scope and design-build proposals, this project will cost an estimated \$50,000.

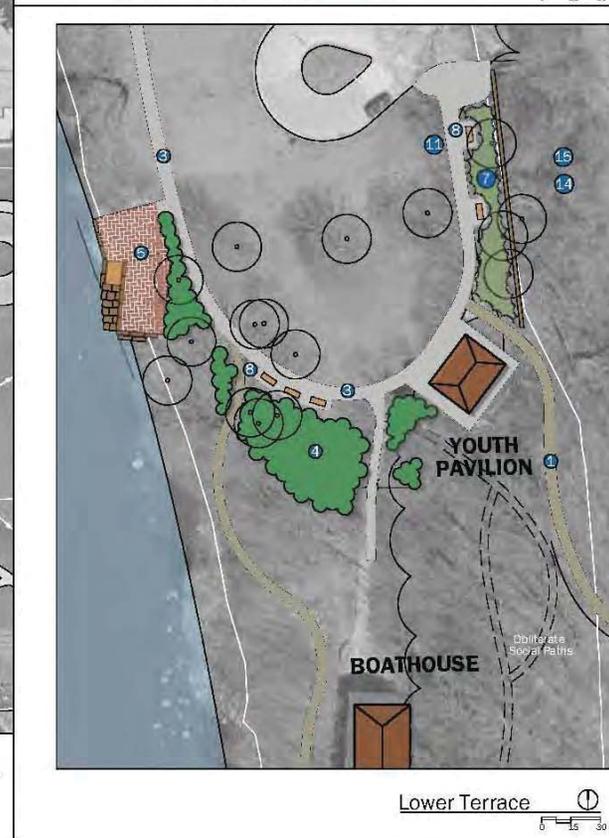
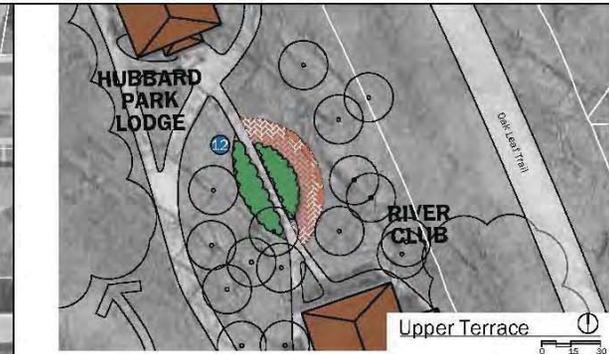
*(see also pages 4-5 for project maps)*

Landscaping and Layout Improvements to Atwater Park. The Parks Commission also recommended for the Village Board to consider a park improvement project to improve the landscaping and layout of Atwater Park. The 2015 Comprehensive Outdoor Recreation Plan suggests for an open lawn concept with a terrace pavilion near the overlook. Village staff is estimating costs of approximately \$50,000 to complete this project.

*(see also page 6 for project map)*

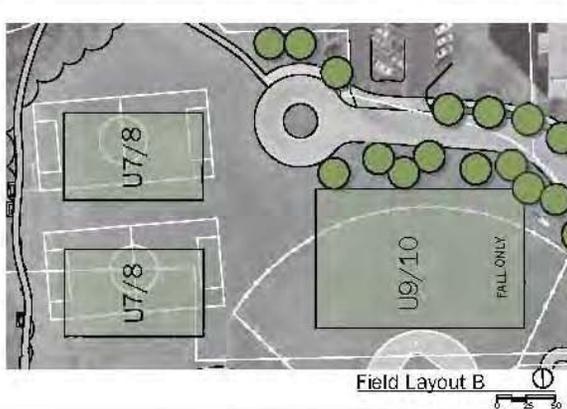
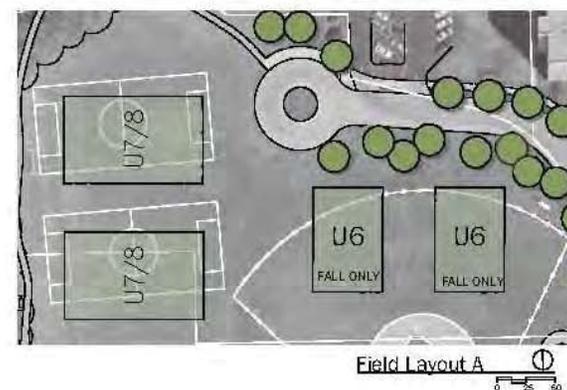
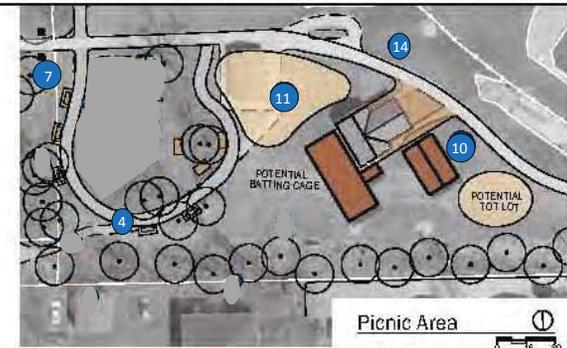
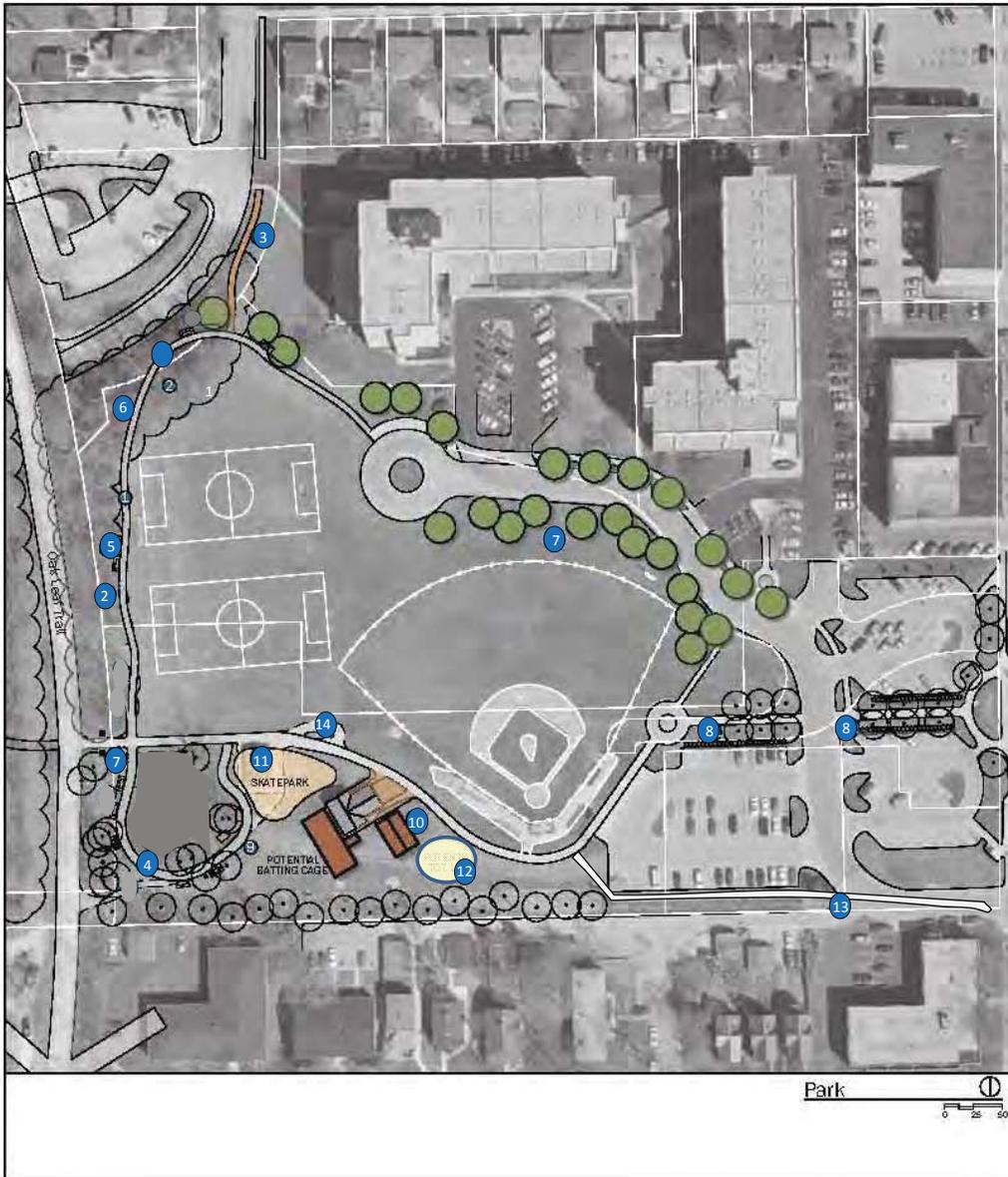
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# Hubbard Park



- 1 Construct path between Oak Leaf Trail and Lower Terrace
- 2 Establish entry monument/sign at new path access location
- 3 Construct paved path extension within lower terrace area
- 4 Install shrub and perennial plantings in lower terrace
- 5 Construct boat launch at river edge
- 6 Construct stone fishing steps at river edge along river bank
- 7 Excavate limestone retaining wall near Youth Pavilion
- 8 Construct bench pads and install new bench seating in lower terrace
- 9 Stabilize and formalize nature path along river (north)
- 10 Replace luminaries/light portion of park lamp fixtures
- 11 Fabricate and install interpretive signage/park map
- 12 Replace seat benches along slope between lower and upper terrace
- 13 Remove invasive and unhealthy vegetation
- 14 Supplement native vegetation in areas of disturbance
- 15 Install "restoration in progress" signage

# River Park



- 1 Construct circuit path (8' width) around western edge of sports fields
- 2 Maintain clearance of invasive vegetation (western edge), restore with native vegetation
- 3 Construct boardwalk stairway to Hubbard Park parking lot
- 4 Extend circuit path into wooded area (southwest corner of park)
- 5 Install benches along entire circuit path
- 6 Install lighting along path
- 7 Plant street tree vegetation (buffer) along northern perimeter
- 8 Install additional planting along Oakland Ave pedestrian entry
- 9 Establish entry monument/sign at new path access location
- 10 Relocate picnic shelter
- 11 Construct a skatepark in the southwest corner of the park
- 12 Construct a small tot lot playground near existing ball diamond
- 13 Construct a path from Edgewood Ave into park along southern border
- 14 Remove planting node

# Atwater Park

- 1 Terrace pavilion and plaza/overlook
- 2 Play area
- 3 Open lawn
- 4 Appomattox overlook
- 5 Plensa sculpture garden
- 6 Contemplative overlook/rose garden/veterans memorial
- 7 Entry feature & gate
- 8 Improved central stairs
- 9 Widened bluff service drive
- 10 Accessible bluff connector
- 11 Overlook w/ shade structure
- 12 Beach pavilion w/ expansion area
- 13 Beach plaza with foot wash station
- 14 Beach boardwalk
- 15 Covered seating areas
- 16 Swim beach activity zone
- 17 Active sports zone
- 18 Coastal Structures (to be improved)
- 19 Optional plaza/spray park



# Alley Maintenance Program (2017 - 2027)

**Alley Recon Year**

- 2017
- 2019
- 2021
- 2023
- 2025
- 2027

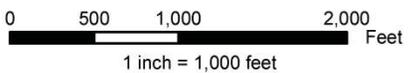


Created by:  
  
 Clark Dietz  
 ENGINEERS  
 February 2016

# Shorewood Sidewalk Program



Village of Shorewood



**2016 - 2025 Financial Plan - REVISED WITH 2016 BONDING ESTIMATES**

**Principal and Interest Payments - For Current and Projected Debt**

Budget Year	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025
P&I on Levy Funded Debt Issued Prior to 7/1/05										
2002 Bonds	\$ 112,485	\$ 112,693	\$ 112,613	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2004 State Trust Fund Loan	-	-	-	-	-	-	-	-	-	-
Total P&I on Debt Prior to 7/1/05	<u>112,485</u>	<u>112,693</u>	<u>112,613</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>Change in Pre- 7/1/05 Debt</b>	<b><u>514</u></b>	<b><u>208</u></b>	<b><u>(80)</u></b>	<b><u>(112,613)</u></b>	<b><u>-</u></b>	<b><u>-</u></b>	<b><u>-</u></b>	<b><u>-</u></b>	<b><u>-</u></b>	<b><u>-</u></b>
Post 2005 P&I on Levy Funded Debt										
Existing Debt - Post 2005	1,471,007	1,484,774	1,490,572	1,184,649	1,123,173	1,096,640	1,109,196	1,120,817	1,141,306	1,164,972
Planned Future Debt	-	147,738	301,527	760,302	921,302	1,004,877	1,021,277	1,275,207	1,269,499	1,493,406
Total P&I on Debt After 7/1/05	<u>1,471,007</u>	<u>1,632,512</u>	<u>1,792,099</u>	<u>1,944,951</u>	<u>2,044,475</u>	<u>2,101,517</u>	<u>2,130,473</u>	<u>2,396,024</u>	<u>2,410,805</u>	<u>2,658,378</u>
Total Levy Funded Debt Service	<u>1,583,492</u>	<u>1,745,205</u>	<u>1,904,712</u>	<u>1,944,951</u>	<u>2,044,475</u>	<u>2,101,517</u>	<u>2,130,473</u>	<u>2,396,024</u>	<u>2,410,805</u>	<u>2,658,378</u>
Change in Debt Service	72,218	161,713	159,507	40,239	99,524	57,042	28,956	265,551	14,781	247,573
% Chg in Debt Service	<u>4.78%</u>	<u>10.21%</u>	<u>9.14%</u>	<u>2.11%</u>	<u>5.12%</u>	<u>2.79%</u>	<u>1.38%</u>	<u>12.46%</u>	<u>0.62%</u>	<u>10.27%</u>
Debt service cost per household	\$317	\$346	\$377	\$385	\$405	\$416	\$422	\$474	\$477	\$526

