



AGENDA - SHOREWOOD BOARD OF TRUSTEES
Village Board Meeting
7:30 P.M. – Tuesday, January 19, 2016
Shorewood Village Hall, 3930 North Murray Avenue
Shorewood, Wisconsin 53211

Public comments on items not on the agenda are permitted and welcome at the beginning of the Village Board meeting under “Citizens to be Heard.” Public comments on agenda items may be invited after the item has been opened to discussion. Individual speakers should raise their hand so they may be recognized by the Village President and are asked to begin their comments by stating their name and address. Discussion may follow comment on non-agenda items or discussion and action may come at future meetings.

1. Call to Order
2. Roll Call
3. Statement of Public Notice
4. Consent Agenda Items (Items under the consent agenda may be acted upon by one motion. If in the judgment of any Village Board Member, a consent agenda item needs discussion, the item can be placed in the items removed from the consent agenda.)
 - a. Presentation of Accounts January 19, 2016
5. Items removed from the Consent Agenda
6. January 4, 2016 Village Board Minutes
7. Citizens to be heard – This item is for matters not on the agenda. Discussion may follow comment on non-agenda items or discussion and action may come at future meetings.
8. Swearing in of Police Officer Theron Rogers
9. New Business
 - a. Public Works
 1. Consideration of water metering infrastructure system Request for Proposals
 2. Consideration of Authorization to Hire Vacant Public Works Positions
 - b. Judiciary, Personnel, and Licensing
 1. Consideration of Reserve “Class B” Retail Intoxicating Liquor and Malt Beverage License – Mega Marts LLC, d/b/a Metro Market #6893, Agent Anthony Kuchinsky, 4075 N Oakland Ave
10. Reports of Village Officials
 - a. Village President
 - b. Village Trustees
 - c. Village Manager
11. Items for Future Consideration
12. Adjournment

DATED at Shorewood, Wisconsin this 14th day of January, 2016.

VILLAGE OF SHOREWOOD
Tanya O'Malley, WCPC, Village Clerk/Treasurer

Should you have any questions or comments regarding any items on this agenda,
contact the Manager's Office at 847-2702.

It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information; no action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice.

Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals.



PLEASE TAKE NOTICE that meetings of **STANDING COMMITTEES** of the Village Board will be held in the 2ND Floor of Village Hall, 3930 N. Murray Avenue, Shorewood, Wisconsin, as follows:

BUDGET & FINANCE COMMITTEE - Tr. Michael Maher, Chairperson
Tuesday, January 19, 2016, at 6:30 p.m. – to consider:

1. Presentation of Accounts January 19, 2016

PUBLIC WORKS - Tr. Davida Amenta, Chairperson
Tuesday, January 19, 2016, at 6:45 p.m. – to consider:

1. Consideration of water metering infrastructure system Request for Proposals
2. Consideration of Authorization to Hire Vacant Public Works Positions

COMMUNITY & BUSINESS RELATIONS – Tr. Tammy Bockhorst, Chairperson
Tuesday, January 19, 2016, at 7:00 p.m. – to consider:

1. Discussion on Plensa *Spillover II* Community Conversation

JUDICIARY, PERSONNEL, AND LICENSING – Tr. Patrick Linnane, Chairperson
Tuesday, January 19, 2016, at 7:00 p.m. – to consider:

1. Consideration of Reserve “Class B” Retail Intoxicating Liquor and Malt Beverage License – Mega Marts LLC, d/b/a Metro Market #6893, Agent Anthony Kuchinsky, 4075 N Oakland Ave

DATED at Shorewood, Wisconsin, this 14th day of January, 2016.

VILLAGE OF SHOREWOOD
Tanya O'Malley, WCPC, Village Clerk/Treasurer

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**VILLAGE OF SHOREWOOD, WISCONSIN
CLERK-TREASURER'S OFFICE
MEMO**

DATE: January 13, 2016
TO: Budget and Finance Committee
FROM: Finance Office
COPY TO: Village Board
Chris Swartz, Village Manager
RE: Accounts Payable and Payroll Vouchers for Presentation and Approval

Presented for your approval are the following accounts payable vouchers:

100 - General Fund		\$ 248,734.32
200 - Library		19,014.87
210 - Elder Service Fund		3,230.11
220 - Marketing Fund		4,433.10
230 - Shorewood Today Magazine		2,449.17
240 - Special Funds		-
250 - Public Art Funds		-
300 - Debt Service Fund		-
400 - Capitol Projects Fund		71,616.12
410 - TIF #1		38,860.15
430 - TIF #3		85,088.00
440 - TIF #4		147.00
450 - TIF #5		209.00
600 - Parking Utility Fund		528.50
610 - Water Utility Fund		57,306.72
620 - Sewer Utility Fund		2,222.87
800 - Property Tax Fund		146,828.85
900 - Cash Fund		-
	Subtotal:	\$ 680,668.78
PLUS: Payroll vouchers per check register dated 1/8/2016		181,450.33
	Grand Total	\$ 862,119.11
	Begin Ck #	End Chk #
Accounts Payable Checks:	22512	22709
Accounts Payable Electronic Checks:		
Payroll Checks:	2388	2393
Payroll Direct Deposits:	DD8613	DD8706
Payroll Electronic Check Remittances:	E509	E512

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check #
Fund 100 General Fund							
Dept 0000							
100-0000-11800	Petty Cash	CUSTOMER SERVICE PETT	REPLENISH CUSTOMER SERVICE PETTY CA	2015	01/13/16	124.90	22590
100-0000-17130	NLP - Duplex Conversion Loan	WARREN B. PLUMMER	DUPLEX LOAN BERNARD 3500 PROSPECT	3500WEENERGY	01/13/16	1,580.00	22702
100-0000-23000	Deposits	BREANNE HAYES	OCCUPANCY REIMBURSEMENT HAYES	14-0017	01/13/16	500.00	22573
100-0000-23000	Deposits	THERI DEJOODE	OCCUPANCY REIMBURSEMENT DEJOODE	14-0016GROOM	01/13/16	500.00	22691
Total For Dept 0000						2,704.90	
Dept 1100 Board							
100-1100-53200	Memberships & Subscriptions	INTERGOVERNMENTAL C	ICC 2016 DUES	2016 DUES	01/13/16	350.00	22616
100-1100-53200	Memberships & Subscriptions	PUBLIC POLICY FORUM	2016 MEMBERSHIP DUES	2016 DUES	01/13/16	465.00	22661
Total For Dept 1100 Board						815.00	
Dept 1200 Court							
100-1200-52910	Software Purch/Maint	TITAN PUBLIC SAFETY SO	TIPSS COURT ANNUAL SUPPORT	3874	01/13/16	5,227.00	22692
Total For Dept 1200 Court						5,227.00	
Dept 1410 Manager							
100-1410-52900	CONTRACTED SERVICES	LEFFLER CLEANING CONT	MONTHLY JANITORIAL VILLAGE HALL DE	CH15-13	01/13/16	1,405.95	22632
100-1410-53100	Office Supplies	US CELLULAR	CELLULAR PHONE CHARGES	0114750494	01/13/16	35.50	22696
100-1410-53200	Memberships & Subscriptions	COMMERICAL ASSN OF R	MARKET UPDATE	150291 DEC 15	01/13/16	35.00	22588
100-1410-53200	Memberships & Subscriptions	LEAGUE WIS MUNICIPALI	2016 DUES VILLAGE	2016 DUES	01/13/16	4,886.29	22631
100-1410-53200	Memberships & Subscriptions	WCPE	WI CENTER FOR PERFORMANCE EXCELLE	2016DUES WCPE	01/13/16	300.00	22704
100-1410-54000	Programming	WI COMMUNITY SERVICE	MEDIATION SERVICES 4TH QTR 2015	11628	01/13/16	75.00	22705
100-1410-55100	Liability & Property Insurance	MUNICIPAL PROPERTY IN	PROPERTY INSURANCE 1/1/2016-12/31/2	29726	01/13/16	2,534.00	22650
Total For Dept 1410 Manager						9,271.74	
Dept 1420 Clerk							
100-1420-51900	Professional Education	METRO MUNICIPAL CLER	OMALLEY AND DEWINDT HALL MEMBERS	DUES 2016	01/13/16	60.00	22641
100-1420-54000	Programming	MILW AREA DOMESTIC A	1ST QTR OPERATING/CAPITAL PROJECTS	1478	01/13/16	1,554.29	22643
Total For Dept 1420 Clerk						1,614.29	
Dept 1430 Customer Service							
100-1430-51900	Professional Education	DEWINDT-HALL, DIANE	MISC. MILEAGETO CS ROUNDTABLES AN	2015-12-31	01/13/16	71.53	22597
Total For Dept 1430 Customer Service						71.53	
Dept 1510 Finance							
100-1510-52130	Professional Fees Financial	SIKICH LLP	PROGRESS BILL FOR AUDIT SERVICEDEC 3	237759	01/13/16	2,719.00	22678
Total For Dept 1510 Finance						2,719.00	
Dept 1900 Other General Admin							
100-1900-52120	Professional Fees Legal	VON BRIESEN & ROPER S	PROFESSIONAL SERVICES RENDERED THR	208722	01/13/16	3,454.00	22700
100-1900-52140	Professional Fees - IT Contrac	DIGICORP INC	BLOCK CONTRACT	310955	01/13/16	25,000.00	22599
100-1900-52150	Professional Fees Assessment	ACCURATE APPRAISAL LL	2016 ASSESSMENT SERVICE JAN	2016 JAN	01/13/16	6,950.00	22549
100-1900-52900	Cleaning and Pest Control	GIBB BUILDING MAINTEN	MONTHLY JANITORIAL SERVICE/PARTITIO	12044	01/13/16	1,142.08	22606
Total For Dept 1900 Other General Admin						36,546.08	