**Estimated Average Residential Property Owner Payments**

Payment Type	Budget 2016	Projected 2017	2018	2019	2020	2021	2022	2023	2024	2025
Village Property Taxes	\$ 2,219	\$ 2,280	\$ 2,341	\$ 2,379	\$ 2,428	\$ 2,470	\$ 2,506	\$ 2,591	\$ 2,625	\$ 2,707
Water Bill	232	267	267	307	307	353	353	388	388	388
Sewer Bill	321	321	353	353	406	406	467	467	537	537
Sub-total Utility Bill	<u>553</u>	<u>588</u>	<u>620</u>	<u>660</u>	<u>713</u>	<u>759</u>	<u>820</u>	<u>855</u>	<u>925</u>	<u>925</u>
<b>Total</b>	<u>\$ 2,772</u>	<u>\$ 2,868</u>	<u>\$ 2,961</u>	<u>\$ 3,039</u>	<u>\$ 3,141</u>	<u>\$ 3,229</u>	<u>\$ 3,326</u>	<u>\$ 3,446</u>	<u>\$ 3,550</u>	<u>\$ 3,632</u>
Change from Prior Year	\$ 45	\$ 96	\$ 93	\$ 78	\$ 102	\$ 88	\$ 97	\$ 120	\$ 104	\$ 82
% Change from Prior Year	1.65%	3.46%	3.25%	2.64%	3.36%	2.80%	3.00%	3.62%	3.02%	2.31%

Change and percentage change assume that rate increases are in place for the entire calendar year.

Property tax amounts shown are based on a \$300,000 assessed property.

Water and Sewer bills are based on 1,300 cubic feet of water consumption per quarter.

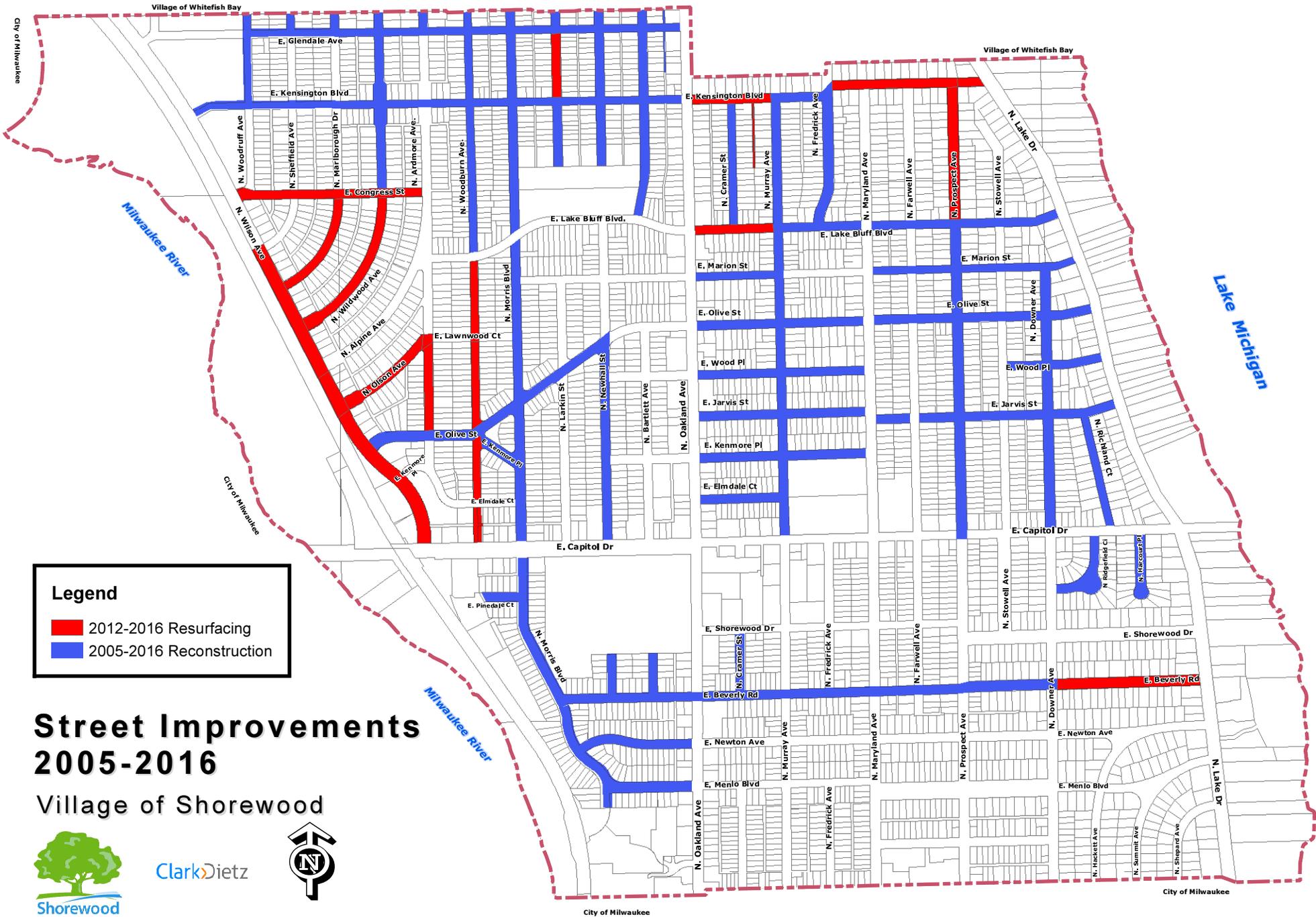
**A Storm Water Utility is no longer under consideration, and these costs have been incorporated into sewer rates**

Village of Shorewood									
2016-2025 Long Range Plan									
DRAFT - Schedule updated 6/13/16									
	2016-2017	2016-2017	2017			2018-2019	2018-2019		
	G.O	Revenue	TID G.O.	2016	2017	G.O	Revenue	2018	2019
	Bonds	Bonds	taxable	Projects	Projects	Bonds	Bonds	Projects	Projects
<b>General Capital Projects</b>									
Bi-annual Road Program	1,500,000			1,500,000		1,700,000		1,700,000	
Emerald Ash Borer Eradication	115,000			85,000	30,000	105,000		75,000	30,000
Alley Reconstruction	250,000				250,000	250,000			250,000
Wilson Drive Reconstruction						1,200,000		1,200,000	
Street Lighting LED						150,000		150,000	
Street Lighting Box	50,000			50,000		100,000			100,000
DPW Facilities	200,000				200,000	475,000		275,000	200,000
Refuse Compactor	0			0					
Refuse Trucks	0			0		750,000		750,000	
Parks Improvements (net of grants)	110,000			110,000		250,000		250,000	
Hubbard Park, parking lot						350,000		350,000	
Police Facility	3,500,000			3,500,000					
<b>Sewer Capital Projects</b>									
<b>Funded By Utility</b>									
Annual Lining projects		350,000		175,000	175,000		350,000	175,000	175,000
Manhole Reahab projects									
Combined North East - Sewer		1,750,000		1,750,000					
Bi-annual Road Program - Sewer		250,000		250,000					
Combined Sewer South Area		0		0			3,000,000	3,000,000	
<b>Funded By Tax Levy</b>									
Combined North East - Roads	780,000			780,000					
Edgewood Avenue Drainageway	50,000			50,000					
PPII Lateral rehab Program	565,000			375,000	190,000	200,000		100,000	100,000
<b>Water Capital Projects</b>									
<b>Funded By Utility</b>									
Water Relay Projects (roads)	600,000			600,000			1,000,000	1,000,000	
Water Relay Projects (NE project)	200,000			200,000					
Water Relay Projects (2015 Menlo)	100,000			100,000					
Water Relay Projects (non-roads)	375,000				375,000		375,000		375,000
Lake Drive main									
Water meter replacement	0			0	0		1,000,000	1,000,000	0
<b>Stormwater Capital Projects</b>									
<b>Funded By Utility</b>									
Combined Sewer South Area							3,000,000	3,000,000	
<b>TID Expenses</b>									
<b>TID #1</b>									
Estimated future projects	0			0					
<b>TID #3</b>									
Estimated future projects									
<b>TID #5</b>									
Estimated future projects	0		6,500,000	0	6,500,000				
Capitalized interest	0			0					
<b>Total project costs</b>				9,525,000	7,720,000			13,025,000	1,230,000
<b>Project costs to be financed</b>									
Less: Special Assessments for Alleys	0					0			
Less: Self funded - G.O. (EAB non-roads)	(60,000)					(60,000)			
Less: Self funded - G.O. (Refuse Trucks)	0					(200,000)			
Less: 2014A bond proceeds - Sewer	0	(88,000)							
Less: 2014A bond proceeds - G.O. Sewer	(50,000)								
Less: MMSD Grants - G.O. Sewer	(275,000)					(150,000)			
<b>Net project costs to be financed</b>	<b>8,010,000</b>	<b>2,262,000</b>	<b>6,500,000</b>			<b>5,120,000</b>	<b>8,725,000</b>		
Plus: Cost of Issuance	165,000	88,000	135,000			105,000	197,500		
Plus: Reserve fund (cash funded)		160,935					872,500		
Interest earnings / rounding	0	0	0			0	0		
<b>Bond Issue Size</b>	<b>8,175,000</b>	<b>2,350,000</b>	<b>6,635,000</b>			<b>5,225,000</b>	<b>9,795,000</b>		

<b>Village of Shorewood</b>								
<b>2016-2025 Long Range Plan</b>								
<u>Updated 8/20/15</u>	2016-2017	2016-2017			2018-2019	2018-2019		
	G.O	Revenue	2016	2017	G.O	Revenue	2018	2019
	Bonds	Bonds	Projects	Projects	Bonds	Bonds	Projects	Projects
<b>General Capital Projects</b>								
Bi-annual Road Program	1,700,000		1,700,000		1,700,000		1,700,000	
Emerald Ash Borer Eradication	80,000		50,000	30,000	105,000		75,000	30,000
Alley Reconstruction	250,000			250,000	250,000			250,000
Wilson Drive Reconstruction					1,200,000		1,200,000	
Street Lighting LED					150,000		150,000	
Street Lighting Boxes	50,000		50,000		100,000			100,000
DPW Facilities	365,000			365,000	475,000		275,000	200,000
Refuse Compactor	250,000		250,000					
Refuse Trucks	750,000		750,000					
Parks Improvements (net of grants)	250,000		250,000		250,000		250,000	
Hubbard Park, parking lot					350,000		350,000	
Police Facility	3,250,000		3,250,000					
<b>Sewer Capital Projects</b>								
<b>Funded By Utility</b>								
Annual Lining projects		350,000	175,000	175,000		350,000	175,000	175,000
Manhole Reahab projects								
Combined North & South		2,100,000	2,100,000					
Combined Sewer South Area		1,000,000	1,000,000			3,000,000	3,000,000	
<b>Funded By Tax Levy</b>								
Edgewood Avenue Drainageway	300,000		300,000					
PPII Lateral rehab Program	200,000		100,000	100,000	200,000		100,000	100,000
<b>Water Capital Projects</b>								
<b>Funded By Utility</b>								
Water Relay Projects (roads)	500,000		500,000			1,000,000	1,000,000	
Water Relay Projects (non-roads)	375,000			375,000		375,000		375,000
Lake Drive main								
Water meter replacement	600,000		300,000	300,000		600,000	300,000	300,000
<b>Stormwater Capital Projects</b>								
<b>Funded By Utility</b>								
Combined Sewer South Area						3,000,000	3,000,000	
<b>TID Expenses</b>								
<b>TID #1</b>								
Estimated future projects	500,000		500,000					
<b>TID #3</b>								
Estimated future projects								
<b>TID #5</b>								
Estimated future projects	6,500,000		6,500,000					
Capitalized interest	150,000		150,000					
<b>Total project costs</b>			17,925,000	1,595,000			11,575,000	1,530,000
<b>Project costs to be financed</b>	16,070,000	3,450,000			4,780,000	8,325,000		