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check #
Fund 100 General Fund							
Dept 2100 Police							
100-2100-45120	Court Fines	ANGIE MENDOZA	8N808G9LXZ WAS REDUCED AT COURT A	8N808GPLXZ	01/13/16	88.20	22554
100-2100-45120	Court Fines	DOUG GOEB	OVERPAYMENT ON CITAITON R431661-6	R431661-6	01/13/16	27.00	22600
100-2100-45120	Court Fines	MILW CNTY TREASURER	CNTY JAIL, DRIVER & IID SURCHARGES	CO2015DEC	01/13/16	2,180.00	22645
100-2100-45120	Court Fines	STATE OF WISCONSIN	CT COSTS, PENALTY ASSESSMENTS, CRIM	ST2015DEC	01/13/16	4,912.77	22685
100-2100-51330	Uniform Expense	ANDREW REKUSKI	SLACKS AND SWEATERS	UA REIMB.	01/13/16	473.12	22553
100-2100-51330	Uniform Expense	LARK UNIFORM OUTFITT	SCHMIDT AND SCHAAL METAL NAME TA	210887	01/13/16	60.80	22630
100-2100-51330	Uniform Expense	RED THE UNIFORM TAILO	C. VANDER SCHAAF UA	00W61971	01/13/16	1,176.82	22665
100-2100-51330	Uniform Expense	SCHAAL, JOHN JR.	SCHAAL UNDER ARMOUR LEGGINGS AND	UA REIMB.	01/13/16	388.79	22670
100-2100-51330	Uniform Expense	STREICHERS	SCHAAL VEST CARRIER, BOOTS, HOLSTER	I1187633	01/13/16	490.96	22688
100-2100-51330	Uniform Expense	STREICHERS	MILLER TRAUMA PLATE FOR VEST AND Q	I1189215	01/13/16	116.98	22688
100-2100-51330	Uniform Expense	STREICHERS	MILLER VEST CARRIER, NAME CLOTH, AN	I1189214	01/13/16	185.99	22688
100-2100-51350	Education Reimb	SIMANDL, KARL	SIMANDL FALL 2015 SEMESTER EDUCATI	FALL 2015 REIMB	01/13/16	600.00	22679
100-2100-52230	Phone and Internet	AT&T	INTOXIMETER LINE	414332066812-20	01/13/16	67.06	22557
100-2100-52230	Phone and Internet	US CELLULAR	DEPARTMENT WIRELES MODEMS	0116257115	01/13/16	207.50	22697
100-2100-52900	Cleaning and Pest Control	BATZNER PEST, INC.	MONTHLY PEST CONTROL	2024531	01/13/16	30.00	22560
100-2100-52900	Cleaning and Pest Control	GIBB BUILDING MAINTEN	MONTHLY JANITORIAL SERVICE/PARTITIO	12044	01/13/16	1,018.48	22606
100-2100-52900	Cleaning and Pest Control	LEFFLER CLEANING CONT	MONTHLY JANITORIAL VILLAGE HALL DE	CH15-13	01/13/16	401.70	22632
100-2100-52910	RECORDS MANAGEMENT SER	BAYSIDE, VILLAGE OF	RECORDS MANAGEMENT MAINTENANCE	1995	01/13/16	17,544.39	22561
100-2100-52910	Software Purch/Maint	DEER CREEK TECHNOLOG	DOCUMENT MANAGEMENT SOFTWARE	110 12/20/15	01/13/16	450.00	22594
100-2100-52990	Other Service Contracts & Fee	PROFESSIONAL SERVICES	CITITATION PROCESSING FEES	MSB0000557A	01/13/16	4,660.09	22660
100-2100-53100	Office Supplies	CINTAS CORPORATION	WEEKLY MAT SERVICE	184714127	01/13/16	10.35	22583
100-2100-53100	Office Supplies	CINTAS CORPORATION	WEEKLY MAT SERVICE	184712580	01/13/16	10.35	22584
100-2100-53100	Office Supplies	SIRCHIE FINGER PRINT LA	BUREAU/EVIDENCE SUPPLIES	0235768-IN	01/13/16	153.84	22680
100-2100-53100	Office Supplies	SIRCHIE FINGER PRINT LA	PHTO SCALE AND ID CARDS FOR BUREAU	0236262-IN	01/13/16	12.50	22680
100-2100-53120	Copy & Print Costs	JAMES IMAGING SYSTEM	MONTHLY COPIER USAGE	18046663	01/13/16	428.53	22619
100-2100-53400	Vehicle Maintenance	GENERAL COMMUNICATI	SWAP SIREN CONTROL ON SQUAD #11	219173	01/13/16	99.75	22605
100-2100-53400	Vehicle Maintenance	MACWASH CORPORATIO	SQUAD CAR WASH	19131	01/13/16	4.00	22637
100-2100-53400	Vehicle Maintenance	MACWASH CORPORATIO	SQUAD WASH	19130	01/13/16	3.00	22637
100-2100-55100	Liability & Property Insurance	MUNICIPAL PROPERTY IN	PROPERTY INSURANCE 1/1/2016-12/31/2	29726	01/13/16	1,960.00	22650
100-2100-55120	Unemployment	WI DEPT OF WORKFORCE	A REIDER UNEMPLOYMENT	000007400025	01/13/16	1,480.00	22707
Total For Dept 2100 Police						39,242.97	
Dept 2400 Planning and Development							
100-2400-44400	Code Compliance Fees	KIMBERLY STEIN ROBINS	CODE COMP REIMBURSEMENT K ROBINS	15-1241	01/13/16	100.00	22625
100-2400-51900	Professional Education	BIASEW	CODE UPDATES T KOEPP	020216KOEPP	01/13/16	85.00	22568
100-2400-52230	Phone and Internet	AT&T	WIRELESS DATA CHARGES	284244812582X12	01/13/16	104.83	22556
100-2400-52230	Phone and Internet	US CELLULAR	CELLULAR PHONE CHARGES & PHONE D	0116970594	01/13/16	351.62	22695
100-2400-53120	Copy & Print Costs	A/E GRAPHICS BROOKFIE	BLUEPRINTS PEINE	547443	01/13/16	34.18	22547
100-2400-53200	Memberships & Subscriptions	INTERNATIONAL CODE C	ICC MEMBERSHIP J BURRIS	3076124	01/13/16	135.00	22617
100-2400-54620	Loan Program Expenses	TRANS UNION CORPORA	NEIGHBORHOOD LOAN PROGRAM	12543043	01/13/16	70.92	22693
Total For Dept 2400 Planning and Development						881.55	

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check #
Fund 100 General Fund							
Dept 2900 Other Public Safety							
100-2900-52990	Other Service Contracts & Fee	TWIN CITY SECURITY INC	CROSSING GUARDS 12/21/2015-12/27/2	12340602	01/13/16	648.72	22694
100-2900-52990	Other Service Contracts & Fee	TWIN CITY SECURITY INC	CROSSING GUARDS 11/23/2015-11/29/2	12340398	01/13/16	648.72	22694
Total For Dept 2900 Other Public Safety						1,297.44	
Dept 3100 Public Works Admin.							
100-3100-46420	Recycling Rebate	WASTE MANAGEMENT O	RESIDENTIAL CURBSIDE RECYCLING DECE	5832135-2275-3	01/13/16	(3,391.16)	22703
100-3100-52230	Phone and Internet	US CELLULAR	CELLULAR PHONE CHARGES	0114750494	01/13/16	118.01	22696
100-3100-53100	Office Supplies	AMERICAN MESSAGING S	PAGER FEES	U1850354QA	01/13/16	29.88	22552
100-3100-53120	Copy & Print Costs	DE LAGE LANDEN FINANC	COPIER LEASE	48394348	01/13/16	56.96	22593
100-3100-54150	Safety Expenses	CINTAS	RESTOCK MEDICINE CABINET	5004176437	01/13/16	19.48	22582
100-3100-54150	Safety Expenses	US HEALTHWORKS MEDI	EMPLOYEE SCREENINGS DEC 15	0035120-WI	01/13/16	392.00	22698
100-3100-55100	Liability & Property Insurance	MUNICIPAL PROPERTY IN	PROPERTY INSURANCE 1/1/2016-12/31/2	29726	01/13/16	11,173.00	22650
Total For Dept 3100 Public Works Admin.						8,398.17	
Dept 3230 Bldg Maint - Public Works							
100-3230-53500	Dept/Program Supplies	BATZNER PEST, INC.	EXTERMINATING AT VILLAGE HALL	2029264	01/13/16	45.00	22560
100-3230-53500	Dept/Program Supplies	BONAFIDE SAFE & LOCK I	DUPLICATE KEYS	235131-00	01/13/16	14.52	22571
100-3230-53500	Dept/Program Supplies	BONAFIDE SAFE & LOCK I	DUPLICATE KEYS	234973-00	01/13/16	24.60	22571
100-3230-53500	Dept/Program Supplies	BONAFIDE SAFE & LOCK I	DUPLICATE KEYS	235371-00	01/13/16	18.42	22571
100-3230-53500	Dept/Program Supplies	BRAUN THYSSENKRUPP E	QUARTERLY BILLING AT LIBRARY	113041	01/13/16	722.38	22572
100-3230-53500	Dept/Program Supplies	NORTHERN TOOL & EQUI	COMPLETION OF SHORT PAYMENT FROM	122315	01/13/16	29.99	22653
100-3230-53500	Dept/Program Supplies	ORKIN COMMERCIAL SER	EXTERMINATING AT HUBBARD	120915	01/13/16	88.18	22655
100-3230-53500	Dept/Program Supplies	ORKIN COMMERCIAL SER	EXTERMINATING AT DPW	12/10/15	01/13/16	82.84	22655
100-3230-53500	Dept/Program Supplies	RINDERLE DOOR CO	REPAIRS TO OVERHEAD DOOR AT FIRE DE	17029	01/13/16	371.54	22666
100-3230-53500	Dept/Program Supplies	STATE OF WI - DSPS	PERMIT TO OPERATE FEE	393337	01/13/16	50.00	22684
Total For Dept 3230 Bldg Maint - Public Works						1,447.47	
Dept 3300 Municipal Garage							
100-3300-53400	Vehicle Maintenance	ALSCO	MECHANICS STOCK	1024935	01/13/16	24.65	22550
100-3300-53400	Vehicle Maintenance	CARQUEST AUTO PARTS	PARTS FOR #92	373683	01/13/16	47.88	22577
100-3300-53400	Vehicle Maintenance	CARQUEST AUTO PARTS	STOCK FOR MECHANICS	2514-477864	01/13/16	24.48	22577
100-3300-53400	Vehicle Maintenance	CARQUEST AUTO PARTS	PARTS FOR #92	373683	01/13/16	47.88	22577
100-3300-53400	Vehicle Maintenance	MATHESON TRI GAS INC	CYLINDER RENTAL FOR MECHANICS	12568509	01/13/16	120.00	22638
100-3300-53400	Vehicle Maintenance	TERMINAL SUPPLY	MECHANICS STOCK	77067-00	01/13/16	180.42	22690
100-3300-53400	Vehicle Maintenance	UTILITY SALES & SERVICE	LATCH FOR #32	0131423	01/13/16	162.85	22699
100-3300-53410	Fuel and Oil	HERBST OIL INC	UNLEADED FUEL	60411	01/13/16	1,133.62	22612
100-3300-53410	Fuel and Oil	HERBST OIL INC	DIESEL FUEL	60460	01/13/16	1,869.29	22612
100-3300-53410	Fuel and Oil	HERBST OIL INC	UNLEADED FUEL	60397	01/13/16	1,854.93	22612
100-3300-53410	Fuel and Oil	HERBST OIL INC	DIESEL FUEL	60278	01/13/16	839.34	22612
Total For Dept 3300 Municipal Garage						6,305.34	
Dept 3410 Street and Alley							
100-3410-53500	Dept/Program Supplies	STARK PAVEMENT CORP	HOT MIX	38223	01/13/16	759.72	22683

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check #
Fund 100 General Fund							
Dept 3410 Street and Alley							
						Total For Dept 3410 Street and Alley	759.72
Dept 3430 Street Lights							
100-3430-53500	Dept/Program Supplies	NEHER ELECTRIC SUPP IN	HPS BULBS	345369-00	01/13/16	325.80	22651
						Total For Dept 3430 Street Lights	325.80
Dept 3510 Refuse Disposal							
100-3510-52950	Disposal Contracts	WASTE MANAGEMENT O	SCHOOL SOLID AND RECYCLING	5828905-2275-5	01/13/16	1,261.20	22703
100-3510-52950	Disposal Contracts	WASTE MANAGEMENT O	SOLID AND YARD DISPOSAL CONTRACT	0047310-2286-1	01/13/16	11,157.71	22703
						Total For Dept 3510 Refuse Disposal	12,418.91
Dept 3520 Recycling							
100-3520-52950	Disposal Contracts	WASTE MANAGEMENT O	RESIDENTIAL CURBSIDE RECYCLING DECE	5832135-2275-3	01/13/16	9,776.00	22703
100-3520-52950	Disposal Contracts	WASTE MANAGEMENT O	SCHOOL SOLID AND RECYCLING	5828905-2275-5	01/13/16	981.93	22703
100-3520-52950	Disposal Contracts	WASTE MANAGEMENT O	DPW RECYCLING CENTER	5832680-2275-8	01/13/16	3,143.56	22703
100-3520-52950	Disposal Contracts	WASTE MANAGEMENT O	OAKLAND, CAPITOL, PARK RECYCLING	5832136-2275-9	01/13/16	349.14	22703
						Total For Dept 3520 Recycling	14,250.63
Dept 3530 Yard Waste / Leaf							
100-3530-52950	Disposal Contracts	WASTE MANAGEMENT O	SOLID AND YARD DISPOSAL CONTRACT	0047310-2286-1	01/13/16	601.19	22703
						Total For Dept 3530 Yard Waste / Leaf	601.19
Dept 4000 Health							
100-4000-52900	Cleaning and Pest Control	AMERICAN ANIMAL CON	PEST ABATEMENT OCT NOV DEC 2015	18221	01/13/16	600.00	22551
100-4000-52900	Cleaning and Pest Control	GIBB BUILDING MAINTEN	MONTHLY JANITORIAL SERVICE/PARTITIO	12044	01/13/16	180.26	22606
100-4000-52900	Cleaning and Pest Control	LEFFLER CLEANING CONT	MONTHLY JANITORIAL VILLAGE HALL DE	CH15-13	01/13/16	200.85	22632
100-4000-55100	Liability & Property Insurance	MUNICIPAL PROPERTY IN	PROPERTY INSURANCE 1/1/2016-12/31/2	29726	01/13/16	1,147.00	22650
						Total For Dept 4000 Health	2,128.11
Dept 5140 Village Center							
100-5140-52900	Cleaning and Pest Control	GIBB BUILDING MAINTEN	MONTHLY JANITORIAL SERVICE/PARTITIO	12044	01/13/16	106.97	22606
100-5140-52900	Cleaning and Pest Control	LEFFLER CLEANING CONT	MONTHLY JANITORIAL VILLAGE HALL DE	CH15-13	01/13/16	120.51	22632
						Total For Dept 5140 Village Center	227.48
Dept 5300 Village Celebrations							
100-5300-54120	Other Special Events	IRCINK, ARTHUR	SFM MARKET	FARMERS MKRT	01/13/16	1,995.00	22618
						Total For Dept 5300 Village Celebrations	1,995.00
Dept 7000 Shared Expenses							
100-7000-52230	Phone and Internet	DIGICORP INC	ADD EXTENSIONS TO PICKUP GROUP FOR	311409	01/13/16	57.50	22599
100-7000-52230	Phone and Internet	DIGICORP INC	SETUP VM TO EMAIL FOR MEMANUEL SO	311448	01/13/16	57.50	22599
100-7000-55100	Liability & Property Insurance	R & R INSURANCE SERVIC	GEN LIAB INSURANCE #1 OF 4	1528407	01/13/16	37,324.00	22663
100-7000-55100	Liability & Property Insurance	R & R INSURANCE SERVIC	BOILER AND MACINERY 2016 PREMIUM	1528481	01/13/16	1,789.00	22663
100-7000-55100	Liability & Property Insurance	R & R INSURANCE SERVIC	CRIME POLICE 2016 PREM	1528482	01/13/16	2,103.00	22663
100-7000-55100	Liability & Property Insurance	R & R INSURANCE SERVIC	UMBRELLA POLICY 2016 PREM	1529275	01/13/16	10,444.00	22663

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Fund 100 General Fund							
Dept 7000 Shared Expenses							
100-7000-55110	Workers Comp	R & R INSURANCE SERVIC	WORKERS COMPENSATION #1 OF 4	1528480	01/13/16	47,710.00	22663
Total For Dept 7000 Shared Expenses						99,485.00	
Total For Fund 100 General Fund						248,734.32	
Fund 200 Library							
Dept 5110 Library							
200-5110-46710	Library Fines	BYRNE, SHARLENE	REFUND FOR ITEM RETURNED AFTER PAY	LIR BYRNE	01/13/16	25.95	22576
200-5110-46710	Library Fines	COLLIS GEERS, JANE	REFUND FOR ITEM RETURNED AFTER PAY	LIR COLLIS GEERS	01/13/16	10.98	22587
200-5110-52100	Professional Fees	VON BRIESEN & ROPER S	PROFESSIONAL SERVICES RENDERED THR	208722	01/13/16	286.00	22700
200-5110-52300	Other Intergov'tal pymts	MILW CNTY FEDERATED L	SERVICES PURCHASED FROM LIBRARY SY	FL-02862	01/13/16	272.14	22644
200-5110-52900	Cleaning and Pest Control	GIBB BUILDING MAINTEN	MONTHLY JANITORIAL SERVICE/PARTITIO	12044	01/13/16	1,513.38	22606
200-5110-52900	Cleaning and Pest Control	LEFFLER CLEANING CONT	MONTHLY JANITORIAL VILLAGE HALL DE	CH15-13	01/13/16	1,687.14	22632
200-5110-52990	Other Service Contracts & Fee	DAVES MAGIKIST CLEANI	LIBRARY LOBBY MAT SERVICE JAN 4 2016	194936	01/13/16	54.56	22592
200-5110-52990	Other Service Contracts & Fee	JAMES IMAGING SYSTEM	LIBRARY COPY MACHINE LEASE JANUARY	18094277	01/13/16	213.12	22620
200-5110-53100	Office Supplies	QUILL CORPORATION	OFFICE SUPPLIES JAN 2016	1945007-2046459	01/13/16	100.35	22662
200-5110-53100	Office Supplies	QUILL CORPORATION	OFFICE SUPPLIES JAN 2016	1945007-2046459	01/13/16	58.90	22662
200-5110-53720	Periodicals	DEMCO	LIBRARY PERIODICAL SUBSCRIPTIONS 201	5550978	01/13/16	4,324.00	22595
200-5110-53720	Periodicals	DEMCO	LIBRARY PERIODICAL SUBSCRIPTIONS 201	5550978	01/13/16	(25.76)	22595
200-5110-53720	Periodicals	JOURNAL SENTINEL	LIBRARY PAPER SUBSCRIPTION 2 COPIES	122991 LIB 2016	01/13/16	702.00	22622
200-5110-54510	Auermiller Expenses	BAKER & TAYLOR	AUERMILLER GRANT PURCHASES DEC 20	AUERM DEC 15	01/13/16	22.43	22558
200-5110-54510	Auermiller Expenses	BAKER & TAYLOR	LIBRARY BOOKS PURCHASED WITH AUER	AUER DEC 15	01/13/16	22.43	22558
200-5110-54900	Onufrock Expenses	BAKER & TAYLOR	LIBRARY ADULT FICTION ITEMS DEC 2015	ONUFRACK AF DE	01/13/16	381.28	22558
200-5110-54900	Onufrock Expenses	BAKER & TAYLOR	LIBRARY GIFT PURCHASES DEC 2015	GIFT DEC 15	01/13/16	403.56	22558
200-5110-55100	Liability & Property Insurance	MUNICIPAL PROPERTY IN	PROPERTY INSURANCE 1/1/2016-12/31/2	29726	01/13/16	7,457.00	22650
Total For Dept 5110 Library						17,509.46	
Dept 5111 Adult Materials							
200-5111-53730	Materials	BAKER & TAYLOR	LIBRARY ADULT NON FICTION MATERIALS	ANF DEC 15	01/13/16	395.46	22558
200-5111-53730	Materials	BAKER & TAYLOR	CIRC CONTINUATIONS DEC 2015	CIRC CONT DEC 15	01/13/16	75.80	22558
200-5111-53730	Materials	BAKER & TAYLOR	REFERENCE CONTINUATION ITEMS DEC 2	REF CONT DEC 15	01/13/16	5.77	22558
200-5111-53730	Materials	GARCIA, JESSE	BOOK SOLD TO LIBRARY DIRECTLY FROM	GARCIA 01	01/13/16	20.00	22604
200-5111-53740	DVD's	BAKER & TAYLOR	LIBRARY DVDS DEC 2015	ADVD DEC 15	01/13/16	289.73	22558
200-5111-53750	Audiobooks	BAKER & TAYLOR	LIBRARY ADULT COLLECTION AUDIO BOO	ABKCD DEC 15	01/13/16	16.31	22558
200-5111-53770	Music	BAKER & TAYLOR	LIBRARY GIFT CD DEC 15	LIB GIFT CD DEC 1	01/13/16	12.22	22558
200-5111-53770	Music	BAKER & TAYLOR	LIBRARY MUSIC COLLECTION DECEMBER	ACD DEC15	01/13/16	126.39	22558
Total For Dept 5111 Adult Materials						941.68	
Dept 5112 Childrens Materials							
200-5112-53730	Materials	BAKER & TAYLOR	LIBRARY JUV CONTINUATIONS DEC 2015	JUV CONT DEC 15	01/13/16	153.92	22558
200-5112-53730	Materials	BAKER & TAYLOR	JUVENILE MATERIALS DEC 2015	JUV DEC 15	01/13/16	237.66	22558
200-5112-53740	DVD's	BAKER & TAYLOR	LIBRARY CHILDREN'S MOVIES DEC 15	JDVD DEC 15	01/13/16	62.87	22558
200-5112-53770	Music	BAKER & TAYLOR	JUVENILE MUSIC DEC 2015	JCD DEC 15	01/13/16	9.60	22558

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Fund 200 Library							
Dept 5112 Childrens Materials							
Total For Dept 5112 Childrens Materials						464.05	
Dept 5113 Young Adult Materials							
200-5113-53730	Materials	BAKER & TAYLOR	YOUNG ADULT MATERIALS DEC 2015	YA DEC 15	01/13/16	99.68	22558
Total For Dept 5113 Young Adult Materials						99.68	
Total For Fund 200 Library						19,014.87	
Fund 210 Senior Services							
Dept 4600 Senior Services							
210-4600-52100	Professional Fees	DEWITT CLINTON, LLOYD	YOGA CLASSES	JANUARY 2016	01/13/16	120.00	22598
210-4600-52900	Cleaning and Pest Control	GIBB BUILDING MAINTEN	MONTHLY JANITORIAL SERVICE/PARTITIO	12044	01/13/16	180.26	22606
210-4600-52900	Cleaning and Pest Control	LEFFLER CLEANING CONT	MONTHLY JANITORIAL VILLAGE HALL DE	CH15-13	01/13/16	200.85	22632
210-4600-53500	Dept/Program Supplies	PAT MIKKELSEN	BOOK BINDING	JANUARY 2016	01/13/16	84.00	22658
210-4600-54000	Programming	BECK, KATHY L	CARD STAMPING	FEBRUARY2016	01/13/16	50.00	22563
210-4600-54000	Programming	GIBB BUILDING MAINTEN	MONTHLY JANITORIAL SERVICE/PARTITIO	12044	01/13/16	130.00	22606
210-4600-54000	Programming	LEFFLER CLEANING CONT	PARTITION SET UP SENIOR CENTER DEC 1	CH15-12 WALL DE	01/13/16	130.00	22632
210-4600-54000	Programming	PAT MIKKELSEN	BOOK BINDING	JANUARY 2016	01/13/16	40.00	22658
210-4600-55100	Liability & Property Insurance	MUNICIPAL PROPERTY IN	PROPERTY INSURANCE 1/1/2016-12/31/2	29726	01/13/16	2,295.00	22650
Total For Dept 4600 Senior Services						3,230.11	
Total For Fund 210 Senior Services						3,230.11	
Fund 220 Marketing & Communications							
Dept 6700 Marketing & Communications							
220-6700-52100	PAID ADVERTISING	BOEHM, MICHELLE	MARKETING SERVICES PERFORMED DEC	DEC 2015	01/13/16	225.00	22570
220-6700-52100	PROJECT MANAGEMENT	BOEHM, MICHELLE	MARKETING SERVICES PERFORMED DEC	DEC 2015	01/13/16	1,055.00	22570
220-6700-52100	MEDIA RELATIONS/SOCIAL M	BOEHM, MICHELLE	MARKETING SERVICES PERFORMED DEC	DEC 2015	01/13/16	630.00	22570
220-6700-53120	ISTOCK IMAGES	BOEHM, MICHELLE	MARKETING SERVICES PERFORMED DEC	DEC 2015	01/13/16	121.44	22570
220-6700-53120	FOLDERS FOR SPONSORSHIP F	BOEHM, MICHELLE	MARKETING SERVICES PERFORMED DEC	DEC 2015	01/13/16	284.77	22570
220-6700-53140	MAREKTING MATERIALS	BOEHM, MICHELLE	MARKETING SERVICES PERFORMED DEC	DEC 2015	01/13/16	1,750.00	22570
220-6700-53500	WELCOME NEIGHBOR RECEPT	BOEHM, MICHELLE	MARKETING SERVICES PERFORMED DEC	DEC 2015	01/13/16	15.00	22570
220-6700-54170	Welcoming Neighbors	BOEHM, MICHELLE	MARKETING SERVICES PERFORMED DEC	DEC 2015	01/13/16	291.67	22570
220-6700-54640	FACEBOOK ADS	BOEHM, MICHELLE	MARKETING SERVICES PERFORMED DEC	DEC 2015	01/13/16	60.22	22570
Total For Dept 6700 Marketing & Communications						4,433.10	
Total For Fund 220 Marketing & Communications						4,433.10	
Fund 230 Shorewood Today							
Dept 1910 Shorewood Today							
230-1910-52100	SHWD TODAY PROF FEES	BOEHM, MICHELLE	MARKETING SERVICES PERFORMED DEC	DEC 2015	01/13/16	1,329.17	22570
230-1910-52100	Professional Fees	PRESTO, LINDA	SHOREWOOD TODAY NOV 15	1255	01/13/16	1,120.00	22659
Total For Dept 1910 Shorewood Today						2,449.17	
Total For Fund 230 Shorewood Today						2,449.17	