Village of Shorewood																						
2016-2025 Long Range Plan																						
Updated 8/20/15	2016-2017		2018		2019		2020-2021		2022-2023		2024-2025		2026-2027		2028-2029		2030-2031		2032-2033		2034-2035	
	G.O		Revenue		Projects		Projects		G.O		Revenue		Projects		Projects		G.O		Revenue		Projects	
	Bonds	Bonds	Projects	Projects	Bonds	Bonds	Projects	Projects	Bonds	Bonds	Projects	Projects	Bonds	Bonds	Projects	Projects	Bonds	Bonds	Projects	Projects	Bonds	TOTALS
<b>General Capital Projects</b>																						
Bi-annual Road Program	1,700,000		1,700,000		1,700,000		1,700,000		1,750,000		1,750,000		1,750,000		1,750,000		1,750,000		1,750,000		1,750,000	8,650,000
Emerald Ash Borer Eradication	80,000		50,000	30,000	105,000		75,000	30,000	80,000		50,000	30,000	80,000		50,000	30,000	80,000		50,000	30,000	80,000	425,000
Alley Reconstruction	250,000			250,000	250,000			250,000	250,000			250,000	250,000			250,000	250,000			250,000	250,000	1,250,000
Wilson Drive Reconstruction					1,200,000		1,200,000															1,200,000
Street Lighting LED					150,000		150,000		150,000		150,000		150,000		150,000		150,000		150,000		150,000	600,000
Street Lighting Boxes	50,000		50,000		100,000		100,000		100,000		100,000		100,000		100,000		100,000		100,000		100,000	450,000
DPW Facilities	365,000			365,000	475,000		275,000	200,000	825,000		415,000	410,000										1,665,000
Refuse Compactor	250,000		250,000																			250,000
Refuse Trucks	750,000		750,000																			750,000
Parks Improvements (net of grants)	250,000		250,000		250,000		250,000															500,000
Hubbard Park, parking lot					350,000		350,000															350,000
Police Facility	3,250,000		3,250,000																			3,250,000
<b>Sewer Capital Projects</b>																						
<b>Funded By Utility</b>																						
Annual Lining projects		350,000	175,000	175,000	350,000		175,000	175,000	350,000		175,000	175,000	350,000		175,000	175,000	350,000		175,000	175,000	350,000	1,750,000
Manhole Reahab projects																						0
Combined North & South		2,100,000	2,100,000																			2,100,000
Combined Sewer South Area		1,000,000	1,000,000		3,000,000		3,000,000		3,000,000		3,000,000		2,000,000		2,000,000		2,000,000		1,000,000		1,000,000	10,000,000
<b>Funded By Tax Levy</b>																						
Edgewood Avenue Drainageway	300,000		300,000																			300,000
PPII Lateral rehab Program	200,000		100,000	100,000	200,000		100,000	100,000	200,000		100,000	100,000	200,000		100,000	100,000	200,000		100,000	100,000	200,000	1,000,000
<b>Water Capital Projects</b>																						
<b>Funded By Utility</b>																						
Water Relay Projects (roads)	500,000		500,000		1,000,000		1,000,000		0		0		375,000		375,000		375,000		375,000		375,000	2,250,000
Water Relay Projects (non-roads)	375,000			375,000	375,000		375,000		375,000		375,000		375,000		375,000		375,000		375,000		375,000	1,875,000
Lake Drive main													2,000,000		2,000,000							2,000,000
Water meter replacement	600,000		300,000	300,000	600,000		300,000	300,000														1,200,000
<b>Stormwater Capital Projects</b>																						
<b>Funded By Utility</b>																						
Combined Sewer South Area					3,000,000		3,000,000		3,000,000		3,000,000		2,000,000		2,000,000		2,000,000		2,000,000		2,000,000	10,000,000
<b>TID Expenses</b>																						
<b>TID #1</b>																						
Estimated future projects	500,000		500,000																			500,000
<b>TID #3</b>																						
Estimated future projects									1,500,000		1,500,000		3,000,000		3,000,000							4,500,000
<b>TID #5</b>																						
Estimated future projects	6,500,000		6,500,000																			6,500,000
Capitalized interest	150,000		150,000																			150,000
<b>Total project costs</b>			17,925,000	1,595,000			11,575,000	1,530,000			10,140,000	1,440,000			9,600,000	3,030,000				5,600,000	1,030,000	63,465,000
<b>Project costs to be financed</b>	16,070,000	3,450,000			4,780,000	8,325,000			5,230,000	6,350,000				5,530,000	7,100,000				3,280,000	3,350,000		63,465,000
Less: Special Assessments for Alleys	0				0				0					0					0			0
Less: Self funded - G.O. (EAB non-roads)	(60,000)				(60,000)				(60,000)					(60,000)					(60,000)			(300,000)
Less: Self funded - G.O. (Refuse Trucks)	(300,000)																					(300,000)
Less: 2014A bond proceeds - G.O. Roads	(35,000)																					(35,000)
Less: 2014A bond proceeds - Sewer	(100,000)																					(100,000)
Less: 2014A bond proceeds - G.O. Sewer	(50,000)																					(50,000)
Less: 2014A bond proceeds - Water	(145,000)																					(145,000)
Less: Self funded - Water (meters)	(600,000)																					(600,000)
Less: MMSD Grants - G.O. Sewer	(150,000)				(100,000)				(100,000)					(100,000)					(100,000)			(550,000)
<b>Net project costs to be financed</b>	14,630,000	3,450,000			4,620,000	8,325,000			5,070,000	6,350,000				5,370,000	7,100,000				3,120,000	3,350,000		61,385,000
Plus: Cost of Issuance	365,750	86,250			115,500	208,125			126,750	158,750				134,250	177,500				78,000	83,750		1,534,625
Plus: Reserve fund		345,000				832,500				635,000				710,000						335,000		2,857,500
Interest earnings / rounding	(3,375)	(2,500)			(6,125)	(5,000)			(4,875)	(5,000)				(4,250)	(3,750)				(3,000)	0		(37,875)
<b>Bond Issue Size</b>	14,992,375	3,878,750			4,729,375	9,360,625			5,191,875	7,138,750				5,500,000	7,983,750				3,195,000	3,768,750		65,739,250





**Legend**

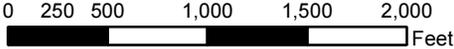
- █ 2012-2016 Resurfacing
- █ 2005-2016 Reconstruction

# Street Improvements 2005-2016

Village of Shorewood

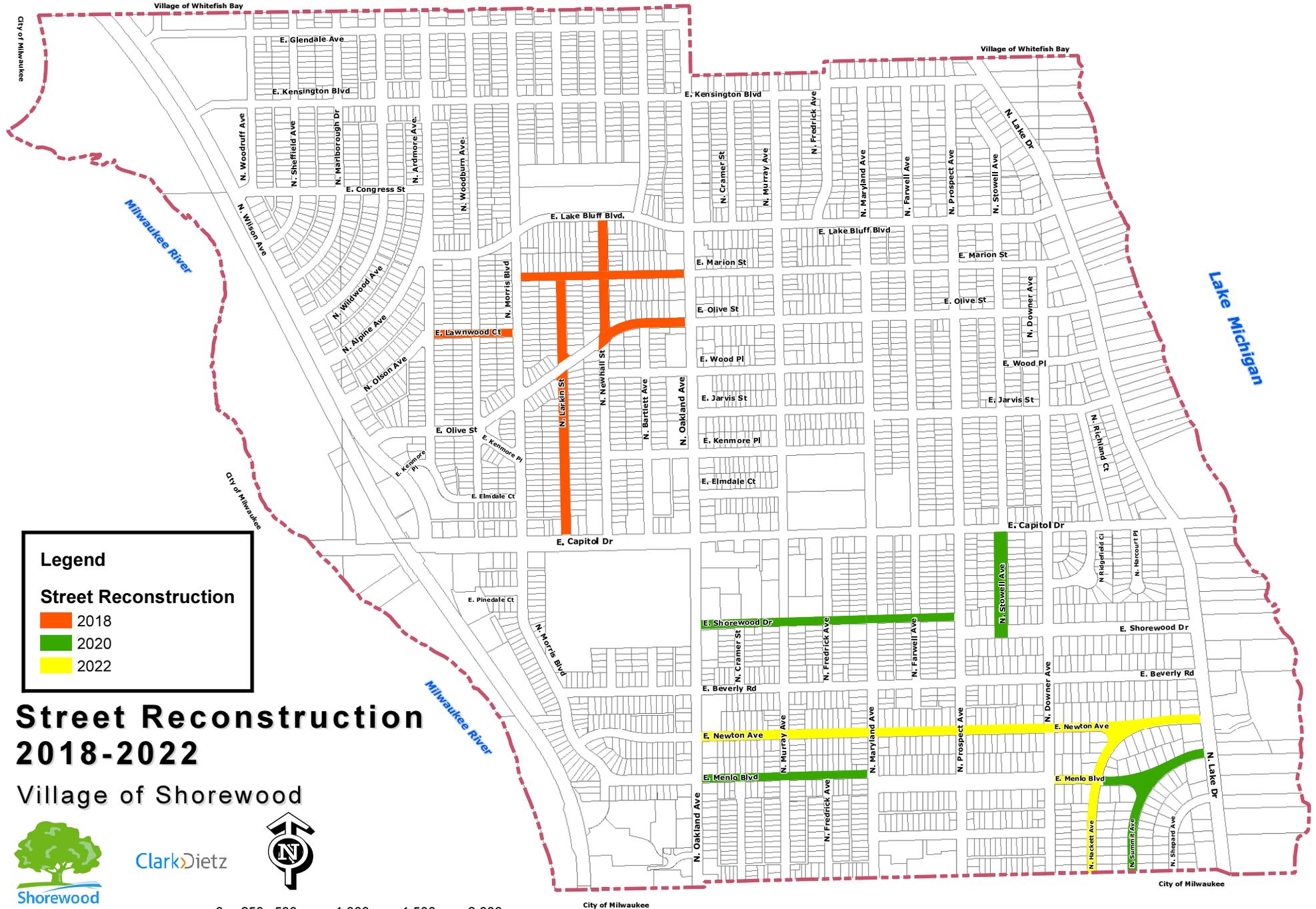


ClarkDietz



Date Created: June 6, 2016  
Revised: June 6, 2016

Path: P:\S1040120\_Shorewood - 2016 Street Reconstruction\Street Reconstruction Street Program Status.mxd



**Legend**

**Street Reconstruction**

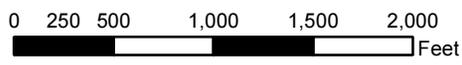
- 2018
- 2020
- 2022

# Street Reconstruction 2018-2022

Village of Shorewood



ClarkDietz



Date Created: June 6, 2016  
Revised: June 6, 2016

Path: P:\S1040120\_Shorewood - 2016 Street Reconstruction\Street Reconstruction Street Program Status.mxd



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Indianapolis  
Madison  
Milwaukee  
Naples  
Phoenix  
Scottsdale  
Tampa  
Tucson  
Washington, D.C.

June 16, 2016

**VIA EMAIL**

Mr. M. Chris Swartz  
Village Manager  
Village of Shorewood  
3930 N. Murray Avenue  
Shorewood, WI 53211

RE: Village of Shorewood - General Obligation Corporate Purpose Bonds,  
Series 2016A and Sewer System Revenue Bonds, Series 2016B

Dear Chris:

Attached for use at the Village Board meeting on June 20 are the following resolutions:

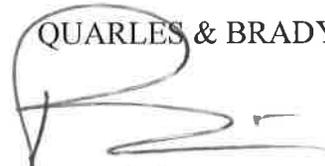
1. INITIAL RESOLUTION AUTHORIZING \$3,025,000 GENERAL OBLIGATION BONDS FOR STREET IMPROVEMENT PROJECTS
2. INITIAL RESOLUTION AUTHORIZING \$320,000 GENERAL OBLIGATION BONDS FOR PARKS AND PUBLIC GROUNDS
3. INITIAL RESOLUTION AUTHORIZING \$3,570,000 GENERAL OBLIGATION BONDS FOR POLICE FACILITIES
4. INITIAL RESOLUTION AUTHORIZING \$220,000 GENERAL OBLIGATION BONDS FOR SEWERAGE PROJECTS
5. INITIAL RESOLUTION AUTHORIZING \$1,300,000 GENERAL OBLIGATION BONDS FOR WATER SYSTEM PROJECTS
6. RESOLUTION PROVIDING FOR THE SALE OF NOT TO EXCEED \$8,435,000 GENERAL OBLIGATION CORPORATE PURPOSE BONDS, SERIES 2016A
7. RESOLUTION PROVIDING FOR THE SALE OF APPROXIMATELY \$2,450,000 SEWER SYSTEM REVENUE BONDS, SERIES 2016B

Mr. M. Chris Swartz  
June 16, 2016  
Page 2

Please be sure to include these resolutions on the agenda and open meeting law notices for the meeting. The agenda should be posted in at least three public places and provided to the official newspaper of the Village (and any other media which have requested notice of Village meetings) at least 24 hours in advance of the meeting. Please complete the attached Certificate of Compliance With Open Meeting Law and Excerpts of Minutes and return them to me along with executed copies of the resolutions after the meeting.

If you have any questions regarding the attached resolutions or any other matter, please give me a call.

Very truly yours,

QUARLES & BRADY LLP  
  
Brian G. Lanser

BGL:SMN:adb

Attachments

cc: Mr. Mark Emanuelson (w/attach., via email)  
Ms. Tanya O'Malley (w/attach., via email)  
Ms. Dawn Gunderson Schiel (w/attach., via email)  
Mr. Michael Harrigan (w/attach., via email)  
Mr. Brendan Leonard (w/attach., via email)  
Ms. Mary Zywiec (w/attach., via email)

Resolution No. \_\_\_\_  
INITIAL RESOLUTION AUTHORIZING  
\$3,025,000 GENERAL OBLIGATION BONDS  
FOR STREET IMPROVEMENT PROJECTS

RESOLVED that the Village of Shorewood, Milwaukee County, Wisconsin, borrow an amount not to exceed \$3,025,000 by issuing its general obligation bonds for the public purpose of financing street improvement projects.