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Fund 400 General Capital Projects							
Dept 1410 Manager							
400-1410-52910	Software Purch/Maint	CIVIC PLUS	WEBSITE ANNUAL HOSTING SUPPORT 20	157225	01/13/16	4,123.35	22585
400-1410-52910	Software Purch/Maint	MSA PROFESSIONAL SER	GIS DATA AND MAINTENANCE	9	01/13/16	2,163.00	22647
Total For Dept 1410 Manager						6,286.35	
Dept 2900 Other Public Safety							
400-2900-52300	RECORDS MANAGEMENT SER	BAYSIDE, VILLAGE OF	RECORDS MANAGEMENT MAINTENANCE	1995	01/13/16	11,589.37	22561
400-2900-52300	RECORDS MANAGEMENT AD	BAYSIDE, VILLAGE OF	RECORDS MANAGEMENT MAINTENANCE	1995	01/13/16	5,150.00	22561
Total For Dept 2900 Other Public Safety						16,739.37	
Dept 3470 Sidewalks							
400-3470-56310	Regular Maintenance	SNOREK CONSTRUCTION	SIDEWALK PROGRAM	PAYMENT 3	01/13/16	13,640.40	22682
Total For Dept 3470 Sidewalks						13,640.40	
Dept 3610 Forestry							
400-3610-52940	Landscaping Contracts	WACHTEL TREE SCIENCE	PUBLIC TREE INVENTORY REPORT AND M	217342	01/13/16	5,000.00	22701
Total For Dept 3610 Forestry						5,000.00	
Dept 3620 Parks and Beautification							
400-3620-56500	Land Improvements	LEMBERG ELECTRIC COM	INSTALL NEW FIRE ALARM AT HUBBARD	139075	01/13/16	29,950.00	22634
Total For Dept 3620 Parks and Beautification						29,950.00	
Total For Fund 400 General Capital Projects						71,616.12	
Fund 410 TID No. 1 Capital							
Dept 6600 TID Administration							
410-6600-52130	Professional Fees Financial	SIKICH LLP	PROGRESS BILL FOR AUDIT SERVICEDEC 3	237759	01/13/16	212.00	22678
Total For Dept 6600 TID Administration						212.00	
Dept 6650 TID Projects							
410-6650-56360	Streetscape (Lights,Signs,Benc	WI DEPT OF TRANSPORT	PROJ #2025-12-70 EAST CAPITOL DRIVE	L40373	01/13/16	38,648.15	22706
Total For Dept 6650 TID Projects						38,648.15	
Total For Fund 410 TID No. 1 Capital						38,860.15	
Fund 430 TID No. 3 Capital							
Dept 6600 TID Administration							
430-6600-52130	Professional Fees Financial	SIKICH LLP	PROGRESS BILL FOR AUDIT SERVICEDEC 3	237759	01/13/16	209.00	22678
Total For Dept 6600 TID Administration						209.00	
Dept 6650 TID Projects							
430-6650-56320	Large Construction Projects	HARBOR SHOREWOOD D	SHWD REIMB TO HARBOR SHOREWOOD	1	01/13/16	84,879.00	22610
Total For Dept 6650 TID Projects						84,879.00	
Total For Fund 430 TID No. 3 Capital						85,088.00	
Fund 440 TID No. 4 Capital							

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Fund 440 TID No. 4 Capital							
Dept 6600 TID Administration							
440-6600-52130	Professional Fees Financial	SIKICH LLP	PROGRESS BILL FOR AUDIT SERVICEDEC 3	237759	01/13/16	147.00	22678
Total For Dept 6600 TID Administration						147.00	
Total For Fund 440 TID No. 4 Capital						147.00	
Fund 450 TID No. 5 Capital							
Dept 6600 TID Administration							
450-6600-52130	Professional Fees Financial	SIKICH LLP	PROGRESS BILL FOR AUDIT SERVICEDEC 3	237759	01/13/16	209.00	22678
Total For Dept 6600 TID Administration						209.00	
Total For Fund 450 TID No. 5 Capital						209.00	
Fund 600 Parking Utility							
Dept 3900 Parking							
600-3900-52130	Professional Fees Financial	SIKICH LLP	PROGRESS BILL FOR AUDIT SERVICEDEC 3	237759	01/13/16	354.50	22678
600-3900-54311	LAKE BLUFF LOT RENT	SCHOOL DISTRICT OF SH	PARKING PERMITS SOLD FOR THE MONT	DEC PARK 15	01/13/16	24.00	22672
600-3900-54314	TCF BANK	TCF BANK	PARKING PERMITS SOLD FOR THE MONT	DEC PARK 15	01/13/16	36.00	22689
600-3900-54315	HIGH SCHOOL EAST LOT RENT	SCHOOL DISTRICT OF SH	PARKING PERMITS SOLD FOR THE MONT	DEC PARK 15	01/13/16	12.00	22672
600-3900-54320	OGDEN LOT RENT	OGDEN DEVELOPMENT G	PARKING PERMITS SOLD FOR THE MONT	DEC PARK 15	01/13/16	51.00	22654
600-3900-54321	EINSTEIN BAGEL LOT	EINSTEIN BAGELS #1490	PARKING PERMITS SOLD FOR THE MONT	DEC PKG 15	01/13/16	17.00	22602
600-3900-54323	LEGION POST LOT RENT	AB DATA	PARKING PRMITS SOLD FOR THE MONTH	DEC PARK 15	01/13/16	34.00	22548
Total For Dept 3900 Parking						528.50	
Total For Fund 600 Parking Utility						528.50	
Fund 610 Water Utility							
Dept 3710 Water Administration							
610-3710-52130	Professional Fees Financial	SIKICH LLP	PROGRESS BILL FOR AUDIT SERVICEDEC 3	237759	01/13/16	689.00	22678
610-3710-52230	Phone and Internet	US CELLULAR	CELLULAR PHONE CHARGES	0114750494	01/13/16	52.59	22696
610-3710-52300	WATER SERVICE CHARGE	MILW WATER WORKS	CURRENT USAGE 11/30/2015 - 12/31/20	10013.300 DEC 15	01/13/16	1,003.20	22646
610-3710-52300	WATER USAGE CHARGE CCF 3	MILW WATER WORKS	CURRENT USAGE 11/30/2015 - 12/31/20	10013.300 DEC 15	01/13/16	42,206.22	22646
610-3710-52300	SHOREWOOD FIRE PROTECTI	MILW WATER WORKS	CURRENT USAGE 11/30/2015 - 12/31/20	10013.300 DEC 15	01/13/16	5,253.90	22646
610-3710-53100	Office Supplies	AMERICAN MESSAGING S	PAGER FEES	U1850354QA	01/13/16	29.88	22552
610-3710-53121	Shared Copy Costs	DE LAGE LANDEN FINANC	COPIER LEASE	48394348	01/13/16	56.96	22593
610-3710-54150	Safety Expenses	CINTAS	RESTOCK MEDICINE CABINET	5004176437	01/13/16	19.48	22582
610-3710-55100	Liability & Property Insurance	MUNICIPAL PROPERTY IN	PROPERTY INSURANCE 1/1/2016-12/31/2	29726	01/13/16	1,366.00	22650
Total For Dept 3710 Water Administration						50,677.23	
Dept 3730 Maint Mains							
610-3730-53500	Dept/Program Supplies	RCM	BACK FILL	153619	01/13/16	25.00	22664
610-3730-53500	Dept/Program Supplies	RCM	BACK FILL	153560	01/13/16	150.00	22664
Total For Dept 3730 Maint Mains						175.00	
Dept 3740 Maint Services							
610-3740-53500	Dept/Program Supplies	HYDRO CORP	CCCP	0037820	01/13/16	740.00	22615

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Fund 610 Water Utility							
Dept 3740 Maint Services							
610-3740-53500	Dept/Program Supplies	HYDRO CORP	CCCP	0037819	01/13/16	2,544.00	22615
610-3740-53500	Dept/Program Supplies	ZIGNEGO READY MIX INC	4100 BARTLETT SLURRY	59539	01/13/16	550.00	22708
610-3740-53500	Dept/Program Supplies	ZIGNEGO READY MIX INC	CONCRETE 4075 LAKE DR	59541	01/13/16	522.10	22708
Total For Dept 3740 Maint Services						4,356.10	
Dept 3790 Other Water							
610-3790-52920	Surveys/Studies & Plans	SHORT ELLIOT HENDRICK	MILW RATE CASE ASSISTANCE	308382	01/13/16	1,538.39	22677
610-3790-54740	Water Testing	NORTHERN LAKE SERVICE	WATER TESTING	288291	01/13/16	560.00	22652
Total For Dept 3790 Other Water						2,098.39	
Total For Fund 610 Water Utility						57,306.72	
Fund 620 Sewer Utility							
Dept 3810 Sewer Administration							
620-3810-52130	Professional Fees Financial	SIKICH LLP	PROGRESS BILL FOR AUDIT SERVICEDEC 3	237759	01/13/16	703.00	22678
620-3810-52230	Phone and Internet	US CELLULAR	CELLULAR PHONE CHARGES	0114750494	01/13/16	47.54	22696
620-3810-53100	Office Supplies	AMERICAN MESSAGING S	PAGER FEES	U1850354QA	01/13/16	29.88	22552
620-3810-53100	Office Supplies	DE LAGE LANDEN FINANC	COPIER LEASE	48394348	01/13/16	56.96	22593
620-3810-54150	Safety Expenses	CINTAS	RESTOCK MEDICINE CABINET	5004176437	01/13/16	19.49	22582
620-3810-55100	Liability & Property Insurance	MUNICIPAL PROPERTY IN	PROPERTY INSURANCE 1/1/2016-12/31/2	29726	01/13/16	1,366.00	22650
Total For Dept 3810 Sewer Administration						2,222.87	
Total For Fund 620 Sewer Utility						2,222.87	
Fund 800 Tax Agency Fund							
Dept 0000							
800-0000-21200	Over Payments	1800 EAST CAPITOL DR LL	2015 TAX OVERPAYMENT REFUND	239-0676-000-201	01/05/16	10.00	22512
800-0000-21200	Over Payments	BAER, SUSAN C	2015 TAX OVERPAYMENT REFUND	276-0620-000-201	01/05/16	475.11	22513
800-0000-21200	Over Payments	BERMAN, ALIAH M	2015 TAX OVERPAYMENT REFUND	241-1047-000-201	01/05/16	878.33	22514
800-0000-21200	Over Payments	BRADOW, AMANDA	2015 TAX OVERPAYMENT REFUND	236-0055-000-201	01/05/16	70.15	22515
800-0000-21200	Over Payments	BRIEN, SANDRA O	2015 TAX OVERPAYMENT REFUND	238-0114-000-201	01/05/16	656.94	22516
800-0000-21200	Over Payments	CIARDO, RICHARD J	2015 TAX OVERPAYMENT REFUND	240-0315-000-201	01/05/16	1,339.86	22517
800-0000-21200	Over Payments	CICCARELLI, JOSEPH A	2015 TAX OVERPAYMENT REFUND	276-0430-000-201	01/05/16	1,639.27	22518
800-0000-21200	Over Payments	CONLON, JAMES	2015 TAX OVERPAYMENT REFUND	240-0105-000-201	01/05/16	445.37	22519
800-0000-21200	Over Payments	CONNOLLY, AMY K	2015 TAX OVERPAYMENT REFUND	276-0693-000-201	01/05/16	36.52	22520
800-0000-21200	Over Payments	DAVIDA, JACOB G	2015 TAX OVERPAYMENT REFUND	236-0291-000-201	01/05/16	342.14	22521
800-0000-21200	Over Payments	DRAGHICCHIO, LORENZO	2015 TAX OVERPAYMENT REFUND	236-0172-000-201	01/05/16	138.88	22522
800-0000-21200	Over Payments	EIMERS, JEFFREY T	2015 TX OVERPAYMENT REFUND	277-0197-000-201	01/05/16	1,956.89	22523
800-0000-21200	Over Payments	FIELEK, GRETCHEN	2015 TAX OVERPAYMENT REFUND	276-0422-037-201	01/05/16	577.96	22524
800-0000-21200	Over Payments	FOY, LAUREN S	2015 TAX OVERPAYMENT REFUND	236-0235-000-201	01/05/16	431.91	22525
800-0000-21200	Over Payments	GHYLIN, TREVOR W	2015 TAX OVERPAYMENT REFUND	276-0627-000-201	01/05/16	373.28	22526
800-0000-21200	Over Payments	HOFF, CURTIS L	2015 TAX OVERPAYMENT REFUND	275-1045-000-201	01/05/16	198.31	22527
800-0000-21200	Over Payments	JENNARO, ANNETTE	2015 TAX OVERPAYMENT REFUND	275-1128-000-201	01/05/16	536.22	22528
800-0000-21200	Over Payments	KAUFMAN, NOAH	2015 TAX OVERPAYMENT REFUND	240-0090-000-201	01/05/16	201.20	22529