Passed this 20th day of June, 2016.

Approved this 20th day of June, 2016.

---

Guy Johnson, President

Attest:

---

Tanya O'Malley, Village Clerk/Treasurer

Resolution No. \_\_\_\_  
INITIAL RESOLUTION AUTHORIZING  
\$320,000 GENERAL OBLIGATION BONDS  
FOR PARKS AND PUBLIC GROUNDS

RESOLVED that the Village of Shorewood, Milwaukee County, Wisconsin,  
borrow an amount not to exceed \$320,000 by issuing its general obligation bonds  
for the public purpose of financing improvements to parks and public grounds.

Passed this 20th day of June, 2016.

Approved this 20th day of June, 2016.

---

Guy Johnson, President

Attest:

---

Tanya O'Malley, Village Clerk/Treasurer

Resolution No. \_\_\_\_  
INITIAL RESOLUTION AUTHORIZING  
\$3,570,000 GENERAL OBLIGATION BONDS  
FOR POLICE FACILITIES

RESOLVED that the Village of Shorewood, Milwaukee County, Wisconsin, borrow an amount not to exceed \$3,570,000 by issuing its general obligation bonds for the public purpose of financing the construction of police facilities.

Passed this 20th day of June, 2016.

Approved this 20th day of June, 2016.

---

Guy Johnson, President

Attest:

---

Tanya O'Malley, Village Clerk/Treasurer

Resolution No. \_\_\_\_  
INITIAL RESOLUTION AUTHORIZING  
\$220,000 GENERAL OBLIGATION BONDS  
FOR SEWERAGE PROJECTS

RESOLVED that the Village of Shorewood, Milwaukee County, Wisconsin,  
borrow an amount not to exceed \$220,000 by issuing its general obligation bonds  
for the public purpose of financing sewerage projects.

Passed this 20th day of June, 2016.

Approved this 20th day of June, 2016.

---

Guy Johnson, President

Attest:

---

Tanya O'Malley, Village Clerk/Treasurer

Resolution No. \_\_\_\_  
INITIAL RESOLUTION AUTHORIZING  
\$1,300,000 GENERAL OBLIGATION BONDS  
FOR WATER SYSTEM PROJECTS

RESOLVED that the Village of Shorewood, Milwaukee County, Wisconsin, borrow an amount not to exceed \$1,300,000 by issuing its general obligation bonds for the public purpose of financing water system projects.

Passed this 20th day of June, 2016.

Approved this 20th day of June, 2016.

---

Guy Johnson, President

Attest:

---

Tanya O'Malley, Village Clerk/Treasurer

Resolution No. \_\_\_\_\_

RESOLUTION PROVIDING FOR THE SALE OF NOT TO EXCEED \$8,435,000  
GENERAL OBLIGATION CORPORATE PURPOSE BONDS, SERIES 2016A

WHEREAS, the Village Board of the Village of Shorewood, Milwaukee County, Wisconsin (the "Village") has adopted initial resolutions (the "Initial Resolutions") authorizing the issuance of general obligation bonds for the following public purposes and in the following amounts:

- \$3,025,000 to finance street improvement projects;
- \$320,000 to finance improvements to parks and public grounds;
- \$3,570,000 to finance the construction of police facilities;
- \$220,000 to finance sewerage projects; and
- \$1,300,000 to finance water system projects.

NOW, THEREFORE, BE IT RESOLVED that:

Section 1. Combination of Issues. The issues referred to in the preamble hereof are hereby combined into one issue of bonds designated "General Obligation Corporate Purpose Bonds, Series 2016A" (the "Bonds"). The Village shall issue the Bonds in an amount not to exceed \$8,435,000 for the purposes above specified.

Section 2. Sale of Bonds. The Village Board hereby authorizes and directs that the Bonds be offered for public sale. At a subsequent meeting, the Village Board shall consider such bids for the Bonds as may have been received and take action thereon.

Section 3. Notice of Bond Sale. The Village Clerk/Treasurer be and hereby is directed to cause notice of the sale of the Bonds to be disseminated in such manner and at such times as the Village Clerk/Treasurer may determine and to cause copies of a complete, official Notice of Bond Sale and other pertinent data to be forwarded to interested bidders as the Village Clerk/Treasurer may determine.

Section 4. Official Statement. The Village Clerk/Treasurer shall cause an Official Statement concerning this issue to be prepared by the Village's financial advisor, Ehlers & Associates, Inc. The appropriate Village officials shall determine when the Official Statement is final for purposes of Securities and Exchange Commission Rule 15c2-12 and shall certify said Statement, such certification to constitute full authorization of such Statement under this resolution.

Passed and approved this 20th day of June, 2016.

\_\_\_\_\_  
Guy Johnson, President

Attest:

\_\_\_\_\_  
Tanya O'Malley, Village Clerk/Treasurer

Resolution No. \_\_\_\_\_

RESOLUTION PROVIDING FOR THE SALE OF APPROXIMATELY  
\$2,450,000 SEWER SYSTEM REVENUE BONDS, SERIES 2016B

WHEREAS the Village of Shorewood, Milwaukee County, Wisconsin (the "Village") is presently in need of approximately \$2,450,000 for the purpose of financing additions, improvements and extensions to the Village's Sewer System; and

WHEREAS it is desirable to borrow said funds through the issuance of sewer system revenue bonds pursuant to Section 66.0621, Wis. Stats.

NOW, THEREFORE, BE IT RESOLVED that:

Section 1. The Bonds. The Village shall issue its Sewer System Revenue Bonds, Series 2016B in the amount of approximately \$2,450,000 (the "Bonds") for the purpose above specified.

Section 2. Sale of Bonds. The Village Board hereby authorizes and directs that the Bonds be offered for public sale. At a subsequent meeting, the Village Board shall consider such bids for the Bonds as may have been received and take action thereon.

Section 3. Notice of Bond Sale. The Village Clerk be and hereby is directed to cause notice of the sale of the Bonds to be disseminated in such manner and at such times as the Village Clerk/Treasurer may determine and to cause copies of a complete, official Notice of Bond Sale and other pertinent data to be forwarded to interested bidders as the Village Clerk/Treasurer may determine.

Section 4. Official Statement. The Village Clerk/Treasurer shall cause an Official Statement concerning this issue to be prepared by the Village's financial advisor, Ehlers & Associates, Inc. The appropriate Village officials shall determine when the Official Statement is final for purposes of Securities and Exchange Commission Rule 15c2-12 and shall certify said Statement, such certification to constitute full authorization of such Statement under this resolution.

Passed and approved this 20th day of June, 2016.

\_\_\_\_\_  
Guy Johnson, President

Attest:

\_\_\_\_\_  
Tanya O'Malley, Village Clerk/Treasurer



AT THE EDGE OF THE CITY AND  
THE HEART OF EVERYTHING

## FINANCE DIRECTOR'S MEMO

June 20, 2016

TO: Village Board  
FROM: Mark Emanuelson, Finance Director  
RE: 2008A Bond Refunding

---

In preparation for issuing the village's 2016 bonding documents, Ehlers staff did a review of the village's existing debt and bond structures to determine if there were any opportunities for the village to save money by refinancing existing bonds which have higher interest rates than the current historically low interest rates we are currently seeing in the municipal bond market.

As a result of that review, we have identified that there would be a significant opportunity for the village to reduce debt costs through the refinancing the remaining \$2,020,000 in balances of the village's \$3,520,000 2008A Community Development Bonds issued for TIF District #1 project costs. These bonds will be eligible to be called on or after August 1, 2016 and currently mature in 2022.

The amount of savings will ultimately be dependent on how the refinancing is structured, and if the repayment period is maintained or possibly shortened. The savings estimates range from nearly \$90,000 if the village maintains the current repayment schedule, to over \$140,000 if that payment schedule is accelerated.

Staff will formulate a specific recommendation on the repayment structuring of these bonds at a later date, however it would be fiscally beneficial to include this refinancing in conjunction with the village's 2016 bonding process. Therefore, staff seeks approval to proceed with the process of refunding of the village's 2008A Community Development Bonds.

### **Recommended motion:**

Move to approve the current refunding of the village's 2008A Community Development Bonds.



AT THE EDGE OF THE CITY AND  
THE HEART OF EVERYTHING

## FINANCE DIRECTOR'S MEMO

June 20, 2016

TO: Village Board

FROM: Mark Emanuelson, Finance Director

RE: 2016 Capitol Drive Crosswalk Replacement Funding

---

### BACKGROUND

As part of the original 2007-2008 initiatives to repair and enhance Capitol Drive as part of the TID 1 and TID 3 economic development and redevelopment plans, the Village had installed brick paver crosswalk sections throughout the project area.

### ANAYLSIS

As a result of faulty design and installation, these crosswalk sections soon began to fail after installation. As a result of extensive negotiations with the Wisconsin Department of Transportation a cost sharing agreement (attached) has been reached for the repair of the original crosswalk sections from Oakland Avenue, west to the River, with a village portion of \$21,427.97.

The Village Board also approved repairing a number of crosswalk sections East of Oakland Avenue outside of the cost sharing agreement at a cost of \$58,000, plus an estimate cost of \$15,000 for pavement marking of all of the repaired crosswalks. The total village cost for these repairs is estimated to be \$94,427.97 which is under contract with Stark Construction to affect these crosswalk repairs.

### CONCLUSION

As these costs will be incurred for repairs that were necessitated due to a defect in the original construction of these enhancements along Capitol Drive, and whereby the parties involved with the original construction of these enhancements have entered into a cost sharing agreement to affect these repairs, it seems appropriate to consider this a continuation towards the final completion of the original project.

To that end, staff believes that the costs for these repairs may be similarly charged as the original projects in proportion to the current work being completed within each TIF District. Staff estimates that 10% of the work done under the cost sharing agreement, or \$2,892.80 would apply to TID 3 with the remaining costs of \$91,535.17 applicable to the TID 1 project area.

Recommended Motion: To Fund the Capitol Drive crosswalk corrections, pursuant to the recommendations of the Village of Shorewood Finance Director included in the staff memo dated June 20, 2016.



AT THE EDGE OF THE CITY AND  
THE HEART OF EVERYTHING

## VILLAGE MANAGER'S OFFICE MEMO

DATE: May 2, 2016  
TO: President Guy Johnson  
Village Board of Trustees  
Public Works Committee  
FROM: M. Chris Swartz, Village Manager  
RE: Capitol Drive Crosswalks

---

### **BACKGROUND**

The Village of Shorewood entered into an agreement with the Wisconsin Department of Transportation (DOT) in 2005 to reconstruct Capitol Drive from Lake Drive to the Milwaukee River Bridge at the West Village limits. The State funded approximately 80% of the reconstruction based on a project component allocation. As part of the project, brick pavers at major intersections were designated and installed. The Village was allocated a lump sum amount from the DOT to upgrade from concrete to brick, and the balance was funded via village funds. The project was initiated in 2009 and was completed in the fall of 2010, with final close out in 2011. The crosswalks West of Oakland showed failure almost immediately after installation and were reconstructed in 2011 by the contractor. These same crosswalks after reconstruction showed failure again almost immediately. The Village of Shorewood has been working with the DOT to resolve this matter since 2011, as it has been the Village's position that the crosswalks were not designed nor installed correctly. More recently crosswalks East of Oakland Avenue have begun to show similar failure as those West of Oakland.

### **ANALYSIS**

Village staff analysis indicates that long term the brick pavers along Capitol Drive that are positioned East and West will deteriorate further due to faulty design and installation. The deterioration of the Capitol Drive Crosswalks is premature. Comparatively, the brick crosswalks (installed in 2007 and 2008) on Oakland Avenue have shown little deterioration and can be maintained with an annual program. The crosswalks which cross the north/south intersecting streets will deteriorate less due to lower traffic impact and for the mid-term can be maintained with an annual program.

With the abovementioned condition of the crosswalks on Capitol Drive in mind, over the last two years we worked have cooperatively with the DOT and project engineers to establish an agreeable plan for crosswalk reconstruction. Our goal was to establish a solution without going through a legal process. Towards this end, the DOT completed a detailed analysis of the crosswalk's premature deterioration, including engineering studies, interviews with all parties and meeting with all involved parties.

## CONCLUSION

It was determined that the primary reason for the early deterioration of the integrity of the crosswalks was design. The State then assigned percentages of the amount of responsibility for each of the parties as follows:

- GRAEF Engineering: 60%
- Shorewood: 15%
- DAAR Engineering: 13.3%
- State of Wisconsin DOT: 11.67%

The DOT next asked that the Village of Shorewood and GRAEF make a determination on the final design criteria and to which crosswalks would be reconstructed under the cost share agreement. The following has been agreed to:

1. The Village Board earlier approved a concrete design without bricks, a brick soldier course or colored concrete.
2. Exhibit 1 shows the agreed upon crosswalks that will be:
  - Cost shared among the parties
  - Recommended by staff for replacement without cost share (Village only funded)
3. Each party will have a responsibility for plan execution:
  - Village will execute a contract for project implementation through a project amendment to its existing contract with Stark Contractor
  - GRAEF will design the project specifications
  - DAAR will inspect and manage the contract for the Village
  - DOT will manage and administer the MOU

## FISCAL IMPACT

The Village cost for the shared portion of the project is estimated at \$21,427.97. In addition, staff is recommending that crosswalks not part of the MOU be reconstructed and that all intersections be "restriped". The total estimated cost to the Village for crosswalk reconstruction not part of the MOU is estimated at \$58,000 and the total estimated cost for pavement marking is \$15,000, for a total combined cost of \$94,427.97.

Staff is recommending that the funds be raised as part of the 2016-2017 borrowing program, except for striping which would be from a combination of budgeted funds and capital reserves.

## SUGGESTED MOTION

"I move to authorize the Village Manager to execute the MOU between the State of Wisconsin DOT, DAAR Engineering, GRAEF Engineering and the Village of Shorewood, including authority to make any ministerial or administrative legal edits."

 "I move to authorize the Public Works Director to execute an amendment to the 2016 road program contract between the Village of Shorewood and Strand Construction for crosswalk reconstruction work in the amount of \$94,427.97, funded by borrowing, annual budget and capital reserves."

Memorandum of Understanding

between

**THE WISCONSIN DEPARTMENT OF TRANSPORTATION,**

**VILLAGE OF SHOREWOOD,**

**GRAEF-USA, INC.,**

and

**DAAR ENGINEERING, INC.**

This Memorandum of Understanding (MOU), made and entered into by and between the Wisconsin Department of Transportation, hereinafter called the State; Village of Shorewood, hereinafter called the Village; GRAEF-USA, Inc., hereinafter called GRAEF; and DAAR Engineering, Inc., hereinafter called DAAR summarizes and clarifies the cost share and responsibilities of each party for the repairs that are required for the brick paver crosswalk failures on Capitol Drive (STH 190) constructed under project ID 2025-12-70.

**Repair Alternatives:**

**HMA overlay (4A)** – Remove brick pavers, sand and fabric, place approximately 5-inches of HMA pavement over existing concrete base; install traffic control; and include mobilization for all brick paver crosswalks (north/south and east/west) that were constructed under project ID 205-12-70. The estimated quantity of brick paver removal is 1274 SY.

**Concrete replacement (5B)** – Remove brick pavers, sand, fabric, and concrete base pavement, drill and install dowel bars; saw concrete; place base aggregate (3-inch average depth); place concrete pavement (9-inch including and to the west of Oakland Avenue, 8-inch east of Oakland Avenue); install traffic control; and include mobilization for all north/south crosswalks west of Oakland Avenue, the west and south approach crosswalks at Oakland Avenue, the east approach crosswalk at Murray Avenue, the east and west approach crosswalks at Maryland Avenue, and the west approach crosswalk at Downer Avenue. The estimated quantity of brick paver removal is 671 SY.

**Cost Share:**

Cost share percentages were determined for each party based on individual meetings between the State and the Village, GRAEF, or DAAR, and cost shares are 15%, 60%, and 13.33%, respectively.

The Village has stated that the only acceptable alternative is the concrete replacement (5B). GRAEF has stated that the HMA overlay (4A) addresses all safety, performance and aesthetic concerns and they are not willing to pay additional dollars above the cost share for the HMA overlay (4A) estimate.

GRAEF prepared a cost estimate for each of the alternatives and Stark Pavement Corp. submitted price quotes to the Village to complete the work for each of the alternatives. Stark's quoted prices are reasonable when compared to GRAEF's estimate. (See Attachment 1 for details of Stark's quoted prices and Attachment 2 for GRAEF's detailed estimate.)

Table 1 below breaks down the cost share percentages for both alternatives for each party. The combination row uses HMA overlay (4A) prices for both GRAEF and DAAR and uses concrete replacement (5B) prices for the Village. This cost breakdown is due to the Village and GRAEF's firm positions on acceptable alternatives. The State has determined that it is in the best interest and safety

of the public to pay the difference between the Village's and GRAEF's firm positions to allow the repair of the pavers to be completed during the 2016 construction season.

Table 1 – Cost Share Breakdown

	GRAEF	Village of Shorewood	DAAR	State	
Percentage of cost share based on individual meetings with State	60%	15%	13.33%	11.67%	Total for Option
Based on Stark's quote					
HMA overlay (4A)	\$75,336.06	\$18,834.02	\$16,737.16	\$14,652.86	\$125,560.10
Concrete replacement (5B)	\$85,711.89	\$21,427.97	\$19,042.32	\$16,670.97	\$142,853.15
Percentage of cost share based on the combination line.	52.74%	15.00%	11.71%	20.55%	
Combination	\$75,336.06	\$21,427.97	\$16,737.16	\$29,351.96*	\$142,853.15

\*Amount includes difference between Village's and GRAEF's current negotiated positions

**Design Concurrence:**

GRAEF has determined that the concrete replacement (5B) is an acceptable design to repair the failed crosswalk paver locations and the State agrees that the design meets pavement design standards. The Village concurs that the concrete replacement (5B) is an acceptable repair. The combination cost share shown above is inclusive of all construction and design costs required for the concrete replacement work.

**Responsibilities:**

**Village:**

1. Complete the brick paver crosswalk repairs via a contract modification to the 2016 Village improvement project.
2. Final acceptance of concrete replacement completed under Village contract, for incorporating all spreadsheets, daily diaries and materials information into Village project records.
3. Process all contractor payment submittals.
4. Complete public outreach for project including informing emergency services and first responders.
5. Provide field office for DAAR inspector.
6. Any additional costs and/or contract modifications to this MOU shall be the sole responsibility of the Village.
7. Install Pavement Marking (Pavement Marking is not included in either of the repairs indicated in this MOU)

**GRAEF:**

1. Prepare plans including construction details, plan details, traffic control, miscellaneous quantities and specifications.
2. Respond to any design questions that arise during construction related to the brick paver crosswalk failures.

**DAAR:**

1. Complete inspection, acting as the owner's representative managing all construction work for brick paver crosswalk repairs at locations per concrete replacement (5B) alternative. Responsibilities shall include, but are not limited to:

**SIGNATURE PAGE FOR:**

**Memorandum of Understanding**

between

**THE WISCONSIN DEPARTMENT OF TRANSPORTATION,**

**VILLAGE OF SHOREWOOD,**

**GRAEF-USA, INC.,**

and

**DAAR ENGINEERING, INC**

---

**Tom Longtin, WisDOT State Program Engineer – SE Region**

**Date**

---

**Bunmi Olapo, WisDOT Project Development Chief – SE Region**

**Date**

---

**Guy Johnson, President Village of Shorewood**

**Date**

---

**Burt Naumann, Vice President GRAEF-USA, Inc.**

**Date**

---

**Frank D'Amato, Vice President DAAR Engineering, Inc.**

**Date**

**Documentation:**

- Complete and maintain a daily diary indicating contractor's activities, contacts made, material utilized, quantities completed, etc.
- Measure and record acceptably completed quantities
- Inspect all work for conformity to the plans and specifications
- Inspection of traffic control and provide correction notices to contractor, if needed.
- Enter lane closures into Wisconsin Lane Closure System
- Coordinate construction schedules between Contractor, Village, and Milwaukee County Transit. Notify emergency services and first responders of lane closure schedule.
- Attend weekly construction progress meetings
- Attend / Prepare preconstruction meeting agenda and minutes.
- Review contractor's schedule

**Materials:**

- Review contractor provided materials information for conformance with plans and specifications for concrete pavement, base aggregate dense 1 ¼-inch, and dowel bars.
- Review contractor provided concrete cylinder testing results to coordinate lane openings.

**Contractor Payments / Project Finals:**

- Review contractor submitted payment requests for acceptably completed quantities and submit to Village for payment.
- Submit daily dairies, final quantity sheets and materials information to the Village and the State when crosswalk repair work is completed.

**State:**

- No responsibilities beyond providing cost share as stated herein.

**Payment:**

GREAF and DAAR will submit payment to the Village of Shorewood within 30 calendar days after final signature date of MOU.

State will complete State/Municipal Agreement for Village's signature within 30 calendar days after final signature date of MOU.



**3rd REVISION  
STATE/MUNICIPAL AGREEMENT  
FOR A STATE- LET HIGHWAY  
PROJECT**

*This agreement supercedes the agreement signed by the Municipality on November 10 & January 30, 2009 & April 22 2005 and signed by DOT on January 11, 2010, February 3, 2009 & May 5, 2005*

Revised Date: April 21, 2016  
Date: November 10, 2009, January 15, 2009 & March 17 2005  
I.D.: 2025-12-00/70  
Road Name: Capitol Dr. (STH 190)  
Limits: Estabrook Dr. to Lake Dr.  
County: Milwaukee  
Roadway Length: 1.2 Miles

The signatory Village of Shorewood, hereinafter called the Municipality, through its undersigned duly authorized officers or officials, hereby requests the State of Wisconsin Department of Transportation, hereinafter called the State, to initiate and effect the highway or street improvement hereinafter described.

The authority for the Municipality to enter into this agreement with the State is provided by Section 86.25(1), (2), and (3) of the Statutes.

**NEEDS AND ESTIMATE SUMMARY:**

**Existing Facility - Describe and give reason for request:** Improvement

**Proposed Improvement - Nature of work:** As determined by project scoping.

**Describe non-participating work included in the project and other work necessary to finish the project completely which will be undertaken independently by the municipality:** A nominal amount is included to cover items in paragraph 4 (to be adjusted in the final plan).

**TABLE 1: SUMMARY OF COSTS**

Phase	Total Est. Cost	Federal/State Funds	%	Municipal Funds	%*
<b>Preliminary Engineering:</b>					
Plan Development	\$ 950,000	\$ 712,500	75%	\$ 237,500	25%
State Review	\$ 200,000	\$ 150,000	75%	\$ 50,000	25%
<b>Construction:</b>					
10 Participating	\$ 5,249,000	\$ 5,249,000	100%	\$ -	0%
20 Pavement Items	\$ 1,929,500	\$ 1,852,320	96%	\$ 77,180	4%
30 Storm Sewer	\$ 525,800	\$ 446,930	85%	\$ 78,870	15%
40 Pavement Marking, Special	\$ 121,500	\$ 70,470	58%	\$ 51,030	42%
50 Signal, Decorative	\$ 176,200	\$ 59,908	34%	\$ 116,292	66%
60 Lighting, Decorative	\$ 1,011,600	\$ 212,436	21%	\$ 799,164	79%
70 Pedestrian Bridge	\$ 1,293,800	\$ 1,035,040	80%	\$ 258,760	20%
80 CSS	\$ 1,283,500	\$ 215,000	MAX	\$ 1,319,000	BAL
100 Retaining Wall, Ped Bridge	\$ 391,100	\$ 312,880	80%	\$ 78,220	20%
110 Retaining Wall, Ped Bridge	\$ 374,500	\$ 299,600	80%	\$ 74,900	20%
Landscaping				\$ (104,000)	(CREDIT)
Paver Crosswalk Credit				\$ (29,352)	(CREDIT)
<b>Non-Participating</b>					
90 Watermain	\$ 728,300	\$ -	0%	\$ 728,300	100%
<b>Total Cost Distribution</b>	<b>\$ 14,234,800</b>	<b>\$ 9,903,584</b>		<b>\$ 3,498,364</b>	

\* See Item 9 Basis for local participation in Terms and Conditions.

This request is subject to the terms and conditions that follow (pages 2 – 4) and is made by the undersigned under proper authority to make such request for the designated Municipality and upon signature by the State and delivery to the Municipality shall constitute agreement between the Municipality and the State. No term or provision of neither the State/Municipal Agreement nor any of its attachments may be changed, waived or terminated orally but only by an instrument in writing executed by both parties to the State/Municipal Agreement.

Signed for and in behalf of the <b>Village of Shorewood</b> (please sign in blue ink)				
Name	<b>Draft – do not sign</b>	Title	Date	
Signed for and in behalf of the State (please sign in blue ink)				
Name	<b>Daft do not sign</b>	Title	<b>SE Region Planning Chief</b>	Date

**TERMS AND CONDITIONS:**

1. The initiation and accomplishment of the improvement will be subject to the applicable Federal and State regulations.
2. The Municipality shall pay to the State all costs incurred by the State in connection with the improvement which exceed Federal/State financing commitments or are ineligible for Federal/State financing. Local participation shall be limited to the items and percentages set forth in the Summary of Costs table that show Municipal funding participation. In order to guarantee the Municipality’s foregoing agreements to pay the State, the Municipality, through its above duly authorized officers or officials, agrees and authorizes the State to set off and withhold the required reimbursement amount as determined by the State from any moneys otherwise due and payable by the State to the Municipality. The costs listed in Table 1: Summary of Costs are approximate costs unless otherwise noted. The Municipality will be responsible for actual costs incurred.
3. Funding of each project Phase is subject to inclusion in an approved program and per the State’s Facility Development Manual (FDM) standards. Federal aid and/or State transportation fund financing will be limited to participation in the costs of the following items as specified in the Summary of Costs:
  - (a) Design engineering and state review services.
  - (b) Real Estate necessitated for the improvement.
  - (c) The grading, base, pavement, curb and gutter and bridge costs to State standards, excluding the cost of parking areas.
  - (d) Storm sewer mains, culverts, laterals, manholes, inlets, catch basins and connections for surface water drainage of the improvement; including replacement and/or adjustments of existing storm sewer manhole covers and inlet grates as needed.
  - (e) Construction engineering incidental to inspection and supervision of actual construction work, except for inspection, staking and testing of sanitary sewer and water main.
  - (f) Signing and pavement marking necessitated for the safe and efficient flow of traffic, including detour routes.
  - (g) Replacement of existing sidewalks necessitated by construction and construction of new sidewalk at the time of construction. Sidewalk is considered to be new if it’s constructed in a location where it has not existed before.
  - (h) Replacement of existing driveways, in kind, necessitated by the project.
  - (i) New installations or alteration resulting from roadway construction of standard State street lighting and

traffic signals or devices. Alteration may include salvaging and replacement of existing components.