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Fund 800 Tax Agency Fund							
Dept 0000							
800-0000-21200	Over Payments	KISSINGER, PATRICIA L	2015 TAX OVERPAYMENT REFUND	239-0665-000-201	01/05/16	366.86	22530
800-0000-21200	Over Payments	LARSON, ELISABETH J	2015 TAX OVERPAYMENT REFUND	275-1162-000-201	01/05/16	419.33	22531
800-0000-21200	Over Payments	LATTOS, DENISE	2015 TAX OVERPAYMENT REFUND	276-0361-000-201	01/05/16	445.86	22532
800-0000-21200	Over Payments	LAWLER, KATHERINE E	2015 TAX OVERPAYMENT REFUND	275-1160-000-201	01/05/16	548.09	22533
800-0000-21200	Over Payments	MACEK, EDWARD C	2015 TAX OVERPAYMENT REFUND	240-9991-000-201	01/05/16	465.23	22534
800-0000-21200	Over Payments	MAHN, JOAN L	2015 TAX OVERPAYMENT REFUND	276-0307-113-201	01/05/16	1,651.35	22535
800-0000-21200	Over Payments	MCCARTHY, GAIL L	2015 TAX OVERPAYMENT REFUND	276-0749-234-201	01/05/16	323.40	22536
800-0000-21200	Over Payments	MICHAEL R & BARBARA	2015 TAX OVERPAYMENT REFUND	275-1057-000-201	01/05/16	395.73	22537
800-0000-21200	Over Payments	NELSON, ELIZABETH A	2015 TAX OVERPAYMENT REFUND	276-0749-132-201	01/05/16	366.30	22538
800-0000-21200	Over Payments	PRITCHARD, GERALYNN	2015 TAX OVERPAYMENT REFUND	240-0578-000-201	01/05/16	6,323.12	22539
800-0000-21200	Over Payments	STECK, MARNEY L	2015 TAX OVERPAYMENT REFUND	275-1134-000-201	01/05/16	453.18	22540
800-0000-21200	Over Payments	STROUD, BRIAN	2015 TAX OVERPAYMENT REFUND	235-0093-000-201	01/05/16	613.33	22541
800-0000-21200	Over Payments	TOLL, CRYSTAL	2015 TAX OVERPAYMENT REFUND	240-0453-000-201	01/05/16	412.91	22542
800-0000-21200	Over Payments	WAGNER, KATE M	2015 TAX OVERPAYMENT REFUND	276-0749-327-201	01/05/16	378.56	22543
800-0000-21200	Over Payments	WAITE, MICHELLE	2015 TAX OVERPAYMENT REFUND	236-0427-000-201	01/05/16	187.56	22544
800-0000-21200	Over Payments	YANG, JUN	2015 TAX OVERPAYMENT REFUND	276-0131-000-201	01/05/16	650.88	22545
800-0000-21200	Over Payments	ZIMMER, ERIC	2015 TAX OVERPAYMENT REFUND	276-0696-000-201	01/05/16	275.97	22546
800-0000-21200	Over Payments	ARANDA, JOHN	2015 TAX OVERPAYMENT REFUND	240-0179-000-201	01/13/16	205.58	22555
800-0000-21200	Over Payments	ARANDA, JOHN	2015 TAX OVERPAYMENT REFUND	275-1075-000-201	01/13/16	34.22	22555
800-0000-21200	Over Payments	BARNES, LESLY M	2015 TAX OVERPAYMENT REFUND	236-0330-000-201	01/13/16	412.36	22559
800-0000-21200	Over Payments	BB&T	2015 TAX OVERPAYMENT REFUND	239-0613-000-201	01/13/16	7,280.64	22562
800-0000-21200	Over Payments	BECKER, SUSAN T	2015 TAX OVERPAYMENT REFUND	239-0552-000-201	01/13/16	512.59	22564
800-0000-21200	Over Payments	BECKMAN, JOE A	2015 TAX OVERPAYMENT REFUND	276-0752-346-201	01/13/16	625.12	22565
800-0000-21200	Over Payments	BEEHLER, JAMES J	2015 TAX OVERPAYMENT REFUND	235-0042-000-201	01/13/16	75.26	22566
800-0000-21200	Over Payments	BHULANJA, RAM P	2015 TAX OVERPAYMENT REFUND	235-0046-000-201	01/13/16	899.12	22567
800-0000-21200	Over Payments	BIRKEL, NICOLE	2015 TAX OVERPAYMENT REFUND	276-0612-000-201	01/13/16	365.30	22569
800-0000-21200	Over Payments	BREEN, SARAH N	2015 TAX OVERPAYMENT REFUND	275-1110-000-201	01/13/16	444.53	22574
800-0000-21200	Over Payments	BRUNHART, ANGELA S	2015 TAX OVERPAYMENT REFUND	239-0218-004-201	01/13/16	577.55	22575
800-0000-21200	Over Payments	CARTER, THOMAS J	2015 TAX OVERPAYMENT REFUND	276-0749-129-201	01/13/16	484.83	22578
800-0000-21200	Over Payments	CAVACAUGH, ELIZABETH	2015 TAX OVERPAYMENT REFUND	239-0130-000-201	01/13/16	1,472.06	22579
800-0000-21200	Over Payments	CHEEVER, BRUCE B	2015 TAX OVERPAYMENT REFUND	239-0296-000-201	01/13/16	7,261.59	22580
800-0000-21200	Over Payments	CHOUDHURY, LAURA P	2015 TAX OVERPAYMENT REFUND	240-0085-000-201	01/13/16	469.54	22581
800-0000-21200	Over Payments	CLIFFORD, KARY L	2015 TAX OVERPAYMENT REFUND	237-0204-000-201	01/13/16	432.53	22586
800-0000-21200	Over Payments	COUTO, NADINE M	2015 TAX OVERPAYMENT REFUND	239-0170-000-201	01/13/16	227.27	22589
800-0000-21200	Over Payments	DALY, ELLEN D	2015 TAX OVERPAYMENT REFUND	276-0749-319-201	01/13/16	270.00	22591
800-0000-21200	Over Payments	DENTICE, ANTHONY J	2015 TAX OVERPAYMENT REFUND	238-0104-000-201	01/13/16	495.61	22596
800-0000-21200	Over Payments	DOVENMUEHLE MORTGA	2015 TAX OVERPAYMENT REFUND	276-0460-000-201	01/13/16	10,862.30	22601
800-0000-21200	Over Payments	FAULDS, LEONORE	2015 TAX OVERPAYMENT REFUND	276-0255-000-201	01/13/16	177.69	22603
800-0000-21200	Over Payments	GOLDBERG, MARY E	2015 TAX OVERPAYMENT REFUND	276-0749-340-201	01/13/16	786.95	22607
800-0000-21200	Over Payments	GRUSIN, ANN AND RICHA	2015 TAX OVERPAYMENT REFUND	276-0591-000-201	01/13/16	294.07	22608
800-0000-21200	Over Payments	GUIMOUND, JACOB T	2015 TAX OVERPAYMENT REFUND	239-0314-000-201	01/13/16	726.71	22609
800-0000-21200	Over Payments	HASCHKER, JOHN R	2015 TAX OVERPAYMENT REFUND	276-0671-000-201	01/13/16	445.46	22611

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check #
Fund 800 Tax Agency Fund							
Dept 0000							
800-0000-21200	Over Payments	HUNTER, ANDREA	2015 TAX OVERPAYMENT REFUND	240-0107-000-201	01/13/16	351.31	22613
800-0000-21200	Over Payments	HUSE, STEPHEN J	2015 TAX OVERPAYMENT REFUND	239-0446-000-201	01/13/16	2,275.69	22614
800-0000-21200	Over Payments	JAYNES, BONNIE J	2015 TAX OVERPAYMENT REFUND	240-0169-000-201	01/13/16	243.72	22621
800-0000-21200	Over Payments	KAILHOFER, SARAH E	2015 TAX OVERPAYMENT REFUND	239-0152-000-201	01/13/16	998.15	22623
800-0000-21200	Over Payments	KAVANAGH, DENIS C	2015 TAX OVERPAYMENT REFUND	239-0012-000-201	01/13/16	7,010.59	22624
800-0000-21200	Over Payments	KOMOROWSKI, KYLE M	2015 TAX OVERPAYMENT REFUND	236-0200-000-201	01/13/16	482.85	22626
800-0000-21200	Over Payments	KRIEGER, DALE D	2015 TAX OVERPAYMENT REFUND	240-0276-000-201	01/13/16	306.83	22627
800-0000-21200	Over Payments	KRIER, THOMAS G	2015 TAX OVERPAYMENT REFUND	239-0312-000-201	01/13/16	115.95	22628
800-0000-21200	Over Payments	KUDLATA, PETER J	2015 TAX OVERPAYMENT REFUND	276-0341-000-201	01/13/16	474.96	22629
800-0000-21200	Over Payments	LEFFORGE, EDWARD	2015 TAX OVERPAYMENT REFUND	275-1065-000-201	01/13/16	499.93	22633
800-0000-21200	Over Payments	LUX, MICHELLE	2015 TAX OVERPAYMENT REFUND	275-1054-000-201	01/13/16	440.05	22635
800-0000-21200	Over Payments	LUXE SALON	2015 TAX OVERPAYMENT REFUND	276-0648-000-201	01/13/16	89.98	22636
800-0000-21200	Over Payments	MCCABE, LYDIA C	2015 TAX OVERPAYMENT REFUND	277-0240-000-201	01/13/16	40.30	22639
800-0000-21200	Over Payments	MCMAHON-VARICK, JEN	2015 TAX OVERPAYMENT REFUND	276-0122-000-201	01/13/16	131.56	22640
800-0000-21200	Over Payments	MEYER, DANIEL L	2015 TAX OVERPAYMENT REFUND	239-0593-000-201	01/13/16	130.82	22642
800-0000-21200	Over Payments	MUELLER, CARL H & PAT	2015 TAX OVERPAYMENT REFUND	276-0293-000-201	01/13/16	36.00	22648
800-0000-21200	Over Payments	MULCAHY, JOHN T & MA	2015 TAX OVERPAYMENT REFUND	276-0537-000-201	01/13/16	432.61	22649
800-0000-21200	Over Payments	PACE, SHARON	2015 TAX OVERPAYMENT REFUND	275-1156-000-201	01/13/16	13.27	22656
800-0000-21200	Over Payments	PAGENKOPF, KENNETH	2015 TAX OVERPAYMENT REFUND	239-0637-000-201	01/13/16	267.59	22657
800-0000-21200	Over Payments	ROWE, MAUREEN D	2015 TAX OVERPAYMENT REFUND	276-0749-205-201	01/13/16	469.08	22667
800-0000-21200	Over Payments	SAQER, HASHEM	2015 TAX OVERPAYMENT REFUND	276-0493-000-201	01/13/16	366.48	22668
800-0000-21200	Over Payments	SAVICK, JILL S	2015 TAX OVERPAYMENT REFUND	240-0059-000-201	01/13/16	127.63	22669
800-0000-21200	Over Payments	SCHLEIF, JAMES A	2015 TAX OVERPAYMENT REFUND	275-1010-000-201	01/13/16	450.38	22671
800-0000-21200	Over Payments	SCHULTZ, LAURA B	2015 TAX OVERPAYMENT REFUND	276-0752-260-201	01/13/16	501.42	22673
800-0000-21200	Over Payments	SCHWENKE, KURT H	2015 TAX OVERPAYMENT REFUND	276-0106-000-201	01/13/16	477.55	22674
800-0000-21200	Over Payments	SEWART, KARINE	2015 TAX OVERPAYMENT REFUND	240-0115-000-201	01/13/16	497.09	22675
800-0000-21200	Over Payments	SKINNER, JOYCE	2015 TAX OVERPAYMENT REFUND	239-0173-000-201	01/13/16	1,661.72	22681
800-0000-21200	Over Payments	STEPHENS, JASON	2015 TAX OVERPAYMENT REFUND	239-0252-000-201	01/13/16	483.09	22686
800-0000-21200	Over Payments	STERN, REBECCA	2015 TAX OVERPAYMENT REFUND	240-0318-000-201	01/13/16	513.39	22687
800-0000-21200	Over Payments	ZIMMER, ELIZABETH	2015 TAX OVERPAYMENT REFUND	236-0228-000-201	01/13/16	389.42	22709
800-0000-24700	Due to BID	SHOREWOOD BUSINESS I	JAN 16 TAX SETTLEMENT 01/15/2016	JAN 16 TAX	01/13/16	66,124.56	22676
Total For Dept 0000						146,828.85	
Total For Fund 800 Tax Agency Fund						146,828.85	