4. Work necessary to complete the improvement to be financed entirely by the Municipality or other Utility or Facility Owner includes the following items:
  - (a) New installations of or alteration of sanitary sewers and connections, water, gas, electric, telephone, telegraph, fire or police alarm facilities, parking meters, and similar utilities.
  - (b) New installation or alteration of signs not necessary for the safe and efficient flow of traffic.
  - (c) Compensable utility adjustment and railroad force work necessitated for the project.
  - (d) Roadway and Bridge width in excess of standards.
  - (e) Construction inspection, staking and material testing and acceptance for construction of sanitary sewer and water main.
  - (f) Parking lane costs.
  - (g) Coordinate, clean up, and fund any hazardous materials encountered during construction. All hazardous material cleanup work shall be performed in accordance to state and federal regulations.
  - (h) Damages to abutting property due to change in street or sidewalk widths, grades or drainage.
  - (i) Conditioning, if required and maintenance of detour routes.
  - (j) Repair of damages to roads or streets caused by reason of their use in hauling materials incidental to the improvement.
5. As the work progresses, the Municipality will be billed for work completed which is not chargeable to Federal/State funds. Upon completion of the project, a final audit will be made to determine the final division of costs.
6. If the Municipality should withdraw the project, it shall reimburse the State for any costs incurred by the State in behalf of the project.
7. The work will be administered by the State and may include items not eligible for Federal/State participation.
8. The Municipality shall at its own cost and expense:
  - (a) Maintain all portions of the project that lie within its jurisdiction for such maintenance through statutory requirements, in a manner satisfactory to the State and shall make ample provision for such maintenance each year. This agreement does not remove the current municipal maintenance responsibility.
  - (b) Maintain all items outside the travel lane along the project, to include but not limited to parking lanes, curb and gutter, drainage facilities, sidewalks, multi-use paths, retaining walls, pedestrian refuge islands, landscaping features and amenities funded by community sensitive solutions.
  - (c) Maintain and accept responsibility for the energy, operation, maintenance, repair and replacement of the lighting system.
  - (d) Prohibit angle parking.
  - (e) Regulate parking along the highway. The municipality will file a parking declaration with the state.
  - (f) Use the WisDOT Utility Accommodation Policy unless the Municipality adopts a policy which has equal or more restrictive controls.
  - (g) Provide complete plans, specifications and estimates for sanitary sewer and water main work. The Municipality assumes full responsibility for the design, installation, inspection, testing and operation of the sanitary sewer and water system. This relieves the State and all of its employees from the liability for all suits, actions or claims resulting from the sanitary sewer and water system

construction.

- (h) Maintain all community sensitive solutions and/or enhancement funded items.
  - (i) Coordinate with the state on changes to highway access within the project limits.
  - (j) Assume general responsibility for all public information and public relations for the project and to make fitting announcement to the press and such outlets as would generally alert the affected property owners and the community of the nature, extent, and timing of the project and arrangements for handling traffic within and around the projects.
9. Basis for local participation: Participation is based on actual costs incurred, all costs listed in Table I: Summary of Costs are approximate costs unless otherwise noted.
- (a) Funding for preliminary engineering for a connecting highway 75% State 25% Municipal
  - (b) Funding for construction of standard roadway items (Category 10) 100% State.
  - (c) Funding for parking lanes (Category 20) 100% Municipal. Parking lanes are calculated as a percentage of parking area compared to the total area of pavement. Final participation for parking is 4%. Parking percentage applies only to pavement items
  - (d) Funding for storm sewer (Category 30) upgrade to accommodate local drainage, 85% State 15% Municipal.
  - (e) Funding for special pavement marking (Category 40), 58% State 42% Municipal, the State share represents the cost of standard pavement marking.
  - (f) Funding for decorative signals (Category 50), 34% State 66% Municipal, the State share represents the cost of standard signals.
  - (g) Funding for decorative lighting (Category 60), 21% State, 79% Municipality, the State share represents the cost of standard signals.
  - (h) Funding for pedestrian bridge (Category 70), 80% State 20% Municipal
  - (i) Funding for Community Sensitive Solutions (CSS) (Category 80) – 100% State, maximum amount \$215,000. Costs above this maximum are 100% Municipal. The funding is to be used for enhancement features along the project limits. CSS maximum approved with previously signed SMA on January 30 2009. CSS funds have been inflated to 2010 dollars.
  - (j) Funding for non-participating items (Category 90- Water main) 100% Municipality.
  - (k) Funding for retaining walls (Category 100, 110) required for the pedestrian bridge, 80% State 20% Municipal
  - (l) Funding for landscaping, State to credit the Municipality a one-time lump sum amount of \$104,000, to be added to the CSS funding limit. This credit is based upon cost share policy of 80% State to construct landscaping. The Municipality will provide and install the landscaping.
  - (m) Funding for paver crosswalk credit, Per MOU dated (insert date here) State to credit the Municipality a one-time lump sum amount of \$29,352, to be applied to the Municipal non-participating work (Category 90)

[END]

**ASPHALT / CONCRETE PAVING CONTRACTOR**  
 T: 414-466-7820 • F: 262-784-6840  
 12845 W BURLEIGH RD • BROOKFIELD, WI 53005  
*An Equal Opportunity Employer*



**To: Clark Dietz, Inc.**  
**Attn: Mustafa Emir**

**STARK PAVEMENT agrees with the above customer for performance of the following work:**  
**Remove & replace the brick paver crosswalks on Capitol Dr. @ the following locations;**  
**all North/ South crosswalks West of Oakland Ave., the West & South approach crosswalk**  
**@ Oakland Ave., the East approach crosswalk @ Murray Ave., the East & West**  
**approach crosswalk @ Maryland Ave. & the West approach crosswalk @ Downer Ave.**  
**Traffic control & mobilization pricing are for the same locations noted above.**

**Schedule of Prices**

**CAPITOL DRIVE CROSSWALK REPLACEMENT PRICE QUOTE**

ITEM	Items	Unit	Quantity	Unit Price	Total
<b>OPTION 4 A - HMA OVERLAY</b>					
	Removing existing bricks and sand	SY	1274	\$13.65	\$17,390.10
	HMA (5 inch)	TON	366	\$245.00	\$89,670.00
	Traffic Control	L SUM	1	15,000	\$15,000.00
	12 inch epoxy - not included / not requested	LF	2870	\$0.00	\$0.00
	Mobilization	L SUM	1	\$3,500.00	\$3,500.00
<b>TOTAL</b>					<b>\$125,560.10</b>
<b>OPTION 5 B - CONCRETE REPLACEMENT</b>					
	Removing existing brick and sand	SY	671	\$13.65	\$9,159.15
	Removing pavement	SY	671	\$11.00	\$7,381.00
	Drilled tie bars	EACH	144	\$8.00	\$1,152.00



**Terms: Progre**

STARK PAVEMENT CORP

**ASPHALT / CONCRETE PAVING CONTRACTOR**

T: 414-466-7820 • F: 262-784-6840

12845 W BURLEIGH RD • BROOKFIELD, WI 53005

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Drilled dowel bars	EACH	754	\$14.00	\$10,556.00
Sawing Concrete	LF	1800	\$2.75	\$4,950.00
Base Aggregate (3 inch depth)	TON	110	\$35.00	\$3,850.00
Concrete pavement 8 inch	SY	155	\$128.00	\$19,840.00
Concrete pavement 9 inch	SY	515	\$131.00	\$67,485.00
Traffic Control	L SUM	1	15,000	\$15,000.00
12 inch epoxy - not included / not requested	LF	1510	\$0.00	\$0.00
Mobilization	L SUM	1	\$3,500.00	\$3,500.00
<b>TOTAL</b>			<b>\$142,853.15</b>	

**Note #1: The above work excludes the following:**

- 1) Testing
- 2) Special finishes or brick walk
- 3) Any c&g or walk removal or replacement
- 4) Utility adjustments or reconstruction
- 5) New base coarse or additional excavation/ undercuts
- 6) Pavement marking

CUSTOMER has read the conditions of this agreement and understands that they are part of this agreement.

DATED: 04/08/16

DATED \_\_\_\_\_

STARK PAVEMENT CORPORATION

CUSTOMER

BY

Mark Pichler, Concrete Division Mgr.

BY \_\_\_\_\_



Terms: Progre

STARK CORP

**ASPHALT / CONCRETE PAVING CONTRACTOR**

T: 414-466-7820 • F: 262-784-6840

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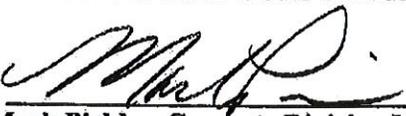
CUSTOMER has read the conditions of this agreement and understands that they are part of this agreement.

DATED: 04/08/16

DATED \_\_\_\_\_

STARK PAVEMENT CORPORATION

CUSTOMER

BY   
 Mark Pichler, Concrete Division Mgr.

BY \_\_\_\_\_



Terms: Progress

STARK PAVEMENT CORP





## VILLAGE OF SHOREWOOD CITIZEN'S ACADEMY



### 2016 Program Proposal

#### **Purpose**

The Village of Shorewood values civic engagement and opportunities for the public to learn about civic services. The Village is creating a Shorewood Citizen's Academy to allow residents and visitors a chance to learn more about their community. The beauty behind the citizen's academy is that it is intended for a diverse audience. Whether you are a resident of the community for 30 years, a new business owner, a curious high school student, a prospective homeowner looking to move into the community or a resident looking for volunteer opportunities in the community, the citizen's academy serves to all demographics and backgrounds.

This is an innovative program that offers community leaders and officials to talk about services and volunteer opportunities. The citizen's academy serves as a new tool that enhances the Village communication by creating a hands-on learning opportunity for several individuals. As the Village continues to evolve its communication plan to serve the residents of the community, the citizen's academy is a program that meets the evolving community demand. Lastly, the academy will allow Village officials a chance to work hands-on with residents and perhaps make improvements to services based on received feedback.

#### **Structure**

There will be a total of 20 spots reserved for the citizen's academy. There will be a total of six citizen's academy sessions with each session lasting two hours (6 – 8 p.m.). Citizen's academy sessions will take place on a Thursday night. The makeup of a session can range from a guest speaker to a tour of a facility. Throughout the night, those participating in the citizen's academy will be able to ask questions and interact with guest presenters. These will not be public meetings and the sessions will be closed to those individuals who signed up for the academy. At the end of each session, evaluations will be given out to the academy members to provide feedback and input towards the sessions for next year.

#### **Recruitment and Marketing**

The Village of Shorewood will begin recruiting and publicizing the citizen's academy in July. The Village will publicize the sign-up window for the academy through multiple communication avenues, which includes the Village manager's memo, social media, the information board and the civic information center in the Village Center, the Village and School District websites, and the Shorewood Today magazine (if needed). Village staff will also be available at the conservation fair and the Summer Concert Series to inform residents of the opportunity. The Village Manager's Office will work with North Shore Now to see if they would write an article on the citizen's academy. Lastly, staff liaisons will encourage all newly appointed committee members to sign up for the academy.

## **Application Process and Selection**

Those interested in the academy will need to fill out a short application form and turn in to the Village Manager's Office. The selection process for the academy will be completed based on the timeliness applications are turned in. Therefore, entry into the academy will be on a first come-first serve basis and residents will also be given priority. If the academy is full and applications are still being turned in, those applications will be saved for the following year and those individuals will have the chance to be the first ones to sign up. You do not need to be a resident in order to sign up for the academy. The academy is partially designed for a prospective resident or business owner interested in the Shorewood community.

The Village will continue to accept applications through the end of August. The Village Manager's Office will contact the selected participating academy members in September to confirm their spot in the academy and inform them of the upcoming schedule. Even after the window is closed to sign up for the current year's academy, individuals will be allowed to fill out an application for the next year's academy at any time. Application forms will be available on the Village website, the Village Hall and Village Center lobbies, and at the Civic Information Center.

## **Proposed Schedule and Speakers**

The following is a proposed schedule for the 2016 citizen's academy program:

-  **Session One – Shorewood's History, Structure of Government & Budgeting.** Karen de Hartog from the Shorewood Historical Society will be invited to provide a 30-minute presentation on the history of Shorewood, providing some context on how Shorewood started and significant events that led to Shorewood of today. Village Manager Chris Swartz will also provide some background on the Village structure of government, and Customer Service Director Diane DeWindt-Hall will discuss the customer service culture of the organization. Then, for the second half of the session Mr. Swartz will team up with Finance Director Mark Emanuelson to discuss the multiple components involved with the Village budget as well as Village financing and other revenue sources such as parking and utility billing.
  