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check #
			Fund Totals:				
			Fund 100 General Fund			248,734.32	
			Fund 200 Library			19,014.87	
			Fund 210 Senior Services			3,230.11	
			Fund 220 Marketing & Communications			4,433.10	
			Fund 230 Shorewood Today			2,449.17	
			Fund 400 General Capital Projects			71,616.12	
			Fund 410 TID No. 1 Capital			38,860.15	
			Fund 430 TID No. 3 Capital			85,088.00	
			Fund 440 TID No. 4 Capital			147.00	
			Fund 450 TID No. 5 Capital			209.00	
			Fund 600 Parking Utility			528.50	
			Fund 610 Water Utility			57,306.72	
			Fund 620 Sewer Utility			2,222.87	
			Fund 800 Tax Agency Fund			146,828.85	
			Total For All Funds:			<hr/> 680,668.78	



MINUTES - SHOREWOOD BOARD OF TRUSTEES
Village Board Meeting
January 4, 2016

DRAFT

1. Call to Order

President Johnson called the meeting of the Village Board to order at 7:37 p.m. in Village Hall.

2. Roll Call

President Johnson called the roll. Present: Trustees Davida Amenta, Tammy Bockhorst, Patrick Linnane, Michael Maher, Ann McKaig, Paul Zovic

Others Present: Village Attorney Nathan Bayer, Village Manager Chris Swartz, Clerk-Treasurer Tanya O'Malley, Police Chief Peter Nimmer, Assistant Village Manager Tyler Burkart, Public Works Director Leeann Butschlick, Planning and Development Director Ericka Lang

3. Statement of Public Notice

Clerk O'Malley stated that the meeting had been posted and noticed according to law.

4. Consent Agenda Items

a. Presentation of Accounts January 4, 2016

Tr. Bockhorst moved, seconded by Tr. Maher to approve the consent agenda. Motion carried 7 – 0.

5. Items removed from the Consent Agenda - None

6. December 21, 2015 Village Board Minutes

Tr. McKaig moved, seconded by Tr. Bockhorst to approve the amended December 21, 2015 minutes. Motion carried 7 – 0.

7. Citizens to be heard - None

8. New Business

a. Public Works

1. Consideration of Design and Engineering Services Contract with the Wisconsin Department of Transportation and R.A. Smith National regarding Bike Share

Tr. Amenta stated that the company would review various sites and make recommendations for potential bike share locations. 80% of the project would be funded by a federal grant.

Tr. Amenta moved, seconded by Tr. Maher to approve the design and engineering services contract between the Village of Shorewood, the Wisconsin Department of Transportation and R.A. Smith National in the amount of \$56,357.02. Motion carried 7 – 0.

2. Consideration of Easement Agreements with CHP Shorewood WI Owner, LLC

Tr. Amenta indicated that these were standard easements with HarborChase that would allow the Village access to the utilities on the property.

Tr. Amenta moved, seconded by Tr. Maher to approve execution of the Water Main Easement Agreement between the Village of Shorewood and CHP Shorewood WI Owner, LLC, with respect to the property described on Exhibit A of the Agreement. Motion carried 7 – 0.

Tr. Amenta moved, seconded by Tr. Bockhorst to approve execution of the Utility Easement Agreement between the Village of Shorewood and CHP Shorewood WI Owner, LLC, with respect to the property described on Exhibit A of the Agreement. Motion carried 7 – 0.

b. Community and Business Relations

1. Discussion and possible consideration of the request from the Plensa artist representative to return the sculpture adjusted, as determined by the artist

Tr. Bockhorst provided a history of the sculpture's removal and subsequent events. The Artist has issued a request to adjust the sculpture rather than bring back without alterations. The Board would need to make a decision to move forward with the plan from the last meeting or to take the artist's recommendation. The Committee did not come to a consensus.

Tr. Bockhorst moved, seconded by Tr. McKaig to take the artist's recommendation and allow the artist to alter the piece and bring it back as soon as possible.

Dick Eschner, chair of the Public Arts Committee, stated that he had met with the Manager and President to review strategies to resolve the issue and that the Committee was waiting for direction from the Board.

The Board determined that it might be valuable to have a public debriefing regarding the matter.

Jen Essak, 2401 E Jarvis Street, thanked the Board for its time and thoughtfulness. She supported what the artist would like to do and thought that a debriefing was a good idea.

Sam Essak, 2401 E Jarvis Street, stated that multiple people worked on the construction and that he felt the letters were not a coincidence. The best option would be to have the artist alter it.

Motion carried 7-0.

Tr. Amenta moved, seconded by Tr. Bockhorst to direct the Community and Business Relations Committee to schedule and set a format for a public meeting to debrief the Plensa matter.

Mark Sweet, 2423 E Beverly Road, stated that this seemed like a good solution. He encouraged the Board to work with the schools and get a message out that the Village celebrates diversity.

Motion carried 7-0.

9. Reports of Village Officials

a. Village President - None

b. Village Trustees

Tr. Amenta reported that there would be a Wilson Drive meeting Wednesday at 6:00 p.m. in small committee room.

Tr. Linnane reported that there would be interviews with library candidates this week and next week.

Tr. Maher reported that the County was cleaning out 2010 flood damage by the Hubbard Park tunnel.

Tr. Bockhorst reported that the Bee Ordinance would be ready to bring to the full Board in February.

Tr. Zovic reported that resident Walt Kelly had a prominent role in the Netflix documentary "Making of a Murderer."

c. Village Manager

Manager Swartz reported that a date for a joint CDA/Village Board meeting was still needed. There would be a special Village Board meeting on January 25 at 6:30 p.m. regarding refuse collection. The next regular Board meeting would be moved to January 19th due to Martin Luther King Jr. Day and the second meeting in February would be moved to February 16th due to President's Day.

10. Items for Future Consideration

Tr. Bockhorst stated that the Bi-Board is looking for a meeting date in January.

11. Closed Session

Tr. McKaig moved, seconded by Tr. Zovic to convene into closed session at 8:30 p.m. under the provisions of Wisconsin State Statute 19.85(1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, more specifically, considering properties to explore for Police Department Building. Motion carried by roll call vote of 7 – 0.

Tr. McKaig moved, seconded by Tr. Linnane to reconvene into Open Session at 9:02 p.m. Motion carried 7 – 0.

12. Adjournment

Tr. Amenta moved, seconded by Tr. McKaig to adjourn at 9:03 p.m. Motion carried 7 – 0.

Respectfully submitted,

Tanya O'Malley, WCPC
Village Clerk-Treasurer

MEMORANDUM

January 11, 2016

To: Trustee Davida Amenta, Chairperson
Public Works Committee

From: Leeann Butschlick, Director of Public Works

Copy: Village Board
Chris Swartz, Village Manager
Joel Kolste, Assistant Director of Public Works
Mark Emanuelson, Finance Director
Scott Bohm, Utility Foreman

Re: water metering infrastructure system RFP



Your January 19 agenda includes approval to issue a Request for Proposals for a water metering infrastructure system.

Background

Please recall that your April 29, 2015 Village Board meeting included approval of the second phase of a Meter and Water Loss investigation by City Water, Inc. The first phase of the study began in 2014 and was conducted at staff's request in large part in response to unaccounted water issue experienced by the Shorewood Water Utility in recent years.

The second phase of the study included the development of a water meter replacement plan, including specifications for both the approximately 3,500 meters scheduled for replacement and a reading system. The Wisconsin Public Service Commission requires residential 5/8 and 3/4 meters to be either tested every ten years or replaced every 20 years. To comply with these regulations, Shorewood must begin a meter replacement program in 2016.

System Infrastructure and Process

As noted above, there are just over 3,500 metered water services in the Village of Shorewood. Each February, May, August and November) Utility staff reads each meter. Currently meters are read through a touch pad system – an employee physically touches a hand-held reader to an exterior mounted touch pad. The reading units are taken daily to the Village Hall where data is downloaded by the Utility Billing system. This generally takes 2 employees approximately 40 hours each to complete the full reading cycle. Several times in recent years the inability to read meters due to weather conditions has resulted in estimated readings which cause

Significant advancements in technology have been made in the past 20 years since our current system was installed. Today the reading systems are generally one of two types: Automatic Meter Reading (AMR) and Advanced Metering Infrastructure (AMI)

- An **AMR system** allows for walk-by or drive-by collection of meter data through the use of a one-way fixed network. A mobile unit retrieves the data which is downloaded to the billing software upon return to the office.
- An **AMI system** is a two-way fixed based network that collects meter reading every hour and send the reading via radio to collection units. These units deliver the readings to a cloud-based AMI server which can be accessed any time by billing or field staff.

Staff Recommendation

As we near the completion of Phase II, City Water has completed development of performance specifications for a metering and reading system and the drafting of an RFP for said system. As a part of this process both City Water and staff are recommending the purchase and installation of an AMI system as it is the most current technology generally in use and has significant additional capabilities. Please see attached an analysis of the system alternatives conducted by Finance Director Mark Emanuelson, and the estimated customer costs as presented at the December 21, 2015 meeting of the Public Works Committee.

The RFP will not specify identified equipment but rather outline the performance requirements which will need to be met as part of a turn-key solution which the contractor(s) must design, configure and install.

At this time staff is requesting your approval to issue an RFP for the development of an AMI system. Following receipt of proposals a negotiated contract will be brought to the Board for final spending approval. Preliminary estimates by City Water suggest that the total project may cost approximately \$1.4 million.

Suggested motion: I move that staff be directed to issue a Request for Proposals for an Advanced Metering Infrastructure System.

Please do not hesitate to contact me at 847-2650 if you should have any questions regarding this item.



AT THE EDGE OF THE CITY AND
THE HEART OF EVERYTHING

FINANCE DIRECTOR'S MEMO

December 8, 2015

TO: Leeann Butschlick, DPW Director
FROM: Mark Emanuelson, Finance Director
RE: AMI Costs

Preliminary estimates of the costs related to the Water Utility's meter replacement program and Automated Metering Interface (AMI) software purchase are as follows: meter replacement hardware \$800,000; installation \$220,000; AMI meter reading system \$265,000; project management and contingencies \$140,000; for a total estimated project cost of \$1,425,000.

The 20 year revenue bond financing costs of this project are estimated to be approximately \$500,000 at current market rates. This brings the total utility costs to \$1,925,000 over 20 years, or about \$96,250 per year. Given that the utility has 3,500 customers, this equates to an average cost of \$27.50 per year for each customer.

However, current utility rates do include a factor for existing meter costs of about 25% of the proposed replacement project costs, so the net impact to utility customers is projected to be about \$20.00 per year increase. Most of these costs will be incorporated into the fixed meter fees consistent with the PSC cost recovery methodologies.

While this new meter reading system will offer a nearly 100% reduction in the physical meter reading time that it takes to collect data each quarter, these savings will be offset by increased annual software maintenance costs and other anticipated costs associated with the operations of this new system. Therefore the net operating costs for meter reading related activities should remain reasonably close to current levels.

Sincerely,

Mark Emanuelson, CPFO
Finance Director
Village of Shorewood

MEMORANDUM

January 13, 2016

To: Trustee Davida Amenta, Chairperson
Public Works Committee



From: Leeann Butschlick, Director of Public Works

Copy: Village Board
Chris Swartz, Village Manager
Joel Kolste, Assistant DPW Director
Tyler Burkart, Assistant Village Manager

Re: DPW authorization to hire

Your January 19 Village Board agenda includes an authorization to hire in the Department of Public Works.

Background

The Department of Public Works has 19 approved field staff positions and is currently operating short of full staffing levels. Please recall that two department employees have recently resigned their positions, Utility Operator Wayne Okray in December and Forester Trevor Robishaw effective this week. Also noted previously are two additional employees on or anticipated to be on medical leave, one a work-related shoulder injury the other a personal health matter. Last fall, Utility Foreman Scott Bohm announced his retirement effective June, 2016.

As you know, an offer of employment was made last week to Patrick Meer, a former Forestry Intern and seasonal employee of the Department. Mr. Meer passed the customary pre-employment evaluations and accepted the offer; his official hire date is Tuesday, January 19. His job title will be Special Equipment Operator, an approved position which has not been recently utilized. The position description includes duties in each of the Services Division functions – collections, forestry and streets – and will provide maximum flexibility.

Authorization to Hire

Staff is requesting authorization to advertise and hire two employees at this time: the first will be to bring the department to the authorized staff level of 19; the second will be in anticipation of the vacancy to be created with the retirement of Mr. Bohm. It is estimated that the hiring process – advertisement, testing (written and equipment) and interviewing – will take approximately 6 weeks with the earliest likely start date in early April. This will mean a short period of time with a staffing level of 20, however the unbudgeted cost will be offset by the reduced staff hours in January through March.

Management staff has identified an internal candidate to assume the critical Utility Foreman position. We are currently working to develop a training program and identify additional resources to support that transition.

Suggested motion: I move that staff be authorized to hire two positions within the Department of Public Works.

Please do not hesitate to contact me at 847-2650 if you should have any questions regarding this item.



AT THE EDGE OF THE CITY AND
THE HEART OF EVERYTHING

VILLAGE CLERK'S MEMO

DATE: January 14, 2016

TO: Trustee Patrick Linnane, Chair of the Judiciary, Personnel and Licensing Committee
Judiciary, Personnel and Licensing Committee
Village Board

FROM: Tanya O'Malley, Village Clerk/Treasurer

Re: Reserve "Class B" Retail Intoxicating Liquor and Malt Beverage License – Metro
Market # 6893

BACKGROUND

Mega Marts, LLC d/b/a Metro Market #6893 has applied for a Reserve "Class B" Retail Intoxicating Liquor and Malt Beverage License, with Anthony Kuchinsky serving as agent. This application was published in the January 14, 2016 North Shore NOW.

The applicant is in the process of working with the Planning and Development Department to complete any requirements to receive the occupancy permit. This will include review by the Health Department and Fire Department. The Police Department has reviewed the application and approved the license.

Under State Statute 125-51(4), the Village shall issue no more than eight licenses of this type. If approved, this will be the fourth Reserve "Class B" Retail Intoxicating Liquor and Malt Beverage License issued and the Village will still have four reserve licenses available.

SUGGESTED MOTION

Move to grant the Reserve "Class B" Retail Intoxicating Liquor and Malt Beverage License to Mega Marts, LLC d/b/a Metro Market #6893, Anthony Kuchinsky, agent, 4075 N Oakland Ave and direct the Village Clerk to issue the Reserve "Class B" Retail Intoxicating Liquor and Malt Beverage License contingent upon receipt of the occupancy permit from the Village Planning and Development Department.

ROUNDY'S SUPERMARKETS, INC.

PICK 'N SAVE · COPPS · METRO MARKET · MARIANO'S

PO Box 473
Milwaukee, WI 53201
414-231-5000

December 16, 2015

VIA MESSENGER

Ms. Tanya O'Malley
Village Clerk / Treasurer
Village of Shorewood
Village Hall
3930 N. Murray Ave.
Shorewood, WI 53211

Re: Metro Market License Application

Dear Ms. O'Malley:

Enclosed please find an Original Alcohol Beverage Retail License Application for a Class B beer and liquor license for the Metro Market scheduled to open on February 16, 2016, at 4075 North Oakland Avenue, which will operate daily from 6:00 a.m. to 10:00 p.m.

Also enclosed is a check in the amount of \$10,043 to cover the \$10,000 reserve license fee, \$28 background check fee, and \$15 publication fee. After the license is hopefully approved, I will seek direction on applying for a grant for a portion of the reserve fee. The prorated annual license fee will be submitted as soon as I am notified of the fee amount.

The enclosed floor plans identify the location of the beer/wine/spirits department on the second floor, as well as the full service bar, sushi/oyster bar, and Todd's BBQ station on the first floor where alcohol will be sold for on-premise consumption. Ancillary displays of alcohol will be placed throughout the store.

A representative will gladly attend any meetings in which the application will be considered. Please let me know the expected timeframe for action to be taken on the application.

I look forward to working with you and I hope you are feeling much better!

Please contact me with any questions you may have at 414-231-5904 or jessica.ditscheit@roundys.com.

Very truly yours,

ROUNDY'S SUPERMARKETS, INC.

Jessica M. Ditscheit

Jessica M. Ditscheit
Paralegal

Enclosures



ORIGINAL ALCOHOL BEVERAGE RETAIL LICENSE APPLICATION

Submit to municipal clerk.

For the license period beginning 20 ending JUNE 30 20 16

TO THE GOVERNING BODY of the: Town of } Village of } SHOREWOOD
 City of }

County of MILWAUKEE Aldermanic Dist. No. _____ (if required by ordinance)

Applicant's WI Seller's Permit No. 456000283136803		FEIN Number. 39-1584570	
LICENSE REQUESTED ▶			
TYPE		FEE	
<input type="checkbox"/>	Class A beer	\$	
<input checked="" type="checkbox"/>	Class B beer	\$	
<input type="checkbox"/>	Class C wine	\$	
<input type="checkbox"/>	Class A liquor	\$	
<input type="checkbox"/>	Class A liquor (cider only)	\$	N/A
<input checked="" type="checkbox"/>	Class B liquor	\$	
<input type="checkbox"/>	Reserve Class B liquor	\$	
<input type="checkbox"/>	Class B (wine only) winery	\$	
Publication fee		\$	15.00
TOTAL FEE		\$	

1. The named INDIVIDUAL PARTNERSHIP LIMITED LIABILITY COMPANY
 CORPORATION/NONPROFIT ORGANIZATION

hereby makes application for the alcohol beverage license(s) checked above.

2. Name (individual/partners give last name, first, middle; corporations/limited liability companies give registered name): MEGA MARTS, LLC

An "Auxiliary Questionnaire," Form AT-103, must be completed and attached to this application by each individual applicant, by each member of a partnership, and by each officer, director and agent of a corporation or nonprofit organization, and by each member/manager and agent of a limited liability company. List the name, title, and place of residence of each person.

Title	Name	Home Address	Post Office & Zip Code
President/Member	PRESIDENT, WILLIAM L DOWLING	4760 ROLLING MEADOW DR, NEW BERLIN, WI	53146
Vice President/Member			
Secretary/Member	VP/SEC, EDWARD G KITZ	803 N EVERGREEN CIRCLE, HARTLAND, WI	53029
Treasurer/Member	VP/TREAS, MICHAEL P TURZENSKI	4435 S REGAL MANOR DR, NEW BERLIN, WI	53151
Agent	ANTHONY KUCHINSKY	3818 S. Whitnall Ave, Milwaukee, WI	53207
Directors/Managers			

3. Trade Name METRO MARKET #6893 Business Phone Number 414-967-9218
 4. Address of Premises 4075 N OAKLAND AVE Post Office & Zip Code SHOREWOOD 53211-2356

5. Is individual, partners or agent of corporation/limited liability company subject to completion of the responsible beverage server training course for this license period? Yes No
 6. Is the applicant an employe or agent of, or acting on behalf of anyone except the named applicant? Yes No
 7. Does any other alcohol beverage retail licensee or wholesale permittee have any interest in or control of this business? Yes No
 8. (a) Corporate/limited liability company applicants only: Insert state WI and date 03/19/87 of registration.
 (b) Is applicant corporation/limited liability company a subsidiary of any other corporation or limited liability company? Yes No
 (c) Does the corporation, or any officer, director, stockholder or agent or limited liability company, or any member/manager or agent hold any interest in any other alcohol beverage license or permit in Wisconsin? Yes No
 (NOTE: All applicants explain fully on reverse side of this form every YES answer in sections 5, 6, 7 and 8 above.)

9. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.) 2STORY RETAIL GROCERY&LIQUOR/INCL.ON-PREMISE CONSUMPTION

10. Legal description (omit if street address is given above): _____
 11. (a) Was this premises licensed for the sale of liquor or beer during the past license year? Yes No
 (b) If yes, under what name was license issued? N/A
 12. Does the applicant understand they must file a Special Occupational Tax return (TTB form 5630.5) before beginning business? [phone 1-800-937-8864] Yes No
 13. Does the applicant understand they must hold a Wisconsin Seller's Permit? [phone (608) 266-2776]. Yes No
 14. Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs? Yes No

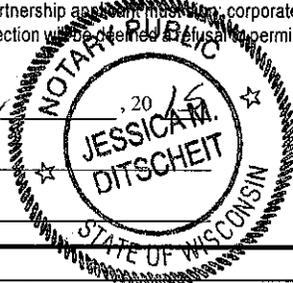
READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the applicant states that each of the above questions has been truthfully answered to the best of the knowledge of the signers. Signers agree to operate this business according to law and that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another. (Individual applicants and each member of a partnership and each officer(s), members/managers of Limited Liability Companies must sign.) Any lack of access to any portion of a licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license.