-  **Session Two – Community Service through Representation & Volunteering.** The academy will invite several representatives to present and share their stories. Milwaukee County officials, County Executive Chris Abele and County Supervisor Sheldon Wasserman will be invited to talk for the first 30 minutes about County services and plans. The next remaining 30 minutes will be allocated to those representatives at the State and Federal level (Representative David Bowen, Senator Lena Taylor and U.S. Representative Gwen Moore) to discuss their involvement in representing the citizens of Shorewood and current issues they are discussing. Village President Guy Johnson will then be present for 30 minutes to discuss current issues the Village Board is facing. Village Clerk-Treasurer Tanya O'Malley will provide a summary on voting in Shorewood, and Assistant Village Manager Tyler Burkart will summarize the volunteer options available with the Village and with other community groups.

✚ **Session Three – Public Works & Infrastructure.** Academy members will be invited to the Department of Public Works building to learn more about Shorewood’s Public Works operations. Public Works Director Leeann Butschlick will review some of the updates related towards road rehabilitation, stormwater infrastructure, snow and ice control, refuse and recycling collection, water quality and other significant issues. Village Engineer Mustafa Emir will be available to respond to any engineering or design questions about the Village infrastructure. Then, Assistant Public Works Director Joel Kolste will take the academy members on a tour of the DPW facility as they have an opportunity to see the equipment and vehicles up close.

✚ **Fall Break** will occur between first three and last three sessions to allow academy members some time off.

✚ **Session Four – Planning & Development.** Planning and Development Director Ericka Lang will review some of the comprehensive plans the Village has adopted recently. This will include a full update on the Wilson Drive Task Force and other projects associated to any of the comprehensive plans. Ms. Lang will also provide a summary on the work related to the building inspectors and variety of permits needed for different projects. Jim Plaisted from the Shorewood Business Improvement District will be in attendance to provide a 20 minute presentation on his role in the business community and the benefits of a business improvement district. Lastly, Michael Harrigan from Ehlers will present for the remaining 30 minutes on tax incremental financing and the factors involved with making TIF policy decisions.

✚ **Session Five – Education & Learning.** This session will focus on educational opportunities for all ages from Shorewood, ranging from K-12, adults and seniors in the community. Shorewood Schools Superintendent Dr. Bryan Davis will be present to provide information and updates with the Shorewood School District. This 60-minute presentation will highlight some of the activities occurring at each of the schools, the issues being discussed by the School Board, and how the tax dollars are utilized by the district. Library Director Rachel Collins will then transition with a 30-minute presentation on educational and learning opportunities being offered through the Shorewood Public Library. Ms. Collins will also share some enlightening statistics about the Library. Senior Resources Coordinator Elizabeth Price will conclude with a 30-minute summary on senior programming and ways seniors are staying involved in the community.

✚ **Session Six – Public Safety.** This session will invite the academy members to the Police Department building for a presentation on the Police Department by Police Chief Peter Nimmer and a presentation on the North Shore Fire Department consolidation by Fire Chief Robert Whitaker. Then, academy members will be offered a tour of the current facility and some of the equipment and vehicles the Public Safety departments utilize to keep the community safe. Chief Nimmer will identify some of the benefits of the space at the AB Data building and how that space will improve Police operations.



AT THE EDGE OF THE CITY AND  
THE HEART OF EVERYTHING

## VILLAGE CLERK'S MEMO

DATE: June 16, 2016

TO: Trustee Ann McKaig, Chair of the Judiciary, Personnel and Licensing Committee  
Judiciary, Personnel and Licensing Committee

FROM: Tanya O'Malley, Village Clerk/Treasurer

Re: Interviews for Village Boards, Commissions, and Committees

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### BACKGROUND

On May 16, 2016, the Judiciary, Personnel and Licensing (JP&L) Committee, directed the Village Clerk to begin scheduling interviews for filling upcoming/existing vacancies on Village Boards, Committees, and Commissions. The JP&L conducted the first set of interviews on June 6, 2016. The JP&L conducted the second set of interviews on June 16, 2016.

### INTERVIEW SCHEDULE

The following interviews have been scheduled:

#### June 20, 2016

5:45 – Jon Krouse  
6:00 – Priscilla Sharpless  
6:15 – Caroline Kuebler  
6:30 – Timothy Keefe

Applications for these individuals can be found in the dropbox folder or are available upon request from the Village Clerk-Treasurer.

### INTERVIEW QUESTIONS

There are four general questions that have been used to facilitate discussion. The questions are as follow:

1. Have you reviewed the mission and objectives of the committee you have applied for and do you have any questions about them? (If the applicant has not reviewed them, the chair or liaison provides a brief overview.)
2. Explain the relationship between committee and the Village Board and community. In essence, there can and will be differences of opinion, but the goal of serving the greater good is the same. The committee takes on different tasks and can be guided by an adopted plan. The tasks include advising the Village Board, prioritizing objectives, proposing or implementing initiatives related to the adopted plan or committee's will, volunteering for different activities to connect with community. Are these relationships and tasks of interest to you?
3. What is your personal work or communication style when participating in a group? Have you had experience on committees and what have you found to be the biggest challenges and/or accomplishments?
4. Are you still interested? Do you need more information?

**VACANCIES**

Attached is an updated listing of current vacancies on the various Village Boards, Committees, and Commissions. This listing assumes that all of the appointments listed in the June 20, 2016 Consent Agenda will be approved.

**RECOMMENDATIONS**

If appropriate, direct the Village Clerk-Treasurer to schedule additional interviews.

If appropriate, direct the Village Clerk-Treasurer to place specific appointments on an upcoming agenda for JP&L and Village Board consideration.

Village Boards, Committees, and Commissions

<b>Committee</b>	<b>Who Appoints Resident Members</b>	<b>Number of Vacancies</b>	<b>Notes</b>
Board of Appeals	President appoints Chair - No confirmation needed Other Members - through JPL and confirmed by Board	2	1 Regular - Expiration 2018 1 Alternate - Expiration 2019
Board of Review	Through JPL and confirmed by Board	3	1 Regular - Expiration 2020 1 Alternate - Expiration 2018 1 Alternate - Expiration 2017
Community Development Authority	Through JPL and confirmed by Board	0	
Conservation Committee	Through JPL and confirmed by Board	3	2 - Expiration 2019 1 - Expiration 2017
Design Review Board	Through JPL and confirmed by Board	1	1 - Expiration 2019
Elder Services Advisory Board	Through JPL and confirmed by Board	2	2 - Expiration 2019 1 - Expiration 2018
Library Board	Through JPL and confirmed by Board	1	1 - Expiration 2019
Parks	Through JPL and confirmed by Board	1	1 - Expiration 2018
Ped & Bike Safety	Through JPL and confirmed by Board	0	
Plan Commission	Through JPL and confirmed by Board	0	
Police	President appoints - No confirmation needed	1	1 - Expiration 2021
Public Art Committee	Through JPL and confirmed by Board	2	1 - Expiration 2019 1 - Expiration 2018
Recreation Advisory Committee	Through JPL and confirmed by Board	1	1 - Expiration 2019

## MEMORANDUM

To: Village Board

From: Chris Swartz

Re: Metro Market Public Market Space.

Date: June 17, 2016

**Background:** As part of the Metro Market plan, an outdoor market space was created in the Village of Shorewood Right-of-Way adjacent to the parking garage. The goal of this market space was to establish some energy to the area in front of the structure, that continues on North to the Mosaic retail center.

Currently, the area is ready for use. However, the Village has not established a framework to administer the envisioned program. Current ordinances and polices may have to be revised to accommodate the vision of this area. Village staff did not want to operate and administer this market area. The BID and the Farmers market organizations were asked to operate this market area, but both organizations did not have the staff to undertake this activity.

The Shorewood School Booster Club was asked if they were interested in administering and operating this market space, as they have contacts with several vendors via their annual craft fair. Their group is interested in the operation.

**Analysis.** In evaluating our current ordinances related to providing market space in public right-of-ways; it was determined that a separate ordinance related to this specific space would be appropriate. This ordinance is attached to this memo, although additional editing and policy decisions are required. Under the Ordinance(as currently drafted), the Village of Shorewood would permit and collect a user fee for the space (proposed at \$50). The Village would draft a letter of agreement with the Booster Club ( or another entity), providing that they would operate and administer the program in exchange for all revenues generated except for a \$10 administration fee.

Generally under the agreement, the organization would select, schedule and oversee vendors, and the village would permit and process fees. Administrative guidelines, similar to those attached in the memo from Erica Lang entitled "Metro Mart Outdoor Space".

Conclusion. Staff would like additional input from the JP&L committee, prior to finalizing an ordinance, policy and agreement with the Booster Club. Should the board look favorably the proposed ordinance and policy, final documents for consideration would come to the committee and board for the July 11<sup>th</sup> Board meeting for implementation in mid to late July.

Please let me know if you have any questions in this regard.

ORDINANCE NO. \_\_\_\_

**AN ORDINANCE REGULATING TEMPORARY PERMITS FOR STREET VENDORS  
IN [DESCRIBE GEOGRAPHIC REGION ENCOMPASSING DESIGNATED AREA]**

At a regular meeting of the Village Board of the Village of Shorewood, Milwaukee County, Wisconsin, held on this \_\_\_\_ day of \_\_\_\_\_, 2016, a quorum being present and a majority of the Board voting therefore, said Board does ordain as follows:

WHEREAS, as part of the overall Master Plan, the Village wishes to promote commerce and stimulate economic activity in its commercial areas, including Tax Incremental Financing District No. 5, where the Metro Market was constructed;

WHEREAS, As part of the Metro Market construction, an outdoor market space was created in the public right-of-way adjacent to the parking garage, and next to the area where the traditional sidewalk was poured;

WHEREAS, the goal of this specifically designed and constructed space was to establish public activity and discourse, and to allow street vending;

WHEREAS, the businesses that exist adjacent to the market space are compatible with and conducive to street vendors; and

WHEREAS, allowing street vendors to temporarily operate in the public right-of-way pursuant to a permit issued by the Village Clerk's office would achieve the above referenced goals;

NOW, THEREFORE, the Village Board does ordain as follows:

**SECTION 1**

That Section 31, Appeals, of Article VII, Appeals and Penalties, of Chapter 466, Streets, Sidewalks and Public Areas, of the General Ordinances of the Village of Shorewood is hereby renumbered as Section 32, Appeals, of Article VII, Appeals and Penalties, of Chapter 466, Streets, Sidewalks and Public Areas, of the General Ordinances of the Village of Shorewood.

**SECTION 2**

That Section 32, Violations and Penalties, of Article VII, Appeals and Penalties, of Chapter 466, Streets, Sidewalks and Public Areas, of the General Ordinances of the Village of Shorewood is hereby renumbered as Section 33, Appeals, of Article VII, Appeals and Penalties, of Chapter

466, Streets, Sidewalks and Public Areas, of the General Ordinances of the Village of Shorewood

### SECTION 3

That Section 31, titled “Permit for Street Vendors in [describe geographic region encompassing designated area],” of Article VI, General Regulations, of Chapter 466, Streets, Sidewalks and Public Areas, of the General Ordinances of the Village of Shorewood, is hereby created as follows:

- A. “Street vendor” in this section is limited to any person, firm, partnership, or corporation that sells goods or distributes promotional materials on the public right-of-way located at [describe geographic region encompassing designated area].
- B. [describe geographic boundaries encompassing designated area]
- C. A street vendor may seek a permit from the Village Clerk, who is hereby authorized to issue such permit upon written application, for a temporary street vendor’s license to operate in the public right-of-way or other public premises in [describe geographic region encompassing designated area], based upon the criteria enumerated in subsection E below, subject to the conditions enumerated in subsection F below, and subject to availability.
- D. Any street vendor desiring such a permit shall file with the Village Clerk an application in writing on a form furnished for such purpose by the Village.
- E. Criteria for issuance of permits.

Applications for street vending permits in the designated area shall be considered by giving due regard to the amount of space requested, the type of merchandise to be sold, if any, materials to be distributed, marketing methods to be used, public need or convenience, the public safety factors affected, the difficulty of policing, likely littering, congestion, noise, disturbance, aesthetics, and the effect that such vending or display would have on the general neighborhood and abutting properties with proper regard to the interference that such use of the public way would have with the public's right of travel and the property values of properties in the immediate area of the proposed location of the vending. A street vendor permit may have restrictions placed upon such activity as deemed appropriate by the Village to carry out purposes of this chapter. The Village may require the applicant to obtain and furnish evidence of liability insurance in the amount and form determined appropriate by the Village taking into account the risk posed by the activity to the Village.

- F. A permit shall be issued only on condition that by reason of acceptance of the permit, the grantee shall:
- (1) manage any structures or goods associated with their street vending to effectually prevent the happening of any accident in the public right-of-way;
  - (2) obey all ordinances of this Village and all rules which may be made on its behalf;
  - (3) become primarily liable for damages to persons or property by reason of the granting of such permit and indemnify and hold harmless or co-insure the Village of Shorewood from any and all liability.
  - (5) remove any obstruction, encroachment, or projection associated with the street vendor whenever public necessity so requires or when so ordered by the Planning and Development Department, at any time, and such grantee shall not be entitled to damages for such removal;
  - (6) at the expiration of such permit, leave all public ways in as good and clean a condition as the same was in prior to the issuing of said permit;
- G. The daily operating hours that the permit will allow each street vendor to operate, and the total length of the permit, will be at the sole discretion of the Village.
- H. Upon approval of a permit, such permit shall be issued upon payment of a fee as set forth in the Village of Shorewood fee schedule.
- I. The requirements of this chapter, including the obtaining of a permit, shall be in addition to any other applicable ordinance or permit or licensing requirements of any other provisions of the Shorewood Village Code.