SUBSCRIBED AND SWORN TO BEFORE ME

this 14th day of December

Jessica M Ditschert
 (Clerk/Notary Public)

My commission expires 3/12/17



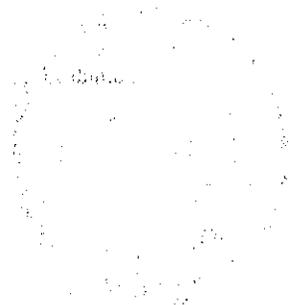
Edward G Kitz - VP
 (Officer of Corporation/Member/Manager of Limited Liability Company/Partner/Individual)
William L Dowling - President
 (Officer of Corporation/Member/Manager of Limited Liability Company/Partner)
 (Additional Partner(s)/Member/Manager of Limited Liability Company if Any)

TO BE COMPLETED BY CLERK

Date received and filed with municipal clerk	Date reported to council/board	Date provisional license issued	Signature of Clerk / Deputy Clerk
Date license granted	Date license issued	License number issued	

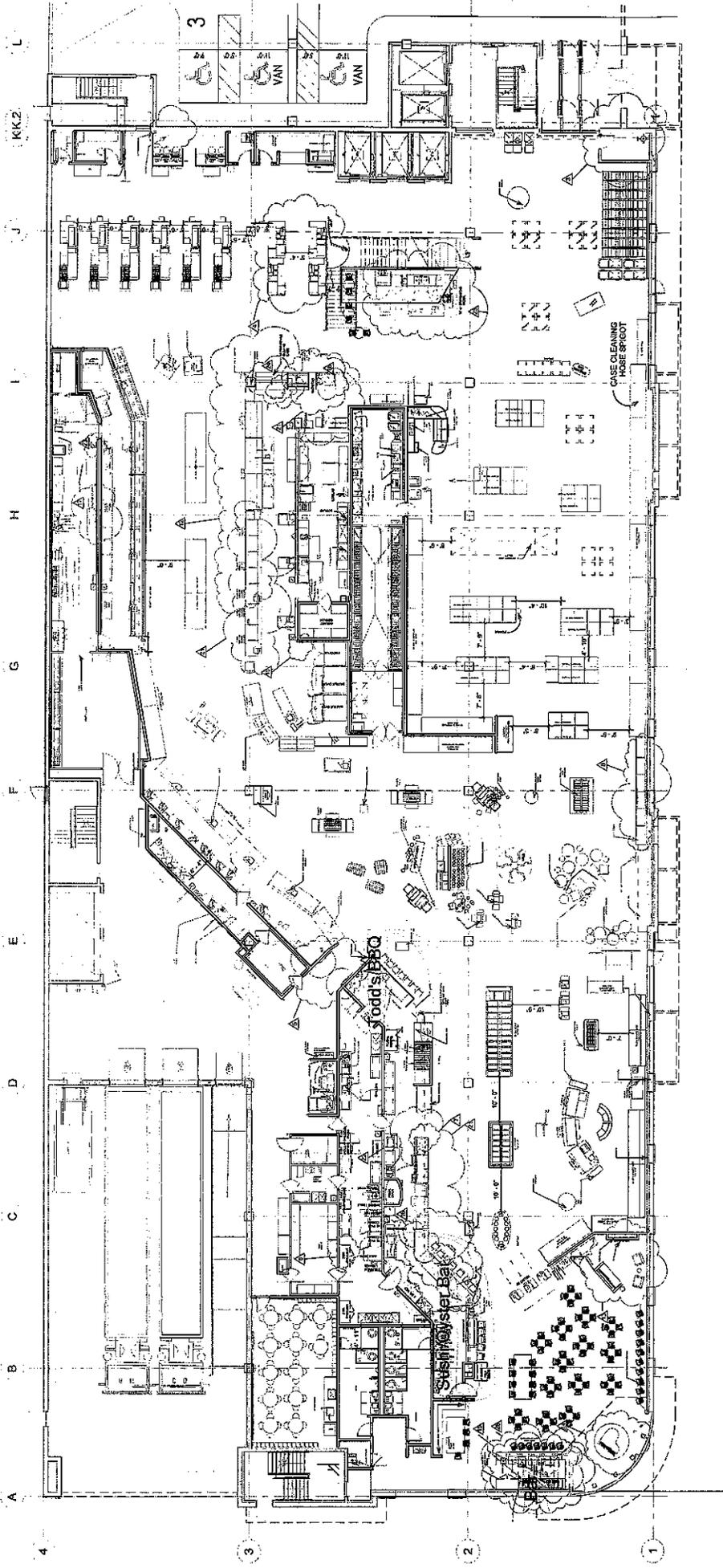
8b. mega marts, LLC is a wholly-owned subsidiary
of Roundy's Supermarkets, Inc.

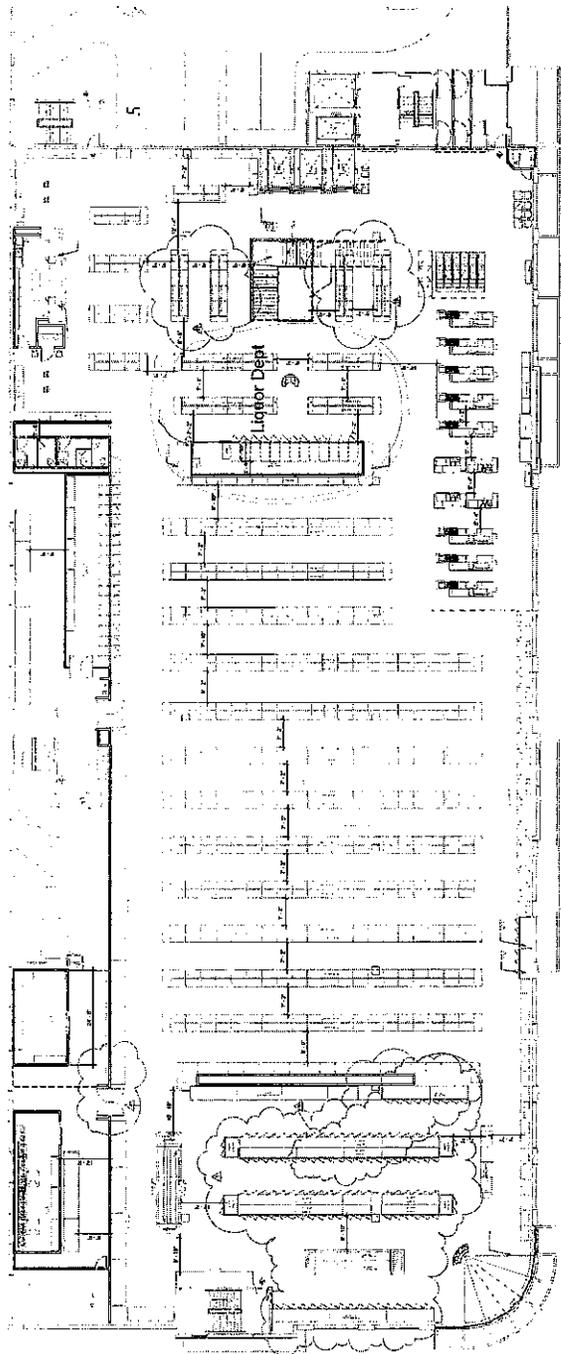
8c. Please see attached list of stores owned &
operated by mega marts, LLC.



Mega Marts, LLC

Store Name	Address	City	State	Zip
PICK 'N SAVE #6348	6462 S. 27TH ST.	OAK CREEK	WI	53154-
PICK 'N SAVE #6364	10202 W. SILVER SPRING DR.	MILWAUKEE	WI	53225-
PICK 'N SAVE #6365	5700 W. CAPITOL DR.	MILWAUKEE	WI	53216-
PICK 'N SAVE #6366	5800 S. 108TH ST.	HALES CORNERS	WI	53130-
PICK 'N SAVE #6370	4145 N. OAKLAND AVE.	SHOREWOOD	WI	53211-
METRO MARKET #6371	1123 N. VAN BUREN	MILWAUKEE	WI	53202-
PICK 'N SAVE #6372	8151 W. BLUEMOUND RD.	MILWAUKEE	WI	53213-
PICK 'N SAVE #6373	2205 N. CALHOUN RD.	BROOKFIELD	WI	53005-
PICK 'N SAVE #6374	1405 CAPITOL DR.	PEWAUKEE	WI	53072-
PICK 'N SAVE #6378	5111 DOUGLAS AVE.	RACINE	WI	53402-
PICK 'N SAVE #6387	2320 W. RYAN RD.	OAK CREEK	WI	53154-
PICK 'N SAVE #6407	2201 MILLER PARKWAY	WEST MILWAUKEE	WI	53214
PICK 'N SAVE #6415	1220 W SUNSET DR	WAUKESHA	WI	53189
PICK 'N SAVE #6416	1717 NORTH MAYFAIR ROAD	WAUWATOSA	WI	53226
PICK 'N SAVE #6418	7401 W. GOOD HOPE ROAD	MILWAUKEE	WI	53223
PICK 'N SAVE #6431	7780 S. LOVERS LANE RD.	FRANKLIN	WI	53132
METRO MARKET #6434	6010 COTTAGE GROVE RD	MADISON	WI	53715
PICK 'N SAVE #6845	3701 S. 27TH ST.	MILWAUKEE	WI	53221-
PICK 'N SAVE #6846	2625 S. 108TH ST.	WEST ALLIS	WI	53227-
PICK 'N SAVE #6847	6760 W. NATIONAL AVE.	WEST ALLIS	WI	53214-
PICK 'N SAVE #6850	1901 63RD STREET	KENOSHA	WI	53143
PICK 'N SAVE #6853	12735 W. CAPITOL DR.	BROOKFIELD	WI	53005-
PICK 'N SAVE #6856	1202 N. GREEN BAY ROAD	RACINE	WI	53406
PICK 'N SAVE #6857	4698 S. WHITNALL	ST. FRANCIS	WI	53235-
PICK 'N SAVE #6862	8770 S. HOWELL AVE.	OAK CREEK	WI	53154-
PICK 'N SAVE #6863	2210 RAPIDS DR.	RACINE	WI	53403-
PICK 'N SAVE #6864	1818 W. NATIONAL AVE.	MILWAUKEE	WI	53204-
PICK 'N SAVE #6865	1717 S. CENTER AVE.	JANESVILLE	WI	53546-
PICK 'N SAVE #6867	9200 N. GREEN BAY RD.	BROWN DEER	WI	53206-
PICK 'N SAVE #6868	605 E. LYON ST.	MILWAUKEE	WI	53202-
PICK 'N SAVE #6871	2811 18TH STREET	KENOSHA	WI	53140-
PICK 'N SAVE #6873	5851 S. PACKARD AVE.	CUDAHY	WI	53110-
PICK 'N SAVE #6874	5710 75TH ST.	KENOSHA	WI	53142-
PICK 'N SAVE #6876	6969 N. PORT WASHINGTON RD.	GLENDALE	WI	53217-
PICK 'N SAVE #6877	2931 CHICAGO AVE.	SOUTH MILWAUKEE	WI	53172-
PICK 'N SAVE #6878	250 W. HOLT AVE.	MILWAUKEE	WI	53207-
PICK 'N SAVE #6879	2355 N. 35TH STREET	MILWAUKEE	WI	53210
PICK 'N SAVE #6880	1735 W. SILVER SPRING DRIVE	GLENDALE	WI	53209
PICK 'N SAVE #6881	13995 W. NATIONAL AVENUE	NEW BERLIN	WI	53151
PICK 'N SAVE #6882	1100 E. GARFIELD AVENUE	MILWAUKEE	WI	53212
PICK 'N SAVE #6885	6950 W. STATE ST.	WAUWATOSA	WI	53213-
PICK 'N SAVE #6886	301 FALLS ROAD	GRAFTON	WI	53024
PICK 'N SAVE #6887	4279 S 76TH STREET	GREENFIELD	WI	53220
PICK 'N SAVE #6888	624 SOUTH CHURCH STREET	WATERTOWN	WI	53094
PICK 'N SAVE #6889	N77 W14435 APPLETON AVE	MENOMONEE FALLS	WI	53051
METRO MARKET #6890	11558 N. PORT WASHINGTON RD	MEQUON	WI	53092-3416
PICK N SAVE #6891	2820 S. GREEN BAY RD	MOUNT PLEASANT	WI	53406
PICK 'N SAVE #6892	N95 W18351 COUNTY LINE RD	MENOMONEE FALLS	WI	53051





HOLLAND &
 ASSOCIATES, INC.
 875 E. WASHINGTON AVENUE
 SUITE 200
 CHICAGO, ILL. 60601

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SECOND FLOOR
 75'-0" X
 217'-0" X
 SCALE = 1/8"

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