#### SECTION 4

That if any subsection, section, or portions of this ordinance or the application thereof to any persons as enacted hereunder is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portions shall be deemed a separate, distinct and independent provision and such holdings shall not affect the validity of the remaining portions hereof and the validity of the ordinance in all other respects shall not be affected thereby.

#### SECTION 5

That all ordinances or parts of ordinances conflicting with the provisions of this ordinance are hereby to such extent repealed.

SECTION 6

This ordinance shall be in full force and effect after its passage and posting as provided by law.

PASSED AND ADOPTED by the Village Board of the Village of Shorewood, Milwaukee County, Wisconsin, this \_\_\_\_ day of \_\_\_\_\_, 2016.

\_\_\_\_\_  
Guy Johnson, Village President

Countersigned:

\_\_\_\_\_  
Tanya O'Malley, Village Clerk



AT THE EDGE OF THE CITY AND  
THE HEART OF EVERYTHING

## MEMORANDUM

**TO:** Judiciary, Personnel and Licensing (JPL) Committee  
Guy Johnson, Village President  
**FROM:** Tyler Burkart, Assistant Village Manager  
**DATE:** June 6, 2016  
**RE:** Health Insurance Premium Cost Sharing

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### SUMMARY

The Village Board adopted the most recent Village Human Resources Manual during the April 4 Village Board meeting. One of the additions in the manual was the Village Wellness Scorecard. The Wellness Scorecard was designed to promote wellness and educational activities for Village employees. Several municipalities and organizations utilize a system that incorporate reduced health insurance premiums for those employees participating in the wellness program.

To provide more weight to the Village Wellness program, staff recommends changes to health insurance premiums. Currently, the Village commits to pay for 88% of the health insurance premiums for regular full-time employees. Regular part-time employees who work 20 or more hours have their health insurance premiums prorated if they elect to receive this benefit. Village staff proposes to change cost sharing for health insurance premiums so the Village's standard commitment towards health care premiums would become 85% of the total premium instead previously at 88%. However, for those employees that successfully complete their Wellness Scorecard, the Village would pay for 90% of their health care premiums, ultimately paying for an additional 5% and recognizing the employee's commitment to their health. The Village created a Benefits Committee, which is represented by all departments throughout the Village. The Benefits Committee approved this plan during their May meeting. Attached to the memorandum are pages 29 and 30 of the Human Resources Manual, which specifically outlines the health insurance premium cost sharing.

If approved, health insurance premiums will not be impacted until 2017. The Village will receive bids from health care providers in September and a decision will be made on health care insurance prior to open enrollment in late October and early November. Village employees will be notified of the new premiums, which include the premium rates for completing and not completing the Wellness Scorecard prior to open enrollment, as well. The new health insurance premium rates would first be reflected in December payroll.

### RECOMMENDED MOTION

"I move to approve the recommended changes reflected on pages 29 and 30 in the Human Resources Manual."

## VACATION – (Lieutenants and Sergeants)

- Paid vacations shall be granted to lieutenants and sergeants as follows:
  - 10 days of vacation during the year after 1 year of continuous service
  - 15 days of vacation during the year after 6 years of continuous service
  - 20 days of vacation during the year after 14 years of continuous service
  - 25 days of vacation during the year after 20 years of continuous service
  - 26 days of vacation during the year after 21 years of continuous service
  - 27 days of vacation during the year after 22 years of continuous service
- Vacation allowances shall not be accumulated from year to year.
- Unused vacation pay of deceased employees shall be payable to the surviving spouse, next of kin, or his/her estate.
- Any period of layoff or unpaid leave of absence, except family and medical or military leave if required by law, where such layoff or leave exceeds 60 days, shall not be considered in determining continuous service.
- Vacation selection shall be in accordance with the procedure set forth in the Vacation Selection Schedule, as agreed between the police supervisors and Village of Shorewood.
- Only one supervisor per shift shall take vacation at one time.
- No vacation may be taken the last two (2) weeks of the year.

## D. Fringe Benefits

If you are a regular, full time employee, you are entitled to fringe benefits as outlined in Sections E through L. If you are a regular, part time employee who works on average 20 or more hours per week, you are entitled to pro-rated fringe benefits as outlined in Sections E through L. For pro-rated benefits, the employer will contribute the pro-rated portion of Village costs associated with regular full-time employees. These benefits are in addition to your salary and should be considered as such.

## E. Health Insurance

### 6.E.1. Health Insurance – Management Staff and General Classification Staff

1. The Village shall offer a group health insurance program to all regular full-time employees. Part-time employees, who work on a regular basis at least twenty (20) hours per week, including Police Department employees who work a 2-4 schedule, may be included under the Village's health insurance program subject to the provisions of paragraph 3 hereof.
2. Employees will be eligible to receive this benefit effective first of the month following the month of employment.
3. Regular full-time employees shall contribute ~~twelve-fifteen~~ percent (~~1215~~%) of the health insurance premium through payroll deduction, except as required by law. However, those regular full-time employees who successfully complete the Wellness Scorecard are eligible to contribute only ten percent (10%) of their health insurance premium for the upcoming year.
4. Regular part-time employees who work more than 20 hours per week shall contribute a pro-rated amount. The pro-rated amount is computed by taking the contribution dollar amount the Village contributes for a full-time employee, multiplying it by the number of hours per week the regular part-time employee works and dividing it by 40 hours per

week. Those regular part-time employees who successfully completed the Wellness Scorecard can pro-rate their contribution amounts based on the Wellness incentive identified in section 6.E.1.3.

5. The Village shall have the right to select, from time to time, the insurance carriers or health plans to be included in the Village's group health insurance program. The Village shall notify all employees of any such change within a reasonable period of time thereafter.
6. All employees shall be required to provide the Village with a verification of present coverage under any health insurance policy other than that provided by the Village.
7. An opt-out payment of two hundred and fifty dollars (\$250) per month will be given to regular full-time employees who decline the Village health insurance coverage. Employees who elect this option must notify the Village by November 1 of the year preceding the change or by the end of the open enrollment cycle and must retain this "opt-out" option unless the employee becomes subject to a qualifying event as defined by the plan document or applicable federal statutory or regulatory directive. This benefit shall not be available to employees who are hired on or after December 31, 2012.

#### 6.E.2. Health Insurance Retirement Benefit

1. Qualified retirement means the retirement meets the criteria to be considered a retirement under the provisions of Chapter 40 of the Wisconsin Statutes related to public employee retirement.
2. Upon qualified retirement, employees with twenty (20) years of service to the Village who are not Medicare eligible and will agree to:
  - Select a group health insurance plan offered by the Village; and
  - Apply all unused accumulated sick leave credits after the sick leave hours are converted as described in Section 6.L towards the retiree's portion of the cost of health insurance premiums.
3. The employee may remain as a participant under the Village's group health insurance program until they become eligible for Medicare. If the retiree obtains other employment in which health insurance is offered by the employer, said retiree shall no longer be eligible to be a member of and insured under the Village's group health insurance program. The Village will pay a portion of the retiree's health insurance premiums. In all cases the Village's portion is capped at the dollar amount paid by the Village as of the employee's date of retirement. The portion of the retiree's health insurance premium that the Village will pay is as follows:
  - Employees hired on or after November 1, 2012 shall receive no portion of the health insurance premium as of the employee's date of retirement.
  - Employees hired before November 1, 2012 and on or after January 1, 2002, retiring with at least twenty-five (25) years of service to the Village-the Village will pay 50% of the single health insurance premium or 25% of the family health insurance premium as of the employee's date of retirement.
  - Employees hired before January 1, 2002, retiring with at least twenty (20) years of service to the Village-the Village will pay the full single health insurance premium or 50% of the family premium as of the employee's date of retirement.
4. Any employee, who upon a qualified retirement from the Village, who is not eligible for the benefits described in paragraph three (3) hereof, may continue to be a member and insured under the Village's group health insurance program if said retiree pays 100% of the health insurance premiums; provided however, that if said retiree is eligible

# VILLAGE OF SHOREWOOD ANNUAL WELLNESS REPORTING FORM

Form due by October 14, 2016



Wellness Activities	Maximum Points	Points Earned
<b>Walking, Biking or Running</b> (up to 5 times per year) 150 minutes or 50,000 steps in one week (10 points) 120 minutes or 40,000 steps in one week (8 points) 90 minutes or 35,000 steps in one week (6 points) 60 minutes or 30,000 steps in one week (4 points)	Max 50	
<b>Become a Member of a Gym</b> <ul style="list-style-type: none"> <li>Provide verification of gym membership (10 points)</li> <li>Go to the gym at least 8 times per month (10 points up to 4 times per year)</li> </ul>	Max 50	
<b>Non-Smoker or complete a Smoking Cessation Program</b> <ul style="list-style-type: none"> <li>(40 points) I certify I am a non-smoker: _____</li> <li>(40 points) Verify participation in a smoking cessation program</li> </ul>	40	
<b>Make a Healthy Lifestyle Choice</b> (10 points each choice, up to 3 times per year) <ul style="list-style-type: none"> <li>List ways the choice helped you become healthier.</li> <li>Write and attach a one-page summary of the choice.</li> </ul>	Max 30	
<b>Participate in a Community Service Event related to Wellness</b> (10 points per event, up to 2 times per year) <ul style="list-style-type: none"> <li>Date (MM/DD/YY): _____, Location: _____.</li> <li>Activity: _____.</li> <li>Date (MM/DD/YY): _____, Location: _____.</li> <li>Activity: _____.</li> </ul>	Max 20	
<b>Public Events – Run, Tri, Walk, Bike, 5K</b> (10 points per event, up to 2 times per year) Event Name: _____ Type: _____ Date: _____. Event Name: _____ Type: _____ Date: _____.	Max 20	
<b>Wellness Committee Sponsored Event</b> Complete 5 of the Wellness Committee Sponsored Events for 20 points. Attached is the Wellness Committee Event Schedule. Include documentation needed as outlined in the Wellness Committee Event Schedule.	20	
<b>Bring in a Healthy Meal to Work for a Week</b> (5 points per week, 2 times per year) <ul style="list-style-type: none"> <li>Turn in a log of the food you consumed during work throughout the week and why it is classified as a healthy lunch.</li> </ul>	Max 10	
<b>Total Points for Activity (minimum of 100 points required):</b>	<b>Max 250</b>	

I certify all the above information is accurate and truthful.

Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_

# VILLAGE OF SHOREWOOD ANNUAL WELLNESS REPORTING FORM

Form due by October 14, 2016



Prevention and Education	Maximum Points	Points Earned
<b>Preventative Annual Exam</b> (one time per year) by your primary care physician Proof needs to be provided by either a signature, copy of the EOB, receipt, etc. <ul style="list-style-type: none"> <li>• Proof of Appointment: _____.</li> <li>• Date of Exam (MM/DD/YY): _____.</li> </ul>	80	
<b>Complete Online Health Risk Assessment</b> (one time per year) <ul style="list-style-type: none"> <li>• Date Completed (MM/DD/YY): _____.</li> </ul>	50	
<b>Complete Biometric Testing</b> (one time per year) Proof needs to be provided by a signature, receipt, etc. <ul style="list-style-type: none"> <li>• Proof of Appointment: _____.</li> <li>• Date Completed (MM/DD/YY): _____.</li> </ul>	50	
<b>Wellness Session Discussions/Webinars</b> (10 points per session, up to 4 sessions) <ul style="list-style-type: none"> <li>• Must attach one page summary of discussion/webinar</li> <li>• Include title of webinar and date it was viewed</li> </ul>	Max 40	
<b>Dental Exam/Cleaning</b> (one time per year) Proof needs to be provided by a signature, receipt, etc. <ul style="list-style-type: none"> <li>• Proof of Appointment: _____.</li> <li>• Date of Exam (MM/DD/YY): _____.</li> </ul>	50	
<b>Submit Wellness-related article for Employee Newsletter</b> (one time per year) <ul style="list-style-type: none"> <li>• Article Name: _____.</li> <li>• Date Submitted to the Wellness Committee: _____.</li> </ul>	10	
<b>Vision Exam</b> (one time per year) Proof needs to be provided by a signature, receipt, etc. <ul style="list-style-type: none"> <li>• Proof of Appointment: _____.</li> <li>• Date of Exam (MM/DD/YY): _____.</li> </ul>	20	
<b>Flu Shot</b> (or any other medically necessary shot approved by Wellness Committee) Proof needs to be provided by a signature, receipt, etc. <ul style="list-style-type: none"> <li>• Proof of Appointment: _____.</li> <li>• Date (MM/DD/YY): _____.</li> </ul>	20	
<b>Meet with a Deferred Compensation or Financial Representative</b> (one time per year) Proof needs to be provided by a signature, etc. <ul style="list-style-type: none"> <li>• Proof of Appointment: _____.</li> <li>• Date (MM/DD/YY): _____.</li> </ul>	10	
<b>Read a Wellness-related Book</b> (one time per year) <ul style="list-style-type: none"> <li>• Title: _____.</li> <li>• Write and attach a one page summary of the book and what you learned.</li> </ul>	10	
<b>Total Points the Year for Prevention and Education (150 points required):</b>	<b>Max 340</b>	

I certify all the above information is accurate and truthful.

Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_